

AGREEMENT

BY AND BETWEEN

COUNTY OF SANTA BARBARA

AND

CREDITRON CORPORATION

FOR

SERVICES AND LICENSE OF SOFTWARE



AGREEMENT FOR SERVICES AND LICENSE OF SOFTWARE

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AGREEMENT FOR SERVICES AND LICENSE OF SOFTWARE

THIS AGREEMENT (hereafter Agreement) is made by and between the County of Santa Barbara, a political subdivision of the State of California (hereafter COUNTY) and Creditron Corporation with an address at 601-2265 Upper Middle Road East, Oakville, Ontario L6H 0G5 (hereafter CONTRACTOR) wherein CONTRACTOR agrees to provide and COUNTY agrees to accept the SERVICES specified herein.

WHEREAS, CONTRACTOR represents that it is specially trained, skilled, experienced, and competent to perform the special SERVICES required by COUNTY and COUNTY desires to retain the SERVICES of CONTRACTOR pursuant to the terms, covenants, and conditions herein set forth;

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

1. DESIGNATED REPRESENTATIVE

Dan Chandler at phone number (805)568-2154 is the representative of COUNTY and will administer this Agreement for and on behalf of COUNTY. Jonathan Gage at phone number (888)721-9510 is the authorized representative for CONTRACTOR. Changes in designated representatives shall be made only after advance written notice to the other party.

2. NOTICES

Any notice or consent required or permitted to be given under this Agreement shall be given to the respective parties in writing, by personal delivery or facsimile, or with postage prepaid by first class mail, registered or certified mail, or express courier service, as follows:

To COUNTY:	Harry E. Hagen, County of Santa Barbara, Treasurer-Tax Collector, P.O. Box 579, Santa Barbara CA, 93102-0579
To CONTRACTOR:	Jonathan Gage, Creditron, 601-2265 Upper Middle Road East, Oakville, Ontario L6H 0G5

or at such other address or to such other person that the parties may from time to time designate in accordance with this Section. If sent by first class mail, notices and consents under this section shall be deemed to be received five (5) days following their deposit in the U.S. mail. This Section shall not be construed as meaning that either party agrees to service of process except as required by applicable law.

3. DEFINITIONS

“DOCUMENTATION” means user guides, operating manuals, educational materials, product descriptions and specifications, technical manuals, supporting materials, and other information regardless of the media on which it is provided.

“SERVICES” means all required installation, integration, programming, configuration, customization, and enhancements of the SOFTWARE, together with necessary and appropriate consulting, training, and project management SERVICES, to meet COUNTY’s ongoing needs in connection with the SOFTWARE, as further specified in Exhibit B.

“SOFTWARE” means the SOFTWARE products that are listed in Exhibit A and to which the License applies. Third-party software is not included in the definition of SOFTWARE except where this Agreement explicitly states otherwise.

AGREEMENT FOR SERVICES AND LICENSE OF SOFTWARE

"HARDWARE" means the HARDWARE products that are listed in Exhibit A to be purchased by the COUNTY in accordance with the terms of this Agreement.

"GO-LIVE" means the date on which the SOFTWARE is operating in a production environment processing COUNTY's data and depositing live checks via Image Cash Letter.

4. SCOPE OF SERVICES

CONTRACTOR agrees to furnish, install, test, and implement a remittance processing and image archival system (hereafter the "SYSTEM") for the COUNTY in accordance with Exhibit B attached hereto and incorporated herein by reference; to thereafter maintain, repair and make modifications to the SYSTEM; and to furnish training to COUNTY employees as provided in this Agreement to enable COUNTY to fully utilize the SYSTEM. The SYSTEM consists of computer HARDWARE, operating and application SOFTWARE (programs) of CONTRACTOR and any third parties, and DOCUMENTATION described in this Agreement; and CONTRACTOR agrees to sell COUNTY said equipment and license/sublicense to COUNTY said SOFTWARE and DOCUMENTATION in accordance with this Agreement. Thereafter, during the term of this Agreement, CONTRACTOR agrees to maintain, repair and make modifications, as necessary, to ensure that said SYSTEM works in accordance with applicable system specification documents.

5. TERM

The initial term of this Agreement shall begin upon its full execution by COUNTY and CONTRACTOR and shall continue in full force and effect for a period of three (3) years (the "Initial Term") and thereafter automatically renew for successive one (1) year terms (each a "Renewal Term") unless either party notifies the other party in writing of its termination of this Agreement at least ninety (90) days prior to the termination date of the Initial Term or any subsequent Renewal Term.

6. HARDWARE

CONTRACTOR shall provide the HARDWARE in accordance with Exhibit A attached hereto and incorporated herein by reference. CONTRACTOR may utilize any warranties supplied by the providers of the HARDWARE, however, CONTRACTOR's use of such warranties shall not relieve CONTRACTOR of responsibility for the operation of the SOFTWARE according to standards specified herein.

Payment for any additional HARDWARE shall be made as part of a separate HARDWARE order. Risk of loss to CONTRACTOR-supplied HARDWARE shall pass to COUNTY upon COUNTY's physical acceptance of such HARDWARE at COUNTY's facility.

CONTRACTOR shall insure the HARDWARE against loss, destruction, and damage until risk of loss passes to COUNTY. COUNTY agrees to provide adequate "All Risk" insurance to cover the HARDWARE while on COUNTY's premises until COUNTY's payment in full. COUNTY further agrees to hold harmless and indemnify CONTRACTOR against any and all losses to the HARDWARE after risk of loss has passed to COUNTY.

7. SOFTWARE LICENSE

CONTRACTOR grants to the COUNTY a single perpetual irrevocable and non-exclusive license to install and use the SOFTWARE listed on Exhibit A. In all cases the COUNTY shall notify CONTRACTOR, in writing, whenever the location changes. The COUNTY acknowledges that title and ownership of the SOFTWARE and all DOCUMENTATION furnished with it are and shall remain the property of CONTRACTOR. The COUNTY will not permit its employees or agents to copy or otherwise distribute the SOFTWARE or DOCUMENTATION to any third-party or for the COUNTY 's use except as permitted by this Agreement.

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CONTRACTOR may also grant to the COUNTY a sublicense to use certain proprietary, copyrighted, third-party software in conjunction with the SOFTWARE, as indicated at Exhibit A. In such a case the license fees paid by the COUNTY to CONTRACTOR shall include the license fees or royalties required to be paid for the sublicense of the third-party software. The COUNTY acknowledges that its use of third-party software shall be subject to the same terms and conditions as contained in this section except that the COUNTY accepts the third-party software "AS-IS" without warranty of any kind, and the sublicense shall be terminable as provided in this Agreement with respect to the SOFTWARE.

8. SUPPORT AND MAINTENANCE

CONTRACTOR shall support and maintain the SOFTWARE and HARDWARE in accordance with the terms and conditions set in Exhibit C.

9. OTHER SERVICES

If CONTRACTOR agrees to provide any other SERVICES with regard to this Agreement, CONTRACTOR and COUNTY agree that the terms and conditions of such are governed by this Agreement and written change order attached hereto as Exhibit E and incorporated herein by reference. Such SERVICES shall be billed separately at CONTRACTOR's current standard rates, unless otherwise agreed by the parties. Such rates are subject to change following ninety (90) days written notice.

10. RESPONSIBILITIES OF COUNTY

- a. COUNTY MANAGER: COUNTY shall designate a representative (the "COUNTY Manager") who shall have overall responsibility for managing and coordinating COUNTY's obligations hereunder and who has the authority to act for COUNTY in connection with the SERVICES. The COUNTY Manager shall serve as CONTRACTOR's initial point of contact for the resolution of issues in connection herewith, must be available to CONTRACTOR during the Initial Term and any Renewal Term and have authority to schedule performance of the SERVICES and address any issues that may arise under the Agreement.
- b. COUNTY PREMISES: In the event that CONTRACTOR performs a SERVICE on COUNTY's premises, COUNTY shall provide: (a) a reasonably suitable work environment for the performance of the Service; (b) reasonable access to and use of COUNTY's facilities and relevant information; (c) timely assistance to correct any HARDWARE or SOFTWARE problems that could materially affect the performance of the Service; and (d) any other items set forth in a Schedule. COUNTY shall provide and coordinate CONTRACTOR's onsite access to any COUNTY facilities or COUNTY network or system (the "COUNTY System") as necessary. COUNTY shall inform CONTRACTOR of any security and access standards or requirements with respect thereto.
- c. COUNTY INFORMATION: COUNTY shall provide all information reasonably necessary by CONTRACTOR in performing the SERVICES provided herein. Details of information required for performance of SERVICES are provided in Exhibit B attached hereto and incorporated herein by reference.
- d. COUNTY DELAYS: COUNTY shall cooperate with CONTRACTOR to facilitate CONTRACTOR's performance within the milestones set forth in Exhibit A. CONTRACTOR shall be excused from performance for an amount of time commensurate with the delay from performance for an amount of time equal to the delay caused by COUNTY. Such delays by COUNTY include, but are not limited to the following:
 - i. COUNTY's failure to adequately prepare COUNTY's premises for installation of the HARDWARE prior to the scheduled delivery date.
 - ii. COUNTY's failure to order forms or supplies in a timely manner.

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- iii. COUNTY's inadequacy in providing COUNTY's data for use by CONTRACTOR's SOFTWARE including but not limited to the following:
 - a. Failure to have prepared such manual or electronic data in the form and format requested by CONTRACTOR.
 - b. Failure to have prepared such data on or before the date specified by CONTRACTOR.
 - c. Failure to have verified such data for accuracy; and
 - d. Submission of erroneous data to CONTRACTOR.
- iv. COUNTY's failure to have adequately established the appropriate files for CONTRACTOR-provided SOFTWARE.

11. COMPENSATION OF CONTRACTOR

In full consideration for CONTRACTOR's SERVICES, CONTRACTOR shall be paid for performance under this Agreement in accordance with the terms of Exhibit A attached hereto and incorporated herein by reference. Billing shall be made by invoice, which shall include the contract number assigned by COUNTY and which is delivered to the address given in Section 2 NOTICES above following completion of the increments identified on Exhibit A. Unless otherwise specified on Exhibit A, payment shall be net thirty (30) days from presentation of invoice.

If COUNTY disputes any fee or charge or the amount stated on any invoice and such dispute cannot be resolved promptly through good faith discussions between the parties, COUNTY shall pay the amounts due under this Agreement less the disputed amount, and the parties shall diligently proceed to resolve such disputed amount. An amount will be considered disputed in good faith if: (i) COUNTY delivers a written statement to CONTRACTOR on or before the due date of the invoice, describing in detail the basis of the dispute and the amount being withheld by COUNTY; (ii) such written statement represents that the amount in dispute has been determined after due investigation of the facts and that such disputed amount has been determined in good faith; and (iii) all other amounts due from COUNTY that are not in dispute have been paid or will be paid in accordance with the terms of this Agreement.

The undisputed amount of any invoice delivered to COUNTY as stated above is due in thirty (30) days of receipt of the invoice. COUNTY is deemed to have accepted the SOFTWARE and SERVICES as defined in each Schedule when it is placed into production and processing live data.

12. INDEPENDENT CONTRACTOR

It is mutually understood and agreed that CONTRACTOR (including any and all of its officers, agents, and employees), shall perform all of its SERVICES under this Agreement as an independent contractor as to COUNTY and not as an officer, agent, servant, employee, joint venturer, partner, or associate of COUNTY. Furthermore, COUNTY shall have no right to control, supervise, or direct the manner or method by which CONTRACTOR shall perform its work and function. However, COUNTY shall retain the right to administer this Agreement so as to verify that CONTRACTOR is performing its obligations in accordance with the terms and conditions hereof. CONTRACTOR understands and acknowledges that it shall not be entitled to any of the benefits of a COUNTY employee, including but not limited to vacation, sick leave, administrative leave, health insurance, disability insurance, retirement, unemployment insurance, workers' compensation and protection of tenure. CONTRACTOR shall be solely liable and responsible for providing to, or on behalf of, its employees all legally-required employee benefits. In addition, CONTRACTOR shall be solely responsible and save COUNTY harmless from all matters relating to payment of CONTRACTOR's employees, including compliance with Social Security withholding and all other regulations governing such matters. It is acknowledged that during the term of this Agreement, CONTRACTOR may be providing SERVICES to others unrelated to the COUNTY or to this Agreement.

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13. WARRANTIES

CONTRACTOR further represents and warrants that (i) the SERVICES will be performed in a professional and diligent manner by personnel who are competent in performing their individual tasks; (ii) the SOFTWARE will substantially perform as described in the DOCUMENTATION for a period of one hundred and eighty (180) days from GO-LIVE if the SOFTWARE is used in accordance with the SOFTWARE DOCUMENTATION and the terms of this Agreement; and (iii) CONTRACTOR will use commercially reasonable efforts not to introduce, and to prevent the transmission of, any Trojan horse, malicious code, or other computer SOFTWARE code, routines or device designed to disable, damage, impair, erase or deactivate any data into COUNTY's computer networks or systems.

As long as there is an active SOFTWARE Maintenance agreement in place CONTRACTOR will continue to support the solution and address issues that arise in accordance with the support terms.

Specific warranties with respect to each Service, to the extent given, are set forth in the Schedules applicable thereto. EXCEPT FOR THE EXPRESS WARRANTIES SET FORTH IN THIS AGREEMENT, CONTRACTOR AND ITS SUPPLIERS DISCLAIM ANY AND ALL OTHER EXPRESS, IMPLIED AND STATUTORY WARRANTIES WITH RESPECT TO THE SERVICES, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY, AND FITNESS FOR A PARTICULAR PURPOSE. CONTRACTOR DOES NOT WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR-FREE. CONTRACTOR DOES NOT WARRANT OR GUARANTEE ANY SPECIFIC RESULTS FROM COUNTY'S USE OF THE SERVICES. AS BETWEEN THE PARTIES, COUNTY SHALL BE SOLELY RESPONSIBLE FOR ENSURING THE ACCURACY OF ALL DATA PROVIDED BY COUNTY IN CONNECTION WITH THE SERVICES.

14. DEBARMENT AND SUSPENSION

CONTRACTOR certifies to COUNTY that it and its employees and principals are not debarred, suspended, or otherwise excluded from or ineligible for, participation in federal, state, or county government contracts. CONTRACTOR certifies that it shall not contract with a subcontractor that is so debarred or suspended.

15. TAXES

CONTRACTOR shall pay all taxes, levies, duties, and assessments of every nature due in connection with any work under this Agreement and shall make any and all payroll deductions required by law. COUNTY shall not be responsible for paying any taxes on CONTRACTOR's behalf, and should COUNTY be required to do so by state, federal, or local taxing agencies, CONTRACTOR agrees to promptly reimburse COUNTY for the full value of such paid taxes plus interest and penalty, if any. These taxes shall include, but not be limited to, the following: FICA (Social Security), unemployment insurance contributions, income tax, disability insurance, and workers' compensation insurance.

16. CONFLICT OF INTEREST

CONTRACTOR covenants that CONTRACTOR presently has no employment or interest and shall not acquire any employment or interest, direct or indirect, including any interest in any business, property, or source of income, which would conflict in any manner or degree with the performance of SERVICES required to be performed under this Agreement. CONTRACTOR further covenants that in the performance of this Agreement, no person having any such interest shall be employed by CONTRACTOR. CONTRACTOR must promptly disclose to COUNTY, in writing, any potential conflict of interest. COUNTY retains the right to waive a conflict of interest disclosed by CONTRACTOR if COUNTY determines it to be immaterial, and such waiver is only effective if provided by COUNTY to CONTRACTOR in writing.

17. OWNERSHIP OF DOCUMENTS AND INTELLECTUAL PROPERTY

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The COUNTY acknowledges that title and ownership of the SOFTWARE and all DOCUMENTATION furnished with it are and shall remain the property of CONTRACTOR.

18. CONFIDENTIAL INFORMATION

a. Each party acknowledges that it may have access to certain “confidential information” of the other party (collectively, “Confidential Information”). “Confidential Information” is defined as and shall include, without limitation, any proprietary data and trade secrets of a party, including research, SOFTWARE code, flow charts, techniques, specifications, strategies, forecasts, product and service plans, market information and plans, other business plans and financial information, and any other disclosures by a party to the other party that are in writing and designated as Confidential Information or that, if initially oral, are submitted to the other party in writing and designated as Confidential Information within thirty (30) days after the original oral disclosure. Each party agrees that it will not use in any way, for its own account or the account of any third party, except as expressly permitted by, or to the limited extent required to achieve the purposes of, this Agreement, nor disclose to any third party (except as required by law (such as the California Public Records Act and the Brown Act) or to such party’s employees, attorneys, accountants and other advisors with a need to know and as reasonably necessary), any Confidential Information of the other party. Each party will protect the confidentiality of the Confidential Information of the other party by employing the same measures (but in no event less than reasonable measures and, as applicable, measures required by law or regulation) as it takes to protect its own Confidential Information. If a party has actual knowledge of any unauthorized use or possession of any Confidential Information of the other party, it shall immediately notify the other party, orally and in writing, of the nature of such unauthorized use or possession. Confidential Information shall not include any information that: (a) prior to any disclosure covered by this Agreement was known to the receiving party free of any obligation to keep it confidential as evidenced by DOCUMENTATION in the possession of the receiving party; (b) is or becomes publicly available other than by unauthorized disclosure in violation of this agreement; (c) is received from a third party whose disclosure does not violate any confidentiality obligation or other restriction on disclosure; or (d) is developed independently by the receiving party without use of any Confidential Information of the other party; (e) is approved for release by written authorization of the disclosing party to the extent of such authorization only. CONTRACTOR acknowledges and agrees that the Agreement is not confidential information.

b. When providing its SERVICES, CONTRACTOR may have access to COUNTY’s “Client Data,” which is defined to include, but is not limited to, COUNTY’s client and taxpayer names, addresses, account information, information derived from client account activity and any information deemed “nonpublic personal information” as that term is defined in the Gramm-Leach-Bliley Act (Public Law 106-102, Title V), which CONTRACTOR obtains or to which CONTRACTOR has access by reason of providing the SERVICES. Confidential Information includes Client Data. By gaining access to COUNTY’s Client Data, CONTRACTOR acknowledges that it may be a “service provider” as defined in the Interagency Guidelines Establishing Information Security Standards (Appendix B to 12 CFR 364) and as a condition to agreeing to allow CONTRACTOR to perform its SERVICES, COUNTY requires CONTRACTOR to respect the privacy of all of COUNTY’s clients, to protect the security and confidentiality of COUNTY’s Client Data, and to safeguard the Client Data in compliance with said Guidelines to ensure the security and confidentiality of Client Data; protect against any anticipated threats or hazards to the security or integrity of Client Data; and, protect against unauthorized access to or use of Client Data that could result in harm or inconvenience to COUNTY or a COUNTY client. CONTRACTOR shall instruct each of its employees and contractors respecting the obligations hereunder and shall take appropriate action to bind each such individual to these obligations and to confirm that each individual complies with the obligation to which the individual is bound. CONTRACTOR shall encrypt at a level acceptable to COUNTY all Client Data that is maintained by CONTRACTOR in any environment in which such data is electronically managed, stored, analyzed processed or transmitted, including any computer or mobile device, server, modem, printer/FAX/copier, media or portable storage device.

