

NOTICE OF EXEMPTION**RECEIVED****TO: Santa Barbara County Clerk of the Board of Supervisors**

2023 AUG 30 P 2:42

FROM: Department of Public Works/Transportation Division
(Lead Department/Division)CLERK OF THE
BOARD OF SUPERVISORS

Based on a preliminary review of the project the following activity is determined to be exempt from further environmental review requirements of the California Environmental Quality Act (CEQA) of 1970 (Pub. Res. Code Section 21000 et seq.), as defined in the State CEQA Guidelines and County Revised CEQA Guidelines.

APN(s) N/A County owned Right of Way **Project No.** N/A

LOCATION: First, Second, & Fourth Supervisorial Districts

PROJECT TITLE: Rescinding and Stop Controls & Adopting Parking Restrictions in the First, Second, & Fourth Supervisorial District

PROJECT DESCRIPTION: Public Works requests the Board of Supervisors adopt the proposed ordinance establish new parking restrictions and stop controls on various roads in the First, Second, & Fourth Supervisorial Districts.

- **Williams Way - First Supervisorial District**

Public Works recommends that your Board adopt the proposed intersection control for westbound traffic on Williams Way at Palomino Road in the First Supervisorial District (Vicinity Map 1). This will stop traffic entering the intersection on Williams Way on the east leg. Williams Way is an 18-foot wide road with two travel lanes in the Mission Canyon area. Public Works has determined this intersection warrants a stop control on Williams Way to assign proper right of way and to promote safety for those traveling on Palomino Road and Williams Way. Public Works recommends that your Board approve by resolution "Stop Control" on Williams Way at Palomino Road in the Mission Canyon area.

- **Williams Way - First Supervisorial District**

Public Works recommends that your Board adopt the proposed intersection control at Williams Way at Ben Lomond Drive in the First Supervisorial District (Vicinity Map 1). This will stop southbound traffic entering the intersection on Williams Way. Williams Way is an 18-foot wide road with two travel lanes in the Mission Canyon area. Public Works has determined this intersection warrants a stop control on Williams Way to assign proper right of way and to promote safety for those traveling on Ben Lomond Drive and Williams Way. Public Works recommends that your Board approve by resolution "Stop Control" on Williams Way at Ben Lomond Drive in the Mission Canyon area.

- **Emerson Street - First Supervisorial District**

Public Works recommends that your Board adopt the proposed parking restriction on Emerson Street in the First Supervisorial District. Emerson Street is a 17- foot wide road with no parking restrictions. Residents in the area have requested to restrict parking on the north side of Emerson Street. Public Works has determined that a restriction of parking of the north side of the road will improve movement of vehicles on the roadway. Public Works recommends that your Board approve by resolution the following parking restrictions:

- Approve by resolution a “No Parking Zone” on the north side of Emerson Street between the centerline of Olive Street and a point 220 feet east of the centerline of Olive Street.

- **Humphrey Road - First Supervisorial District**

Public Works recommends that your Board adopt the proposed parking restriction on Humphrey Road in the First Supervisorial District. Due to the proximity to the beach and cars are being stored long term in the dirt parking next to the railroad right of way. Residents in the area have requested to restrict overnight parking at this location. Public Works has determined that a restriction of parking 2 a.m. to 6 a.m. will eliminate long term storage of parking and leave parking spaces available for beach access. The time restriction is identical to other beach access parking in the immediate area and other beach access parking areas in the South County. Public Works recommends that your Board approve by resolution the following parking restrictions:

- Approve by resolution a “No Parking 2 a.m. to 6 a.m. Zone” on the south side of Humphrey Road between a point 80 feet west of the centerline of Eucalyptus Lane and a point 300 feet west of the centerline of Eucalyptus Lane.

- **San Patricio Drive - Second Supervisorial District**

Public Works recommends that your Board adopt the proposed intersection control at San Patricio Drive at North Kellogg Avenue in the Second Supervisorial District (Vicinity Map 2). This will stop traffic entering the intersection on San Patricio Drive. San Patricio Drive is a 40-foot wide road with two travel lanes in the Goleta area. Public Works has determined this intersection warrants a stop control on San Patricio Drive to assign proper right of way and to promote safety for those traveling on North Kellogg Avenue and San Patricio Drive. Public Works recommends that your Board approve by resolution “Stop Control” on San Patricio Drive at North Kellogg Avenue in the Goleta area.

