

**Budget Revision Requests
4/20/2021**

Revision No.: 0007379
Departments: General Services, Sheriff
Title: Increase Appropriations to recognize costs of the SBSO Headquarters' Fencing Project.
Budget Action: Increase Appropriations of \$290,927 in Sheriff's General Fund for Services and Supplies (\$250,442) and Other Financing Uses (\$40,485) funded by unanticipated revenue from Other Miscellaneous Revenue. Increase Appropriations of \$40,485 in General Services Capital Outlay Fund for Services and Supplies funded by an operating transfer from the General Fund.

Revision No.: 0007438
Departments: Community Services, General Services
Title: CSD Parks / GS - Increase Appropriations Sale of Surplus Equipment
Budget Action: Increase appropriations of \$75,000 in Community Services Department, Parks Division, General Fund for Other Financing Sources funded by unanticipated revenue from the sale of surplus equipment. Increase appropriations of \$75,000 in General Services Department, Vehicle Operations/Maintenance Fund for Capital Assets, funded by a transfer in from Community Services General Fund.

Revision No.: 0007470
Departments: Human Resources
Title: Increase Appropriations in Self-Funded Dental Fund to hire Extra Help assistance for Open Enrollment
Budget Action: Increase Appropriations of \$12,000 in the Human Resources Department Self-Funded Dental Fund for Salaries and Benefits funded by a decrease to Retained Earnings.

Budget Revision Requests

Document Number: BJE - 0007379 Agenda Item: Agenda Date: 4/20/2021 Approval: BOS 4/5 Has Board Letter: No

Related Event:

Title: Increase Appropriations to recognize costs of the SBSO Headquarters' Fencing Project.

Budget Action: Increase Appropriations of \$290,927 in Sheriff's General Fund for Services and Supplies (\$250,442) and Other Financing Uses (\$40,485) funded by unanticipated revenue from Other Miscellaneous Revenue. Increase Appropriations of \$40,485 in General Services Capital Outlay Fund for Services and Supplies funded by an operating transfer from the General Fund.

Justification: This FY2020-2021, the Sheriff's Office initiated a fencing project around the perimeter of its Headquarters in an effort to protect its staff and property. A portion of this project was performed and serviced by outside contractors, and a portion was serviced by the General Services Department.

This Budget Revision is to recognize costs of the SBSO Headquarters' Fencing Project by an increase of appropriations in the Sheriff's Office General Fund by the total amount of \$290,927; and an increase of appropriations in the General Services Capital Outlay Fund by \$40,485.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0001 - General	032 - Sheriff		45 - Miscellaneous Revenue	290,927.00	0.00
0001 - General	032 - Sheriff		55 - Services and Supplies	0.00	250,442.00
0001 - General	032 - Sheriff		70 - Other Financing Uses	0.00	40,485.00
Fund: 0001 - General, Department: 032 - Sheriff Total:				<u>290,927.00</u>	<u>290,927.00</u>
0030 - Capital Outlay	063 - General Services		40 - Other Financing Sources	40,485.00	0.00
0030 - Capital Outlay	063 - General Services		55 - Services and Supplies	0.00	40,485.00
Fund: 0030 - Capital Outlay, Department: 063 - General Services Total:				<u>40,485.00</u>	<u>40,485.00</u>

Signatures

<u>Signed By</u>	<u>Approval Level</u>	<u>Department/Agency-Fund Group</u>	<u>Signed On</u>	<u>Valid</u>
Maria Mallow	Fund/Department	032-Sheriff Funds	3/25/2021 10:22:20 AM	Y
Toni Bailey	Fund/Department	063-General Services Funds	3/30/2021 10:59:50 AM	Y
Brian Duggan	Fund/Department	063-General Services Funds	3/30/2021 11:12:07 AM	Y
Lynne Dible	Fund/Department	063-General Services Funds	4/5/2021 12:33:30 PM	Y
Richard Morgantini	CEO Analyst	All Depts-All Funds	4/5/2021 12:37:30 PM	Y
Marisol Villalobos	FACS	All Depts-All Funds	4/7/2021 3:50:40 PM	Y
Kyle Slattery	Chief Deputy Controller	All Depts-All Funds	4/8/2021 12:03:25 PM	Y
Nancy Anderson	Budget Director	All Depts-All Funds	4/8/2021 1:34:31 PM	Y

Budget Revision Requests

Document Number: BJE - 0007438 Agenda Item: Agenda Date: 4/20/2021 Approval: BOS 4/5 Has Board Letter: No

Related Event:

Title: CSD Parks / GS - Increase Appropriations Sale of Surplus Equipment

Budget Action: Increase appropriations of \$75,000 in Community Services Department, Parks Division, General Fund for Other Financing Sources funded by unanticipated revenue from the sale of surplus equipment. Increase appropriations of \$75,000 in General Services Department, Vehicle Operations/Maintenance Fund for Capital Assets, funded by a transfer in from Community Services General Fund.

