

**SANTA BARBARA COUNTY  
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** June 4, 2002  
**Department:** Public Works  
**Budget Unit:** 054  
**Agenda Date:** 6/25/02  
**Placement:** Administrative  
**Estimate Time:**  
**Continued Item:** NO  
**If Yes, date from:**

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**TO:** Board of Supervisors

**FROM:** Phillip M. Demery, Director  
Public Works Department

**STAFF CONTACT:** Mark A. Schleich, Deputy Director Solid Waste and Utilities  
Martin J. Wilder, Engineer/Manager Laguna Sanitation District (8755)

**SUBJECT:** Lease Amendment: 2400 Professional Parkway, Suites 150, 205 & Portion of 207,  
Santa Maria - Fifth Supervisorial District - Folio No. WF2973

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**RECOMMENDATIONS:**

That the Board of Supervisors execute the Fourth Amendment to the Lease Agreement between the County of Santa Barbara, as Lessee, and Andrew Lee Liddell, as Lessor, for the use of approximately 5,558 square feet office space located at 2400 Professional Parkway, Suites 150, 205 and a portion of 207, Santa Maria, by Public Works staff for a monthly rent amount of \$8,670.48. This Amendment 1) amends the description of the Premises to reflect adding a portion of Suite 207, consisting of approximately 561 gross square feet; 2) amends the monthly rent amount to reflect the increase in leased space.

**ALIGNMENT WITH BOARD STRATEGIC PLAN:**

The recommendation is primarily aligned with Goal No. 1: An efficient government able to respond effectively to the needs of the community.

**EXECUTIVE SUMMARY AND DISCUSSION:**

On February 14, 1995, your Board approved a Lease Agreement between the Country Club Professional Park, Ltd. (currently Andrew Lee Liddell) and the County of Santa Barbara, whereby the County (Job Training Network) leased approximately 4,377 square feet of office space located at 2400 Professional Parkway, Suites 150 & 205, Santa Maria, for a term of three (3) years with three (3) consecutive two-year options. The first amendment added 620 square feet of space to Suite 150 and adjusted the rent accordingly.

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The second amendment added Suite 207, approximately 1,452 square feet and adjusted the rent accordingly. The third amendment deleted Suite 207, approximately 1,452 square feet and adjusted the rent accordingly.

General Services has moved out of Suite 207. Therefore, the Lessor and County both agreed to amend the lease agreement to add a portion of Suite 207. Public Works will remain in Suites 150, 205 and a portion of 207 until the expiration of the third renewed/extended 2-year term, or February 28, 2004. This space will be used for the staff of Public Works North County Transportation Division and Public Works Disaster Recovery Manager.

**MANDATES AND SERVICE LEVELS:**

No change in programs or service levels.

**FACILITIES AND FISCAL IMPACT:**

The project is funded by District service charges and is included in the budget as shown on page D-304 of the 2002/2003 budget under the Laguna Sanitation cost center of the Solid Waste & Utilities Division. Funding is located in Department 054, Fund 2870, Program 6000, Account 7580. The cost for the additional space is charged back to Transportation Division and the Administration Division of Public Works.

No facilities impacts.

**SPECIAL INSTRUCTIONS:**

After Board action, distribute as follows:

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|---|--|
| 1. Original Document -                            | Official File                                |
| 2. Duplicate Original Document and Minute Order - | Scott Dickinson, 2400 Professional Parkway   |
| 3. Copy of Original Document and Minute Order -   | Phil Demery, Public Works                    |
| 4. Copy of Original Document and Minute Order -   | Martin Wilder, PW/Laguna Sanitation District |

**CONCURRENCE:**

County Counsel  
Auditor-Controller  
Risk Manager

