



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: County Executive Office
Department No.: 012
For Agenda Of: June 18, 2019
Placement: Administrative
Estimated Time: NA
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Director(s) Mona Miyasato, County Executive Officer

Contact Info: Dennis Bozanich, Deputy County Executive Officer

SUBJECT: Call and Give Notice of an Election of Directors of the Santa Rita Hills Community Services District

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: NA

Other Concurrence:

Elections Division, Clerk-Recorder-Assessor's Department

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a. Adopt a Resolution in the matter of calling, providing for and giving notice of an election on November 5, 2019 to elect one Director for the Board of Directors of the Santa Rita Hills Community Services District; and
- b. Determine that the above action is not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(5), because it consists of organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

Summary Text:

This matter is before your Board to call, provide for, and give notice of an election on November 5, 2019 to elect one Director of the Santa Rita Hills Community Services District. The District Board currently has three vacancies and does not have a quorum to conduct business.

Background:

On June 6, 2017, the Board of Supervisors adopted a resolution to call an election in order to fill three vacancies on the Santa Rita Hills Community Services District Board of Directors in order to bring that board to a quorum.

The Elections Office noticed the election and conducted candidate filing for the election which was to be held on November 7, 2017. As of the close of candidate filing, no person had completed a declaration of candidacy to serve on the Santa Rita Hills Community Services District board. As required by Elections Code Section 10515 (b) the Board of Supervisors took action on November 14, 2017 to appoint three individuals to serve on the board.

One of the appointees, Angela M. Lavie, did not take an oath of office, leaving the board without a quorum.

On July 17, 2018, Marty New, one of the seated directors requested the Board of Supervisors take action to fill the vacancy in order to provide a quorum on the SRHCSD Board. Clerk of the Board did not identify any qualified applicants.

Staff believes the best course of action would be to call an election to be held on November 5, 2019 to fill this vacancy. The election must be held no sooner than 130 days after the Board of Supervisors calls the election.

Performance Measure:

NA

Fiscal and Facilities Impacts:

Budgeted: NA

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
Fees			
Other:			
Total	\$ 5,300.00	\$ -	\$ 5,300.00

Narrative:

The Elections Division has estimated that the election will cost approximately \$5,300. The Resolution provides that the District shall reimburse the County for the costs of the election.

Special Instructions:

Forward signed Resolution (Attachment 1) to County Elections.

Attachments:

Attachment 1 – Resolution in the Matter of Calling, Providing For and Giving Notice of an Election on November 5, 2019 to Elect One Director for the Board of Directors of the Santa Rita Hills Community Services District