

February 12, 2013

Ms. Anne Coates  
Cachuma Resource and Conservation District  
920 East Stowell Road  
Santa Maria, CA 93454

**Subject: Letter Proposal for Preparation of a Round 2 Proposition 84  
Implementation Grant Application**

Dear Ms. Coates:

RMC is pleased to present this letter proposal to assist the Santa Barbara County Integrated Regional Water Management (IRWM) Region in preparing a Round 2 Proposition (Prop) 84 Implementation Grant application for funding under the California Department of Water Resources' (DWR's) IRWM Program.

RMC brings together a team that fields Santa Barbara County knowledge, technical expertise, and extensive grant writing experience. The RMC team will include Dudek Engineering and M.Cubed. RMC has worked with the County for over six years providing experienced and qualified local staff, valuable guidance, the latest in water-related planning and engineering, and over \$ 28 million in successful IRWM and other grant funding pursuits. In addition:

- RMC has demonstrated its experience and capability in obtaining state funding for water agencies and cities, and is conversant in the necessary requirements for funding receipt.
- RMC as a firm has prepared twenty IRWM Implementation Grant Applications over the past 6 years (ten under Proposition 50 and another ten under Round 1 of Proposition 84), securing nearly \$250 million in IRWM funding with a 90% success rate.
- RMC has assisted the Santa Barbara County IRWM Region in preparing successful IRWM Implementation Grants under Proposition 50 and Round 1 of Proposition 84
- RMC has successfully completed over 60 funding grant applications under 12 grant programs managed by five funding agencies, obtaining over \$800 Million for its clients.

The scope of work outlined below was formulated to expeditiously and efficiently prepare the grant application consistent with the Santa Barbara Region's IRWM Plan and objectives. To this end, the proposed scope of work consists of three tasks as follows:

- Task 1: Manage Project and Prepare QA/QC Plan
- Task 2: Prepare Grant Application
- Task 3: Compile and Submit Application

Each of these tasks is described in more detail below.

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## Scope of Work

The following is our proposed scope of work for preparing a Round 2 Prop 84 Implementation Grant application. During the preparation of the grant application, RMC assumes it will be working and coordinating with the following entities:

- **Cachuma Resource and Conservation District:** Anne Coates, as Executive Director, will be the main contact with the CRCD
- **Santa Barbara County Water Agency:** Matt Naftaly and Bret Stewart will serve as the contacts representing the Cooperating Partners
- **Project Sponsors:** Project sponsors are defined as those entities responsible for the implementation of a proposed project. Each will be responsible for providing the information requested in order to accurately evaluate the project for inclusion in the grant application as well as information necessary to prepare the grant application.

### Task 1 – Manage Project and Prepare QA/QC Plan

#### *1.1 Project Management*

Communication and coordination between project team members, the CRCD, and Project Sponsors (PS) is a key factor in successful completion of a Round 2 Prop 84 IRWM Implementation grant application. RMC will coordinate the preparation and submittal of this application, and understands the importance of delivering a complete and compelling grant application in a cost-effective and timely manner that reflects the Santa Barbara County IRWM Region's goals and water management objectives. To achieve this, the following key activities will be implemented:

- ✓ **Initial Kickoff Meeting.** RMC will conduct an initial kickoff meeting to confirm the project scope, schedule, and expectations. Project communications will be discussed, and key decision points and information delivery requirements will be identified. The meeting may be via conference call or in-person.
- ✓ **Schedule and Budget Tracking.** RMC will coordinate the grant application preparation to meet the DWR deadline of March 29, 2013 and is committed to upholding the project schedule (Figure 1). To make sure the schedule is met, RMC will track both project schedule and budget (Figure 2), and will provide monthly reports to CRCD summarizing activities, schedule and budget status, and document any issues and decisions that need to be addressed. Additionally, schedule and budget status updates will be included as part of the weekly team meetings.
- ✓ **Regular Communications.** Regular and ongoing communication is critical to ensuring smooth application preparation. During application preparation, we will schedule regular status conference calls with the CRCD, the Water Agency, and PSs to ensure constant and accurate communication and application completion. Details of these regular communications will be determined at the Kickoff Meeting.