- **Calle Real - Second Supervisorial District**

Public Works recommends that your Board adopt the proposed parking restriction on Calle Real in the Second Supervisorial District (Vicinity Map 9). Calle Real is a 35-foot-wide road with bike lanes. Increased volume of large vehicles parking alongside the road has created a hazard to the public. Public Works recommends that your Board approve by resolution the following parking restrictions:

- Approve by resolution a “No Parking Zone” on the south side of Calle Real from a point 650 feet east of the centerline of Turnpike Road to the centerline of San Antonio Road.

- **Nueces Drive - Second Supervisorial District**

Public Works recommends that your Board adopt the proposed parking restriction on Nueces Drive in the Second Supervisorial District. Due to the proximity of the curbside parking at this location, parked vehicles restrict the movement and safety of bicycles and pedestrians crossing the bridge. A resident in the area requested to restrict parking at this location. Public Works has determined that a restriction of parking will eliminate the issues and will not impact parking supply in the area. Public Works recommends that your Board approve by resolution the following parking restrictions:

- Approve by resolution a “No Parking Zone” on the south side of Nueces Drive between a point 550 feet east of the centerline of Atascadero Drive and a point 590 feet east of the centerline of Atascadero Drive.

- **Bethany Drive - Fourth Supervisorial District**

Public Works recommends that your Board rescind and adopt the proposed parking restrictions on Bethany Drive in the Fourth Supervisorial District (Vicinity Map 7). Delta High School fronts Bethany Drive and uses the existing no parking zone for school bus drop-off and loading. Due to traffic congestion, addition of a third bus and school hour changes, Delta High School administrators would like to have the no parking zone relocated, extended and the hours changed. Public Works recommends that your Board approve or remove by resolution the following parking restrictions:

- Remove by resolution a “No Parking Zone” (7 a.m. – 3 p.m. school days only) on the west side of Bethany Drive from a point 205 feet north of the centerline of Clark Avenue to a point 275 feet north of the centerline of Clark Avenue.
- Approve by resolution a “No Parking Zone” (7 a.m. – 4 p.m. school days only) on the west side of Bethany Drive from a point 77 feet south of the centerline of Benji Lane to a point 217 feet south of the centerline of Benji Lane.

- **Rice Ranch Road - Fourth Supervisorial District**

Public Works recommends that your Board rescind and adopt the proposed parking restrictions on Rice Ranch Road in the Fourth Supervisorial District. Over the years the parking restrictions along Rice Ranch Road in the Orcutt area have changed without updating resolutions. As part of the most recent changes Public Works would like to update all of the resolutions on Rice Ranch Road making them current and enforceable. The most recent change added a bike lane on Rice Ranch Road between Orcutt Road and Dyer Street. With this change, on-street parking was partially eliminated on the south side and a portion of on-street parking was removed on the north side near Dyer Street for sight distance purposes. Public Works recommends that your Board approve or remove by resolution the following parking restrictions:

- Remove by resolution a “No Parking Zone” on the north side of Rice Ranch Road between a point 1250 feet west of the centerline of Lorraine Avenue and Broadway.
- Remove by resolution a “No Parking Zone” on the south side of Rice Ranch Road between the centerline of Bradley Road and Broadway.
- Remove by resolution a “No Parking Zone” on the south side between the centerline of Bradley Road and the centerline of Orcutt Road.
- Remove by resolution a “No Parking Zone (2 a.m. – 6 a.m.)” on both sides of Rice Ranch Road from the centerline of Orcutt Road to the centerline of Dyer Street.
- Approve by resolution a “No Parking Zone” on the north side of Rice Ranch Road from the centerline of Princeton Drive to the centerline of Orcutt Road.
- Approve by resolution a “No Parking Zone (2 a.m. – 6 a.m.)” on the south side of Rice Ranch Road from a point 125 feet west of the centerline of Dyer Street to a point 662 feet east of the centerline of Dyer Street.
- Approve by resolution a “No Parking Zone” on the south side of Rice Ranch Road from a point 662 feet east of the centerline of Dyer Street to a point 917 feet east of the centerline of Dyer Street.
- Approve by resolution a “No Parking Zone (2 a.m. – 6 a.m.)” on the south side of Rice Ranch Road from a point 917 feet east of the centerline of Dyer Street to the centerline of Orcutt Road.
- Approve by resolution a “No Parking Zone” on the south side of Rice Ranch Road from a point 252 feet west of the centerline of Princeton Drive to the centerline of Bradley Road.
- Approve by resolution a “No Parking Zone (2 a.m. – 6 a.m.)” on the north side of Rice Ranch Road from the centerline of Orcutt Road to a point 159 feet east of the centerline of Dyer Street.
- Approve by resolution a “No Parking Zone” on the north side of Rice Ranch Road from a point 143 feet west of the centerline of Dyer Street to a point 159 feet east of the centerline of Dyer Street.

