



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: July 17, 2007
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Bob Nisbet (560-1011)
Director(s) *Bob Nisbet*
Contact Info: Paddy Langlands, Assistant Director (568-3096)
SUBJECT: Los Prietos Staff Housing – Construction Contract Amendment #2 and Final
Completion
3900 Paradise Rd, Santa Barbara
Project # 8646
3rd Supervisorial District

County Counsel Concurrence

As to form: Yes

Other Concurrence: N/A

As to form: N/A

Recommended Actions:

1. That the Board of Supervisors approve and authorize Chair to execute the attached Amendment No. 2 to the contract with Carroll Construction Company, Inc., for the Los Prietos Staff Housing in the amount of \$4,218.00 for a total contract amount of \$412,527.00.
2. That the Board of Supervisors approves and executes the attached Notice of Completion.

Summary Text:

The County of Santa Barbara entered into a contract with Carroll Construction Company, Inc., on November 7, 2006 in the amount of \$358,733 to prepare the Los Prietos Boys Camp site for 4 future modular homes at 3900 Paradise Road for the Probation Department. This Amendment will modify the contract in the amount of \$4,218.00 to provide for some unanticipated additional grading to the site needed to complete the project. Notice of Completion will provide for release of retention.

Auditor-Controller Concurrence

As to form: Yes

Background:

For the Probation Department, this contract developed the Los Prietos Boys Camp site for 4 future modular homes. The Probation Department leases the land from the US Forest Service. Upon completion of the site work, General Services completed the project by procuring and installing the modular homes. The new homes allow Probation to meet requirements of emergency response at the camp and will provide below-market employee rental housing for staff. Due to lack of on-site housing and a 30 minute plus emergency response time to the remote location of the Boys Camp, a third-shift staffing pattern currently required exceeds state regulations by 2 full-time equivalent employees. The addition of staff housing and resident staff creates a rapid response time in emergencies and allows the Probation Department to staff the third shift at state regulation levels, for a net savings. The installation of the 4 modular homes has been completed.

On November 7, 2006, the County of Santa Barbara entered into a contract in the amount of \$358,733 with Carroll Construction Company, Inc., to execute the site work. There have been several modifications to the project resulting in construction costs in excess of the usual 10% contingency. Amendment #1 includes 2 new drywell septic systems, rerouting of electrical lines, importing soil due to large rocks found, and relocating storage containers. Amendment #2 was to change grades for the proper installation of the modular homes. This Amendment will increase the contract by \$4,218, for a total contract amount of \$412,527, and will finalize the contract work.

On April 24, 2007 the contractor completed all work associated with the contract and General Services procured delivery of the modular homes. Occupancy is anticipated July 15th. With the Notice of Completion the County can release the retention that was held during the contract period.

Fiscal and Facilities Impacts:

Narrative: The Probation Department has funded the project in the amount of \$1,067,489. With this contract amendment the project remains within budget and funds are available in Department 063, Fund 0030, Program 1930, and Account 8646.

Special Instructions:

Please send one (1) duplicate original Contract Amendment and Notice of Completion and a copy of the Minute Order to Scott Hosking, GS/Facilities Services Div., Courthouse East Wing.

Attachments:

2 copies of the Contract Amendment for Carroll Construction Company, Inc.

2 copies of the Notice of Completion.

Authored by:

Scott Hosking, General Services

Contract Summary Form:

Contract Number: BC-07-085

Complete data below, print, obtain signature of authorized departmental representative, and submit this form (and attachments) to the Clerk of the Board (>\$100,000). If less than \$100,000, submit a purchasing requisition to the Purchasing Division of General Services. See "Online Purchasing Manual" under "General Services", "Purchasing", "Policies and Procedures". *"See also "Contracts for Services" policy. Form not applicable to revenue contracts.*

D1. Fiscal Year: FY 2006-2007
 D2. Budget Unit Number (plus -Ship/-Bill codes in paren's)...: 063
 D3. Requisition Number:
 D4. Department Name.....: General Services, Capital Projects
 D5. Contact Person.....: Scott Hosking
 D6. Phone: 568-2622

K1. Contract Type (check one): Personal Service Capital Project/Construction
 K2. Brief Summary of Contract Description/Purpose: Los Prietos Staff Housing
 K3. Original Contract Amount.....: \$358,733
 K4. Contract Begin Date: November 7, 2006
 K5. Original Contract End Date.....: 90 days after Notice to Proceed is given
 K6. Amendment History (leave blank if no prior amendments):

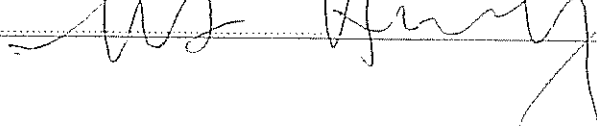
Seq#	EffectiveDate	ThisAmndtAmt	CumAmndtToDate	NewTotalAmt	NewEndDate	Purpose (2-4 words)
	4/26/07	\$4,218	\$53,794	\$412,527	4/26/07	CCA#2

