

**SANTA BARBARA COUNTY  
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** 10/9/02  
**Department Name:** Social Services  
**Department No.:** 044  
**Agenda Date:** 10/15/02  
**Placement:** Administrative  
**Estimate Time:**  
**Continued Item:** NO  
**If Yes, date from:**

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**TO:** Board of Supervisors

**FROM:** Charlene Chase, Director  
Social Services Department

**STAFF CONTACT:** Peggy Rueda  
X4446

**SUBJECT:** Agreement with Center for Employment Training for the Provision of Youth Employment and Training Services Pursuant to the Workforce Investment Act

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**Recommendation(s):**

That the Board of Supervisors:

Execute an agreement with the Center for Employment Training, a local vendor, to provide youth employment and training services for the period July 1, 2002 through June 30, 2003 in an amount not to exceed \$100,000.

**Alignment with Board Strategic Plan:**

The recommendation is primarily aligned with Goal No. 7: Strengthen the Safety and Well-Being of Children and their Families to Ensure a Strong Future for Our Community.

**Executive Summary and Discussion:**

The Workforce Investment Act designates 30% of an area's youth funds be directed towards "out of school" youth. Program eligibility is outlined in the Workforce Investment Act. Services are linked to academic and occupational training in preparation for unsubsidized employment opportunities.

The Center for Employment Training (CET) is a long-time provider of both adult and youth employment and training services and was selected through a competitive proposal process by the Workforce Investment Board and its Youth Council. Program activities are subject to performance standards developed by the U.S. Department of Labor for employment outcomes, educational attainments, and skill acquisitions.

**Mandates and Service Levels:**

Services to be provided under this Agreement are in conformance with Section 664 of the Final Federal Regulations governing Youth Activities under the Workforce Investment Act (August 11, 2000). The twenty youths to be enrolled is a minimum number, depending upon the length of the occupational skill courses to be learned.

**Fiscal and Facilities Impacts:**

The cost of this contract is included in the 2002/2003 Adopted Budget. Funding comes from the federal government via categorical funding provided under the Workforce Investment Act (WIA). The funding used for this contract is specifically dedicated for the provision of providing training services to youth. The revenues and appropriations for this contract as well as our entire Workforce Investment Act program is included in the Workforce Investment Act cost center of the Other Public Assistance Division shown on page D200 of the budget. Approval of this contract will not result in an increased need for local tax dollars.

**Special Instructions:**

After execution by the Chair, please return one (1) originally signed Agreement for the Contractor, the Department copy of the Agreement, and one (1) copy of the minute order, attention: Jennifer Lock.

**Concurrence:**

Auditor-Controller  
County Counsel  
Risk Management

**Attachments:**

Agreement for Services of Independent Contractor