The Public Works Department prepared the attached Resolutions to adopt the various traffic control at the following locations:

FOURTH DISTRICT – Unincorporated area of Orcutt

RESCIND

No Stopping, Standing, or Parking Zone

- On the north side of Rice Ranch Road between a point 1250 feet west of the centerline of Lorraine Avenue and Broadway.
- On the south side of Rice Ranch Road between the centerline of Bradley Road and Broadway.
- On the south side of Rice Ranch Road between the centerline of Bradley Road and the centerline of Orcutt Road.

No Stopping, Standing, or Parking Zone (2:00 a.m. – 6:00 a.m.)

- On both sides of Rice Ranch Road from the centerline of Orcutt Road to the centerline of Dyer Street.

FIRST DISTRICT – Unincorporated areas of Summerland, Montecito, and Mission Canyon

ADOPT

Stop Control

- Stop westbound Williams Way at its intersection with Palomino Road.
- Stop Williams Way at its intersection with Ben Lomond Drive.

No Stopping, Standing, or Parking Zone (2:00 a.m. – 6:00 a.m.)

- No Parking on the north side of Emerson Street from the centerline of Olive Street to a point 220 feet east of the centerline of Olive Street.
- No Parking (2:00 a.m. – 6:00 a.m.) on the south side of Humphrey Road from a point 80 feet west of the centerline of Eucalyptus Lane to a point 300 feet west of the centerline of Eucalyptus Lane.

SECOND DISTRICT – Unincorporated area of Goleta

ADOPT

Stop Control

- Stop San Patricio Drive at its intersection with North Kellogg Avenue.

No Stopping, Standing, or Parking Zone (2:00 a.m. – 6:00 a.m.)

- No Parking on the south side of Nueces Drive from a point 550 feet east of the centerline of Atascadero Drive and a point 590 feet east of the centerline of Atascadero Drive.

FOURTH DISTRICT – Unincorporated area of Orcutt

ADOPT

Stop Control

- Stop all traffic entering the intersection of Hummel Drive and Union Valley Parkway.

No Stopping, Standing, or Parking Zone

- On the north side of Rice Ranch Road from the centerline of Princeton Drive to the centerline of Orcutt Road.
- On the south side of Rice Ranch Road from a point 662 feet east of the centerline of Dyer Street to a point 917 feet east of the centerline of Dyer Street.

- On the south side of Rice Ranch Road from a point 252 feet west of the centerline of Princeton Drive to the centerline of Bradley Road.
- On the north side of Rice Ranch Road from a point 143 feet west of the centerline of Dyer Street to a point 159 feet east of the centerline of Dyer Street.

No Stopping, Standing, or Parking Zone (2:00 a.m. – 6:00 a.m.)

- On the north side of Rice Ranch Road from the centerline of Orcutt Road to a point 159 feet east of the centerline of Dyer Street.
- On the south side of Rice Ranch Road from a point 125 feet west of the centerline of Dyer Street to a point 662 feet east of the centerline of Dyer Street.
- On the south side of Rice Ranch Road from a point 917 feet east of the centerline of Dyer Street to the centerline of Orcutt Road

Name of Public Agency Approving Project: County of Santa Barbara
Name of Person or Agency Carrying Out Project: Public Works Transportation Division

Exempt Status: (Check one)

- ☐ Ministerial
☐ Statutory Exemption
☒ **Categorical Exemption {15301(c)}**
☐ Emergency Project
☐ Declared Emergency

Cite specific CEQA and/or CEQA Guideline Section: 15301(c) Existing Facilities – Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination. The types of "existing facilities" itemized below are not intended to be all inclusive of the types of projects which might fall within Class 1. The key consideration is whether the project involves negligible or no expansion of an existing use. Examples include but are not limited to: (c) Existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities (this includes road grading for the purpose of public safety).

Reasons to support exemption findings: Consistent with this exemption, the proposed project involves a in change parking designations as an effective method for improving traffic safety and circulation. Parking regulations and stop controls on public roadways are established based upon safety, sight distance restrictions, necessity and how it relates to the use by the community as a whole. The project allows for a public safety activity designed to maintain a safe traveling condition of the highway facility as it was constructed. Further, there are no unusual circumstances which would create a possibility that there would be a significant effect. Therefore, the project can be found to be categorically exempt from CEQA.