#### Deliverables:

- Meeting materials and meeting action items
- Invoices and progress reports

**1.2 QA/QC**

RMC will implement its Quality Assurance/Quality Control (QA/QC) program as part of Subtask 1.2 by developing a QA/QC plan for the application preparation. The QA/QC plan is essential to developing a successful IRWM implementation grant application. The QA/QC plan developed and implemented by our team will help ensure that the overall grant application is completed in an efficient and cost-effective manner, meets the requirement of the PSP and the IRWM Guidelines, is a high quality work product, and meets stakeholder expectations.

**Deliverables:**

- QA/QC Plan

**Task 2 – Prepare Grant Application**

Under Task 2, the attachments and tab information that are part of the grant application will be prepared. This task assumes the following:

- Up to four projects will be included in the grant application.
- PSs will provide all eligibility documentation which may include completing State agency tables and forms. These include compliance with the requirements for:
  - UWMPs, if applicable
  - AB1420 water conservation efforts
  - Water metering (AB2572)
  - CASGEM water elevation reporting
  - GWMPs, for projects potentially impacting groundwater
  - Surface water diversion reporting (per Part 5.1, Division 2 of the California Water Code)
- The PSs will be responsible for coordinating the preparation and execution of required resolutions in support of the grant application.
- If necessary, RMC may meet with each PS no more than once to review the grant application needs and available information from the PS. Further communication with PSs is assumed to be by phone, email or other on-line communication (e.g. “GotoMeeting” format).

***Subtask 2.1: Eligibility (Attachment 1) and BMS Information***

In Subtask 2.1, RMC will prepare Attachment 1, Authorization and Eligibility Requirements, and the required tab information for electronic application submittal via DWR’s Bond Management System (BMS). Eligibility requirements include:

- Resolution adopted by applicant’s governing body designating an authorized representative to submit the application and execute an agreement with the State of California
- Demonstration of GWMP compliance
- Demonstration of progress in meeting current IRWM Plan Standards
- Demonstration of Project Consistency with an adopted IRWM Plan

**Assumptions:**

- The PSs will prepare the required resolution, along with any required supporting documents (e.g. staff report) and coordinate execution of the resolution.
- RMC will coordinate with PSs to obtain the necessary information to demonstrate GWMP compliance.
- RMC will prepare the materials necessary to address progress on meeting the current IRWM plan standards and project consistency with an adopted IRWM Plan.
- RMC will submit a draft Eligibility attachment electronically to the Water Agency and CRCD for review.

Deliverables:

- Draft and Final Draft Eligibility attachment.

**Subtask 2.2: Other Attachments (Attachments 1, 2, 9, 10, 11, 12 and 13)**

RMC will compile the information necessary to complete the regional attachments:

- Checklist – RMC will compile information for DWR’s Bond Management System (BMS) Checklist.
- Attachment 1: Authorization and Eligibility – RMC will develop a summary of the Cooperating Partners and designation of entity (TBD) as the region’s grant applicant.
- Attachment 2: Adopted Plan – RMC will develop a summary of the adopted IRWM Plan and MOU.
- Attachment 9: Program Preferences – RMC will develop a discussion on how the Proposal assists in meeting the Program Preferences.
- Attachment 10: DAC Assistance – RMC will work with DACs to complete this attachment.
- Attachment 11: GWMP, AB1420 and Water Meter Compliance – RMC will work with PSs to compile and submit the region’s documentation showing compliance with State law.
- Attachment 12: Consent Form – RMC will work with the Water Agency to secure the signed original Consent Form as the IRWMP was completed prior to September 30, 2008.
- Attachment 13: Reduce Delta Water Dependence – RMC will develop a discussion on how the implementation of the 2010 IRWM Plan could potentially help reduce dependence on the Sacramento-San Joaquin Delta for water supply.

Deliverables:

Draft and Final Draft Regional Attachments for review by the Water Agency and CRCDC

**Subtask 2.3: Work Plan, Budget and Schedule (Attachments 3, 4 and 5)**

In Subtask 2.2, RMC will prepare three of the grant application attachments – the work plan (Attachment 3), the proposal budget (Attachment 4) and the proposal schedule (Attachment 5) following the completion of attachment templates by PSs.