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- c. In the event of a violation or threat of violation by a party, directly or indirectly, of the terms of Section 18(a) or 18(b) above, the party who would be harmed by such violation will have the right, and in addition to all other remedies available to it at law, in equity or under this Agreement, to seek affirmative or negative injunctive relief from a court of competent jurisdiction. Each party acknowledges that a violation of this Section 18 would cause irreparable harm and that all other remedies are inadequate.
- d. CONTRACTOR agrees that COUNTY may examine CONTRACTOR's compliance with its obligations under this section upon reasonable notice and CONTRACTOR agrees to fully cooperate with any such examination by COUNTY and, upon request of COUNTY, to furnish other evidence of compliance as COUNTY may reasonably require.
- e. The obligations of this Section 18 shall not expire upon termination or expiration of this Agreement.

19. NO PUBLICITY OR ENDORSEMENT

CONTRACTOR shall not use COUNTY's name or logo or any variation of such name or logo in any publicity, advertising or promotional materials. CONTRACTOR shall not use COUNTY's name or logo in any manner that would give the appearance that the COUNTY is endorsing CONTRACTOR. CONTRACTOR shall not in any way contract on behalf of or in the name of COUNTY. CONTRACTOR shall not release any informational pamphlets, notices, press releases, research reports, or similar public notices concerning the COUNTY or its projects, without obtaining the prior written approval of COUNTY.

20. COUNTY PROPERTY AND INFORMATION

All of COUNTY's property, documents, and information provided for CONTRACTOR's use in connection with the SERVICES shall remain COUNTY's property, and CONTRACTOR shall return any such items whenever requested by COUNTY and whenever required according to the Termination section of this Agreement. CONTRACTOR may use such items only in connection with providing the SERVICES. CONTRACTOR shall not disseminate any COUNTY property, documents, or information without COUNTY's prior written consent.

21. CHANGE ORDER PROCEDURE

If COUNTY requests any changes as to the scope of the work contemplated, or to the SOFTWARE configuration, or with regard to any customization, or other aspect of this Agreement (hereafter Change Order), CONTRACTOR shall promptly give COUNTY a written statement of all costs for making the requested change, including without limitation materials, labor and delay, if any. If COUNTY approves such statement, COUNTY shall notify CONTRACTOR in writing and prepare an amendment to this Agreement which amendment shall be effective upon execution by COUNTY and CONTRACTOR. If COUNTY does not deliver to CONTRACTOR such approval within seven (7) business days, then CONTRACTOR shall assume COUNTY has abandoned the requested change and proceed accordingly.

When an individual Change Order or a number of Change Orders together do not exceed 10% of the contract price such Change Order or Change Orders may be approved by the director of the COUNTY department obtaining the SYSTEM. Any individual Change Order or any number of Change Orders collectively which exceed 10% of the contract price shall be approved by the COUNTY Board of Supervisors.

Payment for Change Orders prior to COUNTY's acceptance of the SYSTEM shall be made with the payment following SYSTEM acceptance. Payment for Change Orders after SYSTEM acceptance shall be made within thirty (30) days of CONTRACTOR's invoice.

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22. RECORDS, AUDIT, AND REVIEW

- a. CONTRACTOR shall keep such business records pursuant to this Agreement as would be kept by a reasonably prudent practitioner of CONTRACTOR's profession and shall maintain such records for at least four (4) years following the termination of this Agreement. All accounting records shall be kept in accordance with generally accepted accounting principles. COUNTY shall have the right to audit and review all such documents and records at any time during CONTRACTOR's regular business hours or upon reasonable notice. In addition, if this Agreement exceeds ten thousand dollars (\$10,000.00), CONTRACTOR shall be subject to the examination and audit of the California State Auditor, at the request of the COUNTY or as part of any audit of the COUNTY, for a period of three (3) years after final payment under the Agreement (Cal. Govt. Code Section 8546.7). CONTRACTOR shall participate in any audits and reviews, whether by COUNTY or the State, at no charge to COUNTY.
- b. CONTRACTOR acknowledges and agrees that when performing the SERVICES it may be subject to regulation and examination by COUNTY's regulatory agencies to the same extent as if such SERVICES were being performed by COUNTY. Upon request, CONTRACTOR agrees to provide any appropriate assurances to any such agency and agrees to subject itself to any applicable regulation and any required examination.

23. INSURANCE

CONTRACTOR agrees to the insurance provisions as set forth in Exhibit D attached hereto and incorporated herein by reference.

24. NONDISCRIMINATION

COUNTY hereby notifies CONTRACTOR that COUNTY's Unlawful Discrimination Ordinance (Article XIII of Chapter 2 of the Santa Barbara County Code) applies to this Agreement and is incorporated herein by this reference with the same force and effect as if the ordinance were specifically set out herein and CONTRACTOR agrees to comply with said ordinance.

25. NONEXCLUSIVE AGREEMENT

CONTRACTOR understands that this is not an exclusive Agreement and that COUNTY shall have the right to negotiate with and enter into contracts with others providing the same or similar SERVICES as those provided by CONTRACTOR as the COUNTY desires.

26. NON-ASSIGNMENT

Neither party shall assign, transfer or subcontract this Agreement or any of its rights or obligations under this Agreement without the prior written consent of the other party; provided however, that either party may assign this Agreement in whole, but not in part, without the other party's consent to: (a) any entity controlled by, under common control with, or controlling such party; (b) the successor-in-interest in any merger, share exchange or other reorganization; or (c) the purchaser of all or substantially all of such party's assets. Any attempt to so assign, subcontract or transfer without such consent shall be void and without legal effect and shall constitute grounds for termination.

27. TERMINATION

- A. By COUNTY. COUNTY may, by written notice to CONTRACTOR, terminate this Agreement in whole or in part at any time, whether for COUNTY's convenience, for nonappropriation of funds, or because of the failure of CONTRACTOR to fulfill the obligations herein.

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1. **For Convenience.** COUNTY may terminate this Agreement in whole or in part upon ninety (90) days written notice. During the ninety (90) day period, CONTRACTOR shall, as directed by COUNTY, wind down and cease its SERVICES as quickly and efficiently as reasonably possible, without performing unnecessary SERVICES or activities and by minimizing negative effects on COUNTY from such winding down and cessation of SERVICES.
 2. **For Nonappropriation of Funds.** Notwithstanding any other provision of this Agreement, in the event that no funds or insufficient funds are appropriated or budgeted by federal, state or COUNTY governments, or funds are not otherwise available for payments in the fiscal year(s) covered by the term of this Agreement, then COUNTY will notify CONTRACTOR of such occurrence and COUNTY may terminate or suspend this Agreement in whole or in part, with or without a prior notice period. Subsequent to termination of this Agreement under this provision, COUNTY shall have no obligation to make payments with regard to the remainder of the term.
- B. By Either Party. Either party may terminate this Agreement upon written notice to the other party if: (i) the other party commits a material breach thereof and fails to cure such breach within thirty (30) days after written notice of the same; or (ii) the other party becomes the subject of any involuntary petition in bankruptcy or any voluntary proceeding relating to insolvency, receivership, liquidation, or composition for the benefit of creditors.
- C. Upon the effective date of termination: (i) CONTRACTOR will immediately cease providing the SERVICES, and COUNTY shall immediately cease using such SERVICES; and (ii) any and all payment obligations of COUNTY under such Schedule for SERVICES provided through the date of termination will be due as provided in Section 11. In addition to the foregoing, within thirty (30) days of termination of this Agreement as a whole, each party will return or certify the destruction of all Confidential Information of the other party in its possession and will not make or retain any copies of such Confidential Information, except as required (and only to the extent necessary) to be retained to comply with any applicable legal, archival or accounting record keeping requirement. The parties also acknowledge that Confidential Information retained in electronic format as part of the normal back up procedures of a party cannot be easily identified and destroyed and may also be retained. The receiving party retaining any Confidential Information shall not access or utilize such retained Confidential Information following termination of this Agreement or a request for the return or destruction of Confidential Information except as stated above. All such retained Confidential Information shall remain subject to the confidentiality provisions of Section 18 of this Agreement.

28. SECTION HEADINGS

The headings of the several sections, and any Table of Contents appended hereto, shall be solely for convenience of reference and shall not affect the meaning, construction or effect hereof.

29. SEVERABILITY

If any one or more of the provisions contained herein shall for any reason be held to be invalid, illegal or unenforceable in any respect, then such provision or provisions shall be deemed severable from the remaining provisions hereof, and such invalidity, illegality or unenforceability shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

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30. LIMITATION OF LIABILITY

TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER FOR CONSEQUENTIAL, EXEMPLARY, INCIDENTAL, OR INDIRECT DAMAGES OR COSTS, INCLUDING, WITHOUT LIMITATION, LOST PROFITS OR REVENUES, LOSS OF DATA OR PROPERTY ARISING FROM ANY CLAIMS WHETHER BASED IN CONTRACT OR TORT (INCLUDING NEGLIGENCE AND STRICT LIABILITY), OR OTHERWISE IN CONNECTION WITH THE SERVICES OR THIS AGREEMENT, EVEN IF THE OTHER PARTY, ITS AFFILIATES OR SUPPLIERS HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES OR COSTS.

EXCEPT WITH RESPECT TO LIABILITY FOR CONTRACTOR'S GROSS NEGLIGENCE OR WILLFUL MISCONDUCT, AND FOR CONTRACTOR'S INTELLECTUAL PROPERTY INDEMNIFICATION OBLIGATIONS UNDER SECTION 31, IN NO EVENT WILL CONTRACTOR, ITS AFFILIATES OR SUPPLIERS BE LIABLE TO COUNTY OR ANY USERS UNDER THIS AGREEMENT OR OTHERWISE, REGARDLESS OF THE FORM OF CLAIM OR ACTION, IN AN AMOUNT THAT EXCEEDS TWO TIMES THE FEES PAID BY COUNTY TO CONTRACTOR IN ACCORDANCE WITH THE TERMS OF THIS AGREEMENT.

The parties acknowledge that CONTRACTOR has set its prices and entered into this Agreement in reliance upon the limitations of liability and the disclaimers of warranties and damages set forth herein, and that the same form an essential basis of the bargain between the parties. The parties agree that the limitation and exclusions of liability and disclaimers specified in this Agreement will survive and apply even if found to have failed of their essential purpose.

Neither party shall be liable for and will not be responsible to the other for any delay or failure to perform under this Agreement if such delay or failure results from any act or cause beyond the reasonable control of the affected party and that party shall have acted reasonably under the circumstances. If either party is unable to perform under this Agreement because of the occurrence of an event of force majeure lasting more than thirty (30) days, then the other party may terminate the affected Service(s) and applicable Schedule(s) upon written notice to the other party.

31. INTELLECTUAL PROPERTY INDEMNIFICATION

CONTRACTOR shall indemnify and hold harmless COUNTY and its subsidiaries, parents, and affiliates under its control, and their directors, officers, employees and agents, against any and all losses, liabilities, judgments, awards and costs (including reasonable legal fees and expenses) arising out of or related to any third-party claim that COUNTY's authorized use of the SERVICES, or use or possession of the SOFTWARE, or that any license granted under this Agreement, infringes or violates any United States patent, copyright, trade secret or other proprietary right of any third party. CONTRACTOR shall defend and settle, at its sole expense, all suits or proceedings arising out of the foregoing, provided that COUNTY gives CONTRACTOR prompt written notice of any such claim of which it learns and provided COUNTY reasonably cooperates with CONTRACTOR and allows CONTRACTOR to control the defense and settlement negotiations. CONTRACTOR shall not enter into any settlement or compromise which creates any liability or obligation (whether legal or equitable) on the part of COUNTY without COUNTY's prior written consent, which shall not be unreasonably withheld, conditioned or delayed. In all events, COUNTY shall have the right to participate in the defense of any such suit or proceeding through counsel of its own choosing at its own expense; provided, however, that CONTRACTOR's decisions with respect to the defense and settlement negotiations shall be final. If the SERVICES or SOFTWARE, or any portion thereof, is held, or in CONTRACTOR's reasonable opinion is likely to be held, to infringe or violate any United States patent, copyright, trade secret, or other proprietary right of any third-party, CONTRACTOR may within a reasonable time not to exceed sixty (60) days, at its option and sole expense, either: (i) secure for COUNTY the right to continue use of such SERVICES or SOFTWARE; (ii) replace such SERVICES or SOFTWARE with a substantially equivalent item not subject to any such claim; or (iii) modify such SERVICES or SOFTWARE so that it becomes no longer subject to any such claim; provided, however, that after any such replacement or modification, the SERVICES or SOFTWARE or portion thereof must continue to substantially conform to any requirements or specifications, and further provided, that any modified or replaced item shall be subject to any representation or

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warranty contained herein. Anything in this Section to the contrary notwithstanding, CONTRACTOR shall have no liability for any third party claim of infringement based upon (i) COUNTY's failure to implement any major updates to the SERVICES or SOFTWARE provided by CONTRACTOR hereunder if such infringement would have been avoided by COUNTY's implementation of such major release; (ii) use, operation or combination of the applicable SERVICES or SOFTWARE with non-CONTRACTOR programs, data, equipment or DOCUMENTATION not recommended or acknowledged by CONTRACTOR, if such infringement would have been avoided but for such use, operation or combination; or (iii) the use of the SERVICES or SOFTWARE beyond the scope provided under the applicable Schedule if such infringement would have been avoided but for such use. The foregoing constitutes the entire liability of CONTRACTOR, and COUNTY's sole and exclusive remedy with respect to any third party claims of infringement of such intellectual property rights. The obligations of this Section 31 shall not expire upon termination or expiration of this Agreement.

32. THIRD PARTY CLAIMS LIABILITY INDEMNIFICATION

CONTRACTOR shall defend, indemnify, and hold COUNTY, its officers, officials, employees, volunteers, or agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of CONTRACTOR, its officers, officials, employees, or agents.

33. NO WAIVER OF DEFAULT

No delay or omission of COUNTY to exercise any right or power arising upon the occurrence of any event of default shall impair any such right or power or shall be construed to be a waiver of any such default or an acquiescence therein; and every power and remedy given by this Agreement to COUNTY shall be exercised from time to time and as often as may be deemed expedient in the sole discretion of COUNTY.

34. ENTIRE AGREEMENT AND AMENDMENT

In conjunction with the matters considered herein, this Agreement contains the entire understanding and agreement of the parties and there have been no promises, representations, agreements, warranties or undertakings by any of the parties, either oral or written, of any character or nature hereafter binding except as set forth herein. This Agreement may be altered, amended or modified only by an instrument in writing, executed by the parties to this Agreement and by no other means. Each party waives their future right to claim, contest or assert that this Agreement was modified, canceled, superseded, or changed by any oral agreements, course of conduct, waiver or estoppel.

35. SUCCESSORS AND ASSIGNS

All representations, covenants and warranties set forth in this Agreement, by or on behalf of, or for the benefit of any or all of the parties hereto, shall be binding upon and inure to the benefit of such party, its successors and assigns.

36. COMPLIANCE WITH LAW

CONTRACTOR shall, at its sole cost and expense, comply with all County, State and Federal ordinances and statutes now in force or which may hereafter be in force with regard to this Agreement. The judgment of any court of competent jurisdiction, or the admission of CONTRACTOR in any action or proceeding against CONTRACTOR, whether COUNTY is a party thereto or not, that CONTRACTOR has violated any such ordinance or statute, shall be conclusive of that fact as between CONTRACTOR and COUNTY.

AGREEMENT FOR SERVICES AND LICENSE OF SOFTWARE

37. CALIFORNIA LAW AND JURISDICTION

This Agreement shall be governed by the laws of the State of California. Any litigation regarding this Agreement or its contents shall be filed in the County of Santa Barbara, if in state court, or in the federal district court nearest to Santa Barbara County, if in federal court. The United Nations Convention on Contracts for the International Sale of Goods (UNCCISG) does not apply to this Agreement.