K7. Department Project Number: 8646
 B1. Is this a Board Contract? (Yes/No).....: Yes
 B2. Number of Workers Displaced (if any): none
 B3. Number of Competitive Bids (if any): 1
 B4. Lowest Bid Amount (if bid).....: \$358,733
 B5. If Board waived bids, show Agenda Date: N/A
 B6. ... and Agenda Item Number: #
 B7. Boilerplate Contract Text Unaffected? (Yes / or cite ¶¶) : yes

F1. Encumbrance Transaction Code: 1701
 F2. Current Year Encumbrance Amount: \$N/A
 F3. Fund Number: 0030
 F4. Department Number.....: 063
 F5. Division Number (if applicable).....: 1930
 F6. Account Number: 8646
 F7. Cost Center number (if applicable):
 F8. Payment Terms.....: Net 30

V1. Vendor Numbers (A=uditor; P=purchasing):
 V2. Payec/Contractor Name: Carroll Construction
 V3. Mailing Address.....: 216 East Gutierrez St.
 V4. City State (two-letter) Zip (include +4 if known): Santa Barbara, CA 93101
 V5. Telephone Number.....: 805.966.5654
 V6. Contractor's Federal Tax ID Number (EIN or SSN): 77-0478592
 V7. Contact Person: John Carroll
 V8. Workers Comp Insurance Expiration Date.....:
 V9. Liability Insurance Expiration Date[s] (G=ent; P=roff) ...:
 V10. Professional License Number: #464263
 V11. Verified by (name of County staff): Scott Hosking
 V12. Company Type (Check one): Individual Sole Proprietorship Partnership Corporation

I certify: information complete and accurate; designated funds available; required concurrences evidenced on signature page.

Date : Authorized Signature 

LOS PRIETOS STAFF HOUSING
AUTHORIZED CONTRACT AMENDMENT
COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA

IN THE MATTER OF AMENDMENT OF PURCHASE ORDER)
CARROLL CONSTRUCTION COMPANY, INC) AMENDMENT NO. 2
LOS PRIETOS STAFF HOUSING)
SANTA BARBARA, CA)

WHEREAS, the County of Santa Barbara (COUNTY) and CARROLL CONSTRUCTION COMPANY, INC. (CONTRACTOR), 216 East Gutierrez, Santa Barbara, CA 93101, entered into a contract dated November 7, 2006, for the amount of THREE HUNDRED AND FIFTY-EIGHT THOUSAND AND SEVEN HUNDRED AND THIRTY-THREE DOLLARS (\$358,733) for the Los Prietos Staff Housing, Project Number 8646, Santa Barbara California; and

WHEREAS, the General Conditions permit alterations in the cumulative amount not to exceed ten percent (10%) of the first two hundred and fifty thousand dollars (\$250,000) and 5% of the remaining balance of the contract amount, provided they are specified in writing, and agreed upon by the CONTRACTOR and the Director of the General Services Department; and

WHEREAS, it has been deemed necessary by the Director of General Services Department, to make the following alterations known as Amendment No. 2, for a total of FOUR THOUSAND TWO HUNDRED EIGHTTEEN DOLLARS (\$4,218.00); and

WHEREAS, CONTRACTOR will perform the alterations stated in "Exhibit B" and attached hereto, for a total addition of FOUR THOUSAND TWO HUNDRED EIGHTTEEN DOLLARS (\$4,218.00)

NOW, THEREFORE, the Agreement is amended as follows:

Section 1:

Paragraph 5 of said Contract is hereby amended to read as follows:

5. PAYMENT

Subject to adjustments and liquidated damages, if any, as provided in the Contract documents, the full price to be paid to CONTRACTOR for satisfactory completion of all requirements of CONTRACTOR under the Agreement is the base amount of THREE HUNDRED AND FIFTY-EIGHT THOUSAND AND SEVEN HUNDRED AND THIRTY-THREE DOLLARS (\$358,733), plus Amendment No. 1 for FORTY-NINE THOUSAND FIVE HUNDRED SEVENTY-SIX DOLLARS (\$49,576.00) plus Amendment No. 2 for FOUR THOUSAND TWO HUNDRED EIGHTTEEN DOLLARS (\$4,218.00) for a total Contract amount of FOUR HUNDRED TWELVE THOUSAND FIVE HUNDRED TWENTY-SEVEN DOLLARS (\$412,527.00) to be paid as provided for in the Contract Documents, i.e., on a monthly basis in an amount directly proportional to the percentage of completion of work. CONTRACTOR shall maintain and make available to COUNTY all books, papers, job descriptions, records, detail costs, estimates, subcontracts, and financial records related to or which arise out of work or under the terms or conditions of the Contract. The form of record keeping shall be subject to approval by COUNTY. These books, papers, records, claims, and accounts shall be made available for examination during normal business hours by COUNTY or COUNTY's representative and shall be retained at CONTRACTOR's principal place of business in California for audit during normal business at

such place for four (4) years after recording of Notice of Completion of Project. CONTRACTOR shall provide an office to enable COUNTY and COUNTY's representative to conduct such audit.

