

**Budget Revision Requests
12/12/2017**

Revision No.: 0005391
Departments: Social Services
Title: Move appropriations in Social Services Fund 0055 to Fund 0058 in the Social Services Department.
Budget Action: Transfer appropriations of \$24,271.00 in the Social Services Department Fund 0055 to Social Services Department Fund 0058.

Revision No.: 0005431
Departments: Public Works
Title: Funding for Prior Year Road's Unfinished Deferred Maintenance Projects Completed this Fiscal Year
Budget Action: Increase appropriations of \$1,700,645 in Public Works Deferred Maintenance Fund for Services and Supplies (\$1,695,826) and Restricted Fund Balance (4,819) funded by release of Restricted Fund Balance (\$1,204,508), Miscellaneous Revenue (\$221,137), unanticipated revenue (\$250,000), and an Other Financing Sources (\$25,000). Increase appropriations of \$25,000 in Public Works Roads-Operations Fund for Other Financing Sources funded by a release of Restricted Fund Balance.

Revision No.: 0005436
Departments: Public Works
Title: Transfer 2017 Storm Funds Roads Operations to Disaster Recovery Permanent Restoration Capital Maint
Budget Action: Increase appropriations of \$5,300,000 in PW Roads-Capital Maint for Services and Supplies (\$5,200,000) and Restricted Fund Balance (\$100,000) funded by Intergovernmental Rev-State (\$1,050,000), Intergovernmental Rev-Federal (\$3,150,000), Other Financing Sources (\$1,000,000), and release of Restricted Fund Balance (\$100,000).

Revision No.: 0005438
Departments: Probation
Title: Increase Appropriations for Los Prietos Business Center 1.0 FTE AOP I
Budget Action: Increase appropriations of \$36,750 in Probation Department General Fund for Salaries and Employee Benefits funded by a release of Restricted Los Prietos Donation fund balance.

Revision No.: 0005469
Departments: Public Health
Title: Increase Appropriations to Replace an Animal Services Officer Patrol Truck
Budget Action: Increase appropriations of \$20,330 in Public Health General Fund for Other Charges funded by Other Financing Sources. Increase appropriations of \$20,330 in the Public Health Care Fund for Other Financing Uses funded by a release of Restricted Animal Control fund balance.

Revision No.: 0005478
Departments: General Services
Title: Transfer appropriations in General Services Capital Outlay Fund for the PH Franklin Clinic Remodel
Budget Action: Transfer Appropriations of \$125,000 in the General Services Capital Outlay Fund from Capital Assets to Other Financing Uses for an operating transfer to General Services Project #8768 Franklin Clinic Emergency Generator/Remodel from the unspent funds on Project #8775 Public Health Franklin Health Care Clinic (FHCC) Navigation Center.

Budget Revision Requests

Document Number: BJE - 0005391 Agenda Item: Agenda Date: 12/12/2017 Approval: BOS 4/5 Has Board Letter: No

Title: Move appropriations in Social Services Fund 0055 to Fund 0058 in the Social Services Department.

Budget Action: Transfer appropriations of \$24,271.00 in the Social Services Department Fund 0055 to Social Services Department Fund 0058.

Justification: This budget adjustment will move appropriations of \$24,271.00 in Fund 0055 to Fund 0058. BJE-0005221 was incorrectly classified using Fund 0055 instead of Fund 0058.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0055 - Social Services	044 - Social Services		40 - Other Financing Sources	(24,271.00)	0.00
0055 - Social Services	044 - Social Services		55 - Services and Supplies	0.00	(24,271.00)
Fund: 0055 - Social Services, Department: 044 - Social Services Total:				<u>(24,271.00)</u>	<u>(24,271.00)</u>
0058 - WIOA-WDB	044 - Social Services		40 - Other Financing Sources	24,271.00	0.00
0058 - WIOA-WDB	044 - Social Services		55 - Services and Supplies	0.00	24,271.00
Fund: 0058 - WIOA-WDB, Department: 044 - Social Services Total:				<u>24,271.00</u>	<u>24,271.00</u>