38. EXECUTION OF COUNTERPARTS

This Agreement may be executed in any number of counterparts and each of such counterparts shall for all purposes be deemed to be an original; and all such counterparts, or as many of them as the parties shall preserve undestroyed, shall together constitute one and the same instrument.

39. AUTHORITY

All signatories and parties to this Agreement warrant and represent that they have the power and authority to enter into this Agreement in the names, titles and capacities herein stated and on behalf of any entities, persons, or firms represented or purported to be represented by such entity(ies), person(s), or firm(s) and that all formal requirements necessary or required by any state and/or federal law in order to enter into this Agreement have been fully complied with. Furthermore, by entering into this Agreement, CONTRACTOR hereby warrants that it shall not have breached the terms or conditions of any other contract or agreement to which CONTRACTOR is obligated, which breach would have a material effect hereon.

40. SURVIVAL

All provisions of this Agreement which by their nature are intended to survive the termination or expiration of this Agreement shall survive such termination or expiration.

41. PRECEDENCE

In the event of conflict between the provisions contained in the numbered sections of this Agreement and the provisions contained in the Exhibits, the provisions of the Exhibits shall prevail over those in the numbered sections.

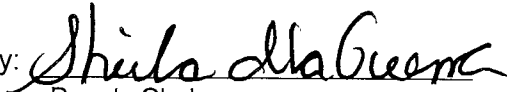
AGREEMENT FOR SERVICES AND LICENSE OF SOFTWARE

Agreement for Services of and License of Software between the County of Santa Barbara and Creditron Corporation.

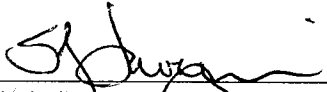
IN WITNESS WHEREOF, the parties have executed this Agreement to be effective on the date executed by COUNTY.

ATTEST:

Mona Miyasato
County Executive Officer
Clerk of the Board

By: 
Deputy Clerk


COUNTY OF SANTA BARBARA:

By: 
Chair, Board of Supervisors

Date: 12-17-19

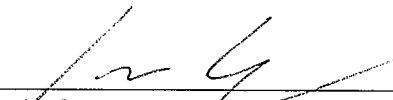
RECOMMENDED FOR APPROVAL:

Harry E. Hagen
Treasurer-Tax Collector

By: 
Department Head

CONTRACTOR:

Creditron Corporation

By: 
Authorized Representative

Name: Jonathan Gage
Director, Research &
Title: Development


APPROVED AS TO FORM:

Michael C. Ghizzoni
County Counsel

By: 
Deputy County Counsel

APPROVED AS TO ACCOUNTING FORM:

Betsy M. Schaffer
Auditor-Controller

By: 
Deputy

APPROVED AS TO FORM:

Risk Management

By: 
Risk Management

EXHIBIT A

PAYMENT TERMS

- A. For CONTRACTOR SERVICES to be rendered under this Agreement, CONTRACTOR shall be paid a total contract amount, including cost reimbursements, not to exceed \$388,774. Exhibit A, Section D contains total contract cost details.
- B. Upon completion of the work for each milestone and/or delivery to COUNTY of item(s) specified below, CONTRACTOR shall submit to the COUNTY DESIGNATED REPRESENTATIVE an invoice or certified claim on the County Treasury for the service performed in accomplishing each milestone. These invoices or certified claims must cite the assigned Board Contract Number. COUNTY DESIGNATED REPRESENTATIVE shall evaluate the quality of the service performed and/or item(s) delivered and if found to be satisfactory and within the cost basis of this Exhibit, shall initiate payment processing. COUNTY shall pay invoices or claims for satisfactory work within thirty (30) days of receipt of correct and complete invoices or claims from CONTRACTOR.

Milestone Payments (Percentage of Total Contract Amount)	Milestone Payment Descriptions
\$89,092	Deposit on order <ul style="list-style-type: none"> • Delivery of project schedule
\$89,092	Software installed into UAT environment (target: April 15, 2020) <ul style="list-style-type: none"> • Installation & configuration of back-office remittance Software • Installation & configuration of front-office cashiering Software • Configuration of solution to accommodate data outputs as per requirements in Exhibit B (including posting data and Image Cash Letter) • Completion of operator training on remittance and cashiering SOFTWARE
\$44,547	UAT complete (target: June 15, 2020) <ul style="list-style-type: none"> • UAT complete assumes successful completion of COUNTY testing, however UAT will be deemed complete upon successful deposit of production checks via Image Cash Letter

Non-Milestone Payments	Non-Milestone Payment Descriptions
\$166,043	Other Contract Costs (costs are billed as incurred)

The final milestone payment above shall not be made until all Services have been completed and item(s) as specified in Exhibit B have been delivered and found to be satisfactory.

This Agreement will not result in any changes to the existing Software maintenance costs.

- C. COUNTY's failure to discover or object to any unsatisfactory work or billings prior to payment will not constitute a waiver of COUNTY's right to require CONTRACTOR to correct such work or billings or seek any other legal remedy.

EXHIBIT A

PAYMENT TERMS

D. Contract cost details.

Contract Summary	
Document Processing Hardware Subtotal (Page 2)	\$16,831
Application Software Subtotal (Page 3)	\$176,600
Services Subtotal	\$104,300
System Purchase Price	\$297,731
Less: Software Discount Trade Allowance	(\$75,000)
Purchase Price After Trade Allowance	\$222,731
Other Contract Costs - Billed as incurred	
Hardware Maintenance Fee Subtotal - \$1,430 Billed Annually (Page 4)	\$4,290
Software Maintenance Fee Subtotal - \$41,493.33 Billed Annually (Page 4)	\$124,480
Travel - Not to exceed \$15,000	\$15,000
Change Orders - Not to exceed 10% of Purchase Price \$222,731	\$22,273
Other Contract Costs	\$166,043
Total Contract	\$388,774

Document Processing Hardware Subtotal				
Quantity	Product Code	Description	Unit Price	Extended Price
7	7728-2451-9090	TS240, 50 DPM with Rear Inkjet Endorsing	\$995	\$6,965
7	SR-350P	Receipt Printer	\$325	\$2,275
1	Canon CR-190	Canon CR-190 Check Scanner with Silver Bullet and ink cartridge	\$2,995	\$2,995
Hardware Subtotal				\$12,235
Sales Tax (8.75%)				\$1,071
8	SB-TS240	Silver Bullet Ranger License (per scanner)	\$300	\$2,400
14	SV-SHP-SCAN	Shipping desktop scanner/receipt printer	\$75	\$1,050
1	SV-SHP-SCAN	Shipping desktop scanner	\$75	\$75
Document Processing Subtotal				\$16,831

EXHIBIT A

PAYMENT TERMS

Hardware Maintenance Subtotal				
Quantity	Product Code	Description	Unit Price	Extended Price
7	7728-2451-9090	Maint-TS240, 50 DPM with Rear Inkjet Endorsing - Next Business Day Exchange	\$145	\$1,015
1	Canon CR-190	Maint-CR-190 Next Business Day Exchange, Advanced depot exchange only	\$415	\$415
		Hardware Maintenance Subtotal		\$1,430
		Hardware Maintenance fee three (3) years (\$1,430*3=\$4,290)		\$4,290
		Hardware Maintenance begins on the delivery date		
		Hardware Maintenance Subtotal		\$4,290

Software Maintenance Subtotal				
Quantity	Product Code	Description	Unit Price	Extended Price
1		Software Maintenance	\$41,493.33	
		<i>No Change in Software maintenance costs (Exhibit C Maintenance Terms)</i>		
		Maintenance fee three (3) years (\$41,493.33*3=\$124,480)		\$124,480
		Software Maintenance Subtotal		\$124,480

EXHIBIT B
STATEMENT OF WORK
AGREEMENT FOR SERVICES AND LICENSE OF SOFTWARE



**EXHIBIT B
STATEMENT OF WORK**

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**EXHIBIT B
STATEMENT OF WORK**

Requirements

Number	Short Description	Description	Appendix
1.0	General	General Solution Requirements	
1.1	General: Compliance		
1.1.1	Compliance: PCI Compliance	Solution must be PCI compliant in that PCI data stored in the Solution's SOFTWARE must be stored in a way that meets PCI security standards. This requirement can be met by not storing PCI data.	
1.2	General: Security		
1.2.1	Security: User Logins	Solution must support multiple user logins on every workstation.	
1.2.2	Security: Encryption	All sensitive information such as passwords, connection strings, logins must be securely stored in SQL databases using AES encryption with 256-bit length key.	
1.3	General: User Roles		
1.3.1	Users Roles: Functionality	Solution must support the ability to manage users within the solution. This includes ability to add, remove, reset passwords and lock out users	
1.3.2	User Roles: Management	Solution must have role-based user access to features within the system and can assign various user roles to users. Parts of the application can be restricted based on these role assignments.	
1.3.3	Users Roles: Overrides	Solution will provide functionality to override assigned user roles with individual feature assignments.	
1.4	General: HARDWARE Integration		
1.4.1	HARDWARE Integration: Current HARDWARE	<p>The solution will support a HARDWARE configuration comprised of multiple cashiering and remittance processing stations. The customer maintains three cashiering stations in the Santa Maria, CA office and all the remaining stations in the Santa Barbara, CA office. The ItemAge server is located at an external site 10 miles from the Santa Barbara, CA office.</p> <p style="margin-left: 40px;">A) Cashiering Station (9 Stations):</p> <p style="margin-left: 80px;">a) Windows 10 Desktop</p> <p style="margin-left: 80px;">b) NCR TS-240</p> <p style="margin-left: 80px;">c) Epson EI-XOLN</p> <p style="margin-left: 40px;">B) Remittance Processor (2 Stations):</p> <p style="margin-left: 80px;">1) Windows 10 Desktop</p> <p style="margin-left: 80px;">2) NCR iTran Remittance Processor</p>	

**EXHIBIT B
STATEMENT OF WORK**

Number	Short Description	Description	Appendix
1.4.2	HARDWARE Integration: New HARDWARE	Vendor will recommend replacement remittance processor for the two NCR iTrans. Solution must be compatible with all vendor recommended HARDWARE.	
1.5	General: Over the Counter Credit Card Processing	The customer processes credit card payments at the counter outside of the solution. The solution will provide a way to store a six-digit credit authorization during a credit card transaction entered by the cashier.	
1.6	General: Image Quality	Images must be clear and have all the transactions details displayed within the solution.	
1.7	General: Check Digits	Scanlines contain check digits which are used by the solution to confirm important information contained in the scanline. There is one check digit formula for testing property tax scanlines and another formula for testing collection scanlines.	1.7
2.0	User Functionality	The user functionality section describes required solution functionality. The main users of the solution are A) cashiers who process payment transactions, B) general users who are performing image lookups, and C) Administrators who manage the system.	
2.1	User Functionality: Beginning of Day Procedures	The solution will provide functionality for A) cashier sign-on B) cycle date selection, C) batch creation, and D) effective date selection E) Starting a cashiering station cash drawer. The solution will provide daily activity summary and detail datasets.	
2.1.1	Beginning of Day Procedures: Cycle Date	A Cashier will open a cycle date if one is not already open.	
2.1.2	Beginning of Day Procedures: Batches	When a cashiering session is opened, a cashier will enter a batch date of the same day or a previous day.	
2.2	User Functionality: Cash Drawer Management	Cashier cash drawers are filled with a predetermined amount of currency at the beginning of day. All drawers are reconciled by the cashier at the end of the day. Cashiers will use grand pocket totals (currency collected by payment type) to determine the amount of currency that was taken in during the day and create a drop. A drop is the amount of currency that is retained overnight. The solution will provide a cashier reconciliation dataset that allows cashiers to balance their cash drawers daily.	
2.2.1	Cash Drawer Management: Cash Drawer balancing	This is a new report not included in the outputs sections. The cash drawer balancing dataset fields will include at least the following fields:	

**EXHIBIT B
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Number	Short Description	Description	Appendix
		<p>Report header:</p> <ul style="list-style-type: none">A) Cashier nameB) Cycle date <p>Report body:</p> <ul style="list-style-type: none">A) Batch total amount of cash payments receivedB) Batch total amount of petty cash outsC) Batch total of cashD) Grand total of cashE) Batch total of check paymentsF) Batch total count of checksG) Grand total of check payments receivedH) Grand total count of checks	
2.3	User Functionality: Transaction Processing	<p>In order to start a transaction, the cashier must A) open a cycle date if one is not started already, B) start a cashiering session, and C) open a batch.</p> <p>A cashier is presented with stubs and tender in person or through the mail. The cashier visually reviews the documents and places them into the correct order for processing. The order is typically stub and then tender.</p> <p>Next, the cashier scans the documents into the solution. The solution will prompt the cashier for keying in required information. Supporting documents are scanned into the solution as image only items. If the solution determines the transaction is balanced (\$10 over/short), a paper receipt is printed and given to the customer.</p> <p>For further information regarding the information keyed into the solution, refer to the remittance and miscellaneous sections.</p>	
2.4	User Functionality: Transaction Management	<p>When performing transaction management, a cashier role must include the following rights to be performed within an open batch:</p> <ul style="list-style-type: none">A) Access a previous transactionB) Edit a transactionC) Void part of a transaction or the transaction as a whole with proper authorization.D) The ability to open a previously closed batch within the same business day, edit a transaction and void a transaction based on user hierarchy.	

**EXHIBIT B
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Number	Short Description	Description	Appendix
2.5	User Functionality: Batches		
2.5.1	Batches: Batch Status	<p>The solution will provide a workflow for managing batch status. The solution will provide at least the following batch states:</p> <ul style="list-style-type: none">A) Open<ul style="list-style-type: none">a. EntryB) Closed<ul style="list-style-type: none">a. Sendb. Reformc. Archived. Delete	
2.5.2	Batches: Batch Workflow	<p>Cashiers process transactions within open batches. When a cashier closes a batch, the solution places the batch into a reform state which is one of the closed states. At the end of the day, the solution administrator manually places batches in reform state to archive state. This is necessary if a batch does not automatically archive. The solution administrator may delete a batch in reform state but not in an archive state.</p> <p>Solution should follow the batch workflow:</p> <ul style="list-style-type: none">1. Solution administrator will have the authority to manually move batches to the next batch state.2. Open or close a cycle date3. Delete batches in reform state4. Manually Archive closed batches5. Send batches to the host	
2.5.3	Batches: Batch Editing	<p>Cashiers shall have the ability to edit transactions within a batch prior to the obtaining the closed status. Administrators shall have the ability to edit or delete transactions within a batch prior to the archive state.</p>	
2.5.4	Batches: Batch Void and Delete	<p>Solution administrators must have the ability to void or delete a batch in closed status prior to the archive state. Ability to void or delete a batch will be based on user groups and hierarchy.</p>	
2.5.5	Batches: Back Dating	<p>Backdating a batch is process of selecting an effective payment date which is prior to the cycle date. Cashiers must have the ability to process payments received after the</p>	

**EXHIBIT B
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Number	Short Description	Description	Appendix
2.6	User Functionality: Image Searching	<p data-bbox="643 285 1347 348">delinquent date as timely when the payment is postmarked on or prior to the delinquent date.</p> <p data-bbox="643 390 1347 558">All transactions contain images. Images must be searchable using at least one unique identifier and all of the following: 1) batch date range, 2) cycle date range, 3) batch number, 4) transaction number, and 5) sequence number. Unique identifiers for each transaction type are:</p> <p data-bbox="643 600 792 621"><u>Remittances:</u></p> <ul data-bbox="732 642 1023 768" style="list-style-type: none">A) PINB) Bill NumberC) Account NumberD) Transaction Amount <p data-bbox="643 789 760 810"><u>Payments:</u></p> <ul data-bbox="732 831 1347 989" style="list-style-type: none">A) Payment TypeB) Payment Amount (equal to or between 2 values)C) Check NumberD) Bank Account NumberE) Bank Routing Number <p data-bbox="643 999 963 1020"><u>Department Deposit Ticket:</u></p> <ul data-bbox="732 1041 1023 1125" style="list-style-type: none">A) Audit TrailB) Station NumberC) Department Number <p data-bbox="643 1146 951 1167"><u>Department Deposit Fund:</u></p> <ul data-bbox="732 1188 1023 1346" style="list-style-type: none">A) FundB) Budget UnitC) AmountD) Audit TrailE) Department Number <p data-bbox="643 1356 881 1377"><u>Business License Fee:</u></p> <ul data-bbox="732 1398 976 1482" style="list-style-type: none">A) AmountB) Account NumberC) Type <p data-bbox="643 1503 873 1524"><u>Tax Preparation Fee:</u></p> <ul data-bbox="732 1545 914 1587" style="list-style-type: none">A) PINB) Bill Number <p data-bbox="643 1608 735 1629"><u>NSF Fee:</u></p> <ul data-bbox="732 1650 976 1734" style="list-style-type: none">A) PINB) Bill NumberC) Account Number <p data-bbox="643 1755 919 1776"><u>Unapportioned Interest:</u></p> <ul data-bbox="732 1797 870 1818" style="list-style-type: none">A) Amount <p data-bbox="643 1839 800 1860"><u>Recorder Fee:</u></p> <ul data-bbox="732 1881 914 1913" style="list-style-type: none">A) Bill NumberB) Amount	

