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California Department of Public Health



GAVIN NEWSOM
Governor

Date: August 15, 2024
To: California Local Health Jurisdictions (LHJs)
From: California Department of Public Health (CDPH)
Subject: Future of Public Health Funding (FoPH), FY 2024-25

I. Purpose

This memo provides LHJs with revised Future of Public Health (FoPH) funding allocations for fiscal years FY 2024-25, FY 2025-26, and FY 2026-27.

II. Background

FoPH funds, originally authorized in the 2022 Budget Act (Chapter 29, Statutes of 2022), provided \$200,400,000 annually to LHJ to support local public health workforce and infrastructure.

The 2024 Budget Act (Chapter 35, Statutes of 2024) authorized a 7.95 percent reduction to FoPH funding beginning in fiscal year 2024-25 and ongoing. As a result of the reduction and CDPH planned increases to local assistance, the net loss of funding for local assistance is \$12,200,000 (roughly 6 percent) statewide. These funds are considered ongoing funds and part of the ongoing baseline state budget, which must be approved in the annual state budget process. Local assistance amount is pending annual budget approval for each upcoming state fiscal years. Below are anticipated total funding amounts over the next three fiscal years:

State Fiscal Year	Local Assistance Amount
PREVIOUS 2023-24 Local Assistance Amount	\$200.4 million
NEW 2024-25 Local Assistance Amount	\$188.2 million
2025-26 Local Assistance Amount	\$188.2 million
2026-27 Local Assistance Amount	\$188.2 million

III. Funding Reduction Methodology

Regional Public Health Office ♦ MS 0500, P.O. Box 997377, Sacramento, CA 95899-7377
♦ Internet Address: www.cdph.ca.gov



To implement the reduction in local assistance funds available for FoPH, the California Department of Public Health, in consultation with the County Health Executives Association of California (CHEAC) and the California Conference of Local Health Officers (CCLHO), used the following weighted methodology to determine reductions to each LHJ:

- 20 percent of the \$12.2M reduction (\$2.44 million) is applied in an even percentage across all LHJs. Every LHJ's allocation is reduced by 1.22 percent.
- 80 percent of the \$12.2M reduction (\$9.76 million) is applied to LHJs proportionally based on their proportion of the total unspent funds reported in their FY 2023-24 expenditure reports for quarters 1 through 4 (as reported by July 30, 2024).

IV. Rationale

The following considerations were evaluated in developing the funding reduction methodology:

- Prioritizing the retention of current staff in LHJs that were successful in filling positions proposed on the FY 23/24 Spend Plan.
- Promoting effective spending to preserve FoPH funding in a challenging budget climate.
- Ensuring LHJs experiencing significant reductions are still afforded the opportunity to increase capacity beyond FY 2023-24 through access to redistributed funding and through alternate capacity building support mechanisms.
- Providing LHJs with stability in funding over the next three fiscal years for planning purposes.

V. Allocations

This letter provides FoPH submission requirements for the period of **July 1, 2024 to June 30, 2025**. Funding allocations are provided in Attachment I and are available for expenditure through June 30, 2025, to support local health jurisdictions and strengthen local infrastructure.

VI. Funding Redistribution Process

For FoPH FY 24/25, CDPH will be actively monitoring invoices and expenditure rates submitted by LHJs to ensure that FoPH funds are being spent effectively (*see section IX of this memo for more information on reporting requirements*). CDPH will work to initiate a Funding Redistribution Process as early as at the end of quarter 1, dependent upon LHJ expenditure rates. If LHJs voluntarily identify anticipated unspent funds, those funds may be redistributed to other LHJs. Priority for receiving such funding would go to LHJs experiencing significant reductions based on the funding reduction methodology.

VII. Funding Requirements

The requirements for the use of FoPH funding remain unchanged and are highlighted below. Requirements for the funding are also detailed in Health and Safety Code Sections 101320-

101320.5.

Non-Supplantation

The funds allocated to each Local Health Jurisdiction may only be used to supplement, rather than supplant, existing levels of services provided by the Local Health Jurisdiction.