Signatures

<u>Signed By</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Approval Level</u>	<u>Valid</u>
Karen Schmitt	11/15/2017 4:16:00 PM	044 - Social Services	Fund/Department	Y
Victor Zambrano	11/27/2017 10:34:42 AM	044 - Social Services	Fund/Department	Y
Anacleto Quinoveva	11/27/2017 1:22:12 PM	012 - County Executive Office	CEO Analyst	Y
Stephen Williams	11/30/2017 8:07:54 AM	061 - Auditor-Controller	FACS	Y
Stephen Williams	11/30/2017 8:07:54 AM	061 - Auditor-Controller	FACS Supervisor	Y
Theodore Fallati	11/30/2017 10:20:49 AM	061 - Auditor-Controller	Chief Deputy Controller	Y
Jeff Frapwell	11/30/2017 12:05:15 PM	012 - County Executive Office	Budget Director	Y

Budget Revision Requests

Document Number: BJE - 0005431 Agenda Item: Agenda Date: 12/12/2017 Approval: BOS 4/5 Has Board Letter: No

Title: Funding for Prior Year Road's Unfinished Deferred Maintenance Projects Completed this Fiscal Year

Budget Action: Increase appropriations of \$1,700,645 in Public Works Deferred Maintenance Fund for Services and Supplies (\$1,695,826) and Restricted Fund Balance (4,819) funded by release of Restricted Fund Balance (\$1,204,508), Miscellaneous Revenue (\$221,137), unanticipated revenue (\$250,000), and an Other Financing Sources (\$25,000). Increase appropriations of \$25,000 in Public Works Roads-Operations Fund for Other Financing Sources funded by a release of Restricted Fund Balance.

Justification: The projects were budgeted in fiscal year 2016/17 expected to be completed by fiscal year end 6/30/17. They were all started but not finished. They were not included in the fiscal year 2017/18 budget. Expectations were that they would be already completed. This budget revision is to re-establish prior appropriations.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0015 - Roads-Operations	054 - Public Works		70 - Other Financing Uses	0.00	25,000.00
0015 - Roads-Operations	054 - Public Works		92 - Changes to Restricted	25,000.00	0.00
Fund: 0015 - Roads-Operations, Department: 054 - Public Works Total:				<u>25,000.00</u>	<u>25,000.00</u>
0016 - Roads-Capital Maintenance	054 - Public Works		05 - Taxes	50,000.00	0.00
0016 - Roads-Capital Maintenance	054 - Public Works		27 - Intergovernmental Revenue-Other	200,000.00	0.00
0016 - Roads-Capital Maintenance	054 - Public Works		40 - Other Financing Sources	25,000.00	0.00
0016 - Roads-Capital Maintenance	054 - Public Works		45 - Miscellaneous Revenue	221,137.00	0.00
0016 - Roads-Capital Maintenance	054 - Public Works		55 - Services and Supplies	0.00	1,695,826.00
0016 - Roads-Capital Maintenance	054 - Public Works		92 - Changes to Restricted	1,204,508.00	0.00
0016 - Roads-Capital Maintenance	054 - Public Works		92 - Changes to Restricted	0.00	4,819.00
Fund: 0016 - Roads-Capital Maintenance, Department: 054 - Public Works Total:				<u>1,700,645.00</u>	<u>1,700,645.00</u>

Signatures

<u>Signed By</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Approval Level</u>	<u>Valid</u>
Julie Hagen	11/21/2017 4:13:10 PM	054 - Public Works	Fund/Department	Y
Rachel Lipman	11/22/2017 12:21:02 PM	012 - County Executive Office	CEO Analyst	Y
Jonathan Rodriguez	11/28/2017 10:34:35 AM	061 - Auditor-Controller		Y
Stephen Williams	11/30/2017 8:09:12 AM	061 - Auditor-Controller	FACS	Y
Stephen Williams	11/30/2017 8:09:12 AM	061 - Auditor-Controller	FACS Supervisor	Y
Theodore Fallati	11/30/2017 12:39:47 PM	061 - Auditor-Controller	Chief Deputy Controller	Y
Jeff Frapwell	11/30/2017 1:52:27 PM	012 - County Executive Office	Budget Director	Y

