



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Planning and  
Development  
Department No.: 053  
For Agenda Of: March 21, 2017  
Placement: Administrative  
Estimated Time: N/A  
Continued Item: No  
If Yes, date from: N/A  
Vote Required: Majority

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**TO:** Board of Supervisors

**FROM:** Department Glenn S. Russell, PhD, Director, Planning and Development,  
Director(s) (805) 568-2085

Contact Info: Daniel Klemann, Deputy Director, Long Range Planning Division,  
(805) 568-2072

**SUBJECT:** 2016 Comprehensive Plan Annual Progress Report

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: N/A

**Other Concurrence**

As to form: N/A

**Recommended Actions:**

Staff recommends that your Board take the following actions:

- a) Receive and file the *2016 Comprehensive Plan Annual Progress Report* (Attachment 1), and
- b) Determine that the report is exempt from CEQA pursuant to CEQA Guidelines Sections 15060(c)(3) and 15378(b)(5) and the attached Notice of Exemption (Attachment 2).

**Summary Text:**

Government Code Section 65400(a)(2) mandates that the Montecito and County Planning Commissions “[p]rovide by April 1 of each year an annual report to the legislative body [Board of Supervisors], the Office of Planning and Research [OPR], and the Department of Housing and Community Development [HCD] that includes all of the following”:

- a) Status of the general plan (“Comprehensive Plan”);
- b) Progress in meeting regional housing needs pursuant state housing element law; and
- c) Degree to which the Comprehensive Plan complies with state guidelines for maintaining such plans, as well as the date of the last revision to the Comprehensive Plan.

The *2016 Comprehensive Plan Annual Progress Report* (Attachment 1) contains three key components. First, the annual report summarizes the projects that the Planning and Development Department undertook in 2016 to maintain and implement the Comprehensive Plan. Second, the annual report provides housing production statistics, including separate statistics for Isla Vista and Mission Canyon. Lastly, according to California Health and Safety Code Section 34176.1(f), the annual report includes the “Housing Successor Annual Report, Low and Moderate Income Housing Asset Fund, Fiscal Year 2015-2016.” (The Housing Successor Annual Report is included as Attachment C of the *2016 Comprehensive Plan Annual Progress Report*). Section 34176.1(f) requires that each “successor agency” to a former redevelopment agency report certain financial information to the state each year. The County is the successor agency to the former County Redevelopment Agency in Isla Vista. The County Community Services Department compiled financial information and prepared the housing successor report.

The annual report contains a copy of the Long-Range Planning Division’s Draft Fiscal Year 2017-2018 Work Program (Attachment 2 of Attachment 1 of the board letter). The work program includes programs for implementation of the Comprehensive Plan, including programs from the 2015-2023 Housing Element Update. Staff will present the Draft 2017-2018 Work Program to the Board of Supervisors in April 2017 as part of the County’s Fiscal Year 2017-2018 budget process. The Board of Supervisors will take final action on the 2017-2018 Work Program in June 2017.

**Background:**

The Montecito and County Planning Commissions reviewed the annual report on February 15, 2017 and February 22, 2017, respectively, and voted 4-0 and 5-0, respectively, to receive, file, and provide the annual report to the Board of Supervisors, OPR, HCD, and the city of Santa Barbara. The Planning Commission staff reports (Attachments 3 and 4) and action letters (Attachments 5 and 6) are enclosed. Staff will provide the annual report to OPR, HCD, and the city of Santa Barbara by April 1, 2017.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

Preparation of the annual report is a state-mandate and is budgeted in the Long Range Planning Division of the Planning and Development Department on page D-280 of the *Santa Barbara County Recommended Operational Plan, Fiscal Years 2016-17 and 2017-18*. To date, staff has spent approximately 210 hours/\$15,000 preparing and presenting the annual report to the Montecito and County Planning Commissions.

**Special Instructions:**

The Clerk of the Board shall forward a copy of the minute order to the Planning and Development Department, Attention: David Villalobos, Hearing Support.

**Attachments:**

1. *2016 Comprehensive Plan Annual Progress Report*
2. Notice of Exemption
3. Montecito Planning Commission Staff Report, dated February 15, 2017
4. County Planning Commission Staff Report, dated February 22, 2017

5. Montecito Planning Commission Action Letter, dated February 15, 2017
6. County Planning Commission Action Letter, dated February 22, 2017

**Authored By:**

Jessica Steele, Planner, Long Range Planning Division, (805) 884-8082



**ATTACHMENT 1**

2016 Comprehensive Plan Annual Progress Report

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**ATTACHMENT 2**

Notice of Exemption

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**ATTACHMENT 3**

Montecito Planning Commission Staff Report

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**ATTACHMENT 4**

County Planning Commission Staff Report

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**ATTACHMENT 5**

Montecito Planning Commission Action Letter

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**ATTACHMENT 6**

County Planning Commission Action Letter

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