Justification: This budget revision is necessary to account for the sale of surplus equipment in the Parks Divisions of the Community Services Department. Parks has sold several pieces of surplus equipment, including a tractor from Jalama Beach. Proceeds from these sales are going to be used for replacement of aging assets, for example, a purchase of a new 4X4 patrol truck for Jalama Beach.

Financial Summary

Fund	Department	Project	Object Level	Source Amount	Use Amount
0001 - General	057 - Community Services		40 - Other Financing Sources	75,000.00	0.00
0001 - General	057 - Community Services		70 - Other Financing Uses	0.00	75,000.00
Fund: 0001 - General, Department: 057 - Community Services Total:				<u>75,000.00</u>	<u>75,000.00</u>
1900 - Vehicle Operations/Maintenance	063 - General Services		40 - Other Financing Sources	75,000.00	0.00
1900 - Vehicle Operations/Maintenance	063 - General Services		65 - Capital Assets	0.00	75,000.00
Fund: 1900 - Vehicle Operations/Maintenance, Department: 063 - General Services Total:				<u>75,000.00</u>	<u>75,000.00</u>

Signatures

Signed By	Approval Level	Department/Agency-Fund Group	Signed On	Valid
Ryder Bailey	Fund/Department	057-Parks Funds	3/29/2021 3:16:52 PM	Y
Sherman Hansen II	Fund/Department	057-Parks Funds	3/29/2021 4:21:00 PM	Y
Brian Duggan	Fund/Department	063-General Services Funds	3/30/2021 8:17:26 AM	Y
Melissa Wiseman	Fund/Department	063-GS Normal Operating Funds	3/30/2021 8:19:56 AM	Y
Lynne Dible	Fund/Department	063-General Services Funds	4/5/2021 12:38:42 PM	Y
Richard Morgantini	CEO Analyst	All Depts-All Funds	4/5/2021 12:42:10 PM	Y
Nicole Parmelee	CEO Analyst	All Depts-All Funds	4/7/2021 2:19:58 PM	Y
Sara Weal	FACS	All Depts-All Funds	4/8/2021 9:58:32 AM	Y
Kyle Slattery	Chief Deputy Controller	All Depts-All Funds	4/8/2021 12:04:45 PM	Y
Nancy Anderson	Budget Director	All Depts-All Funds	4/8/2021 1:35:09 PM	Y

Budget Revision Requests

Document Number: BJE - 0007470 Agenda Item: Agenda Date: 4/20/2021 Approval: BOS 4/5 Has Board Letter: No

Related Event:

Title: Increase Appropriations in Self-Funded Dental Fund to hire Extra Help assistance for Open Enrollment

Budget Action: Increase Appropriations of \$12,000 in the Human Resources Department Self-Funded Dental Fund for Salaries and Benefits funded by a decrease to Retained Earnings.

Justification: Due to the upcoming Leave of Absence of a Benefits and Wellness staff member, Human Resources is requesting to release retained earnings from the Self-Funded Dental Fund to hire an Extra-Help Administrative Office Professional to help the Benefit and Wellness Division prepare for and administer the 2022 Plan Year Open Enrollment. This is a critical and labor intensive activity and the hiring of an extra-help position will backfill the Leave of Absence and allow Benefits and Wellness to successfully administer the Open Enrollment process for all County employees.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
1914 - Dental Self-Insurance Fund	064 - Human Resources		50 - Salaries and Employee Benefits	0.00	12,000.00
1914 - Dental Self-Insurance Fund	064 - Human Resources		89 - Changes to Retained Earnings	12,000.00	0.00
Fund: 1914 - Dental Self-Insurance Fund, Department: 064 - Human Resources Total:				<u>12,000.00</u>	<u>12,000.00</u>

Signatures

<u>Signed By</u>	<u>Approval Level</u>	<u>Department/Agency-Fund Group</u>	<u>Signed On</u>	<u>Valid</u>
Don Nguyen	Fund/Department	064-Human Resources Funds	3/30/2021 5:17:33 PM	Y
Richard Morgantini	CEO Analyst	All Depts-All Funds	3/30/2021 5:35:51 PM	Y
Marisol Villalobos	FACS	All Depts-All Funds	4/2/2021 12:34:27 PM	Y
Kyle Slattery	Chief Deputy Controller	All Depts-All Funds	4/6/2021 10:07:04 AM	Y
Nancy Anderson	Budget Director	All Depts-All Funds	4/6/2021 10:36:19 AM	Y