Budget Revision Requests

Document Number: BJE - 0005436 Agenda Item: Agenda Date: 12/12/2017 Approval: BOS 4/5 Has Board Letter: No

Title: Transfer 2017 Storm Funds Roads Operations to Disaster Recovery Permanent Restoration Capital Maint

Budget Action: Increase appropriations of \$5,300,000 in PW Roads-Capital Maint for Services and Supplies (\$5,200,000) and Restricted Fund Balance (\$100,000) funded by Intergovernmental Rev-State (\$1,050,000), Intergovernmental Rev-Federal (\$3,150,000), Other Financing Sources (\$1,000,000), and release of Restricted Fund Balance (\$100,000).

Justification: The appropriations for the two 2017 Storms for this fiscal year 17/18 are in Fund 0015 Roads Operations which is the Initial Response to Disasters. Public Works Roads has begun the process of Permanent Restoration of individual sites identified by FEMA and CALEMA in program 2920 Disaster Recovery Permanent Restoration in Fund 0016 Roads Capital Maintenance. This revision moves the Permanent Restoration part of the appropriated budget from Roads Operations to Roads Capital Maintenance with \$1,000,000 of General Fund Contribution, and \$4,200,000 of FEMA/CalEMA Funding. In addition the increase of \$100,000 to Restricted Fund Balance is for restoring funds from prior year end close for these restoration projects, and to release \$100,000 of Restricted Fund Balance to fund contract retention costs in the current year.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0015 - Roads-Operations	054 - Public Works		26 - Intergovernmental Revenue-Federal	(4,200,000.00)	0.00
0015 - Roads-Operations	054 - Public Works		40 - Other Financing Sources	(1,000,000.00)	0.00
0015 - Roads-Operations	054 - Public Works		55 - Services and Supplies	0.00	(5,200,000.00)
Fund: 0015 - Roads-Operations, Department: 054 - Public Works Total:				<u>(5,200,000.00)</u>	<u>(5,200,000.00)</u>
0016 - Roads-Capital Maintenance	054 - Public Works		25 - Intergovernmental Revenue-State	1,050,000.00	0.00
0016 - Roads-Capital Maintenance	054 - Public Works		26 - Intergovernmental Revenue-Federal	3,150,000.00	0.00
0016 - Roads-Capital Maintenance	054 - Public Works		40 - Other Financing Sources	1,000,000.00	0.00
0016 - Roads-Capital Maintenance	054 - Public Works		55 - Services and Supplies	0.00	5,200,000.00
0016 - Roads-Capital Maintenance	054 - Public Works		92 - Changes to Restricted	100,000.00	0.00
0016 - Roads-Capital Maintenance	054 - Public Works		92 - Changes to Restricted	0.00	100,000.00
Fund: 0016 - Roads-Capital Maintenance, Department: 054 - Public Works Total:				<u>5,300,000.00</u>	<u>5,300,000.00</u>

Signatures

<u>Signed By</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Approval Level</u>	<u>Valid</u>
Julie Hagen	11/27/2017 11:33:15 AM	054 - Public Works	Fund/Department	Y
Rachel Lipman	11/29/2017 3:54:15 PM	012 - County Executive Office	CEO Analyst	Y
Stephen Williams	11/30/2017 8:10:50 AM	061 - Auditor-Controller	FACS	Y
Stephen Williams	11/30/2017 8:10:50 AM	061 - Auditor-Controller	FACS Supervisor	Y
Theodore Fallati	11/30/2017 10:11:13 AM	061 - Auditor-Controller	Chief Deputy Controller	Y
Jeff Frapwell	11/30/2017 12:06:32 PM	012 - County Executive Office	Budget Director	Y

Budget Revision Requests

Document Number: BJE - 0005438 Agenda Item: Agenda Date: 12/12/2017 Approval: BOS 4/5 Has Board Letter: No

Title: Increase Appropriations for Los Prietos Business Center 1.0 FTE AOP I

Budget Action: Increase appropriations of \$36,750 in Probation Department General Fund for Salaries and Employee Benefits funded by a release of Restricted Los Prietos Donation fund balance.