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		<ul style="list-style-type: none"> C) Document Id <p><u>Delinquent Cannabis:</u></p> <ul style="list-style-type: none"> A) Account Number B) Receipt Number C) Amount <p><u>Interest Cannabis:</u></p> <ul style="list-style-type: none"> A) Account Number B) Receipt Number C) Amount <p><u>Tax Cannabis:</u></p> <ul style="list-style-type: none"> A) Account Number B) Receipt Number C) Amount <p><u>Miscellaneous Tax Fee:</u></p> <ul style="list-style-type: none"> A) PIN B) Treasury Manager ID C) Amount <p><u>Credit Adjustment:</u></p> <ul style="list-style-type: none"> D) PIN E) Bill Number F) Amount G) Fund <p><u>Suspense Item:</u></p> <ul style="list-style-type: none"> A) PIN B) Bill Number C) Amount <p><u>Returned Item:</u></p> <ul style="list-style-type: none"> A) Audit Trail B) Amount C) PIN D) Account Number E) Department Number <p><u>Notices:</u></p> <ul style="list-style-type: none"> A) PIN B) Bill Number C) Collections Account number <p><u>Voids:</u></p> <ul style="list-style-type: none"> A) Ability to search for voided transactions 	
2.7	User Functionality: User Management		
2.7.1	User Management: Accounts	<p>Solution must support application level authentication. Solution must have the ability to manage and maintain users including:</p> <ul style="list-style-type: none"> A) Add User Account 	

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		<ul style="list-style-type: none"> B) Lock User Account C) Remove User Account D) Disable Account E) Copy account F) Reset Passwords G) Set Password Expiration 	
2.7.2	User Management: Roles	<p>Solution must provide role-based user access and user role assignments to specific functions within the solution. The solution will provide at least the following roles:</p> <ul style="list-style-type: none"> A) Administrator B) Cashier C) Cashier & Cannabis D) Cashier No Voids E) Accounting F) Browser (Read Only) 	
2.7.3	User Management: Reporting	<p>Solution must provide detailed information regarding user accounts, role assignments and user logs. The recommended user reporting includes the following:</p> <ul style="list-style-type: none"> A) Log on Status of user and Job(s) worked on B) User transactions. C) Review of employee profile (Last logon, Logoff, Logon failures, locked-Out, Expired, Disabled) D) Role assignments 	
2.8	User Functionality: Application Settings	<p>The administration role will have access to at least the following solution settings: A) cycle dates, B) batch numbering, C) cycle deletion and all related data, and D) job automation parameters.</p>	
2.9	User Functionality: Application Modification	<p>User must have the ability to define and modify A) documents, B) reports, C) data types, D) form capture fields, E) OCR scanline adjustments, and F) other parameters needed to control the local environment.</p>	
2.10	User Functionality: Scheduler	<p>The solution will provide a way to schedule dataset imports and the ability to kickoff imports on-demand through a SQL interface.</p>	

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2.10.1	Scheduler: Hot File [Dataset]	Solution must have the ability to import the hot file dataset which contains of all the outstanding property tax stubs and the paid property tax stubs for the current tax year. The file is loaded into the application from the TTC reports database each workday at 6:00 AM.	
2.10.2	Scheduler: Scheduler Import Property Tax Payments [Dataset]	Solution must have the ability to import property tax payments multiple times per day. The import occurs 15 minutes after the hour from 8:15 am to 5:05 pm every weekday.	
2.11	User Functionality: End of day Batch Processing	At the end of a day, the administrator will review all batches to ensure they are in the closed and archived status. Solution will provide batch workflow process to move a batch from the open position to the closed position.	
2.11.1	End of Day: Dataset creation	<p>Solution will include functionality for creating datasets of the day's activity including summary and detail transactions. Including the following datasets:</p> <ul style="list-style-type: none"> A) Property Tax Payments export B) Collection payments export C) Deposit export 	
		See output for detailed information.	
2.12	User Functionality: Back Dating	All transactions contain a cycle date (business date) and a batch / document date (effective date). Generally, the batch date equals the cycle date. An exception exists when the payment's appropriate effective date is prior to the cycle date. This section describes the process of backdating the batch / document date to the appropriate payment effective date.	
2.12.1	Back Dating: Timely Payment	<p>Backdating may occur at the batch level where every transaction in the batch receives the appropriate effective date or at the document level where a single transaction within a batch receives the appropriate effective date.</p> <p>When a payment is received after the delinquent date but is postmarked on or before the delinquent date, the cashier will A) open a batch with an effective date prior to the delinquent date or B) select a backdate button in the solution and enter an effective date prior to the delinquent date. In addition, the solution will prompt the user for a backdate reason code. This process is known as processing a timely payment so the reason code selected by the cashier should be "Timely Payment".</p>	

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2.12.2	Back Dating: Penalty Cancellation	<p>The county approves penalty cancellations on a case by case basis. When a penalty cancellation is approved, the cashier backdates the document effective date equal to or prior to the delinquent date. The solution will provide functionality for backdating transactions at the document level. In addition, the solution should request a backdate reason code from the cashier. In this case, the cashier will select "Penalty Cancellation".</p> <p>The vendor will work with the county to determine appropriate system approvals required to process the transaction.</p>	
3.0	Data		
3.1	Data: Data Flows	<p>All input and output datasets described in this document must be produced in the solution as customized datasets. The vendor will provide county with access to generic reports contained in the solution.</p>	
3.1.1	Data Flows: Generic Reports	<p>The vendor will provide functionality for exporting canned reports to the following formats: A) Excel, B) CSV, C) Word, and D) PDF.</p>	
3.1.2	Data Flows: Reporting Database	<p>All input and output datasets defined in this document will be stored in SQL tables. Vendor will work with the county on establishing a reporting database on the same SQL server as the solution.</p>	
3.1.3	Data Flows: Database Security	<p>The vendor will provide SELECT access to tables in the solution in order to generate dataset outputs. The vendor will provide DELETE, UPDATE and INSERT access to the Hot File table and the Imported Payments table in order to generate dataset inputs.</p>	
3.1.4	Data Flows: Dataset Filters	<p>The vendor will assist the county in developing the following dataset filters: A) cycle date (from-to), B) batch number, C) job number, D) station number, E) batch status, F) completed batch status, and G) archived batch status.</p>	
3.1.5	Data Flows: Dataset Testing	<p>Vendor will assist the county in developing methods for testing the validity of dataset totals.</p>	
3.1.6	Data Flows: Reporting Database User Interface	<p>County will develop a user interface for managing dataset inputs and outputs. The user interface will provide access to all solution outputs. Vendor will assist the county in developing queries to extract all required data from the solution.</p>	
3.1.7	Data Flows: Imported Property Tax Payments	<p>Vendor will create a SQL table for the purpose of importing property tax payments into the solution. There are three main sources of payments including: A) MyTaxes property tax website & IVR payments, B) monthly Wells Fargo</p>	

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3.1.8	Data Flows: Data Flow Manager	supplemental payments, and C) annual secured CORTAC payments. Vendor will provide a way to schedule hot file and payment imports on a recurring schedule. In addition, the vendor will provide a way to process both imports on demand.	
3.2	Data Retention	Image and Data must be saved and accessible in the solution for indefinite period of time or as directed by the county.	
3.3	Data Conversion	Data conversion shall be agreed upon between the vendor and the county prior to contract approval. Any additional cost for data conversion shall be reflected in the cost estimate from the vendor.	
Section 4 Key			
Form Name: Item Name [Item Format] [Accounting Treatment] [Job#-Form#-Item#]			
4.0	Inputs	All System Inputs	
4.1	Inputs: File Imports		
4.1.1	File Imports: Hot File [Dataset]	The Hot File dataset is created by the county's property tax system after midnight each night. The dataset contains all unpaid property tax stubs and paid property tax stubs created in the current year. The solution will load the dataset every weekday morning. When processing property tax payments the solution will compare the payment amount against the hot file amount.	4.1.1
4.1.2	File Imports: Hot File Compare Logic [Dataset]	The solution will employ the following business logic when processing property tax payments: <ol style="list-style-type: none"> 1) The solution's logic should identify a stub by matching the Bill Type, Bill Number, Tax Year and Stub Number from the scanline and the hot file. 2) Once a match is made, the system selects the First Amount or Second Amount from the hot file based on the following: <ol style="list-style-type: none"> a. Monthly Penalty Flag=Y (Additional Penalty Applied): If the batch date is greater than the hot file smart delinquent date then selects the hot file's Second Amount else select the hot file's first amount. Compare the selected amount to the scanline's first amount. The scanline's second amount is always '000000000000'. 	

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		<p>b. Monthly Penalty Flag=N (Additional Penalty Not Applied): If the batch date is greater than the hot file's smart delinquent date then selects the hot file's second amount else select the hot file's first amount. Compare the selected amount to the same field in the scanline.</p> <p>3) Partial payments are allowed for Unsecured, Unsecured Supplemental and Redemption on payment plans so the selected amount from the hot file is the maximum payment amount. The selected amount from the hot file for Secured, Supplemental and regular Redemptions must match the stub since partial payments are not allowed.</p> <p>4) For all remittance types, there shall be a \$10.00 over/short tolerance.</p>	
		<p>The system should compare all property tax remittance amounts or partial amounts entered by the cashier against the hot file amount.</p>	
4.1.3	<p>File Imports: Imported Property Tax Payments [Dataset]</p>	<p>The county processes property tax payments outside of the solution. There are three main sources of payments including: A) MyTaxes property tax website & IVR payments, B) Wells Fargo supplemental CORTAC payments, and C) annual secured CORTAC payments. The solution will import payments by reading a table in SQL. For each payment transaction, the solution will create one or more virtual remittance stubs and one virtual payment stub. Vendor will work with the county to develop a single table layout for all imported property tax payment sources.</p>	4.1.3
4.2	<p>Remittance</p>	<p>This section describes the remittance stubs. See property tax universal scanline layouts in the appendix.</p>	4.2
4.2.1	<p>Remittance: Secured Tax [Paper Stub] [Debit] [01-09-90] [99-14-90]</p>	<p>The county processed 139,394 secured property tax stubs in 2018. The stubs are created by the county's Aumentum property tax system. All property tax stubs contain a 58-digit OCR Scanline which shall be read by the solution. The first three digits of the scanline contain a bill type of "000". There are two stubs on Every Secured bill. The amount is recorded as a debit in our accounting system and rolls up to fund number 1681.</p>	4.2.1
4.2.2	<p>Remittance: Secured Supplemental Tax [Paper Stub] [Debit] [01-09-94] [99-14-94]</p>	<p>The county processed 9,953 secured supplemental property tax stubs in 2018. The stubs are created by an external property tax system. All property tax stubs contain a 58-digit OCR Scanline which shall be read by the solution. The first three digits of the scanline contain a bill type of "001". There are two stubs on every secured supplemental bill. The</p>	4.2.2

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4.2.3	Remittance: Unsecured Tax [Paper Stub] [Debit] [01-09-88] [99-09-88]	amount is recorded as a debit and rolls up to fund number 1685. The county processed 11,618 unsecured property tax stubs in 2018. The stubs are created by an external property tax system. All property tax stubs contain a 58-digit OCR Scanline which shall be read by the solution. The first three digits of the scanline contain a bill type of "010". There is one stub on every unsecured bill. Unsecured property tax stubs may contain additional penalty. The amount is recorded as a debit in our accounting system and rolls up to fund number 1682.	4.2.3
4.2.4	Remittance: Unsecured Supplemental Tax [Paper Stub] [Debit] [01-09-96] [99-09-96]	Unsecured supplemental property tax bills occur when there are more than one ownership transfers in a single year. The county processed 280 unsecured supplemental stubs in 2018. The stubs are created by an external property tax system. All property tax stubs contain a 58-digit OCR Scanline which shall be read by the solution. The first three digits of the scanline contain a bill type of "011". There is one stub on every unsecured supplemental bill. Unsecured stubs may contain additional penalty. The amount is recorded as a debit and rolls up to fund number 1685.	4.2.4
4.2.5	Remittance: Redemption Tax [Paper Stub] [Debit] [01-09-92] [99-14-92]	When secured and supplemental stubs are not paid by fiscal year end, they transfer to redemption. The redemption bill is a consolidated bill comprised of secured and supplemental unpaid stubs. The county processed 915 redemption stubs in 2018. The stubs are created by an external property tax system. All property tax stubs contain a 58-digit OCR Scanline which shall be read by the solution. The first three digits of the scanline contain a bill type of "401". There is one stub on every redemption bill. Redemption property tax stubs will contain additional penalty. The amount is recorded as a debit in our accounting system and rolls up to fund number 1683.	4.2.5
4.2.6	Remittance: Secured Tax Import [Virtual Stub] [Debit] [01-09-101]	The county processed 32,654 secured property tax stubs outside of the current solution in 2018. These payments were imported through an interface. The vendor will provide a way to import secured property tax payments into the solution. The amount is recorded as a debit in our accounting system and rolls up to fund number 1681. See more information in the Data Flows section.	4.2.6
4.2.7	Remittance: Secured Supplemental Tax Import [Virtual Stub] [Debit] [01-09-103]	The county processed 5,123 secured supplemental property tax stubs outside of the current solution in 2018. These payments were imported through an interface. The vendor will provide a way to import supplemental property tax payments in the solution. The amount is recorded as a debit	4.2.7

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		in our accounting system and rolls up to fund number 1685. See more information in the Data Flows section.	
4.2.8	Remittance: Unsecured Tax Import [Virtual Stub] [Debit] [01-09-102]	The county processed 2,441 unsecured property tax stubs outside of the current solution in 2018. These payments were imported through an interface. The vendor will provide a way to import unsecured property tax payments in the solution. The amount is recorded as a debit in our accounting system and rolls up to fund number 1682. See more information in the Data Flows section.	4.2.8
4.2.9	Remittance: Unsecured Supplemental Tax Import [Virtual Stub] [Debit] [01-09-104]	The county processed 69 unsecured supplemental property tax stubs outside of the current solution in 2018. These payments were imported through an interface. The vendor will provide a way to import supplemental property tax payments in the solution. The amount is recorded as a debit in our accounting system and rolls up to fund number 1685. See more information in the Data Flows section.	4.2.9
4.2.10	Remittance: Redemption Tax Import [Virtual Stub] [Debit] [01-09-105]	The county processed 367 redemption property tax stubs outside of the current solution in 2018. These payments were imported through an interface. The vendor will provide a way to import redemption property tax payments in the solution. The amount is recorded as a debit in our accounting system and rolls up to fund number 1683. See more information in the Data Flows section.	4.2.10
4.2.11	Remittance: Collection [Paper Stub] [Debit] [01-02-33] [99-02-33]	The county processed 3,911 collection stubs in 2018. Collection stubs are created by an external application. Collection stubs contain a 51-digit OCR scanline which shall be read by the solution. The first three digits of the scanline contain a bill type of "500". There is one stub on every collection bill. The amount is recorded as a debit in our accounting system and rolls up to fund number 1470.	4.2.11
4.3	Deposit Ticket	A department deposit package is comprised of a paper deposit ticket, cash, checks and other electronic payments processed by a department and deposited in the treasury.	
4.3.1	Deposits Ticket: Deposit Ticket [Paper Stub] [None] [01-01-10] [99-05-60] [98-05-60]	A department deposit ticket contains the following data fields printed on the document: 1) date processed, 2) audit trail number, 3) department number 4) location name, 4) location number, 4) list of fund numbers and amounts, 5) subtotals allocated to armored, credit card, direct wire, currency, and checks, 6) deposit totals, and authorizations. The audit trail number is preprinted on the paper deposit ticket and starts with a "D" for non-cannabis deposits and a "C" for cannabis deposits. When entering a deposit ticket, the solution will prompt the cashier to enter 1) audit trail number, 2) department number. There is no accounting treatment for deposit tickets. The county processed 23,013 deposits tickets and 71 Cannabis deposit tickets in 2018.	4.3.1

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4.4	Miscellaneous Debit		
4.4.1	Miscellaneous Debit: Department Deposit Fund [Virtual Stub] [Debit] [99-06-61] [98-06-61]	Once the deposit ticket is entered by the cashier, the solution will create one department deposit virtual stub for every fund number and amount entered by the cashier. In addition, the solution will transfer over the department number entered on the deposit ticket by the cashier to each department deposit fund record. The solution will record the amount from this document as a debit. The offsetting payments are armored, currency, check, wire and ACH. Multiple fund numbers, amounts and audit trail number are passed through to our accounting system.	4.4.1
4.4.2	Miscellaneous Debit: Tax Preparation Fee [Virtual Stub] [Debit] [01-03-55]	A tax preparation \$5.00 fee is charged to title companies, lenders and other agencies for reprinting each property tax remittance bill. The county processed 176 tax preparation fee stubs in 2018. The solution will generate a virtual stub when the cashier prompts the system. The tax preparation fee amount is recorded as a debit in our accounting system and rolls up to fund number 0001 and department number 065.	4.4.2
4.5	Miscellaneous Remittance		
4.5.1	Miscellaneous Remittance: Business License Fee [Paper Stub] [Debit] [99-04-51] [99-04-50] (SB1186)	The county processed 232 business license stubs in 2018. The stubs are created by an external treasury manager application. All business license stubs contain a 42-digit OCR Scanline which shall be read by the solution. The first three digits of the scanline contain a bill type of "610". There is one stub on every business license bill. A business license stub may contain an additional fee for handicap access (SB1186). The business license fee is recorded in the scanline's first amount and the handicap access fee is recorded in the scanline's second amount. The business license fee amount is recorded as a debit in our accounting system and rolls up to fund number 0001 and department number 065. If directed by the cashier, the solution will generate a virtual stub for the handicap access fee which is recorded as a debit in our accounting system and rolls up to fund number 0907.	4.5.1
4.5.2	Miscellaneous Remittance: Tax Fees Paper Stub] [Debit] [99-04-52] [98-04-52]	The county collects fees for multiple non-property tax items including 1) Lot-Line adjustment or subdivision application fee, 2) installment plan set-up fee, 3) tax clearance certificate duplication, 4) seizure, and 5) undivided interest application fee. The stubs are created by an external treasury manager application. All miscellaneous tax fee stubs contain a 36-digit OCR Scanline which shall be read by the solution. The first three digits of the scanline contain a bill type of "620". The county processed 176 tax fees stubs in	4.5.2

