



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Submitted on:
(COB Stamp)

Department Name:	County Counsel
Department No.:	013
Agenda Date:	August 26, 2025
Placement:	Administrative Agenda
Estimated Time:	
Continued Item:	No
If Yes, date from:	
Vote Required:	4/5

TO: Board of Supervisors
FROM: Department Director(s): Rachel Van Mullem, County Counsel
Contact: Adriana de Bruin
SUBJECT: Second Amendment to Agreement for Professional Legal Services with Liebert Cassidy Whitmore

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute a Second Amendment to the Agreement for Professional Legal Services with Liebert Cassidy Whitmore, A Professional Corporation, for the period of September 1, 2025, to August 31, 2026; and
- b) Determine that the above action is not a project, under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Sections 15378(b)(4) and 15378(b)(5), because it consists of government administrative and fiscal activities that will not result in direct or indirect physical changes in the environment.

Summary Text:

The Board of Supervisors, under the provisions of Section 31000 of the California Government Code, is empowered to contract for special legal services and expert witnesses. On August 15, 2023, the Board of Supervisors entered into an Agreement for Professional Services with Liebert Cassidy Whitmore, A Professional Corporation, to provide legal advice and representation regarding employment law.

This Second Amendment to the Agreement for Professional Services with Liebert Cassidy Whitmore, A Professional Corporation, will extend the term to August 31, 2026 (previously August 31, 2025) and update the Schedule of Fees (Attachment B-1).

Fiscal and Facilities Impacts:

Budgeted: Yes

Special Instructions:

Please execute two (2) original First Amendments and retain one (1) original Agreement and one (1) Minute Order for pick up by the Office of County Counsel. Please email adebruin@countyofsb.org when available for pick up.

Attachments:

Attachment A – Second Amendment to Agreement for Professional Legal Services

Attachment B – Agreement for Professional Legal Services and First Amendment for Professional Legal Services

Contact Information:

Adriana de Bruin
Business Manager
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