Justification: In 2012, the Los Prietos Boys Camp (LPBC) was granted the operation of the former County Reprographics Center as a vocational opportunity for the youth at LPBC. With the temporary assistance of General Services staff, Probation staff was trained to operate the machinery and provided mentorship to youth participating in the Los Prietos Business (LPB) Center program. In April 2017, the Probation Department replaced the printers that had become obsolete with new state of the art production level printers which have resulted in more printing services available and a higher level of production. The LPB Center has been operating an average of four hours daily, but will now be operating full time. The use of Restricted Los Prietos Donation fund balance will refund a previously unfunded 1.0 FTE Administrative Office Professional I (AOP I) for the second half of fiscal year 2017-18. The AOP I will staff the LPB Center, be the point of contact for orders, assist with the design and layout of services requested, and provide printing services when youth are not available.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0001 - General	022 - Probation		50 - Salaries and Employee Benefits	0.00	36,750.00
0001 - General	022 - Probation		92 - Changes to Restricted	36,750.00	0.00
Fund: 0001 - General, Department: 022 - Probation Total:				<u>36,750.00</u>	<u>36,750.00</u>

Signatures

<u>Signed By</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Approval Level</u>	<u>Valid</u>
Michael Cameron	11/7/2017 12:06:05 PM	022 - Probation	Fund/Department	Y
Vanessa Escobar	11/14/2017 10:21:20 AM	022 - Probation		Y
Richard Morgantini	11/14/2017 10:26:51 AM	012 - County Executive Office	CEO Analyst	Y
Stephen Williams	11/16/2017 1:58:22 PM	061 - Auditor-Controller	FACS	Y
Stephen Williams	11/16/2017 1:58:22 PM	061 - Auditor-Controller	FACS Supervisor	Y
C. Price	11/16/2017 8:26:18 PM	061 - Auditor-Controller	Chief Deputy Controller	Y
Jeff Frapwell	11/27/2017 5:43:23 PM	012 - County Executive Office	Budget Director	Y

Budget Revision Requests

Document Number: BJE - 0005469 Agenda Item: Agenda Date: 12/12/2017 Approval: BOS 4/5 Has Board Letter: No

Title: Increase Appropriations to Replace an Animal Services Officer Patrol Truck

Budget Action: Increase appropriations of \$20,330 in Public Health General Fund for Other Charges funded by Other Financing Sources. Increase appropriations of \$20,330 in the Public Health Care Fund for Other Financing Uses funded by a release of Restricted Animal Control fund balance.

Justification: This budget revision request increases appropriations of \$20,330 in Public Health General Fund and is necessary for the routine replacement of an officer patrol truck and specialized equipment. An actualizing JE will be processed after the new truck has been delivered and put into service.

Financial Summary

Fund	Department	Project	Object Level	Source Amount	Use Amount
0001 - General	041 - Public Health		40 - Other Financing Sources	20,330.00	0.00
0001 - General	041 - Public Health		60 - Other Charges	0.00	20,330.00
Fund: 0001 - General, Department: 041 - Public Health Total:				<u>20,330.00</u>	<u>20,330.00</u>
0042 - Health Care	041 - Public Health		70 - Other Financing Uses	0.00	20,330.00
0042 - Health Care	041 - Public Health		92 - Changes to Restricted	20,330.00	0.00
Fund: 0042 - Health Care, Department: 041 - Public Health Total:				<u>20,330.00</u>	<u>20,330.00</u>