**Work Plan (Attachment 3):** RMC will provide the PSs with a Work Plan template to obtain the required information.

- Description of the goals and objectives for each project and how it relates to the adopted IRWM Plan
- Summary descriptions of each project and tasks necessary to complete each project (including grant administration tasks).
- Information demonstrating that the project is ready for implementation, including a brief discussion of the supporting studies, data and resources for each project to ensure that implementation of the project is based on sound scientific and technical principles.
- Deliverables for each project.
- Description of the linkages and synergies between and among projects that are critical to the success of the proponents project (e.g. other projects that may or may not be included in the grant application).
- Shape file with project location.

RMC will review the tasks and subtasks in the draft Work Plan to ensure that they are consistent with those shown in the Budget and Schedule.

RMC will review the Work Plan using scoring criteria listed in the PSP to ensure that each criterion is addressed, and provide feedback to the PSs if criteria are not met.

Deliverables:

- Attachment template
- Draft and Final Draft Work Plan for review by CRCDC, County, and PSs

**Budget (Attachment 4):** PSs will provide RMC with a detailed budget for each regional project for use in Attachment 4. RMC will provide a Budget template to PSs to obtain the following information:

- Land costs, planning and design costs, environmental compliance and documentation costs, construction costs shown by project task or phase, and the contingency amount
- A written explanation of the rationale used to determine the contingency percentage.
- All sources of the funding match; eligible funding match amounts can include, subject to DWR approval, prior costs borne by the applicant or individual PS after September 30, 2008.
- Proof that there is a committed source for matching funds
- The amount of funding match applied to each task; eligible costs consist of those costs incurred after the date the grant agreement is executed
- Any other State or federal funds being used that will not come from the Prop 84 Implementation grant
- Tasks that are completely supported by funding match.

RMC will develop a summary budget (roll-up) for the entire Proposal, based on the format specified in the PSP. RMC will review the Budget using scoring criteria listed in the PSP to ensure that each criterion is addressed, and provide feedback to PSs if criteria are not met.

Deliverables:

- Attachment template
- Draft and Final Draft Budget for review by CRCDC, Water Agency, and PSs

**Schedule (Attachment 5):** RMC will work with the PSs to develop a tabular schedule for implementation of the Project showing the sequence and timing, including milestones for each task in the Work Plan. RMC will provide PSs with a template to obtain the following schedule information:

- Development of financing
- Development of environmental documentation and CEQA/NEPA compliance
- Project design and bid solicitation process
- Acquisition of rights-of-way, if required
- Identification and acquisition of all necessary permits
- Construction start and end dates including significant milestones
- Implementation of any environmental mitigation or enhancement efforts

Using the information provided above, RMC will develop a Gantt chart or horizontal bar format schedule for the suite of regional projects, showing the start and end dates as well as milestones for each task, illustrating any dependencies or predecessors by showing links between tasks, and review the Schedule using scoring criteria listed in the PSP to ensure that each criterion is addressed, and provide feedback to PSs if criteria are not met.

Deliverables:

- Attachment template
- Draft and Final Draft Gantt chart/horizontal bar format schedules for review by Water Agency and CRCDC

***Subtask 2.4: Monitoring, Assessment and Performance Measures (Attachment 6)***

RMC will provide the PSs with a template to be completed by PSs to obtain the required information for this attachment. RMC then will work with the PSs to further develop a description of the performance measures that will be used to quantify and verify project performance. The description will include the following:

- Discussion of the monitoring system to be used to verify Project performance with respect to the Project benefits or objectives identified.
- Indication of where the data will be collected and the types of analyses used.
- Discussion of how monitoring data will be used to measure the performance in meeting the overall goals and objectives of the IRWM Plan.

RMC will work with the PSs to develop a Project Performance Measures Table for the Project. The Project Performance Measures Table should include the following items:

- Project goals
- Desired outcomes
- Output indicators – measures to effectively track output
- Outcome indicators – measures to evaluate change that is a direct result of the work
- Measurement tools and methods
- Targets – measurable targets that are feasible to meet during the life of the Proposal

RMC will review the Monitoring, Assessment and Performance Measures using scoring criteria listed in the PSP to ensure that each criterion is addressed, and provide feedback to PSs if criteria are not met.