There is no substantial evidence that there are unusual circumstances (including future activities) resulting in (or which might reasonably result in) significant impacts which threaten the environment. The exceptions to the categorical exemptions pursuant to Section 15300.2 of the State CEQA Guidelines are:

- (a) **Location.** Classes 3, 4, 5, 6, and 11 are qualified by consideration of where the project is to be located -- a project that is ordinarily insignificant in its impact on the environment may in a particularly sensitive environment be significant. Therefore, these classes are considered to apply all instances, except where the project may impact on an environmental resource of hazardous or critical concern where designated, precisely mapped, and officially adopted pursuant to law by federal, state, or local agencies.

CEQA Guidelines Section 15301 is a Class 1 exemption; therefore, this exception does not apply.

- (b) **Cumulative Impact.** All exemptions for these classes are inapplicable when the cumulative impact of successive projects of the same type in the same place, over time is significant.

The project involves changes to parking areas on public roads. In addition, there are no other identified projects which would contribute to cumulative impacts. Therefore, this exception does not apply.

- (c) **Significant Effect.** A categorical exemption shall not be used for an activity where there is a reasonable possibility that the activity will have a significant effect on the environment due to unusual circumstances.

The project involves a routine updating of parking regulations on public roads. Therefore, this exception does not apply.

- (d) **Scenic Highways.** A categorical exemption shall not be used for a project which may result in damage to scenic resources, including but not limited to, trees, historic buildings, rock outcroppings, or similar resources, within a highway officially designated as a state scenic highway. This does not apply to improvements which are required as mitigation by an adopted negative declaration or certified EIR.

The project does not involve a scenic highway or a project which may result in damage to a scenic resource, removal of trees, rock outcropping or similar resource.

- (e) **Hazardous Waste Sites.** A categorical exemption shall not be used for a project located on a site which is included on any list compiled pursuant to Section 65962.5 of the Government Code.

There are no hazardous wastes site locations on public roads. Therefore, this exception does not apply.

- (f) **Historical Resources.** A categorical exemption shall not be used for a project which may cause a substantial adverse change in the significance of a historical resource.

The roadways involved are not identified as a historical resource. In addition, changes in roadway parking regulations would not involve any structural modifications to existing facilities. Therefore, this exception does not apply.

Lead Agency Contact Person: Chris Sneddon, Deputy Director Public Works
Transportation/Engineering Division, Phone: (805) 568-3064

Department/Division Representative: Morgan M. Jones, Engineering Environmental Program
Business Leader.

Acceptance Date: **August 29, 2023**

Distribution: Hearing Support Staff for posting

DocuSigned by:

Morgan Jones
C5CD159711F4498...

8/9/2023 | 9:27 AM PDT

Morgan M. Jones

Department Representative

Date

NOTE: A copy of this document must be posted at least 6 days prior to consideration of the activity by the decision-makers to comply with County CEQA guidelines and a copy must be filed with the County Clerk of the Board after project approval to begin a 35-day statute of limitations on legal challenges.

Distribution: Date Filed by County Clerk: _____.



2023 CEQA Transmittal Memorandum

County of Santa Barbara - Clerk of the Board of Supervisors

105 E. Anapamu St. Room 407 • Santa Barbara • CA • 93101

(805) 568-2240

Complete this form when filing a Negative Declaration, Mitigated Negative Declaration, Environmental Impact Report or Notice of Exemption.

You will need to submit one original for posting plus one copy for the Department of Fish & Wildlife. A scanned copy including the date/time of posting will be emailed to the Lead Agency and Project Applicant. If you would like a return copy, please submit an extra copy along with a pre-addressed, stamped envelope.