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4.5.3	Miscellaneous Remittance: NSF Fee [Paper Stub] [Debit] [99-04-53] (TTC) [99-04-54] (Auditor) [98-04-53] (TTC) [98-04-54] (Auditor)	<p>2018. The tax fee amount is recorded as a debit in our accounting system and rolls up to fund number 0001 and department number 065.</p> <p>When a payment is returned for any reason and the payment must be removed from the system, an NSF fee is applied to the original charge. All payment types are subject to NSF fees except property tax remittance stubs which already contain the NSF fee in the total amount due. The county processed 3 NSF's in 2018. All NSF fee stubs contain a 35-digit OCR Scanline which shall be read by the solution. The first three digits of the scanline contain a bill type of "630". The NSF fee stub scanline contains Treasurer Tax Collector NSF fee in the first amount and the Auditor Controller's NSF fee in the second amount. The Treasurer Tax Collector's NSF fee amount is recorded as a debit in our accounting system and rolls up to fund number 0001 and department number 065. The Auditor-Controller's NSF fee amount is recorded in the scanline's second amount. If required, the solution will generate a virtual stub for the Auditor-Controller's NSF fee amount which is recorded as a debit in our accounting system and rolls up to fund number 0001 and department 061.</p>	4.5.3
4.5.4	Miscellaneous Remittance: Unapportioned Interest [Paper Stub] [Debit] [99-04-55]	<p>The County records interest paid from investments as unapportioned interest. The county processed 180 unapportioned interest stubs in 2018. The stubs are created by an external treasury manager application. All unapportioned interest stubs contain a 23-digit OCR Scanline which shall be read by the solution. The first three digits of the scanline contain a bill type of "640". The unapportioned interest amount is recorded as a debit in our accounting system and rolls up to fund number 0260.</p>	4.5.4
4.5.5	Miscellaneous Remittance: Recorder Fee [Paper Stub] [Debit] [99-04-56]	<p>When an unsecured bill is not paid after the due date, the Tax Collector may record a lien on the property with the Santa Barbara County Record's Department. After the bill is paid, the taxpayer must pay a lien release fee to remove lien from the property. When a secured property tax bill goes unpaid for 5 or more years the Tax Collector may file a Notice of Power to Sell against the property. At the time the taxes are paid and the property is redeemed a fee for the Rescission of Notice of Power to Sell is collected. The stubs are created by an external treasury manager application. All recorder fee stubs contain a 48-digit OCR Scanline which shall be read by the solution. The first three digits of the scanline contain a bill type of "650". The recorder fee amount is recorded as a debit in our accounting system and rolls up to fund number 1025.</p>	4.5.5

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4.5.6	Miscellaneous Remittance: Cannabis Delinquent Fee [Paper Stub] [Debit] [98-04-58]	When a cannabis tax payment is submitted after the delinquent date, a delinquent fee is charged. Cashier will drop a stub containing no scanline and select cannabis delinquent fee and key the amount to be charged. The cannabis delinquent amount is recorded as a debit in our accounting system and rolls up to fund number 0001, department number 991.	4.5.6
4.5.7	Miscellaneous Remittance: Cannabis Interest Fee [Paper Stub] [Debit] [98-04-59]	When a cannabis tax payment is submitted after the delinquent date, interest is charged on a monthly basis. A stub will be created outside of the solution. Cashier will drop a stub containing no scanline and select cannabis interest fee and key the amount to be charged. The cannabis interest amount is recorded as a debit in our accounting system and rolls up to fund number 0001, department number 991.	4.5.7
4.5.8	Miscellaneous Remittance: Cannabis Refund Adjustment [Paper Stub] [Debit] [98-04-78]	A credit adjustment stub allows a cashier to process a check payment that is greater than total remittances in a transaction. A refund for the overpayment is processed by accounting outside of the application and mailed to the taxpayer. The credit adjustment stubs are created by an external treasury manager application. All credit adjustment stubs contain a 32-digit OCR Scanline which shall be read by the solution. The first three digits of the scanline contain a bill type of "690". The credit adjustment amount is recorded as a debit in our accounting system and rolls up to fund number 0001, department number 991. The county processed 0 cannabis refund adjustment stubs in 2018.	4.5.8
4.5.9	Miscellaneous Remittance: Cannabis Tax [Paper Stub] [Debit] [98-04-57]	A stub will be created outside of the solution for cannabis tax transactions. Cashier will drop a stub containing no scanline and select cannabis tax and key the amount to be charged. The cannabis tax amount is recorded as a debit in our accounting system and rolls up to fund number 0001, department number 991.	4.5.9
4.6	Remittance Override	A remittance override stub amount is a payment that is not tested against the property tax hot file.	
4.6.1	Remittance Override: Refund Adjustment [Paper Stub] [Debit] [01-05-62] (Secured) [99-09-73] (Secured) [99-09-74] (Supplemental) [99-09-75] (Unsecured) [99-09-76] (Redemption)	A credit adjustment stub allows a cashier to process a check payment that is greater than total remittances in a transaction. A refund for the overpayment is processed by accounting outside of the application and mailed to the taxpayer. The credit adjustment stubs are created by an external treasury manager application. All credit adjustment stubs contain a 49-digit OCR Scanline which shall be read by the solution. The first three digits of the scanline contain a bill type of "810 - Secured, 820 - Unsecured, 830 - Redemption and 840 - Supplemental" depending on the transactions type. The credit adjustment amount is recorded	4.6.1

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		as a debit in our accounting system and rolls up to fund number 1671 for Secured transactions, fund 1672 for Unsecured transactions, 1673 for Redemption transactions and fund 1675 for Supplemental transactions. The county processed 154 credit adjustment stubs in 2018.	
4.6.2	Remittance Override: Suspense [Paper Stub] [Debit] [99-09-83] (Secured) [99-09-84] (Supplemental) [99-09-85] (Unsecured) [99-09-86] (Redemption)	A suspense stub allows for the cashier to run a remittance stub that has a total amount due that differs from the hot file. There are special circumstances where these differences occur, and it is necessary to be able to use suspense to key in the bill number and amount due in order to process the transaction. Suspense stubs are created by an external treasury manager application. The county processed 449 suspense stubs in 2018. All suspense stubs contain a 49-digit OCR Scanline which shall be read by the solution. The first three digits of the scanline contain a bill type of "850 - Secured, 860 – Supplemental, 870 - Unsecured, and 880 - Redemption" depending on the transactions type. The suspense amount is recorded as a debit in our accounting system and rolls up to fund number 1681 if secured transactions, fund 1682 if unsecured transaction, 1683 if redemption transaction and fund 1685 if supplemental transaction.	4.6.2
4.7	Check		
4.7.1	Check: Batch Trailer [Virtual Stub] [None] [01-01-09] [99-01-09] [98-01-09]	When a batch is closed, the solution will insert a virtual batch trailer stub at the end of the batch. The batch trailer will include the total amount collected.	4.7.1
4.7.2	Check: Deposit Ticket [Paper Stub] [None] [01-01-10] [99-01-10] [98-01-10]	The deposit tickets (slips) are for the RPS room processing. The deposit slip is dropped into the machine at the end of a batch and gets encoded for the bank deposits.	4.7.2
4.7.3	Check: Returned Check [Paper Check Return] [Credit] [99-01-82] [98-01-82]	Returned check is the offsetting payment for returned items. The returned check amount is recorded as a credit in our accounting system.	4.7.3
4.7.4	Check: Currency Out [Paper Stub] [Debit] [99-01-17] [98-01-17]	Currency out is any change or currency that is be taken out of the cashier's cash totals given to the public. The county processed 2,678 currency out transactions in 2018. Currency out is recorded as a credit.	4.7.4

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Number	Short Description	Description	Appendix
4.7.5	Check: Petty Cash Out [Paper Stub] [Debit] [99-01-20]	Petty cash out is used to offset the check being cashed by a department, which results in a transaction netted to zero since the debit equals the credit. The county processed 26 petty cash outs in 2018. Petty cash outs are recorded as a debit.	4.7.5
4.7.6	Check: Check [Paper Check] [Credit] [01-01-23] [99-01-23] [98-01-23]	A check is the main tender type processed by the county. The solution will image, read and endorse checks processed by the cashiering and remittance scanners. The county processed 138,487 checks in 2018. Checks are recorded as a credit.	4.7.6
4.7.7	Check: Currency In [Paper Stub] [Credit] [99-01-25] [98-01-25]	Currency in is any currency that is be taken in as a form of payment on a transaction. The county processed 4,420 transactions containing currency in 2018. Currency is recorded as a credit.	4.7.7
4.7.8	Check: Import ACH [Virtual Stub] [Credit] [01-01-26]	The county processes website and IVR payments outside of the solution. Payments processed via ACH are processed by Heartland Payment SERVICES. The payments are imported into the solution through the import property tax payments process. The county processed 36,001 ACH payments in 2018. ACH payments are recorded as a credit.	
4.7.9	Check: Import Credit Card [Virtual Stub] [Credit] [01-01-27]	The county processes website and credit card payments outside of the solution. Payments processed via credit card are processed by Heartland Payment SERVICES (Payment Vendor). The payment vendor accepts A) American Express, B) Discover, C) MasterCard, and D) Visa credit cards. The payments are imported into the solution through the import property tax payments process. The county processed 8,001 credit card payments in 2018. Credit card payments are recorder as a credit.	
4.7.10	Check: Import Wire [Virtual Stub] [Credit] [01-01-28]	The county processes large property tax CORTAC payments outside of the solution. The payments are imported into the solution through the import property tax payments process. CORTAC vendors are required to pay with wire. The county processed more than 100 CORTAC wires in 2018, representing 44,136 property tax payments totaling \$110 million. Import wire payments are recorded as a credit.	
4.8	Credit Card: Credit Card [Virtual Stub] [Credit] [99-03-22] [98-03-22]	Credit card is a payment option on transactions. Credit cards are processed outside the solution on a stand-alone terminal and then the authorization number as well as the last 4 digits of the credit card are keyed into the solution when the cashier selects credit card as the payment type. Credit card payments are recorded as a credit in our accounting system.	4.8

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Number	Short Description	Description	Appendix
4.9	Miscellaneous Credit		
4.9.1	Miscellaneous Credit: Wire [Virtual Stub] [Credit] [99-08-64]	Wire is a payment option on transactions. Wires are received and verified by departments and then accounted for on departmental deposit tickets that are submitted to the cashiers. Wire payments are recorded as a credit in our accounting system.	4.9.1
4.9.2	Miscellaneous Credit: ACH [Virtual Stub] [Credit] [99-08-65]	ACH is a payment option on transactions. ACHs are received and verified by departments and then accounted for on departmental deposit tickets that are submitted to the cashiers. ACH payments are recorded as a credit in our accounting system.	4.9.2
4.9.3	Miscellaneous Credit: Direct [Paper Stub] [Credit] [01-04-66] [99-08-67]	A direct represents a transaction that has already gone through the solution on a prior business day. A Direct is used by accounting to represent funds we have in our possession already recorded in our accounting system that reduces the amount of the payment collection total for the business day.	4.9.3
4.9.4	Miscellaneous Credit: Advance [Paper Stub] [Credit] [99-08-69]	An advance represents a transaction that needs to go into the solution. An advance is used by accounting to represent funds we have in our possession that are not recorded in our accounting system that increase the amount of the payment collection total for the business day.	4.9.4
4.10	Returned Item		
4.10.1	Returned Item: Returned Item Property Tax [Debit] [99-10-82]	A returned item is when a payment has been returned by the bank or processor. Returned item stubs are created by an external treasury manager application. The returned item stub contains an audit trail number which can be tied back to the treasury manager application. All returned item stubs contain a 58-digit OCR Scanline which shall be read by the solution. The offsetting payment method on returned items is the returned check. The first four digits of the scanline contain a bill type of "9900". The returned item amount has no accounting treatment.	4.10.1
4.10.2	Returned Item: Returned Item Other [Debit] [99-10-81]	A returned item is when a payment has been returned by the bank or processor. Returned item stubs are created by an external treasury manager application. The returned item stub contains an audit trail number which can be tied back to the treasury manager application. All returned item stubs contain a 34-digit OCR Scanline which shall be read by the solution. The offsetting payment method on returned items is the returned check. The first four digits of the scanline contain a bill type of "9910". The returned item amount has no accounting treatment.	4.10.2
4.10.3	Returned Item: Cannabis Returned Item Other [Debit]	A returned item is when a payment has been returned by the bank or processor. Returned item stubs are created by an external treasury manager application. The returned item	4.10.3

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Number	Short Description	Description	Appendix
	[98-10-81]	stub contains an audit trail number which can be tied back to the treasury manager application. All returned item stubs contain a 34-digit OCR Scanline which shall be read by the solution. The offsetting payment method on returned items is the returned check. The first four digits of the scanline contain a bill type of "9920". The returned item amount has no accounting treatment.	
4.11	Armored	When checks, currency and credit card deposits are directly picked up at our external locations or prepared in sealed bank deposit bags, an armored record is created. The solution will create one armored virtual stub for credit cards and one virtual stub for currency when totals are allocated to armored from the department deposit ticket. The location is recorded in the armored record. The amount is recorded as a credit in our accounting system.	
4.11.1	Armored: Armored Currency [Virtual Stub] [Credit] [99-07-62]	The total Armored currency collected for the departmental deposit. Armored currency in the not reflected in the cashier cash drawer totals. The amount is recorded as a credit in our accounting system. The county processed 9,702 armored currency transactions in 2018.	4.11.1
4.11.2	Armored: Armored Credit Card [Virtual Stub] [Credit] [99-07-63]	The total Armored credit cards collected for the departmental deposit. Armored credit card in the not reflected in the cashier cash drawer totals. The amount is recorded as a credit in our accounting system. The county processed 7,260 armored credit card transactions in 2018.	4.11.2
4.12	Notices [Paper Stub] [None] [06-01-25]	When a payment is received and the payment is not correct for any reason, the payment is sent back to the tax payer along with a notice. All notice stubs contain a 49-digit OCR Scanline which shall be read by the solution. The first three digits of the scanline contain a bill type of "701". The notice has no accounting treatment. Backup documentation that corresponds with the payment will be imaged into the solution following the notice stub.	4.12
4.13	Image Item [Paper Stub] [None] [05-02-21]	An image item is backup documentation that is scanned into a transaction and has no business logic associated with it. This feature is mainly used with notices, timely back dated transactions, and property tax penalty cancellations.	
5.0	Outputs	All System Outputs	
5.1	Outputs: Customer Paper Receipt	County receipts are printed at the end of every cashiering transaction on an Epson EI-XOLIN receipt printer.	
5.1.1	Customer Paper Receipt: Remittance Secured Tax [Paper Receipt]	The following fields are presented on a customer receipt when a secured property tax payment is processed on a cashiering station.	5.1.1

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Number	Short Description	Description	Appendix
		Line 1: (Left) Secured, (Right) Amount Line 2: Install/Stub Number Line 3: Tax Year Line 4: Bill Number Line 5: Property Number	
5.1.2	Customer Paper Receipt: Remittance Secured Supplemental Tax [Paper Receipt]	The following fields are presented on a customer receipt when a secured supplemental property tax payment is processed on a cashiering station. Line 1: (Left) Secure Suppl, (Right) Amount Line 3: Install/Stub Number Line 4: Tax Year Line 5: Bill Number Line 6: Property Number	5.1.2
5.1.3	Customer Paper Receipt: Remittance Unsecured Tax [Paper Receipt]	The following fields are presented on a customer receipt when a unsecured property tax payment is processed on a cashiering station. Line 1: (Left) Unsecured, (Right) Amount Line 2: Install/Stub Number Line 3: Bill Number Line 4: Property Number	5.1.3
5.1.4	Customer Paper Receipt: Remittance Unsecured Supplemental [Paper Receipt]	The following fields are presented on a customer receipt when an unsecured supplemental property tax payment is processed on a cashiering station. Line 1: (Left) UnsecSup, (Right) Amount Line 2: Install/Stub Number Line 3: Bill Number Line 4: Property Number	5.1.4
5.1.5	Customer Paper Receipt: Remittance Redemption Tax [Paper Receipt]	The following fields are presented on a customer receipt when a redemption property tax payment is processed on a cashiering station. Line 1: (Left) Redemption, (Right) Amount Line 2: Stub Number Line 3: Tax Year Line 4: Bill Number	5.1.5
5.1.6	Customer Paper Receipt: Remittance Collection [Paper Receipt]	The following fields are presented on a customer receipt when a remittance collection payment is processed on a cashiering station.	5.1.6