Each Local Health Jurisdiction receiving funds shall annually certify to the department that its portion of this funding shall be used to supplement and not supplant all other specific local city, county, or city and county funds, including, but not limited to, the 1991 Health Realignment and city, county, or city and county general fund resources utilized for Local Health Jurisdiction purposes, and excluding federal funds in this determination. *See Attachment 2 for Certification Form.*

Required Use of Funding

1. Each Local Health Jurisdiction must dedicate at least 70 percent of funds to support the hiring of permanent city or county staff, including benefits and training.
2. Remaining funds, not to exceed 30 percent, may be used for equipment, supplies, and other administrative purposes such as facility space, furnishings, and travel.

Workplan/Spend Plan Requirements

Starting in the 2023-24 state fiscal year, LHJs began submitting three-year Workplans and yearly Spend Plans.

1. Each Workplan should be informed by a Community Health Assessment (CHA), Community Health Improvement Plan (CHIP), and/or local Strategic Plan.
2. All LHJs are required to measure and evaluate the process and outcome of hiring permanent staff.

Redirection of Funding for Regional Capacity

A Local Health Jurisdiction has the option to direct a portion of their funds to another local health jurisdiction in support of regional capacity. The requesting Local Health Jurisdiction shall submit a letter of support to CDPH from the recipient Local Health Jurisdiction in which these funds are directed to, along with a description of the regional capacity the funds will support. The letter shall be included as an additional attachment to the submission package.

VIII. Updates to Spend Plans

Timeline

CDPH anticipates issuing FY 24/25 FoPH allocation packages to LHJs on **August 14th, 2024**. Spend Plan templates and other required documents will be provided for LHJs to complete and return to CDPH. CDPH has transitioned FoPH funding management to the newly launched CDPH Future Track System; therefore, LHJs will be asked to submit FY 24/25 Spend Plans through the CDPH Future Track system. This funding memo, the 24/25 Spend Plans templates, and additional related documents will be located on the [LHJ SharePoint](#).

Submission Requirements

1. Workplans: LHJs are not required to submit updated workplans for FY 24/25; however, they may submit a revision to their previously approved three-year Workplan at any time.
2. Spend Plans: LHJs are required to submit updated Spend Plans for FY 24/25 by **September 13th, 2024**.
 - If the 24/25 Spend Plan submissions represent less than a 25% change from previous 23/24 allocations, please assume Spend Plans are approved and proceed with initiating spending. There is no need to request approval for changes to personnel or for revisions totaling 25% or less of an LHJ's allocation. If such revisions are made, the LHJ should report changes at the next available reporting opportunity (i.e., expenditure report, quarterly progress report).
 - CDPH will be collecting Spend Plan submissions through the CDPH Future Track system. All FoPH recipients have identified LHJ Admin Users and have been granted access. If your LHJ still needs assistance with system access, please email FoPHfunding@cdph.ca.gov.
 - CDPH will provide Spend Plan Office Hours in August and September to provide technical assistance on Spend Plan submissions through the CDPH Future Track system.
 - CDPH will also accept Spend Plans through email attachments using the FY 24/25 templates if that is preferred. Please email FoPHfunding@cdph.ca.gov to request attachment templates for completion and submission
3. As a reminder, your Agency should consider the following when developing your Spend Plan:
 - While not required, CDPH recommends that your agency may fund an administrative position to ensure fiscal accountability and reporting requirements of the various FoPH funding. At least 70% of your Agency funds must go towards the hiring, including benefits and training, of permanent city or county staff.
 - Your Agency may dedicate up to 30% of the allocated funding to support equipment, supplies, and other administrative purposes such as, facility space, furnishings, and travel.
 - While not required, CDPH encourages your Agency to recruit and give hiring preference to unemployed workers, underemployed workers, and a diversity of applicants from local communities who are qualified to perform the work. In addition, you are encouraged to work with applicants from your community.
 - While not required, CDPH encourages your Agency to explore transitioning limited-term or contracted staff/positions previously funded through limited term federal funding into permanent positions for the city; county; or city and county.
 - If your Agency will be dedicating a portion of your funds to another LHJ to increase regional capacity, your Agency shall submit a letter of support from the LHJ receiving those funds. Adjustments shall be reflected in the Spend Plan that is submitted to CDPH for review and approval. The letter shall be sent as an attachment to the FoPHfunding@cdph.ca.gov

