



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: CEO/Human Resources  
Department No.: 064  
For Agenda Of: 11-18-08  
Placement: Administrative  
Estimated Tme: 15 minutes  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors  
**FROM:** Department Michael F. Brown, County Executive Officer 568-3404  
Susan Paul, Asst CEO/HR Director 568-2817  
Contact Info: Jeri Muth, Asst HR Director 568-2816

**SUBJECT: Board of Retirement Appointment Process**

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: N/A

**Other Concurrence:**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors set a hearing for December 9, 2008 to consider the adoption of a process for Board of Supervisors' appointments to the Board of Retirement.

**Summary Text:**

There are nine regular and two alternate Board of Retirement members on the Santa Barbara Employees' Retirement System (SBCERS) Board. Four of those members are appointed by the Board of Supervisors per Government Code Section 31520.1. Section 31520.1 states that appointed members must be:

"...qualified electors of the county who are not connected with the county government in any capacity, except one may be a supervisor, and shall be appointed by the board of supervisors."

The proposed process presented for the Board's consideration outlines a means for reaching consensus in making Board of Supervisor appointments of qualified individuals to the Board of Retirement.

**Background:**

The matters considered and voted upon by the Santa Barbara County Employees Retirement System's Board of Retirement (BOR) are often complex and can have significant financial impacts on the County of Santa Barbara and its taxpayers.

It is with this in mind that staff drafted the proposed for the Board of Supervisors to consider using in their continuing efforts to make solid appointments to the BOR. The process engages both an ad hoc committee of Board members as well as the entire Board in the final appointment. It also includes steps that will ensure due diligence occurs in the vetting of candidates' qualifications prior to the Board decision-making process.

Attachment A outlines the proposed process.

**Fiscal and Facilities Impacts:**

There are no fiscal or facilities impacts associated with instituting this policy.

**Staffing Impacts:**

None.

**Attachments:**

Attachment A – PROPOSED - Process for Board of Supervisors Appointments to the Board of Retirement