***Deliverables:***

- Attachment template
- Draft and Final Draft Monitoring, Assessment and Performance Measures for review by PSs, the Water Agency and CRCDC

***Subtask 2.5 Technical Justification (Attachment 7)***

RMC will provide the PSs with a template to be completed by PSs to obtain the required information for this attachment. RMC technical staff will review the general functionality of the project and benefits claimed to confirm that justifications provided are sufficient based on the expected level of evaluation by DWR reviewers. RMC will then use this information to prepare the required application attachment.

***Assumptions:***

- PSs will provide (if requested) four hard copies and an electronic copy of all backup documentation required to justify the technical feasibility of their project.

***Deliverables:***

- Attachment template
- Draft and Final Draft Technical Justification attachment for review by PSs, the Water Agency and CRCDC

***Subtask 2.6 Economic and Benefit Analyses (Attachment 8)***

RMC will provide the PSs with a template to be completed by PSs to obtain the required information for this attachment. RMC will coordinate with its economic subconsultant (M.Cubed) to prepare the economic analysis

for each project, including estimating and presenting the costs and benefits for the following aspects of the project, as appropriate on a project-by-project basis:

- Water supply costs and benefits
- Water quality costs and benefits (for applicable regional projects)
- Environmental restoration costs and benefits
- Flood protection costs and benefits

A cost and benefits summary will be prepared for each project, providing an overall estimate of the benefits of the project and an overall summary including costs and benefits for all regional projects in the grant application.

Deliverables:

- Attachment template
- Draft and Final Draft Economic Analyses for review CRCD, County, and PSs
- Facilitation of 1 meeting, in person or via conference call, with each PS (5 meetings total on 1 day) to discuss economic benefits

***Subtask 2.7: Program Preferences (Attachment 9)***

RMC will provide a template to the PSs to provide input into identifying specific Program Preferences that the selected projects will meet. RMC will then compile the completed templates from the PSs, and develop a discussion of no more than 10 pages in length using a minimum 10-point type font (as required by the PSP) on how the Proposal assists in meeting the Program Preferences, identifying the specific Program Preference(s) that the Proposal will meet, the certainty that the Proposal will meet the Program Preference(s), and the breadth and magnitude to which the Program Preference(s) will be met.

Assumptions:

- RMC will submit draft Program Preferences Discussion to the Water Agency and CRCD electronically for review.

Deliverables:

- Program Preferences template
- Draft and Final Draft Program Preferences attachment

***Task 3: Application Compilation and Submission***

In task 3, RMC will consolidate revised drafts from subtasks 2.1 through 2.7 into a draft application package for review by PSs (as needed), the Water Agency, and CRCD. Final comments on the draft Application Package will be incorporated and the Final Application Package prepared for submittal by the date published in the final Implementation Grant PSP. The RMC team will prepare an electronic submittal of the application through the BMS, and will publish four hard copies (double-sided) of the application and attachments, and submit the hard copies to DWR by overnight courier.

Ahead of the due date, RMC will make the final application available for PSs to review and approve the information submitted for their project.

Assumptions:

- RMC will provide an electronic version of the draft Implementation Grant Application package for review by a date determined to be mutually acceptable by CRCD and the County Water Agency.

- The CRCD will be responsible for preparing and distributing a signature form to PSs for their approval of the final grant application submittal.

Deliverables:

- Draft Application Package containing all attachments for review by the CRCD and the Water Agency (in electronic format)
- Final Application Package containing all attachments for electronic submission to DWR via BMS
- Four hardcopies of the Final Application Package for submittal to DWR
- Seven compiled electronic copies of Final Application Package provided to the Water Agency.



## Proposed RMC Staff

RMC has put together a team with proven success in preparing and managing complicated grant applications. In addition, our team members have worked with the County Water Agency and various Santa Barbara County agencies on other projects, including the update of the Integrated Regional Water Management Plan.

In addition to RMC staff, our team includes an economics subconsultant, David Mitchell with M.Cubed, with whom RMC has worked on other grant applications and projects. It also includes Jane Gray with Dudek, who has also worked with County agencies on multiple projects.