4. As a reminder, your Agency must maintain the following minimum requirements for the FoPH funding and include descriptions in your Agency's Workplan:
 - A description of how your Agency will achieve 24/7 Health Officer's coverage.
 - A description of how these funds will assist your Agency in meeting your CHA/CHIP and/or local Strategic Plan goals. Please either attach a copy or provide links to your CHA, CHIP, and/or Strategic Plan and/or a date when these will become available. In addition, provide a description of how your agency will measure/evaluate the impact of the FoPH funding.
 - A description of how your Agency will use FoPH funding to meet your LHJ equity goals.
 - A description of how your Agency will use FoPH funding to become or sustain capacity as a learning organization, including continuous quality improvement and Results-Based Accountability/evaluation.
 - Commit to Health Officer and Health Director's participation in Regional Public Health Office monthly or quarterly meetings as determined by the Region and CDPH.

5. In advance of the Spend Plan due date, your Agency should respond to CDPH acknowledging that you accept the allocation funds outlined in the Acknowledgement of Allocation letter by **August 30th, 2024**. The Acknowledgement of Allocation Letter can be signed by any individual(s) in your jurisdiction designated to review and sign these types of forms.

IX. Reporting Requirements

As a condition of the funding, each Local Health Jurisdiction shall, by December 30, 2023, as required by statute, and by July 1 every three years thereafter, be required to submit a public health plan to CDPH pursuant to the requirements. For your convenience, your CDPH point of contact will issue reminders as these dates get closer.

As a recipient of the Future of Public Health Funding, the following reporting documents are required:

1. Submit quarterly progress reports on the status of timelines, goals, and objectives outlined in your Workplan to CDPH following the schedule below. Note, if your Workplan is under review by CDPH and has not been approved by the progress report due date, you are still required to submit your progress report to CDPH. All quarterly progress reports will be submitted through the CDPH Future Track system starting in FY 24/25.

2. Submit quarterly expenditure reports on hiring progress and expenditures to CDPH following the schedule below. Note, if your Spend Plan is under review by CDPH and has not been approved by the expenditure report due date, you are still required to submit your expenditure report to CDPH. All quarterly expenditure reports will be submitted through the CDPH Future Track system starting in FY 24/25. While not required, it is also highly encouraged and recommended by CDPH that LHJs submit monthly expenditure information in the CDPH Future Track system to allow for close monitoring of spending.

3. Submit quarterly Invoices for expenditures reported on the expenditure report to CDPH following the schedule below. CDPH will continue to accept invoices on a flow basis should your LHJ want to submit invoices prior to the quarterly due date. All invoices to CDPH for final expenditures at the close of the fiscal period on June 30th are due within 60 days after the end of the fiscal year (FY). For FY 24/25 Allocation – final invoices due to CDPH by COB August 29th, 2025. All invoices will be submitted through the CDPH Future Track system starting in FY 24/25, using Attachment 3 – 2024-25 Invoice Template.

State Fiscal Year 2024-25

State Fiscal Year 2024-25		
Quarter	Reporting Period	Due Date
Q1	July 1, 2024 - September 30, 2024	October 30, 2024
Q2	October 1, 2024 - December 31, 2024	January 30, 2025
Q3	January 1, 2025 - March 31, 2025	April 30, 2025
Q4	April 1, 2025 - June 30, 2025	July 30, 2025

Annual Presentation to the Governing Board

In addition to the above reporting requirements, participating LHJs must annually present updates to its Board of Supervisors or City Council, as applicable, on the state of the jurisdiction’s public health.

Per Health and Safety Code 101320.5, LHJs must identify the jurisdiction’s most prevalent current cases of morbidity and mortality, causes of morbidity and mortality with the most rapid three-year growth rate, and health disparities. The presentation shall also provide an update on progress addressing these issues through the strategies and programs identified in the LHJ’s triennial public health planning document, as well as identify policy recommendations for addressing these issues.

X. Questions

For questions related to this funding stream, please email FoPHFunding@cdph.ca.gov.