Section 2:

Paragraph 2 of the Contract is hereby amended by the addition of the following language:

2. WORK

Items of work to be performed by the CONTRACTOR shall include all items stated in "Exhibit B," incorporated by this reference and attached hereto.

Section 3:

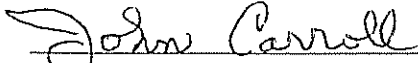
This Amendment, along with the consent of the CONTRACTOR attached hereto, shall constitute a contract between the County of Santa Barbara and Carroll Construction Company, Inc. All other sections of the Agreement between the parties shall remain in full force and effect.

Original Contract amount	<u>\$ 358,733.00</u>
General Services Change Authorization	<u>\$ 30,437.00</u>
Amount of Amendment No. 1	<u>\$ 49,576.00</u>
Amount of Amendment No. 2	<u>\$ 4,218.00</u>
Total Contract amount after Amendment No. 2	<u>\$ 412,527.00</u>
Original Contract completion date	April 1, 2007
Total number of day's extension Amendment No. 2	Twenty-Three (23)
Revised Contract completion date	April 24, 2007

We hereby consent to the above and agree to the alterations as set forth in said Amendment in the manner and for the amount as indicated.

Dated this 26 day of JUNE, 2007

“CONTRACTOR”:



John Carroll, Owner

Address: 216 East Gutierrez
City/State/Zip: Santa Barbara, CA 93101
License #: 464263
IRS#: 77-0478592

“COUNTY”
COUNTY OF SANTA BARBARA

ATTEST:

By: _____
CHAIR, BOARD OF SUPERVISORS
BROOKS FIRESTONE

By: _____
MICHAEL F. BROWN
CLERK OF THE BOARD

APPROVED AS TO FORM:

By: 

STEPHEN SHANE STARK
COUNTY COUNSEL

APPROVED AS TO ACCOUNTING FORM:

By: 

ROBERT W. GEIS, CPA
AUDITOR-CONTROLLER

Dept 063 Fund 0030 Program 1930 Account 8646 Project Los Prietos Staff

Los Prietos Staff Housing
Project No. 8646
Amendment No. 2

LOS PRIETOS STAFF HOUSING
PROJECT NO. 8646
AMENDMENT NO. 2

EXHIBIT "B"

	DESCRIPTION	AMOUNT
1.	Revise grades to accommodate the installation of the four modular homes.	\$4,218
	TOTAL:	\$4,218

DATE:
RECORDING REQUESTED BY &
WHEN RECORDED RETURN TO:
CLERK OF THE BOARD

NO FEE PER GOV CODE 6103

County of Santa Barbara
General Services Department
Facilities Services Division
1100 Anacapa Street, Courthouse Annex
Santa Barbara, CA 93101

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN that the County of Santa Barbara, State of California, as Owner of the public work hereinafter described, did on October 31, 2006, enter into a contract with Carroll Construction, Inc. as contractor for the work of the Los Prietos Staff Housing, Project No. 8646, property owned by the County of Santa Barbara, California;


That said contract amount is \$412,527.00; and

That on April 26, 2007, the work called for by the said contract was completed by the said contractor.

I declare under penalty of perjury that the foregoing is true and correct.

COUNTY OF SANTA BARBARA,
STATE OF CALIFORNIA,
OWNER

By




Paddy Langlands
Assistant Director
General Services Department
County of Santa Barbara

County of Santa Barbara
General Services Department
Facilities Services Division
1100 Anacapa Street, Courthouse Annex
Santa Barbara, CA 93101

STATE OF CALIFORNIA)
COUNTY OF SANTA BARBARA)

Paddy Langlands, being duly sworn, says: "That he is an Officer of the County of Santa Barbara, State of California, to wit, Assistant Director, General Services Department; that he is authorized to make this verification for and on behalf of said County; that he has read the foregoing Notice of Completion and knows the contents thereof; that the same is true of his own knowledge except as to those matters which are therein stated on his information of belief; and to those matters he believes it to be true.

I declare under penalty of perjury that the foregoing is true and correct.



Paddy Langlands, Assistant Director
General Services Department

Date 6/27/07

Subscribed and sworn to before me on
this _____ day of _____, 2007
by _____, personally
known to me or proved to me on the basis of
satisfactory evidence to be the person(s) who
appeared before me.

MICHAEL F. BROWN, Clerk of the Board

By _____
Clerk of the Board