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Number	Short Description	Description	Appendix
		Lien 1: (Left) "Collection", (Right) Amount Line 2: Parcel/Bill	
5.1.7	Customer Paper Receipt: Recorder Fee Power To Sell and Recorder Fee Lien Release [Paper Receipt]	The following fields are presented on a recorder fee when a secured property tax payment is processed on a cashiering station. Line 1: (Left) Recorder Fee, (Right) Amount Line 2: Fund 1025	5.1.7
5.1.8	Customer Paper Receipt: Miscellaneous Debit Unappropriated Interest [Paper Receipt]	Line 1: (Left) Unap Interest, (Right) Amount Line 2: Fund 0260	5.1.8
5.1.9	Customer Paper Receipt: Miscellaneous Remittance Tax Fees [Paper Receipt]	Line 1: Task Fee Misc, (Right) Amount Line 2: Fund 0001	5.1.9
5.1.10	Customer Paper Receipt: Business License [Paper Receipt]	Line 1: (Left) Bus License, (Right) Amount Line 2: Fund 0907 Line 3: (Left) Bus Lic/SB1186, (Right) Amount Line 4: Fund 0907	5.1.10
5.1.11	Customer Paper Receipt: Check and Batch Trailer and Deposit Ticket [Paper Receipt]	Line 1: (Left) Batch Trailer, (Right) Amount Line 2: (Left) Deposit Ticket, (Right) Amount Line 3: (Left) Check, (Right) Amount	5.1.11
5.1.12	Customer Paper Receipt: Deposit Ticket and Armored Cash and Armored Credit [Paper Receipt]	Line 1: (Left) Deposit Ticket, (Right) \$0.00 Line 2: Dep Ticket# Line 3: Station# Line 4: (Left) Fund, (Right) Amount [Repeats] Line 6: Fund Line 7: Budget Unit Line 8: (Left) Armored, (Right) Amount Line 9: Account Line 10: (Left) Armored Credit Card, (Right) Amount Line 11: Account	5.1.12
5.1.13	Customer Paper Receipt: ACH and Direct and Advance [Paper Receipt]	The following fields are presented on a customer receipt when a redemption property tax payment is processed on a cashiering station. Line 1: (Left) Direct, (Right) Amount	5.1.13

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Number	Short Description	Description	Appendix
5.1.14	Customer Paper Receipt: NSF Fee [Paper Receipt]	Line 1: (Left) NSF Treasury, (Right) Amount Line 2: Fund 0001 Line 3: (Left) NSF Auditor, (Right) Amount Line 4: Fund 0001	5.1.14
5.1.15	Customer Paper Receipt: Tax Preparation Fee [Paper Receipt]	Line 1: (Left)Tax Fee Misc, (Right) Amount Line 2: Fund 0001	5.1.15
5.1.16	Customer Paper Receipt: Returned Item and Returned Check [Paper Receipt]	Line 1: (Left) Returned Item, (Right) Amount Line 2: ID 9900, 9910, 9920 Line 3: Returned Checks	5.1.16
5.1.17	Customer Paper Receipt: Currency In and Credit Card [Paper Receipt]	Line 1: (Left) Cash, (Right) Amount Line 2: (Left) Credit Card, (Right) Amount	5.1.17
5.1.18	Customer Paper Receipt: Remittance Override Suspense [Paper Receipt]	Line 1: (Left) Suspense SEC, (Right) Amount Line 2: Account (Bill Number)	5.1.18
5.1.19	Customer Paper Receipt: Remittance Override Refund Adjustment [Paper Receipt]	Line 1: (Left) Credit Adj [Bill Type], (Right) Amount Line 2: Account (Bill Number) Line 3: Image Item	5.1.19
5.2	Output: Batch Detail [Dataset]	The solution will generate a batch detail dataset for a given cycle date. The dataset is created when a batch is placed in a closed status. The dataset will contain the following fields: <ol style="list-style-type: none"> 1. Cycle Date 2. Batch Number 3. Batch Type 4. Station Number 5. Consecutive Number 6. Account 7. Amount 	5.2

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Number	Short Description	Description	Appendix
5.3	Output: Batch Summary [Dataset]	<p>The solution will generate a report of summarized batch information for a given cycle date.</p> <p>The dataset is grouped by the batch number and will include the following fields.</p> <ol style="list-style-type: none">1. Batch Number2. Cycle Date3. Batch Date4. Start CN5. End CN6. Batch Type7. Credit Count8. Debit Count9. Credit Amount10. Debit Amount	5.3
5.4	Output: Cash Audit [Dataset]	<p>The Cash Audit dataset and the Treasury Audit dataset should be combined into a single dataset. The Treasury Audit dataset is filtered by department number = "065" but the Cash Audit dataset is not filtered.</p> <p>The solution will generate a cash audit dataset which contains a summary of all the remittance records and is organized by remittance type, payment type and by the source of A) Santa Barbara cashiering, B) Santa Maria cashiering and C) Santa Barbara back office, D) imported payments, and E) Combined Work (Computed).</p> <p>The dataset should contain at least the following fields:</p> <ol style="list-style-type: none">1. Cycle Date2. Source: A) Santa Barbara Cashiering, B) Santa Maria Cashiering, C) Mail, D) Property Tax Imported Payments, and E) Combined Work (Computed)3. Secured Collected4. Secured Due5. Secured Difference (Computed)6. Supplemental Collected7. Supplemental Due8. Supplemental Difference (Computed)9. Unsecured Collected10. Unsecured Due	5.4

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Number	Short Description	Description	Appendix
		11. Unsecured Difference (Computed)	
		12. Supplemental Unsecured Collected	
		13. Supplemental Unsecured Due	
		14. Supplemental Unsecured Difference (Computed)	
		15. Collections Collected	
		16. Collections Due	
		17. Collections Difference (Computed)	
		18. Redemptions Collected	
		19. Redemptions Due	
		20. Redemptions Difference (Computed)	
		21. Cannabis Tax Collected	
		22. Cannabis Tax Due	
		23. Cannabis Tax Difference (Computed)	
		24. Cannabis Delinquent Collected	
		25. Cannabis Delinquent Due	
		26. Cannabis Delinquent Difference (Computed)	
		27. Cannabis Interest Collected	
		28. Cannabis Interest Due	
		29. Cannabis Interest Difference (Computed)	
		30. SB1186	
		31. Currency Out	
		32. Business License	
		33. Miscellaneous Fee	
		34. Unapportioned Interest	
		35. Recorder Fees	
		36. NFS Auditor Fees	
		37. NFS Treasurer Fees	
		38. Credit Card Fees	
		39. Secured Credit Adjustments	
		40. Supplemental Credit Adjustments	
		41. Unsecured Credit Adjustments	
		42. Redemptions Credit Adjustments	
		43. Secured Suspense	
		44. Supplemental Suspense	
		45. Unsecured Suspense	
		46. Redemptions Suspense	
		47. Tax Credit Adjustment	
		48. Department Deposit Collected	
		49. Checks	
		50. Currency	
		51. Armored	
		52. Armored Credit Card	
		53. Wire	
		54. ACH	
		55. Direct	
		56. Sacto	

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Number	Short Description	Description	Appendix
		57. Advance 58. Charge-Fees 59. Charge-No Fees 60. Credit Card Fees	
5.5	Output: Credit Card [Dataset]	<p>The solution will generate a dataset containing all credit card transactions details for a given cycle date.</p> <p>The dataset will contain the following fields:</p> <ol style="list-style-type: none"> 1. Cycle Date 2. Station Number 3. Batch Number 4. Consecutive Number 5. Parcel 6. Tax Amount 7. Fee Amount 8. Charge Amount 	5.5
5.6	Output: Deposit Detail [Dataset]	<p>The solution will generate a deposit detail dataset for a given cycle date. The dataset is sent to the bank. The deposits contained in this dataset are processed in the treasury.</p> <p>The dataset will contain the following fields:</p> <ol style="list-style-type: none"> 1. Deposit Date 2. Deposit Number 3. Consecutive Number 4. Amount 5. Total Check Count (Computed) 6. Total Check Amount (Computed) 	5.6
5.7	Output: Deposit Summary [Dataset]	<p>The dataset is grouped by the Station Number, Deposit Date and Batch Number.</p> <p>Refer provided sample.</p>	5.7
5.8	Output: Cashier Reconciliation [Dataset]	<p>The solution will generate a cashier reconciliation dataset which provides transaction details after a cashier closes a station.</p> <p>The dataset should contain the following fields:</p>	5.8

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Number	Short Description	Description	Appendix
5.9	Output: Treasury Cash Audit [Dataset]	<ol style="list-style-type: none">1. Cycle Date2. Cashier Number3. Batch Number4. Station Number5. Consecutive Number6. Document Type7. Amount <p>The Cash Audit dataset and the Treasury Audit dataset should be combined into a single dataset. The Treasury Audit dataset is filtered by department number = "065" but the Cash Audit dataset is not filtered.</p> <p>The solution will generate a dataset that includes summarized balances of all transactions. The report will be organized by remittance type, payment type and by the source A) Santa Barbara cashiering, B) Santa Maria cashiering and C) Santa Barbara back office D) imported payments, and E) Combined Work (Computed).</p> <p>The dataset should contain at least the following fields:</p> <ol style="list-style-type: none">1. Cycle Date2. Source: A) Santa Barbara Cashiering, B) Santa Maria Cashiering, C) Mail, D) Property Tax Imported Payments, and E) Combined Work (Computed)3. Secured Collected4. Secured Due5. Secured Difference (Computed)6. Supplemental Collected7. Supplemental Due8. Supplemental Difference (Computed)9. Unsecured Collected10. Unsecured Due11. Unsecured Difference (Computed)12. Supplemental Unsecured Collected13. Supplemental Unsecured Due14. Supplemental Unsecured Difference (Computed)15. Collections Collected16. Collections Due17. Collections Difference (Computed)18. Redemptions Collected19. Redemptions Due20. Redemptions Difference (Computed)	5.9

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Number	Short Description	Description	Appendix
		21. Cannabis Tax Collected	
		22. Cannabis Tax Due	
		23. Cannabis Tax Difference (Computed)	
		24. Cannabis Delinquent Collected	
		25. Cannabis Delinquent Due	
		26. Cannabis Delinquent Difference (Computed)	
		27. Cannabis Interest Collected	
		28. Cannabis Interest Due	
		29. Cannabis Interest Difference (Computed)	
		30. SB1186	
		31. Cash Outs	
		32. Business License	
		33. Miscellaneous Fee	
		34. Unapportioned Interest	
		35. Recorder Fees	
		36. NFS Auditor Fees	
		37. NFS Treasurer Fees	
		38. Credit Card Fees	
		39. Secured Credit Adjustments	
		40. Supplemental Credit Adjustments	
		41. Unsecured Credit Adjustments	
		42. Redemptions Credit Adjustments	
		43. Secured Suspense	
		44. Supplemental Suspense	
		45. Unsecured Suspense	
		46. Redemptions Suspense	
		47. Tax Credit Adjustment	
		48. Department Deposit Collected	
		49. Checks	
		50. Currency	
		51. Armored	
		52. Armored Credit Card	
		53. Wire	
		54. ACH	
		55. EFT	
		56. Direct	
		57. Sacto	
		58. Advance	
		59. Charge-Fees	
		60. Charge-No Fees	
		61. Credit Card Fees	
5.10	Output: Void and Delete [Dataset]	The solution will generate a dataset of deleted or voided transactions for a given cycle date.	5.10

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Number	Short Description	Description	Appendix
		The dataset will contain the following fields:	
		<ol style="list-style-type: none"> 1. Cycle Date 2. Cashier Number 3. Batch Number 4. Station Number 5. Consecutive number 6. Document Type 7. Amount 8. Tender 9. Type 10. Receipt 	
5.11	Output: Collections Posted to FIN [Dataset]	The solution will generate an export of remittance amounts summed by fund codes. The export is imported into the Treasury Manager application and then loaded into the FIN accounting system.	5.11
		The dataset will contain at least the following fields:	
		<ol style="list-style-type: none"> 1. Cycle Date 2. Document Number 3. Fund Number 4. Department Number 5. Amount 6. Audit Trail Number 	
5.12	Output: A Summary of Deposit Information [Dataset]	The solution will generate a summary of deposit ticket information dataset for a given cycle date. The dataset is imported into the Treasury Manager application.	5.12
		The dataset will contain at least the following fields:	
		<ol style="list-style-type: none"> 1. Department Location Number 2. Document Number 3. Cycle Date 4. Amount 5. Audit Trail 	
5.13	Output: Over / Short Transactions [Dataset]	This dataset is no longer used. The requirement is provided for documentation purposes only.	5.13

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Number	Short Description	Description	Appendix
		<p>This solution will provide a list of all over or short property tax remittance for a cycle date.</p> <p>The dataset will contain at least the following fields:</p> <ol style="list-style-type: none"> 1. '000' Padding 2. Bill Number 3. Amount Paid 4. Bill Amount 5. Cycle Date 6. Batch Number 	
5.14	Output: General Collections for CUBS [Dataset]	<p>The solution will generate a dataset of all collections for a given cycle date. The dataset is uploaded into the CUBS collection system by an automatic process at the end of the day.</p> <p>Refer provided sample.</p>	5.14
5.15	Output: Daily Collections Aumentum [Dataset]	<p>The solution will generate an export of all property tax remittance payments for a given cycle date. The data is uploaded into the Aumentum property tax system.</p> <p>The dataset will contain the following fields:</p> <ol style="list-style-type: none"> 1. Cycle Date 2. Batch Date 3. Batch Number 4. Transaction Number 5. Lockbox ID 6. Tax Year 7. Bill Number 8. Installment Number 9. Amount Paid 	5.15
5.16	Output: Redemption Payments [Dataset]	<p>This dataset is no longer used. The requirement is provided for documentation purposes only.</p> <p>This solution will generate an export of all redemption payments processed for a given cycle date.</p> <p>Refer provided sample.</p>	5.16

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Number	Short Description	Description	Appendix
5.17	Output: Return Mailing [Dataset]	This dataset is no longer used. The requirement is provided for documentation purposes only. No examples available.	5.17
5.18	Output: Transmit File [Dataset]	This solution will generate a dataset containing the total count and total amount of remittance for a cycle date. The dataset will contain the following fields: <ol style="list-style-type: none"> 1. Cycle Date 2. Count 3. Total Amount 	5.18
5.19	Output: Check 21 Detail [Dataset]	This solution will generate a dataset containing all Check 21 records for a given cycle date. The dataset is grouped by Station Number. Refer provided sample.	5.19
5.20	Output: Check 21 History [Dataset]	The vendor will work with county on developing this report since there is no example available.	5.20
5.21	Output: Check 21 Summary [Dataset]	The check 21 Summary dataset should be combined with the check 21 detail dataset. This should be accomplished by grouping records in the detail dataset Refer provided sample.	5.21
5.22	Output: Transaction [Dataset]	The solution will generate a real-time transaction table comprised of available data fields. The vendor will work with the county in selecting available fields for the dataset. This dataset is new.	
5.23	Output: All-Items [Dataset]	The solution will generate an All-Items dataset containing all non-voided and non-deleted transactions for a given cycle date.	5.23
6.0	User Acceptance		

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Number	Short Description	Description	Appendix
6.1	User Acceptance: Acceptance Testing	<p>Once the solution is ready for use, acceptance testing will be conducted to determine whether:</p> <ol style="list-style-type: none"> 1. The solution meets the specifications and performs the functions as described in section 6.2. 2. The solution is capable of running on a repetitive basis without material failure. 3. Provided documentation sufficiently documents the system operations. 4. These acceptance tests shall include those tests specified in 6.2 	
6.2	User Acceptance: Acceptance Criteria	All system functions will be demonstrated to perform as specified, including but not limited to requirements documented in 6.2.1 – 6.2.4	
6.2.1	User Acceptance: Cashiering and Remittance Station Tests	<p>Cashiering and Remittance Station Tests:</p> <ol style="list-style-type: none"> 1. User signs into system (References 2.1) 2. Confirm cycle date assignment (References 2.1) 3. Create a new batch (References 2.5) 4. Confirm Aumentum Hotfile load for Property Tax Payments Only (References 4.1.1) 5. Run multiple batches in parallel during the test period (References 2.5) 6. Delete transactions and batches (References 2.5.3) 7. Void transactions (References 2.5.3) 8. Edit transactions (References 2.5.3) 9. Create a backdated batch (References 2.5.5) 10. For all stubs types that contain a scanline, the solution should recognize scanlines with little intervention from operator. If the solution detects scanline error, solution should prompt user for correction. (References 4.2, 4.5, 4.6) 11. The solution should apply proper business logic if the batch or document is backdated. (References 2.12.1) 12. Operate within specified payment amount tolerances - \$10.00 Over/Short (References 2.3) 13. Process transaction with Image-only documents (References 4.13) 14. Process departmental deposit tickets (References 4.3, 4.4.1) 15. Ensure all payment types are processed properly through the system (References 4.7, 4.8, 4.11) 16. Ensure all customer receipts are processed properly through the solution (References 5.1) 17. Process transactions containing documents that do not contain a scanline (References 4.6) 	

**EXHIBIT B
STATEMENT OF WORK**

Number	Short Description	Description	Appendix
		<ul style="list-style-type: none"> 18. Process returned items (References 4.10) 19. Batch closing and related process (References) 20. Process notices (References 4.12) 21. Generate Treasury and Accounting reports (References 5.2 -5.22) 22. Remittance processor: run items as a single manual feed and multiple transactions 23. Remittance processor: Select pockets as specified 	
6.2.2	User Acceptance: Automated Payment Tests	<p>Automated Payment Tests:</p> <ul style="list-style-type: none"> 1. Set automated payment processing schedule (References 2.10.2) 2. Confirm Website and IVR payment import runs on schedule (References 3.1.7) 3. Confirm Wells Fargo Supplemental CORTAC payment processing runs on schedule (References 3.1.7) 4. Confirm Annual Secured bill CORTAC payment Processing runs on schedule (References 3.1.7) 	
6.2.3	User Acceptance: Image Quality and Lookup Tests	<p>Image Quality and Lookup Tests (References 2.6):</p> <ul style="list-style-type: none"> 1. Lookup images based on the following: <ul style="list-style-type: none"> a. Transaction Type (All) b. Transaction Date or Date Range c. Batch Number and Date d. Payment Method e. Payment Amount f. Transaction Amount 2. Image is legible 3. Image is printable 4. Transaction details are viewable 	
6.2.4	User Acceptance: Operator Performance Tests	<p>Operator Performance Tests:</p> <ul style="list-style-type: none"> 1. Stub and Checks: At a mutually agreeable speed that does not impede a fully trained and competent operator 2. Property Tax Stub and Checks: At a mutually agreeable speed that does not impede a fully trained and competent operator 3. Cannabis Stub and Cash: At a mutually agreeable speed that does not impede a fully trained and competent operator 4. County Department Deposits: At a mutually agreeable speed that does not impede a fully trained and competent operator 	

