

## Budget Journal Entry

Document Number: BJE - 0006532      Batch ID: 2327452      Created On: 7/12/2019 6:35:34 PM  
 Document Description: Receive CAEP Internship Grant      Processed On: Don Nguyen  
 Post On: 9/10/2019      Processed By:

### References

Audit Trail: Actualizing JE:

### Budget Revision Request

Agenda Item: Agenda Date: 9/10/2019      Approval: BOS 4/5      Has Board Letter: Yes  
 Title: Increase Intergovernmental Revenue for receipt of AEBG Grant  
 Budget Action: Increase Appropriations of \$68,940 in Human Resources General Fund for Salaries and Benefits (\$62,940) and Services and Supplies (\$6,000) funded by unanticipated revenue from the California Adult Education Program(CAEP) Adult Education Block Grant.

Justification: Human Resources has been awarded a grant from the Adult Education Block Grant through the Santa Barbara Adult Education Consortium to establish an Internship program for the 2019-2020 fiscal year. This grant expands on the Passport to Public Service Program by establishing internships that will provide local job seeker with real world job experience.

This internship program will focus on specific job classifications and populations with the intent to provide participants the opportunity to work in departments to further understand local government operations and the county culture. The overall purpose of the program is for interns to seek job opportunities relevant to their interest, training and skillset and to create a talent pipeline for Santa Barbara County. To ensure a successful program, County HR will collaborate and partner with County Departments and external agencies such as the County Workforce Development Board, and other workforce readiness programs, to identify critical training needs, utilize assessment tools, and establish performance metrics.

### Budget Revision Request Financial Summary

Fund	Department	Project	Object Level	Source Amount	Use Amount
0001 - General	064 - Human Resources	27 - Intergovernmental Revenue-Other		68,940.00	0.00
0001 - General	064 - Human Resources	50 - Salaries and Employee Benefits		0.00	62,940.00
0001 - General	064 - Human Resources	55 - Services and Supplies		0.00	6,000.00
	Fund: 0001 - General, Department: 064 - Human Resources Total:			68,940.00	68,940.00

### Accounting

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	OUnit	Proj	Budget Period	Description
------	------	---------	---------	--------------	---------------	------	-------	------	---------------	-------------

# Budget Journal Entry

0001	064	2420	4840	68,940.00	4000	CAEP20	201909	Receive AEBG Internship Grant Funds
0001	064	2530	6200	4,000.00	4000	CAEP20	201909	Increase Salaries and Benefits for Coordinator
0001	064	2530	6200	4,000.00	4000	CAEP20	201910	Increase Salaries and Benefits for Coordinator
0001	064	2530	6200	4,000.00	4000	CAEP20	201911	Increase Salaries and Benefits for Coordinator
0001	064	2530	6200	4,000.00	4000	CAEP20	201912	Increase Salaries and Benefits for Coordinator
0001	064	2530	6200	4,000.00	4000	CAEP20	202001	Increase Salaries and Benefits for Coordinator
0001	064	2530	6200	4,000.00	4000	CAEP20	202002	Increase Salaries and Benefits for Coordinator
0001	064	2530	6200	4,000.00	4000	CAEP20	202003	Increase Salaries and Benefits for Coordinator
0001	064	2530	6200	4,000.00	4000	CAEP20	202004	Increase Salaries and Benefits for Coordinator
0001	064	2530	6200	4,000.00	4000	CAEP20	202005	Increase Salaries and Benefits for Coordinator
0001	064	2530	6200	4,000.00	4000	CAEP20	202006	Increase Salaries and Benefits for Coordinator
0001	064	2530	7653	6,000.00	4000	CAEP20	202003	Increase Training Supplies
0001	064	2530	6200	2,000.00	4000	CAEP20	201909	Increase Salaries and Benefits for Interns
0001	064	2530	6200	2,000.00	4000	CAEP20	201910	Increase Salaries and Benefits for Interns
0001	064	2530	6200	2,000.00	4000	CAEP20	201911	Increase Salaries and Benefits for Interns
0001	064	2530	6200	2,000.00	4000	CAEP20	201912	Increase Salaries and Benefits for Interns
0001	064	2530	6200	2,000.00	4000	CAEP20	202001	Increase Salaries and Benefits for Interns
0001	064	2530	6200	2,000.00	4000	CAEP20	202002	Increase Salaries and Benefits for Interns
0001	064	2530	6200	2,000.00	4000	CAEP20	202003	Increase Salaries and Benefits for Interns
0001	064	2530	6200	2,000.00	4000	CAEP20	202004	Increase Salaries and Benefits for Interns
0001	064	2530	6200	2,000.00	4000	CAEP20	202005	Increase Salaries and Benefits for Interns
0001	064	2530	6200	2,000.00	4000	CAEP20	202006	Increase Salaries and Benefits for Interns
Total				68,940.00	4,940.00	4000		
				<u>68,940.00</u>	<u>68,940.00</u>			

## Signatures

Signed By	Approval Level	Department/Agency-Fund Group	Signed On	Valid
Don Nguyen	Fund/Department	064-Human Resources Funds	8/28/2019 8:39:08 AM	Y
John Jayasinghe	Fund/Department	064-Human Resources Funds	8/28/2019 10:24:28 AM	Y
Jonathan Rodriguez	FACS	All Depts-All Funds	8/28/2019 1:27:45 PM	Y
Anacleto Quinoveva	CEO Analyst	All Depts-All Funds	8/29/2019 9:33:24 AM	Y



County of Santa Barbara, FIN