Below is a brief summary of the RMC team members.

**Kathy Caldwell, Sr. Project Manager:** Kathy will serve as the director of the grant application preparation. Kathy will oversee the overall performance of the project team. She is currently managing the update of the Santa Barbara County IRWM Plan 2013. She has worked with the Santa Barbara County Water Agency on various projects for over five years. Kathy specializes in public policy with experience in water resource planning and policy. She also has a significant background in acquiring and administering grant and loan funding. Over the last 15 years, Kathy has prepared grant and loan applications for many water agencies including Santa Barbara County, Long Beach Water Department, Los Angeles Department of Water and Power, Metropolitan Water District of Southern California, West Basin Municipal Water District, Mojave Water Agency, Eastern Municipal Water District, Coachella Valley Water District, Three Valleys Municipal Water District, Monte Vista Water District, Crescenta Valley Water District, Otay Water District, Rancho California, and Semitropic Water Storage District.

### David Mitchell (M.Cubed) – Economics Analysis

David Mitchell, with the economics consultant M.Cubed, will provide economics analysis for our team. David's practice areas include benefit-cost analysis, regional economic impact assessment, utility rate setting and financial planning, and natural resource valuation. David has in-depth knowledge of the water supply, water quality, flood and environmental management challenges confronting natural resource management agencies. David and RMC have worked together on multiple projects, including successful Proposition 50 grant applications for the Bay Area IRWMP and the East County IRWMP. Most recently, RMC worked with David on Proposition 84 and Proposition 1E grant applications for multiple IRWM regions in the Bay Area.

David specializes in the use of benefit-cost analysis, economic impact assessment, financial planning, and resource valuation for water resource management. He has applied these methods to the evaluation of water transfers in the Imperial, Palo Verde, and Central Valleys; agricultural land retirement in the San Joaquin Valley; recycling and desalination projects in Southern California and the Bay Area; urban conservation program evaluation; integrated regional water management planning; and CALFED Bay-Delta Program financial planning.

Representative clients include: Alliance for Water Efficiency, California Urban Water Conservation Council, California Department of Water Resources, Tahoe Regional Planning Agency, Contra Costa Water District, East Bay Municipal Water District, Sonoma County Water Agency, Santa Clara Valley Water District, and Metropolitan Water District of Southern California.

Mr. Mitchell holds an M.S. in Agricultural and Resource Economics, and a B.S. in the Political Economy of Natural Resources, both from the University of California, Berkeley.

### Miluska Propersi (RMC) – Project Engineer

Miluska will serve as the team's project engineer. She has a Master of Science in Civil Engineering and Bachelor of Science from University of California at Los Angeles. Miluska has She has worked on several grant applications including a recent Bureau of Reclamation Title XVI grant for Rancho California Water District. She has worked on the Upper Amargosa Creek Flood Control Project, the City of Burbank's Water Master Plan, the City of Los Angeles Recycled Water Master Plan, and numerous other projects.

**Jane Gray, Project Manager, Dudek Engineering**

Jane Gray is an environmental specialist and project manager with over 12 years' project management and environmental planning experience specializing in agricultural resource and policy planning, policy analysis, land use planning, and project development and entitlement services. Ms. Gray has worked as a project manager, analyst, and environmental planner for various non-governmental and public agencies responsible for projects ranging from small-scale development and infrastructure planning in developing economies to private residential and commercial development.

**Persephene St. Charles (RMC) – Principal-in-Charge**

Persephene will serve as the Principal-in-Charge for the project, providing strategic direction to the project team. Persephene has spent nearly 15 years dedicated to integrated water resources planning and stakeholder coordination throughout California. Working with over 40 planning efforts through California, like the Pomona Integrated Water Supply Plan, she has a comprehensive, technical understanding of how to determine, integrate and meet water supply, water quality, wastewater/recycled water, habitat enhancement, stormwater, flood protection and watershed goals. Her technical planning is balanced by her experience working in public outreach and stakeholder facilitation for organizations like the Russian River Watershed Association. Persephene also has extensive IRWM planning experience having worked with the San Francisco Bay Area, the North Coast and San Diego IRWMP regions as well as the Greater Los Angeles County.