Signatures

Signed By	Signed On	Department/Agency	Approval Level	Valid
Brad Hendricks	11/17/2017 3:09:55 PM	041 - Public Health		Y
Stacy Covarrubias	11/17/2017 3:15:47 PM	041 - Public Health	Fund/Department	Y
Suzanne Jacobson	11/17/2017 5:35:50 PM	041 - Public Health	Fund/Department	Y
Richard Morgantini	11/20/2017 7:42:28 AM	012 - County Executive Office	CEO Analyst	Y
Stephen Williams	11/30/2017 8:11:26 AM	061 - Auditor-Controller	FACS	Y
Stephen Williams	11/30/2017 8:11:26 AM	061 - Auditor-Controller	FACS Supervisor	Y
Theodore Fallati	11/30/2017 10:07:13 AM	061 - Auditor-Controller	Chief Deputy Controller	Y
Jeff Frapwell	11/30/2017 12:07:35 PM	012 - County Executive Office	Budget Director	Y

Budget Revision Requests

Document Number: BJE - 0005478 Agenda Item: Agenda Date: 12/12/2017 Approval: BOS 4/5 Has Board Letter: No

Title: Transfer appropriations in General Services Capital Outlay Fund for the PH Franklin Clinic Remodel

Budget Action: Transfer Appropriations of \$125,000 in the General Services Capital Outlay Fund from Capital Assets to Other Financing Uses for an operating transfer to General Services Project #8768 Franklin Clinic Emergency Generator/Remodel from the unspent funds on Project #8775 Public Health Franklin Health Care Clinic (FHCC) Navigation Center.

Justification: The Public Health Department (PHD) Franklin Health Care Clinic (FHCC) Navigation Center project # 8775 is being consolidated with the Franklin Clinic Emergency Generator/Remodel project # 8768. This budget revision request will transfer the full unused budget balance per PHD direction from project # 8775 to # 8768.

This consolidated project will add an emergency generator to the Franklin Health Center to protect important vaccines and will also remodel and repurpose old file storage space for paper medical records into more useful space for additional exam and procedure rooms.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0030 - Capital Outlay	063 - General Services		40 - Other Financing Sources	125,000.00	0.00
0030 - Capital Outlay	063 - General Services		65 - Capital Assets	0.00	0.00
0030 - Capital Outlay	063 - General Services		70 - Other Financing Uses	0.00	125,000.00
Fund: 0030 - Capital Outlay, Department: 063 - General Services Total:				<u>125,000.00</u>	<u>125,000.00</u>

Signatures

<u>Signed By</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Approval Level</u>	<u>Valid</u>
Brian Duggan	11/20/2017 1:36:00 PM	063 - General Services	Fund/Department	Y
Rachel Lipman	11/20/2017 1:46:00 PM	012 - County Executive Office	CEO Analyst	Y
Jonathan Rodriguez	11/21/2017 9:46:46 AM	061 - Auditor-Controller		Y
Stephen Williams	11/30/2017 8:11:54 AM	061 - Auditor-Controller	FACS	Y
Stephen Williams	11/30/2017 8:11:54 AM	061 - Auditor-Controller	FACS Supervisor	Y
Theodore Fallati	11/30/2017 10:06:23 AM	061 - Auditor-Controller	Chief Deputy Controller	Y
Jeff Frapwell	11/30/2017 12:17:15 PM	012 - County Executive Office	Budget Director	Y

7/1/2017

Beginning Balance

Detail of Board Approved Changes:

\$ 48,990.52

Status

Adopted Budget Use

Transfer Fund Balance for allocation in FY 2017-18 as per adopted Budget.

\$ 2,274,653.00

Completed

Allocations Approved at Budget Hearings (Attachment E)

\$ (319,000.00)

Completed

FY 2017-18 Board Adjustments

10/13/17 A/C Decrease Impress
Cash in Public Works as per policy

\$ 150.00

Completed

6/30/2018 Adjusted Budget

Ending Balance

2,004,793.52