



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Community Services  
**Department No.:** 057  
**For Agenda Of:** June 28, 2022  
**Placement:** Administrative  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:** N/A  
**Vote Required:** Majority

---

**TO:** Board of Supervisors  
**FROM:** Department George Chapjian, Community Services Director (805-568-2467)  
Director(s)  
Contact Info: Dinah Lockhart, Deputy Director (805-568-3523)

**SUBJECT:** Execution of First Amendment to Sub-recipient Agreement with New Beginnings Counseling Center for Expansion of Safe Parking Program

---

**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board of Supervisors to execute a First Amendment to the subrecipient agreement with NBCC, a California Public Benefit Nonprofit Corporation, to increase California Emergency Solutions and Housing (CESH) program funds in the amount of \$60,061 for street outreach as part of its Safe Parking Program for a new total contract maximum amount not to exceed \$543,461 (Attachment A);
- b) Determine that the above recommended actions are not the approval of a project that is subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(4), finding that the project is a creation of government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

**Summary Text:**

Staff is requesting that the Board of Supervisors approve and authorize the Chair to execute the First Amendment to the sub-recipient agreement with New Beginnings Counseling Center. The additional funding is provided by unspent funds from the 2018 California Emergency Solutions and Housing (CESH) Program and interest earned. The original sub-recipient agreement was funded by the Homeless

Emergency Aid Program and 2019 CESH program funds. The First Amendment will be effective on July 1, 2022; CESH funds must be expended by June 30, 2024. The Board of Supervisors approved the application for and acceptance of 2018 CESH funds on September 18, 2018, and 2019 CESH funds on June 4, 2019.

**Background:**

Senate Bill 850 (Stats. 2018, Ch. 48, § 4) established the CESH funding program guidelines. The CESH program is administered by the State Department of Housing and Community Development (State HCD).

The County Work Plan to Address Homelessness presented to the Board of Supervisors in April 2019 identified an action step to expand safe overnight parking options by 80 spots. The vehicular homeless population, persons living in their vehicles, was quantified as 35% of the overall homeless population in Santa Barbara County by the 2022 Point in Time Count of persons experiencing homelessness. A Request for Proposals was released by the County of Santa Barbara on January 13, 2020. New Beginning Counseling Center’s (NBCC) Safe Parking program was the only respondent and is often cited as a national model for overnight parking. Safe Parking currently has 120 spots available for persons living in their vehicles in the southern areas of the County. NBCC continues to identify and secure new lots for overnight parking within Santa Barbara County. The new lots must provide safe and secure locations for homeless individuals living in their vehicles. The program will provide a lot attendant, access to restroom facilities, and housing-focused case management services as part of its outreach and engagement.

The Board approved contracts with three sub-recipients for the 2018 CESH funds for Homelessness Prevention on August 27, 2019. Not all agencies were able to utilize the funding awarded, making the \$60,061 in CESH funds available to support Safe Parking efforts. NBCC has successfully expanded to the City of Lompoc and is diligently seeking a site in the Santa Maria valley area. This modest amount of additional funding is leveraging expansion efforts that were originally funded with the Homeless Emergency Aid Program, which ended June 30, 2021, and 2019 CESH funds, which are still active, totaling \$483,400 in available funds for the original Agreement executed and approved March 10, 2020.

**Performance Measure:**

NBCC will provide quarterly reports to the County on services provided and the outcomes, or performance measures, which have been mandated by the State. Table 1 summarizes the number of persons/households served and instances of service by both the funding awarded on March 10, 2020 and this additional funding. Table 2 summarizes outcomes/performance measures for the entire expansion project.

**Table 1: Goals – Individuals/Households Served**

<b>Goal</b>	<b>New Beginnings</b>
Unduplicated number of homeless persons or persons at imminent or at risk of homelessness served	100
Unduplicated number of homeless households or households at imminent or at risk of homelessness served	95

Number of instances of service (all services must be documented)	76,800
------------------------------------------------------------------	--------

**Table 2: Performance Measures**

Measure	New Beginnings
Number of participants exiting to permanent housing	20
% of adult participants who will obtain earned income at project exit	5%
% of adult participants who will increase cash/non-cash benefits at project exit	10%
% of project participants that will retain permanent housing at 1 year	90%

The sub-recipient agreement, as amended by the First Amendment, identifies the terms and conditions by which the CESH funds must be administered.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State	\$ 60,061.00		\$ 60,061.00
Federal			
Fees			
Other:			
Total	\$ 60,061.00	\$ -	\$ 60,061.00

The CESH/HEAP sub-recipient agreement First Amendment increases the contract amount of the Agreement by \$60,061 for a new total contract maximum amount of \$543,461.

**Key Contract Risks:**

The County assumes responsibility for the administration of CESH funds in accordance with all state requirements governing their use. In addition, County would be held liable if it or any provider to which it sub-grants funds is found to be non-compliant with applicable requirements. NBCC has successfully operated State and/or federally-funded homeless assistance projects in the past, which have had similar regulatory and administrative requirements. State CESH and HEAP contract requirements and regulations are consistent enough that a single contract funded by both programs is feasible.

The HEAP/CESH Program Sub-recipient Agreement is a cost-reimbursement contract. This allows CSD/HCD to disburse state funds to the sub-recipient for eligible incurred costs to the extent prescribed by the Agreement. The County will only reimburse the sub-recipient for costs that are eligible under the Agreements and documented in a manner that is acceptable to the CSD/HCD. CSD/HCD staff will assess the performance of the sub-recipient to determine if the services provided are adequate and as outlined in the Agreement.

**Staffing Impacts: N/A**

**Special Instructions:**

- 1) Please email an electronic copy of the Minute Order to Dinah Lockhart at [dlockhart@co.santa-barbara.ca.us](mailto:dlockhart@co.santa-barbara.ca.us).
- 2) Please execute three (3) original copies of each of the following documents and send to Dinah Lockhart (x3523):
  - a. NBCC Sub-recipient Agreement First Amendment for the Safe Parking Program.

**Attachments:**

- A) NBCC Sub-recipient Agreement First Amendment for the Safe Parking Program.

**Authored by:**

Roc Lowry, Department Business Specialist II