**Brian Dietrick, P.E., Project Manager:** Brian will provide QA/QC review. Brian has more than 20 years of experience in water resources and wastewater planning throughout Los Angeles County. Over the past 3 years, Brian has served as a task manager and/or project manager on a number of regional water resources projects including:

- Groundwater Reliability Improvement Program (GRIP) for the Water Replenishment District, the Los Angeles County Sanitation Districts, and the Upper San Gabriel Valley Municipal Water District
- Recycled Water Master Plan for the Los Angeles Department of Water and Power
- Recycled Water Seasonal Storage Project Feasibility Study for Las Virgenes MWD
- Pomona Basin Regional Groundwater Study for Rowland and Walnut Valley Water Districts

Brian has played a lead role in preparing a number of grant applications for DWR including a Proposition 50 IRWM grant application for the Antelope Valley IRWM region, a recent Proposition 1E grant application for the City of Palmdale, and a recent AB303 Local Groundwater Assistance grant application for the Upper San Gabriel Valley MWD. Prior to joining RMC, Brian worked at LACSD for more than 19 years.

**A. Schedule**

Figure 1 attached illustrates our proposed schedule for completing the tasks outlined in this proposal.

**B. Budget**

The scope of work, as outlined herein, can be completed for an estimated budget of \$83,940 for four projects. Figure 2 provides a detailed breakdown of this budget by task. The RMC 2013 Standard Billing Rate schedule is also attached.

Thank you again for this opportunity to continue RMC's service to the Santa Barbara County IRWM Region.

Sincerely,

A handwritten signature in black ink that reads "Kathy Caldwell". The signature is written in a cursive style with a large, looping initial "K".

Kathy Caldwell  
Sr. Project Manager

**Santa Barbara County**  
**Schedule for Implementation Grant Round 2 Proposal**  
**January 25, 2013**

Tasks	Schedule		Responsibilities			
	Begin	End	Project Sponsors (PS)	RMC	Econ Sub	CRCD/Water Agency
Data Request 1	January 31, 2013	February 6, 2013	Compile information for Data Request 1 (Att 8) and send to RMC	Develop Data Request 1, and compile responses to Data Request 1	N/A	Oversee content of Data Request 1, provide feedback to RMC as applicable
Data Request 2	February 4, 2013	February 12, 2013	Compile information for Data Request 2 and send to RMC	Develop Data Request 2, and compile responses to Data Request 2	N/A	Oversee content of Data Request 1, provide feedback to RMC as applicable
Meeting to Discuss Cost/Benefit Analyses (CBA)	January 31, 2013		Attend PS meeting, come prepared to discuss projects	Prepare for and facilitate the PS meeting	Prepare for and attend the PS meeting	Attend the PSs meeting
RMC to Write Admin Draft Grant Application	January 31, 2013	February 25, 2013	Respond to additional requests for information	Prepare Admin Draft Grant Application	Work with RMC to prepare CBA components of grant application	Provide feedback and information to RMC on grant application, as applicable
CRCD/Water Agency Review of Admin Draft Grant Application	February 25, 2013	March 1, 2013	N/A	Send Admin Draft to Water Agency, and respond to any questions	N/A	Review and provide comments on Admin Draft
RMC to Revise Grant Application	March 4, 2013	March 15, 2013	Respond to additional requests for information	Respond to Water Agency comments, and prepare Draft Grant Application	Respond to comments, as applicable	Provide feedback to RMC on grant application, as applicable
CRCD/Water Agency/PS Review Draft Grant Application	March 18, 2013	March 20, 2013	N/A	Send Draft to reviewers. Respond to questions, as applicable	N/A	Review and provide comments on Draft
RMC Finalize Grant Application	March 21, 2013	March 22, 2013	Respond to additional requests for information	Respond to reviewers comments, and prepare Final Grant Application	Respond to comments	Provide feedback to RMC on grant application, as applicable
RMC Compile and Print Final Grant Application	March 25, 2012	March 28, 2012	N/A	Compile Final Grant Application. Coordinate printing and uploading to BMS.	N/A	Provide final feedback on grant application, as applicable.
Grant Application Due	March 29, 2013					



