

Purchasing Ordinance Update

JUNE 6, 2017

Overview

- Authorization and Definitions
- Cooperative Purchasing
- Competitive Bidding
- Emergency Purchases
- Procedural Regulations

Authorization and Definitions

- Sections 2-38 and 2-38.1
- References Sections 25500 et seq. of Government Code to allow Purchasing Agent to purchase on behalf of the County
- Seek environmentally preferable products when feasible
- Clarifies related definitions

Cooperative Purchasing

- Section 2-38.2
- Leverage benefits of: volume purchases, delivery and supply chain efficiencies, best practices, reduction of admin time and expense
- Collaboration with other public procurement entities
- Utilization of other Cooperative Agreements, “Piggyback”

Competitive Bidding

- Sections 2-39 and 2-40
- Clarifies competitive bidding requirements
- Clarifies bidding procedure
- Increases transparency with posted dates and timelines

Emergency Purchases

- Section 2-43
- Simplifies and clarifies emergency purchase needs
- Approval authority of the Purchasing Agent
- Purchases made for health, safety, and welfare

Procedural Regulations

- Section 2-46
- Procedural regulations must be approved by BOS
- Procedural guidelines can be issued by the Purchasing Agent

Recommended Actions

- a) Receive and file presentation regarding the proposed amendments
- b) Approve the introduction (First Reading) of the attached Ordinance
- c) Read the title of the Ordinance into the record and waive reading the Ordinance in full
- d) Continue the hearing to the Administrative Agenda for June 20, 2017