



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Agricultural  
Commissioner  
**Department No.:** 051  
**For Agenda Of:** September 14, 2021  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Cathleen Fisher, Agricultural Commissioner/Director  
Director 805-681-5600  
Contact Info: Kendra Stites, Admin. 805-681-5600 or Lottie Martin 805-934-6200  
**SUBJECT:** California Department of Food and Agriculture (CDFA) Pest Exclusion Program Agreement Number 21-0409-000-SG

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve, ratify and authorize the Chair to execute an agreement with the California Department of Food and Agriculture to receive reimbursement for the County's High Risk Pest Exclusion Program for the period of July 1, 2021 through June 30, 2022 in the amount of \$368,241.88; and
- b) Determine that the above action involves government funding mechanisms and/or fiscal activities and is not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15378(b)(4).

**Summary Text:**

This item is on the agenda for the Board of Supervisors to approve, ratify and execute an agreement with the California Department of Food and Agriculture (CDFA) to receive reimbursement for the County's high Risk Pest Exclusion Program. CDFA has defined high-risk shipments as those where there exists a high degree of likelihood that one or more "A" or "Q" rated plants pest will be introduced or spread via the shipment. "A" and "Q" rated pests (Medfly, Oriental Fruit Fly, Red Imported Fire Ant, Asian Citrus Psyllid, etc) are those that have been determined to have potential for causing severe damage to the State's agricultural industry, natural resources, or environment. Through this agreement, CDFA reimburses the Agricultural Commissioner's Office for costs associated with staff conducting inspections of high-risk shipments. These inspections are conducted at pre-defined high-risk pathways

such as Fed Ex, UPS, Post Office, and truck shipments to commercial nurseries in order to insure compliance with federal, state, and local regulations.

**Background:**

The Agricultural Commissioner’s Office has received funding for this program activities since FY 1999-2000. The funding for the High Risk Pest Exclusion Program is anticipated to continue in order to provide reimbursement for our high risk inspection activities.

**Performance Measure:**

N/A

**Contract Renewals and Performance Outcomes:**

N/A

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State	\$ 368,241.88		
Federal			
Fees			
Other:			
Total	\$ 368,241.88	\$ -	\$ -

Narrative: The revenue from the agreement is included in the FY 2021-22 budget for the Agricultural Commissioner’s Office.

**Key Contract Risks:**

If the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this agreement and Contractor shall not be obligated to perform any provisions of this Agreement.

**Staffing Impacts:**

**Legal Positions:**

N/A

**FTEs:**

N/A

**Special Instructions:**

Please return a minute order and (3) fully executed signature pages for Standard Agreement No. 21-0409-000-SG and one original executed CCC-04/2017 to the Agricultural Commissioner’s Office.

**Attachments:**

Attachment A: Agreement #21-0409-000-SG

Attachment B: Contractor Certification Clauses (CCC-04/2017)

**Authored by:**

Lottie Martin

**cc:** N/A