**EXHIBIT B
STATEMENT OF WORK
APPENDIX 1.7 CHECK DIGITS**

Collection Bill Check Digits

[CDV1]

Name = Parcel/Sub
Modulus = 10
ComplementRemainder = Yes
ResultTranslation = 10|0
Field = 04, 04, 05, 05, 05, 05, 05, 05, 05, 06, 06
Position = 02, 01, 08, 07, 06, 05, 04, 03, 02, 01, 02, 01
Weight = 02, 01, 09, 08, 07, 06, 05, 04, 03, 02, 01, 09
CDField = 7
CDPosition = 1

[CDV2]

Name = Overtime Amt
Modulus = 10
ComplementRemainder = Yes
ResultTranslation = 10|0
Field = 09, 09, 09, 09, 09, 09, 09, 09, 09, 09, 09, 09
Position = 12, 11, 10, 09, 08, 07, 06, 05, 04, 03, 02, 01
Weight = 02, 01, 09, 08, 07, 06, 05, 04, 03, 02, 01, 09
CDField = 10
CDPosition = 1

[CDV3]

Name = Late Amt
Modulus = 10
ComplementRemainder = Yes
ResultTranslation = 10|0
Field = 11, 11, 11, 11, 11, 11, 11, 11, 11, 11, 11, 11
Position = 12, 11, 10, 09, 08, 07, 06, 05, 04, 03, 02, 01
Weight = 02, 01, 09, 08, 07, 06, 05, 04, 03, 02, 01, 09
CDField = 12
CDPosition = 1

Property Tax Bill Check Digits

[CDV4]

Name = Bill Number
Modulus = 10
DigitSum = Yes
ComplementRemainder = Yes
ResultTranslation = 10|0
Field = 04, 04, 04, 04, 04, 04, 04, 04, 04, 04, 04, 04, 04, 04
Position = 15, 14, 13, 12, 11, 10, 09, 08, 07, 06, 05, 04, 03, 02, 01
Weight = 02, 01, 02, 01, 02, 01, 02, 01, 02, 01, 02, 01, 02, 01, 02
CDField = 5
CDPosition = 1

[CDV5]

Name = Overtime Amt GRM
Modulus = 10
DigitSum = Yes
ComplementRemainder = Yes
ResultTranslation = 10|0

EXHIBIT B
STATEMENT OF WORK
APPENDIX 1.7 CHECKDIGITS

Field = 07, 07, 07, 07, 07, 07, 07, 07, 07, 07, 07, 07
Position = 12, 11, 10, 09, 08, 07, 06, 05, 04, 03, 02, 01
Weight = 01, 02, 01, 02, 01, 02, 01, 02, 01, 02, 01, 02
CDField = 8
CDPosition = 1

[CDV6]

Name = Late Amt GRM

Modulus = 10

DigitSum = Yes

ComplementRemainder = Yes

ResultTranslation = 10|0

Field = 09, 09, 09, 09, 09, 09, 09, 09, 09, 09, 09, 09

Position = 12, 11, 10, 09, 08, 07, 06, 05, 04, 03, 02, 01

Weight = 01, 02, 01, 02, 01, 02, 01, 02, 01, 02, 01, 02

CDField = 10

CDPosition = 1

EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.1.1 HOT FILE

Hot File

- 1) The logic in the solution should identify a stub by matching the Bill Type, Bill Number, Tax Year and Stub Number from the scanline and the hot file.
- 2) Once a match is made, the solution selects the First Amount or Second Amount from the hot file based on the following:
 - a) Monthly Penalty Flag=Y (*Additional Penalty Applied*): If the batch date is greater than the hot file smart delinquent date then the solution selects the hot file's Second Amount else select the hot file's first amount. The solution compares the selected amount to the scanline's first amount. The scanline's second amount is always '00000000000000'.
 - b) Monthly Penalty Flag=N (*Additional Penalty Not Applied*): If the batch date is greater than the hot file's smart delinquent date then the solution selects the hot file's second amount else select the hot file's first amount. The solution compares the selected amount to the same field in the scanline.
- 3) Partial payments are allowed for Unsecured, Unsecured Supplemental and Redemption, so the selected amount is a maximum payment amount. The selected amount for Secured and Secured Supplemental and the hot file amounts must match exactly since partial payments are not allowed. If the amounts do not match, the cashier will record them as suspense.

EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.1.1.1 HOT FILE

Hot File Layout

Universal Hot File Layout (One record per installment)											
Field Name	Stub Identity Fields				Amount Selection Logic				Messages		
	Item/Agc Bill Type	Bill Number	Installment Number	Tax Year	PIN	7015	Second Amount	Smart Delinquent Date	Return Item Flag	Corrected Bill Flag	Monthly Penalty Flag
Description	Secured = 000 Supplemental = 001 Unsecured = 002 Unsecured Supplemental = 003 Redemption = 004	15 digit number without dashes or spaces	1 digit installment number	The 4 digit Tax Year is required for bills posted in 5PM.	12 Characters	Total amount due without penalty. Includes other fees like returned item fee.	Total amount due with penalty. Includes other fees like returned item fee.	Last day of current month, adjusted for override date, weekends and holidays	Y or N	Y or N Probably no longer needed since all roll corrected bills will have a new bill number.	Y or N Indicates that Additional Penalties have been applied to the bill
Length	3	15	1	4	12	12	12	8	1	1	1

EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.2 SCANLINES

The purpose of this document is to describe the business logic of recognizing property tax remittance stubs and accurately processing them through the solution.

Remittance Scanlines

- 1) Each stub scanline contains two main components:
 - a) Stub Identification:
 - i) ItemAge Bill Type – Identifies the type of bill
 - ii) Installment Number – Bills have 1 or 2 stubs
 - iii) Tax Year – Year Taxes Calculated
 - iv) Bill Number – Identifies the bill
 - v) Bill Number Check Digit
 - b) Payment Amount Fields:
 - i) Due Date - Last day to pay without penalty
 - ii) First Amount – See logic below
 - iii) First Amount Check Digit
 - iv) Second Amount - See logic below
 - v) Second Amount Check Digit

- 2) Each property tax stub contains two amounts in the scanline (referred to as First Amount and Second Amount). The business logic in solution must select one amount for payment processing.

- 3) In our Scanline, we make a distinction between stubs with additional penalty and stubs without additional penalty. Additional penalty is applied on the first day of the month, so a new stub is required each month to match up the penalty amounts. When a stub does not contain additional penalty, the stub is valid until additional is applied (Hot File's Monthly Penalty Flag = Y). This approach minimizes stub reprints and maximizes error correction opportunities at the time of payment.

**EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.2 SCANLINES**

Scanline Layout

Universal Scanline Layout										
Field Name	Stub Identification			Amount Selection Fields						
	Item/Agc Bill Type	Installation Number	Tax Year	Bill Number	Bill Number Check Digit	Due Date	First Amount	First Amount Check Digit	Second Amount	Second Amount Check Digit
Description	Unique three digit bill type. Right-justified and zero-filled	1 or 2	4 digit Tax Year	15 digit number without dashes or spaces	Bill Number Check Digit	The Due Date YYYYMMDD	See first and second amounts overview above.	Amount check digit.	See first and second amounts overview above.	Amount check digit.
Length	3	1	4	15	1	8	12	1	12	1
										58

EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.2 SCANLINES

ItemAge Bill Type Descriptions

Bill Type Scanline Recap				
Bill Type	ItemAge Bill Type	Partial Payments	First Amount	Second Amount
Secured	000	No	On Time Amount	Late Amount
Secured Supplemental	001	No	On Time Amount	Late Amount
Unsecured	010	Yes	On Time Amount	Late Amount
Unsecured Supplemental	011	Yes	On Time Amount	Late Amount
Unsecured with additional penalty	010	Yes	Current Period Amount	Zeros
Unsecured Supplemental with additional penalty	011	Yes	Current Period Amount	Zeros
Redemption	401	Yes	Current Period Amount	Zeros

First & Second Amount Descriptions

Scanline First and Second Amounts Overview	
Stubbs without additional penalty (Secured, Supplemental, Unsecured, Unsecured Supplemental and Redemption)	Stubbs with additional penalty (Unsecured, Unsecured Supplemental and Redemption)
First Amount	Second Amount
Amount due without Penalty	Amount due with Penalty
Total Amount due in the current month	'00000000000000'

Assumptions:
 Stub and Tender have met initial Cashier review and are ready to be processed through ItemAge. Initial Cashier review includes:
 - If necessary, lookup and print Stub from MyTaxes website or Aumentum.
 - Comparison of Stub(s) and Tender (amounts, dates, Payable Name)
 - Confirm any address changes (Special Handling)
 - Confirm Due Date/Postmark Date (Special Handling required for Late Payments and Stubs with waived penalties, etc)

An ItemAge batch is ready for use. The batch's Effective Date is the current date. In cases where the review indicates that penalties are waived or a postmark requires back dating AND the payment is processed in the RPS Room, the batch's Effective Date will be prior to the current date.

EXHIBIT B
STATEMENT OF WORK
 Appendix 4.2, Page 4
 Property Tax Payment Workflow

Purple Diamonds = Manual Decisions
 Salmon Diamonds = ItemAge Application Decisions

*Notes an application assumption. Partial Payment process should be the same as the current ItemAge process. When an amount is entered prior to feeding the stub, the keyed amount is treated as the stub amount by ItemAge.

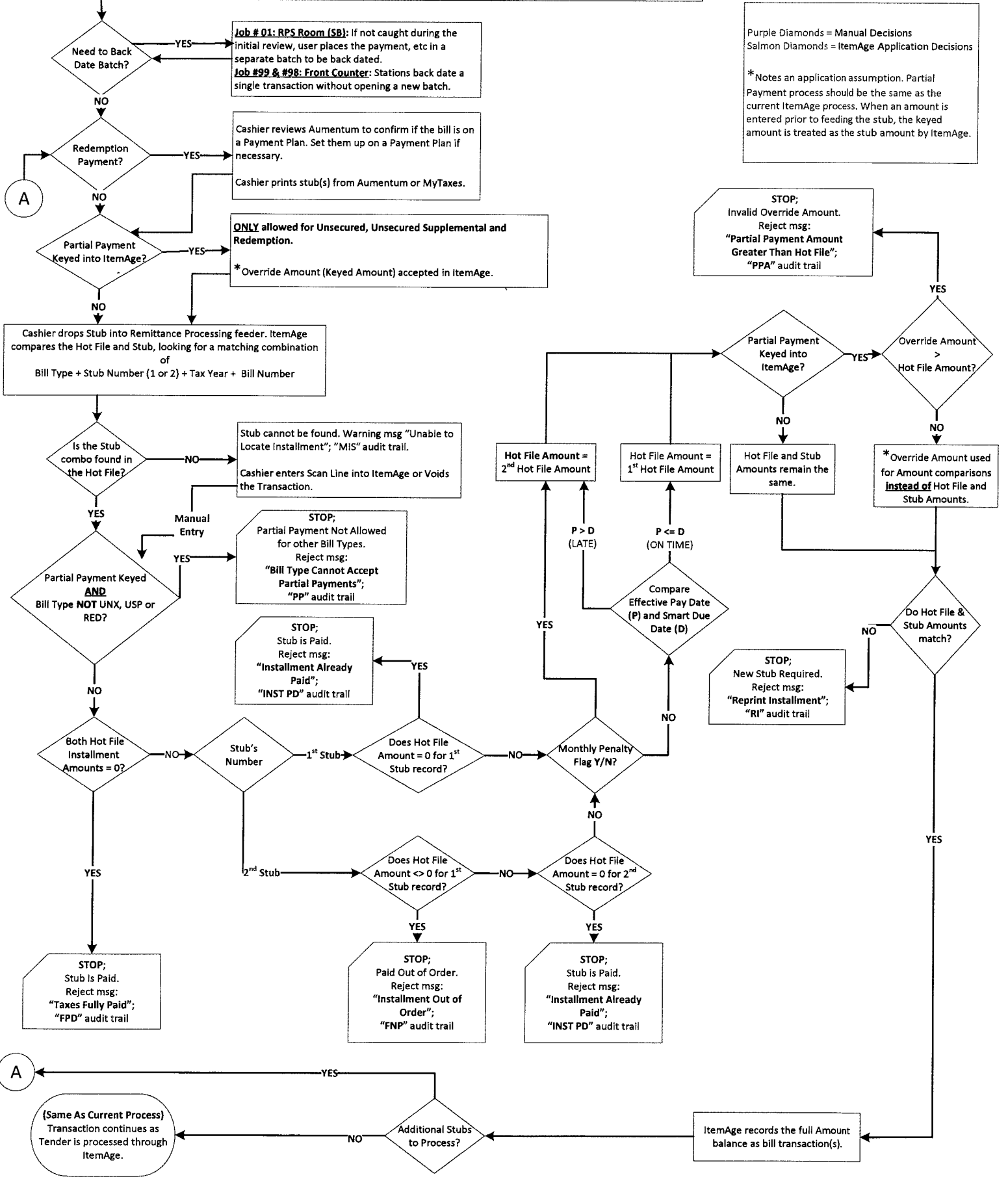
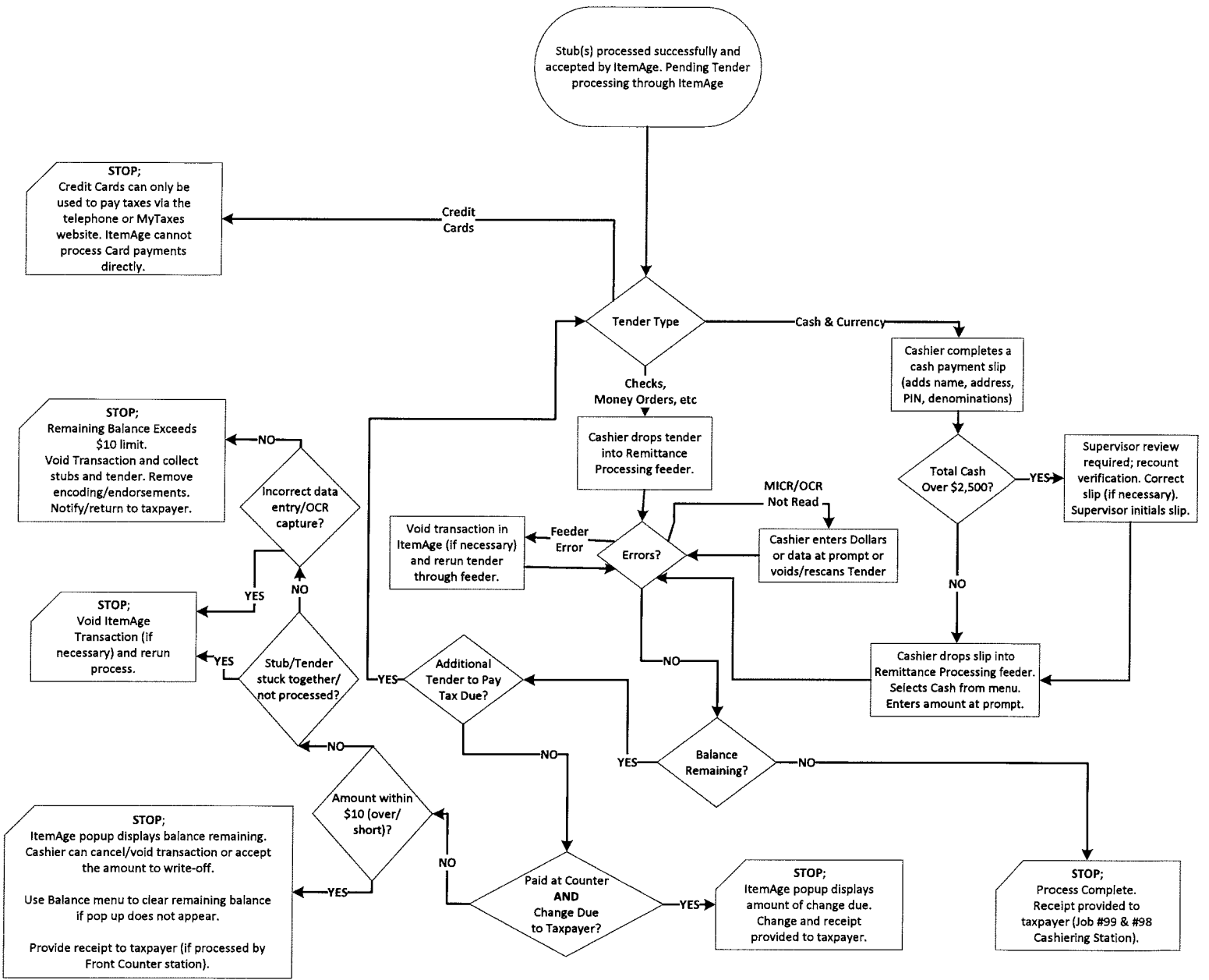


EXHIBIT B
STATEMENT OF WORK
Appendix 4.2, Page 5
Tender Workflow



Property Tax Collections (All Sources)

ItemAge Remittance (Back Office)

Paper Check (Personal, Business, Money Order, Cashiers)
 Fee = \$0

ItemAge Cashiering (Front Office)

Cash (US Currency - Paper Cash and Coin)
 Fee = \$0

Paper Check (Personal, Business, Money Order, Cashiers)
 Fee = \$0

Heartland Payment SERVICES

Credit Card (American Express, Visa, Master Card, Discover) Fee = 2.34%

ACH (Payment Vendor HP Web Service) Fee = \$0

Accounting

Wire (Processed By Accounting) Fee = \$0

Aumentum: Property Tax System

Batch Processor

ItemAge Solution: Cashiering, Mail, Imaging

Cannabis Job 98

Cashiering Station Job 99

Mail Processor Job 1

MyTaxes Website & IVR Payments:

MyTaxes Website Payments
 Shopping cart multiple installments per transaction. No partial payments. All bill types.

