



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** County Executive  
Office  
**Department No.:** 012  
**For Agenda Of:** February 28, 2023  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Department: Mona Miyasato, County Executive Officer  
Director(s)  
Contact Info: Jeff Frapwell, Assistant County Executive Officer

**SUBJECT:** Appointment of the General Services Director

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**County Counsel Concurrence**

As to form: N/A

Other Concurrence:

Human Resources: Yes

**Auditor-Controller Concurrence**

As to form: N/A

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve the appointment of Kirk Lagerquist as the County of Santa Barbara General Services Director upon the retirement of current Director Janette Pell;
- b) Determine that the recommended actions are not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(2) because the recommended actions involve continuing administrative or maintenance activity.

**Summary Text:**

This item is on the agenda to approve the selection of Kirk Lagerquist as the Santa Barbara County General Services Director following the retirement of Janette Pell. Mr. Lagerquist was selected following an extensive competitive recruitment process and is scheduled to begin his tenure with the County on March 6, 2023, ahead of Ms. Pell's official retirement at the end of the month to ensure a smooth transition of this important executive level position.

**Background:**

Upon current General Services Director Janette Pell's announcement of her pending retirement effective March 31, 2023, the County initiated a national competitive recruitment process for this executive leadership position. As a result of the recruitment process, the County Executive Office recommends the Board approve the selection of Mr. Kirk Lagerquist as the County's next General Services Director.

Mr. Lagerquist recently concluded a 27-year career with the United States Navy Civil Engineer Corps where he established a proven track record of executive leadership, public project experience, program and project management, organizational communications, planning, and human resources. The skills and experience Kirk gained in the Navy align with those required to effectively lead this critical internal service department. Mr. Lagerquist served as the military equivalent of a local Public Works Director at both large and small Navy installations. While serving as the Construction Director at the Naval Station Pearl Harbor, Mr. Lagerquist led 41 military and 575 civilians in the execution of facilities maintenance, repair and construction for the Navy's second largest installation encompassing 3,100+ facilities. In addition, during this assignment, Kirk was responsible for overseeing transportation, environmental, real estate and engineering services and focused on driving process and organizational improvements within the Facilities Sustainment workforce, significantly reducing the project backlog.

**Fiscal Impacts:** Budgeted: Yes

**Fiscal Analysis:**

There are no fiscal impacts with this action. The bi-weekly salary for incoming General Services Director is approximately \$8,600. Mr. Lagerquist will receive benefits consistent with those received by other Santa Barbara County Department Heads. Costs are addressed within the department's budget.

**Authored by:**

Jeff Frapwell, Assistant County Executive Officer