## Fee Estimate

### Santa Barbara County IRWM Region Prop 84 Grant Application, Round 2

12-Feb-13

Tasks	Labor							Total Hours	Total Labor Costs (1)	Outside Services			Subtotal	Sub Consultant Total Cost (2)	Total ODCs (3)	Total Fee
	Sr. Water Resources Planner	Sr. Water Resource Planner	Water Resources Planner	Sr. Environmental Engineer	Water Resource Engineer	Graphics	Admin.			Sub	Sub	Sub				
	PIC	PM	Asst. PM	QA/QC	GIS	Graphics and Support Team				M. Cubed (David Mitchell)	Dudek Project Manager	Dudek Document Production				
	\$265	\$215	\$160	\$225	\$160	\$110	\$100									
<b>Task 1: Task 1: Manage Project and Prepare QA/QC Plan</b>																
Management and QA/QC Plan	3	14	16	10			6	49	\$9,215				\$0	\$0	\$0	\$9,215
Subtotal Task 1:	3	14	16	10	0	0	6	49	\$9,215	\$0	\$0	\$0	\$0	\$0	\$0	\$9,215
<b>Task 2: Prepare Grant Application</b>																
Attachment Preparation		88	54		10	8		160	\$30,040	\$16,000	\$12,600		\$28,600	\$31,460	\$1,650	\$63,150
Subtotal Task 2:	0	88	54	0	10	8	0	160	\$30,040	\$16,000	\$12,600	\$0	\$28,600	\$31,460	\$1,650	\$63,150
<b>Task 3: Compile and Submit Application</b>																
Prepare Draft and Final Document		17						17	\$3,655			\$5,200	\$5,200	\$5,720	\$2,200	\$11,575
Subtotal Task 3:	0	17	0	0	0	0	0	17	\$3,655	\$0	\$0	\$5,200	\$5,200	\$5,720	\$2,200	\$11,575
<b>TOTAL</b>	<b>3</b>	<b>119</b>	<b>70</b>	<b>10</b>	<b>10</b>	<b>8</b>	<b>10</b>	<b>226</b>	<b>\$42,910</b>	<b>\$16,000</b>	<b>\$12,600</b>	<b>\$5,200</b>	<b>\$33,800</b>	<b>\$37,180</b>	<b>\$3,850</b>	<b>\$83,940</b>

1. The individual hourly rates include salary, overhead and profit.
2. Subconsultants will be billed at actual cost plus 10%.
3. Other direct costs (ODCs) such as reproduction, delivery, mileage (rates will be those allowed by current IRS guidelines), and travel expenses, will be billed at actual cost plus 10%.
4. RMC reserves the right to adjust its hourly rate structure and ODC markup at the beginning of the calendar year for all ongoing contracts.



## RMC Water and Environment

### 2013 Standard Billing Rates [Updated 12/06/2012]

Billing Classifications	2013 Rates
<b>Engineer-Planner-Scientist</b>	
EPS-1	\$ 140
EPS-2	\$ 150
EPS-3	\$ 160
EPS-4	\$ 175
EPS-5	\$ 185
EPS-6	\$ 195
EPS-7	\$ 205
EPS-8	\$ 215
EPS-9	\$ 225
EPS-10	\$ 240
EPS-11	\$ 255
EPS-12	\$ 265
EPS-13	\$ 275
EPS-14	\$ 285
<b>Technicians</b>	
Tech-1	\$ 120
Tech-2	\$ 125
Tech-3	\$ 130
Tech-4	\$ 135
Tech-5	\$ 140
Tech-6	\$ 145
Tech-7	\$ 150
<b>Administrative</b>	
AD-1	\$ 90
AD-2	\$ 95
AD-3	\$ 100
AD-4	\$ 110
AD-5	\$ 120
AD-6	\$ 130
AD-7	\$ 140

Note: The individual hourly rates include salary, overhead and profit. Other direct costs (ODCs) such as reproduction, delivery, mileage (as allowed by IRS guidelines), and travel expenses will be billed at actual cost plus 10%. Subconsultants will be billed as actual cost plus 10%. RMC reserves the right to adjust its hourly rate structure at the beginning of each year for all ongoing contracts.