Attachment I

Jurisdiction	2024-25 Allocation	Funding Service Period
Alameda HD	\$4,027,179	July 1, 2024 - June 30, 2025
Alpine	\$331,297	July 1, 2024 - June 30, 2025
Amador	\$454,208	July 1, 2024 - June 30, 2025
Berkeley	\$874,346	July 1, 2024 - June 30, 2025
Butte	\$1,209,475	July 1, 2024 - June 30, 2025
Calaveras	\$323,719	July 1, 2024 - June 30, 2025
Colusa	\$316,301	July 1, 2024 - June 30, 2025
Contra Costa	\$3,872,956	July 1, 2024 - June 30, 2025
Del Norte	\$256,993	July 1, 2024 - June 30, 2025
El Dorado	\$982,773	July 1, 2024 - June 30, 2025
Fresno	\$6,011,982	July 1, 2024 - June 30, 2025
Glenn	\$440,058	July 1, 2024 - June 30, 2025
Humboldt	\$926,739	July 1, 2024 - June 30, 2025
Imperial	\$1,455,703	July 1, 2024 - June 30, 2025
Inyo	\$418,463	July 1, 2024 - June 30, 2025
Kern	\$3,348,865	July 1, 2024 - June 30, 2025
Kings	\$876,854	July 1, 2024 - June 30, 2025
Lake	\$563,707	July 1, 2024 - June 30, 2025
Lassen	\$272,712	July 1, 2024 - June 30, 2025
Long Beach	\$2,773,439	July 1, 2024 - June 30, 2025
Los Angeles HD	\$46,752,078	July 1, 2024 - June 30, 2025
Madera	\$1,203,146	July 1, 2024 - June 30, 2025
Marin	\$1,022,544	July 1, 2024 - June 30, 2025
Mariposa	\$393,555	July 1, 2024 - June 30, 2025
Mendocino	\$715,080	July 1, 2024 - June 30, 2025
Merced	\$1,859,196	July 1, 2024 - June 30, 2025
Modoc	\$389,325	July 1, 2024 - June 30, 2025
Mono	\$398,714	July 1, 2024 - June 30, 2025
Monterey	\$2,532,265	July 1, 2024 - June 30, 2025
Napa	\$885,695	July 1, 2024 - June 30, 2025
Nevada	\$681,530	July 1, 2024 - June 30, 2025
Orange	\$12,787,939	July 1, 2024 - June 30, 2025
Pasadena	\$825,342	July 1, 2024 - June 30, 2025
Placer	\$1,269,609	July 1, 2024 - June 30, 2025
Plumas	\$221,191	July 1, 2024 - June 30, 2025
Riverside	\$11,638,607	July 1, 2024 - June 30, 2025
Sacramento	\$6,959,329	July 1, 2024 - June 30, 2025
San Benito	\$588,903	July 1, 2024 - June 30, 2025
San Bernardino	\$11,015,929	July 1, 2024 - June 30, 2025



San Diego	\$14,181,313	July 1, 2024 - June 30, 2025
San Francisco	\$3,580,496	July 1, 2024 - June 30, 2025
San Joaquin	\$3,472,846	July 1, 2024 - June 30, 2025
San Luis Obispo	\$1,441,838	July 1, 2024 - June 30, 2025
San Mateo	\$3,103,401	July 1, 2024 - June 30, 2025
Santa Barbara	\$2,378,116	July 1, 2024 - June 30, 2025
Santa Clara	\$7,207,488	July 1, 2024 - June 30, 2025
Santa Cruz	\$1,449,900	July 1, 2024 - June 30, 2025
Shasta	\$786,547	July 1, 2024 - June 30, 2025
Sierra	\$260,709	July 1, 2024 - June 30, 2025
Siskiyou	\$521,363	July 1, 2024 - June 30, 2025
Solano	\$2,091,250	July 1, 2024 - June 30, 2025
Sonoma	\$2,062,493	July 1, 2024 - June 30, 2025
Stanislaus	\$2,923,913	July 1, 2024 - June 30, 2025
Sutter	\$778,333	July 1, 2024 - June 30, 2025
Tehama	\$267,867	July 1, 2024 - June 30, 2025
Trinity	\$400,320	July 1, 2024 - June 30, 2025
Tulare	\$3,047,082	July 1, 2024 - June 30, 2025
Tuolumne	\$476,861	July 1, 2024 - June 30, 2025
Ventura	\$3,810,304	July 1, 2024 - June 30, 2025
Yolo	\$1,380,639	July 1, 2024 - June 30, 2025
Yuba	\$699,175	July 1, 2024 - June 30, 2025

