

# SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** 8/2/04  
**Department Name:** Sheriff - Custody  
**Department No.:** 032  
**Agenda Date:** 9/7/04  
**Placement:** Administrative  
**Estimate Time:**  
**Continued Item:** NO  
**If Yes, date from:**

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**TO:** Board of Supervisors  
**FROM:** Sheriff Jim Anderson  
Sheriff's Department  
**STAFF CONTACT:** Lt. Diana Stetson  
X4251  
**SUBJECT:** Destruction of Records

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## **Recommendation(s):**

That the Board of Supervisors:

Endorse the disposal of old jail records eligible for destruction pursuant to Government Code Section 26202.

## **Alignment with Board Strategic Plan:**

The recommendation(s) are primarily aligned with actions required by law or by routine business necessity.

## **Executive Summary and Discussion:**

The Sheriff's Department requests authorization to dispose of those jail records which are eligible for destruction under Government Code Section 26202. These records have no current or future usefulness.

**Mandates and Service Levels:** No Impact on Mandates or Service Levels.

**Fiscal and Facilities Impacts:** No Fiscal Impact. Will increase storage capacity.

**Special Instructions:** Please return a copy of the Minute Order to the Sheriff's Department, Attn: Lt. Diana Stetson.

**Concurrence:** County Counsel and Auditor Controller