



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Flood Control
Department No.: 054
For Agenda Of: March 10, 2020
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Directors, Flood Control and Water Conservation District

FROM: Department Scott D. McGolpin, Public Works Director, 568-3010
Director(s)
Contact Info: Thomas D. Fayram, Deputy Public Works Director, 568-3436

SUBJECT: **Agreements for Services of Independent Contractors with Engineering and Real Property Consultants, All Supervisorial Districts**

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

- a) Approve and authorize the Chair to execute the Agreements for Services of Independent Contractor to provide engineering, geotechnical, and real property services for the period of March 10, 2020 through June 30, 2021 in an amount not to exceed \$300,000 with each of the following consultants:
 - i) Stantec (a local vendor)
 - ii) Filippin Engineering (a local vendor)
 - iii) Bengal Engineering (a local vendor)
 - iv) Hamner, Jewell & Associates

- b) Determine that approval of these on-call service contracts is exempt from the provisions of the State of California Environmental Quality Act because they involve organizational and administrative activities that will not result in direct or indirect changes pursuant to the California Quality Act Guideline §15378 (b)(5), Not a Project.

Summary Text:

This item is on the agenda in order to approve on-call agreements with Stantec, Filippin Engineering, Bengal Engineering Inc, and Hamner, Jewell & Associates for engineering, project management, construction management, geotechnical, and real property services. These agreements will provide

engineering and right-of-way acquisition for project design, construction inspection and management, and materials testing on an as-needed, per project basis. In addition, these agreements can also be used for emergency engineering and acquisition services.

To initiate work, Notices to Proceed will be issued by project and will specify tasks, deliverables, timelines, and budget. Each Notice to Proceed will be approved by the Public Works Director or designee.

Background:

Each of these engineering firms is currently on the prequalified consultants list, has local engineering experience, and has been evaluated and selected through a prequalification process by the Public Works Department. The prequalification process provides a rigorous, competitive evaluation of consultant qualifications and, if selected, consultants are available for on-call services.

The \$200,000 aggregate purchasing threshold for contracts may preclude the continued use of these consultants' services without Board approval. These agreements are being set up to address the limits of purchasing contracts.

The requested contracts for engineering and real property work will provide for continuation of ongoing services through FY 2020-2021.

These agreements will be used on an as-needed basis for routine and emergency engineering and real property services. No work is guaranteed by executing these agreements and the total not-to-exceed amounts are set at a high dollar amount in preparation for the potential engineering needs and to respond to emergency events.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

Narrative:

Engineering and property acquisition costs are included in every capital project and are budgeted annually in our various Flood Zones. Projects are located throughout the County and are included in the County's Capital Improvement Program. No General Fund monies will be utilized with these agreements.

Key Contract Risks:

Key risk factors for these agreements are low.

Special Instructions:

Direct the Clerk of the Board to send two originals of each agreement and a copy of the minute order of these actions to the Flood Control District office, Attn: Christina Lopez.

Attachments:

- Attachment A - Agreement for Services of Independent Contractor with Stantec (3 originals) includes contract summary
- Attachment B - Agreement for Services of Independent Contractor with Filippin Engineering (3 originals) includes contract summary
- Attachment C - Agreement for Services of Independent Contractor with Bengal Engineering (3 originals) includes contract summary
- Attachment D - Agreement for Services of Independent Contractor with Hamner, Jewell & Associates (3 originals) includes contract summary

Authored by:

Jonathan Frye, PE, CFM, Engineering Manager, 568-3444