Contact Person Ashley Kruzel		Phone 805-568-3064	
Lead Agency Dept. of Public Works, Transportation		Lead Agency Email akruzel@countyofsb.org	
Project Title Rescinding and Stop Controls & Adopting Parking Restrictions in the First, Second, & Fourth Supervisorial Districts			
Project Applicant Gary Smart	Email gsmart@countyofsb.org	Phone 805-568-3308	
Project Applicant Address 123 E Anapamu St	City Santa Barbara	State CA	Zip 93101

DOCUMENT BEING FILED:

- ☐ Environmental Impact Report (EIR)
- ☐ 2023 Filing Fee\$3,839.25
- ☐ Previously Paid (must attach receipt) \$0.00
- ☐ No Effect Determination (must be attached)..... \$0.00

- ☐ Negative Declaration or Mitigated Negative Declaration
- ☐ 2023 Filing Fee\$2,764.00
- ☐ Previously Paid (must attach receipt) \$0.00
- ☐ No Effect Determination (must be attached)..... \$0.00

- ☒ Notice of Exemption \$0.00

- ☒ County Administrative Handling Fee (required for all filings, effective 7/19/18) \$50.00

TOTAL: **\$ 50.00**

PAYMENT METHOD: ALL APPLICABLE FEES MUST BE PAID AT THE TIME OF FILING

☐ Cash ☐ Credit Card ☐ Check # _____ ☐ Journal Entry # **0253737**
(in person only)

Journal Entry

Document Number: JE - 0253737
 Document Description: Processfee-Notice of Exemp-Traffic Control Devices
 Post On: 8/29/2023

Batch ID: 2810276
 Created On: 8/8/2023 3:02:39 PM
 Created By: Brian Gilbert

References

Audit Trail: NOE FEE Cash Type: I - Interfund

Accounting

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	QUnit	Proj	Act	Area	Equip	Depositor	Description
0015	054	2810	7650	50.00		2110	0100	900900	1001				Processfee-Notice of Exemp-Traffic Control Devices
0015		0110			50.00								PROCESSING FEE FOR Notice of Exemption
0001		0110		50.00									PROCESSING FEE FOR Notice of Exemption
0001	012	2710	5746		50.00	4020							PROCESSING FEE FOR Notice of Exemption
Total				100.00	100.00								

Signatures

Signed By: Brian Gilbert
 Approval Level: Fund/Department
 Department/Agency-Fund Group: 054-Roads
 Signed On: 8/9/2023 2:21:17 PM
 Valid: Y



County of Santa Barbara, FIN

Printed: 8/9/2023 2:21:25 PM



State of California - Department of Fish and Wildlife
2023 ENVIRONMENTAL DOCUMENT FILING FEE
CASH RECEIPT
DFW 753.5a (REV. 01/01/23) Previously DFG 753.5a

Print

StartOver

Save

RECEIPT NUMBER:

42 — 08/30/2023 — 221

STATE CLEARINGHOUSE NUMBER (If applicable)

SEE INSTRUCTIONS ON REVERSE. TYPE OR PRINT CLEARLY.

LEAD AGENCY

County of Santa Barbara Public Works Transportation

LEAD AGENCY EMAIL

akruzel@countyofsb.org

DATE

08/30/2023

COUNTY/STATE AGENCY OF FILING

Santa Barbara

DOCUMENT NUMBER

PROJECT TITLE

Rescinding and Stop Controls & Adopting Parking Restrictions in the First, Second, & Fourth Districts

PROJECT APPLICANT NAME

Gary Smart

PROJECT APPLICANT EMAIL

gsmart@countyofsb.org

PHONE NUMBER

(805) 568-3308

PROJECT APPLICANT ADDRESS

123 East Anapamu Street

CITY

Santa Barbara

STATE

CA

ZIP CODE

93101

PROJECT APPLICANT (Check appropriate box)

☒ Local Public Agency ☐ School District ☐ Other Special District ☐ State Agency ☐ Private Entity

CHECK APPLICABLE FEES:

<input type="checkbox"/> Environmental Impact Report (EIR)	\$3,839.25	\$	0.00
<input type="checkbox"/> Mitigated/Negative Declaration (MND)(ND)	\$2,764.00	\$	0.00
<input type="checkbox"/> Certified Regulatory Program (CRP) document - payment due directly to CDFW	\$1,305.25	\$	0.00

☒ Exempt from fee

☒ Notice of Exemption (attach)

☐ CDFW No Effect Determination (attach)

☐ Fee previously paid (attach previously issued cash receipt copy)

☐ Water Right Application or Petition Fee (State Water Resources Control Board only) \$850.00 \$ 0.00

☒ County documentary handling fee \$ 50.00

☐ Other \$

PAYMENT METHOD:

☐ Cash ☐ Credit ☐ Check ☒ Other

TOTAL RECEIVED \$ 50.00

SIGNATURE

x Katherine Douglas

AGENCY OF FILING PRINTED NAME AND TITLE

Katherine Douglas, Deputy Clerk



State of California - Department of Fish and Wildlife
2023 ENVIRONMENTAL DOCUMENT FILING FEE
CASH RECEIPT
DFW 753.5a (REV. 01/01/23) Previously DFG 753.5a

NOTICE

Each project applicant shall remit to the county clerk the environmental filing fee before or at the time of filing a Notice of Determination (Pub. Resources Code, § 21152; Fish & G. Code, § 711.4, subdivision (d); Cal. Code Regs., tit. 14, § 753.5). Without the appropriate fee, statutory or categorical exemption, or a valid No Effect Determination issued by the California Department of Fish and Wildlife (CDFW), the Notice of Determination is not operative, vested, or final, and shall not be accepted by the county clerk.