7/1/2020

4-20-21

Beginning Balance	Detail of Board Approved Changes:	\$ 3,723,521.24	Status
Adopted Budget Use	Transfer from Unassigned Fund Balance	\$ 2,064,600.00	Completed
FY 2020-21 Board Adjustments			
9/15/20 Electric Vehicle Charger Installation		\$ (666,216.00)	In Progress
6/30/2021 Adjusted Budget			
Ending Balance		<u>\$ 5,121,905.24</u>	

**Budget Revision Requests
4/20/2021**

Revision No.: 0007421
Departments: General Services
Title: Transfer appropriations in General Services Capital Outlay Fund for the OEM EOC HVAC Replacement
Budget Action: Transfer appropriations of \$500,000 in the General Services Capital Outlay Fund from Project 8839 Emergency Operations Heating, Ventilation and Air Conditioning to Project 20012, Emergency Operations Center Heating, Ventilation and Air Conditioning replacement.

Revision No.: 0007440
Departments: General Services
Title: Transfer appropriations in General Services Capital Outlay Fund for ADA SM Betteravia Bldg A
Budget Action: Transfer appropriations of \$105,000 in the General Services Capital Outlay Fund from Project 8793 Downtown Campus ADA Transition Plan to Project 20044 ADA SM Betteravia Bldg A

Budget Revision Requests

Document Number: BJE - 0007421 Agenda Item: Agenda Date: 4/20/2021 Approval: BOS 3/5 Has Board Letter: No

Related Event:

Title: Transfer appropriations in General Services Capital Outlay Fund for the OEM EOC HVAC Replacement

Budget Action: Transfer appropriations of \$500,000 in the General Services Capital Outlay Fund from Project 8839 Emergency Operations Heating, Ventilation and Air Conditioning to Project 20012, Emergency Operations Center Heating, Ventilation and Air Conditioning replacement.

Justification: This BJE will transfer appropriations for the Emergency Operations Center Heating, Ventilation and Air Conditioning Replacement where it will be properly managed from project 20012.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0030 - Capital Outlay	063 - General Services		65 - Capital Assets	0.00	0.00
Fund: 0030 - Capital Outlay, Department: 063 - General Services Total:				0.00	0.00

Signatures

<u>Signed By</u>	<u>Approval Level</u>	<u>Department/Agency-Fund Group</u>	<u>Signed On</u>	<u>Valid</u>
Marisol Villalobos	FACS	All Depts-All Funds	3/15/2021 2:24:36 PM	Y
Brian Duggan	Fund/Department	063-General Services Funds	3/30/2021 1:28:38 PM	Y
Toni Bailey	Fund/Department	063-General Services Funds	3/30/2021 3:46:48 PM	Y
Lynne Dible	Fund/Department	063-General Services Funds	4/5/2021 12:37:05 PM	Y
Richard Morgantini	CEO Analyst	All Depts-All Funds	4/5/2021 12:43:42 PM	Y
Sara Weal	FACS	All Depts-All Funds	4/6/2021 5:12:57 PM	Y
Kyle Slattery	Chief Deputy Controller	All Depts-All Funds	4/7/2021 8:44:22 AM	Y
Nancy Anderson	Budget Director	All Depts-All Funds	4/8/2021 10:45:54 AM	Y

Budget Revision Requests

Document Number: BJE - 0007440 Agenda Item: Agenda Date: 4/20/2021 Approval: BOS 3/5 Has Board Letter: No

Related Event:

Title: Transfer appropriations in General Services Capital Outlay Fund for ADA SM Betteravia Bldg A

Budget Action: Transfer appropriations of \$105,000 in the General Services Capital Outlay Fund from Project 8793 Downtown Campus ADA Transition Plan to Project 20044 ADA SM Betteravia Bldg A

Justification: This BJE will transfer appropriations for the ADA SM Betteravia Bldg A project where it can properly be managed from Project 20044.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0030 - Capital Outlay	063 - General Services		65 - Capital Assets	0.00	0.00
Fund: 0030 - Capital Outlay, Department: 063 - General Services Total:				0.00	0.00

Signatures

<u>Signed By</u>	<u>Approval Level</u>	<u>Department/Agency-Fund Group</u>	<u>Signed On</u>	<u>Valid</u>
Brian Duggan	Fund/Department	063-General Services Funds	3/23/2021 8:20:27 AM	Y
Lynne Dible	Fund/Department	063-General Services Funds	3/23/2021 9:18:49 AM	Y
Richard Morgantini	CEO Analyst	All Depts-All Funds	3/23/2021 9:41:24 AM	Y
Sara Weal	FACS	All Depts-All Funds	3/23/2021 5:41:39 PM	Y
Kyle Slattery	Chief Deputy Controller	All Depts-All Funds	3/24/2021 8:29:18 AM	Y
Nancy Anderson	Budget Director	All Depts-All Funds	4/6/2021 10:35:23 AM	Y