COUNTY DOCUMENTARY HANDLING FEE

The county clerk may charge a documentary handling fee of fifty dollars (\$50) per filing in addition to the environmental filing fee (Fish & G. Code, § 711.4, subd. (e); Cal. Code Regs., tit. 14, § 753.5, subd. (g)(1)). A county board of supervisors shall have the authority to increase or decrease the fee or charge, that is otherwise authorized to be levied by another provision of law, in the amount reasonably necessary to recover the cost of providing any product or service or the cost of enforcing any regulation for which the fee or charge is levied (Gov. Code, § 54985, subd. (a)).

COLLECTION PROCEDURES FOR COUNTY GOVERNMENTS

Filing Notice of Determination (NOD):

- ☐ Collect environmental filing fee or copy of previously issued cash receipt. *(Do not collect fee if project applicant presents a No Effect Determination signed by CDFW. An additional fee is required for each separate environmental document. An addendum is not considered a separate environmental document. Checks should be made payable to the county.)*
- ☐ Issue cash receipt to project applicant.
- ☐ Attach copy of cash receipt and, if applicable, previously issued cash receipt, to NOD.
- ☐ Mail filing fees for CRP document to CDFW prior to filing the NOD or equivalent final approval (Cal. Code Regs. Tit. 14, § 753.5 (b)(5)). The CRP should request receipt from CDFW to show proof of payment for filing the NOD or equivalent approval. Please mail payment to address below made attention to the Cash Receipts Unit of the Accounting Services Branch.

If the project applicant presents a **No Effect Determination** signed by CDFW, also:

- ☐ Attach No Effect Determination to NOD *(no environmental filing fee is due)*.

Filing Notice of Exemption (NOE) (Statutorily or categorically exempt project (Cal. Code Regs., tit. 14, §§ 15260-15285, 15300-15333))

- ☐ Issue cash receipt to project applicant.
- ☐ Attach copy of cash receipt to NOE *(no environmental filing fee is due)*.

Within 30 days after the end of each month in which the environmental filing fees are collected, each county shall summarize and record the amount collected on the monthly State of California Form No. CA25 (TC31) and remit the amount collected to the State Treasurer. Identify the remittance on Form No. CA25 as "Environmental Document Filing Fees" per Fish and Game Code section 711.4.

The county clerk shall mail the following documents to CDFW on a monthly basis:

- ✓ A photocopy of the monthly State of California Form No. CA25 (TC31)
- ✓ CDFW/ASB copies of all cash receipts (including all voided receipts)
- ✓ A copy of all CDFW No Effect Determinations filed in lieu of fee payment
- ✓ A copy of all NODs filed with the county during the preceding month
- ✓ A list of the name, address and telephone number of all project applicants for which an NOD has been filed. If this information is contained on the cash receipt filed with CDFW under California Code of Regulations, title 14, section 753.5, subdivision (e)(6), no additional information is required.

DOCUMENT RETENTION

The county shall retain two copies of the cash receipt (for lead agency and county clerk) and a copy of all documents described above for at least 12 months.

RECEIPT NUMBER

- # The first two digits automatically populate by making the appropriate selection in the County/State Agency of Filing drop down menu.
- # The next eight digits automatically populate when a date is entered.
- # The last three digits correspond with the sequential order of issuance for each calendar year. For example, the first receipt number issued on January 1 should end in 001. If a county issued 252 receipts for the year ending on December 31, the last receipt number should end in 252. CDFW recommends that counties and state agencies 1) save a local copy of this form, and 2) track receipt numbers on a spreadsheet tabbed by month to ensure accuracy.

DO NOT COMBINE THE ENVIRONMENTAL FEES WITH THE STATE SHARE OF FISH AND WILDLIFE FEES.

Mail to:

California Department of Fish and Wildlife
Accounting Services Branch
P.O. Box 944209
Sacramento, California 94244-2090