Phone IVR Payments
 One installment per transaction. No partial payments. All bill types except Redemption

CORTAC Application:

CORTAC Payments
 Property tax payments paid by a third party

Collection Dataset

Data File

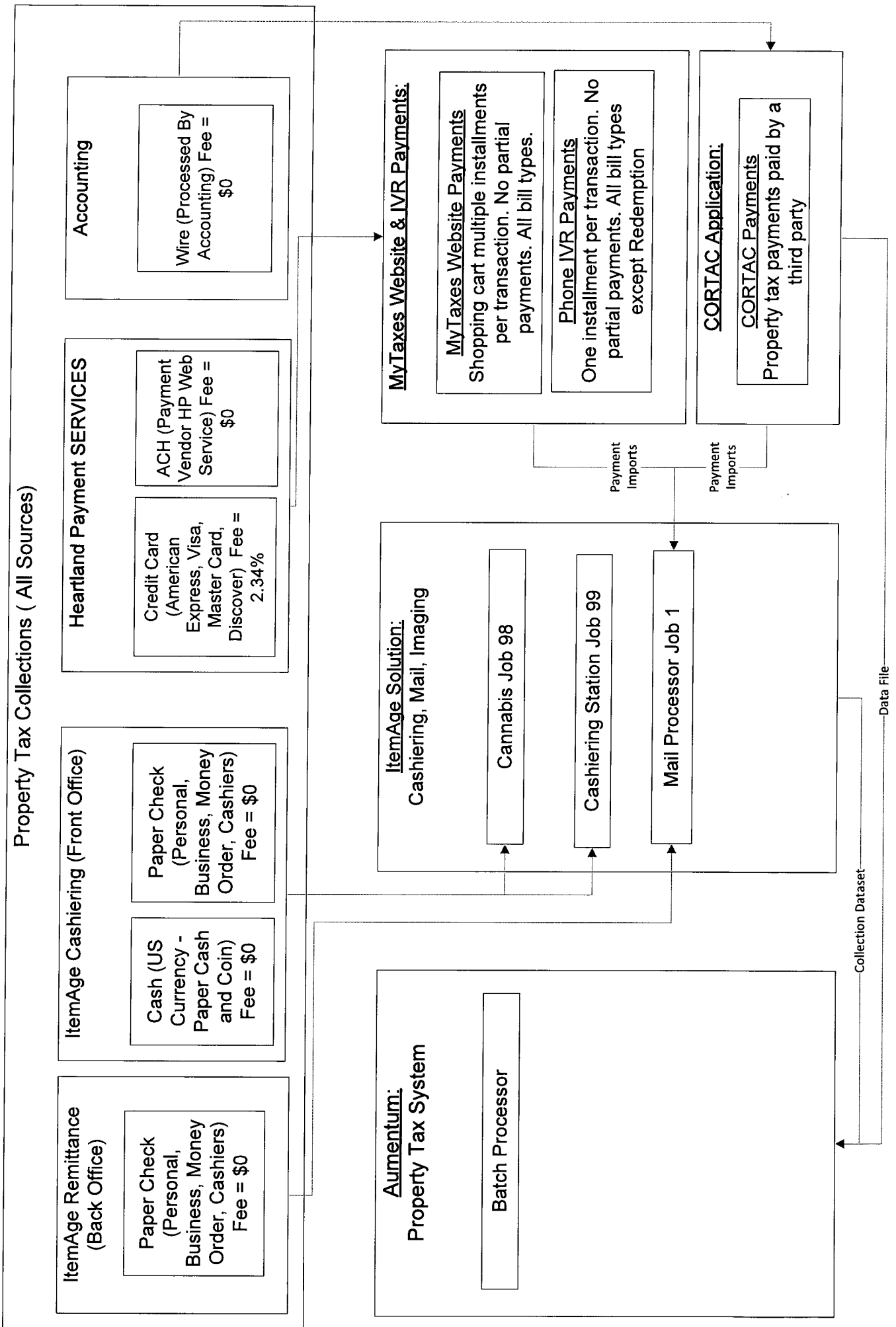


EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.2.1 SECURED BILL SCANLINES

1 2018-2019		THIS AMOUNT DUE	
WHEN PAYING FOR INSTALLMENT, RETURN THIS STUB WITH YOUR PAYMENT.		11/01/2018	
257B SCHOOL ST SOLVANG CA 93463-9754		DELINQUENT AFTER	
10% PENALTY MUST BE INCLUDED IF NOT PAID BY 5:00 PM OR U.S. POSTMARKED BY DEC. 10, 2018		12/10/2018	
3,158.71		2,871.56	
Check this box for address change on reverse.		TOTAL AMOUNT OF 1st & 2nd INSTALLMENTS*	
<input type="checkbox"/>		5,743.12	
PAYMENT STUB NUMBER 2018-20181112132-1		*MAIL BOTH STUBS WHEN PAYING TOTAL AMOUNT PAY ONLINE: WWW.SBTAXES.ORG	
PARCEL NUMBER 137-030-067		MAKE PAYMENTS TO: HARRY E. HAGEN TREASURER-TAX COLLECTOR COUNTY OF SANTA BARBARA P.O. BOX 579 SANTA BARBARA, CA 93102-0579	
DELINQUENT PRIOR YEAR TAXES NONE			
00012018000020181112132020181210000000287156400000003158714			

Date : 12/07/18
 Eff Date: 12/07/18
 Batch Num: 682
 Document ID: Multi Secure
 Transaction: 1
 Item Num: 1
 Sequence: 2
 Pocket ID: 0
 Batch Type: Multiples Mail
 Station: STA001

Amount Due:	2,871.56	Amount Paid:	2,871.56
Bill Type	000	Vendor Pay ID	
Install/Stub Nu	1	System	
Tax Year	2018	Eff Date	
Bill Number	000020181112132	Trans Date	
Bill CD	0	Trans Total	
Smart Delinquen	20181210	Rf Reg Amt	000000287156
First Amt	000000287156	Rf Lte Amt	000000287156
First Amt CD1	4		
Second Amt	000000315871		
Second Amt CD2	4		
Property Number	000137030067		
Penalty Flg	N		
Rej Reason			
Hotfile 1st Amt	000000287156		
Hotfile 2nd Amt	000000287156		
Return Flg	N		
Smart Delq Date	12/10/2018		
Stub1 HotRec			
Treas NSF			
Aud NSF			
Pay Type			

**EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.2.2 SECURED SUPPLEMENTAL BILL SCANLINES**

2
FISCAL YEAR 2018-2019
SUPPLEMENTAL SECURED
PROPERTY TAX STATEMENT
WHEN PAYING 2nd INSTALLMENT,
RETURN THIS STUB WITH YOUR PAYMENT.

324 LAS FLORES DR
GUADALUPE CA 93434

10% PENALTY PLUS \$30.00 CHARGE MUST BE INCLUDED IF NOT
PAID BY 5:00 PM OR U.S. POSTMARKED BY DELINQUENT DATE

\$1,425.18

Check this box for address change on reverse.



1st INSTALLMENT MUST BE PAID
BEFORE 2nd INSTALLMENT.

THIS AMOUNT DUE
NOV 19, 2018 **\$1,268.35**
DELINQUENT AFTER
MAY 31, 2019

TO PAY TOTAL AMOUNTS OF 1st & 2nd INSTALLMENTS
SEND BOTH STUBS.

PAY ONLINE: WWW.SBTAXES.ORG

MAKE PAYMENTS TO:

HARRY E. HAGEN

TREASURER-TAX COLLECTOR

COUNTY OF SANTA BARBARA

P.O. BOX 579

SANTA BARBARA, CA 93102-0579

Date: 12/07/18
Eff Date: 12/07/18
Batch Num: 682
Document ID: Multi Secure Suppl
Transaction: 154
Item Num: 2
Sequence: 384
Pocket ID: 0
Batch Type: Multiples Mail
Station: STA001

PAYMENT STUB NUMBER
2018-20184002315-2
PARCEL NUMBER
113-480-032

0012201800002018400231562017053100000012683580000001425180

Amount Due: 1,268.35 Amount Paid: 1,268.35

Bill Type	001	Vendor Pay ID	
Install/Stub Nu	2	System	
Tax Year	2018	Eff Date	
Bill Number	000020184002315	Trans Date	
Bill CD	8	Trans Total	
Smart Delinquen	20190531	RF Reg Amt	000000126835
First Amt	000000126835	RF Lte Amt	000000126835
First Amt CD1	8		
Second Amt	000000142518		
Second Amt CD2	0		
Property Number	000113480032		
Penalty Flg	N		
Rej Reason			
Hotfile 1st Amt	000000126835		
Hotfile 2nd Amt	000000126835		
Return Flg	N		
Smart Delq Date	05/31/2019		
Stub1 HotRec	269731		
Treas NSF			

**EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.2.3 UNSECURED BILL SCANLINES**

**2018-2019
UNSECURED PROPERTY
TAX STATEMENT**

WHEN PAYING, DETACH THIS STUB
RETURN THIS STUB WITH YOUR REMITTANCE.

TOTAL TAX AMOUNT	\$912.11
10% DELINQUENT PENALTY COST	0.00
1.5% MONTHLY PENALTY LESS APPLIED PAYMENTS	0.00
TOTAL TAXES DUE	\$912.11

PAYMENT STUB NUMBER	2018-2018-5005174-1
PROPERTY NUMBER	09950015-008-5

DELINQUENT PRIORITIES
ADDED IF NOT PAID BY 12/31/2018

PAY ONLINE: WWW.SBTAXES.ORG
MAKE PAYMENTS TO:
HARRY E. HAGEN
TREASURER-TAX COLLECTOR
COUNTY OF SANTA BARBARA
P.O. BOX 579
SANTA BARBARA, CA 93102-0579

Check this box for address change on reverse.



0101201800002018500517432018123100000009121130000001053321

Date: 12/07/18
Eff Date: 12/07/18
Batch Num: 683
Document ID: Multi Unsecured
Transaction: 174
Item Num: 1
Sequence: 978
Pocket ID: 0
Batch Type: Multiples Mail
Station: STA001

Amount Due:	912.11	Amount Paid:	912.11
Bill Type	010	Vendor Pay ID	
Install/Stub Nu	1	System	
Tax Year	2018	Eff Date	
Bill Number	000020185005174	Trans Date	
Bill CD	3	Trans Total	
Smart Delinquen	20181231	Rf Reg Amt	000000091211
First Amt	000000091211	Rf Lte Amt	000000091211
First Amt CD1	3		
Second Amt	00000105332		
Second Amt CD2	1		
Property Number	099500150085		
Penalty Flg	N		
Rej Reason			
Hotfile 1st Amt	000000091211		
Hotfile 2nd Amt	000000091211		
Return Flg	N		
Smart Delq Date	12/31/2018		
Stub1 HotRec			
Treas NSF			
Aud NSF			
Pay Type			

**EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.2.4 UNSECURED SUPPLEMENTAL BILL SCANLINES**

**FISCAL YEAR 2017-2018
SUPPLEMENTAL
UNSECURED PROPERTY
TAX STATEMENT**

WHEN PAYING, DETACH THIS STUB
RETURN THIS STUB WITH YOUR PAYMENT.

DELINQUENT PENALTIES
ADDED IF NOT PAID BY **12/31/2018**

PAYMENT STUB NUMBER
2017-2018-4009364-1

PROPERTY NUMBER
057-143-009

TOTAL TAX AMOUNT **\$2,427.80**
10% DELINQUENT PENALTY 0.00
COST 0.00
1.5% MONTHLY PENALTY 0.00
FEES 0.00
LESS APPLIED PAYMENTS 0.00
TOTAL DUE **\$2,427.80**

PAY ONLINE: WWW.SBTAXES.ORG
MAKE PAYMENTS TO:
HARRY E. HAGEN
TREASURER-TAX COLLECTOR
COUNTY OF SANTA BARBARA
P.O. BOX 579
SANTA BARBARA, CA 93102-0579

01112017000020184009364920181231000000242780500000002720589

Date: 12/07/18
Eff Date: 12/07/18
Batch Num: 686
Document ID: Multi UnSecSup
Transaction: 136
Item Num: 1
Sequence: 1858
Pocket ID: 0
Batch Type: Multiples Mail
Station: STA001

Check this box for address change on reverse.



Amount Due: 2,427.80

Amount Paid: 2,427.80

Bill Type	011	Vendor Pay ID	
Install/Stub Nu	1	System	
Tax Year	2017	Eff Date	
Bill Number	000020184009364	Trans Date	
Bill CD	9	Trans Total	
Smart Delinquen	20181231	Rf Reg Amt	000000242780
First Amt	000000242780	Rf Lte Amt	000000242780
First Amt CD1	5		
Second Amt	000000272058		
Second Amt CD2	9		
Property Number	000057143009		
Penalty Flg	N		
Rej Reason			
Hotfile 1st Amt	000000242780		
Hotfile 2nd Amt	000000242780		
Return Flg	N		
Smart Delq Date	12/31/2018		
Stub1 HotRec			
Treas NSF			
Aud NSF			
Pay Type			

EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.2.6 IMPORTED SECURED PAYMENT



Date: 12/07/18
 Eff Date: 12/06/18
 Batch Num: 681
 Document ID: Import Secured
 Transaction: 1
 Item Num: 1
 Sequence: 1
 Pocket ID: 0
 Batch Type: Import
 Station: SRV001

Amount Due:	5,786.38	Amount Paid:	5,786.38
Bill Type	000	Vendor Pay ID	78557196
Install/Stub Nu	1	System	WEB
Tax Year	2018	Eff Date	12/06/18 00:00:00
Bill Number	000020181002751	Trans Date	12/06/18 18:28:52
Bill CD	0	Trans Total	5786.3800
Smart Delinquen	20181210	Rf Reg Amt	000000578638
First Amt	000000578638	Rf Lte Amt	000000578638
First Amt CD1	6		
Second Amt	000000000000		
Second Amt CD2	0		
Property Number	000003353007		
Penalty Flg	N		
Rej Reason			
Hotfile 1st Amt	000000578638		
Hotfile 2nd Amt	000000578638		
Return Flg	N		
Smart Delq Date	12/10/2018		
Stubl HotRec			
Treas NSF			
Aud NSF			
Pay Type	CHK		

EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.2.7 IMPORTED SECURED SUPPLEMENTAL PAYMENT

Date: 12/07/18
 Eff Date: 12/07/18
 Batch Num: 705
 Document ID: Import Sec Suppl
 Transaction: 15
 Item Num: 1
 Sequence: 15
 Pocket ID: 0
 Batch Type: Import
 Station: SRV001



Amount Due: 485.87 Amount Paid: 485.87

Bill Type	001	Vendor Pay ID	78651816
Install/Stub Nu	1	System	WEB
Tax Year	2018	Eff Date	12/07/18 00:00:00
Bill Number	000020184000253	Trans Date	12/07/18 16:00:45
Bill CD	3	Trans Total	611.2600
Smart Delinquen	20181210	Rf Reg Amt	000000048587
First Amt	000000048587	Rf Lte Amt	000000048587
First Amt CD1	9		
Second Amt	000000000000		
Property Number	0		
Penalty Flg	000107480002		
Rej Reason	N		
Hotfile 1st Amt	000000048587		
Hotfile 2nd Amt	000000048587		
Return Flg	N		
Smart Delq Date	12/10/2018		
Stub1 HotRec			
Treas NSF			
Aud NSF			
Pay Type	VIS		

EXHIBIT B

STATEMENT OF WORK
APPENDIX 4.2.8 IMPORTED UNSECURED
PAYMENT



Date: 12/07/18
 Eff Date: 12/07/18
 Batch Num: 705
 Document ID: Import Unsecured
 Transaction: 16
 Item Num: 1
 Sequence: 16
 Pocket ID: 0
 Batch Type: Import
 Station: SRV001

Amount Due:	397.36	Amount Paid:	397.36
Bill Type	010	Vendor Pay ID	78652800
Install/Stub Nu	1	System	IVR
Tax Year	2018	Eff Date	12/07/18 00:00:00
Bill Number	000020185001989	Trans Date	12/07/18 16:15:02
Bill CD	8	Trans Total	397.3600
Smart Delinquen	20180831	Rf Reg Amt	000000039736
First Amt	000000039736	Rf Lte Amt	000000039736
First Amt CD1	0		
Second Amt	000000000000		
Second Amt CD2	0		
Property Number	031540110019		
Penalty Flg	Y		
Rej Reason			
Hotfile 1st Amt	000000039736		
Hotfile 2nd Amt	000000039736		
Return Flg	N		
Smart Delq Date	12/07/2018		
Stub1 HotRec			
Treas NSF			
Aud NSF			
Pay Type	CHK		

EXHIBIT B
 STATEMENT OF WORK
 APPENDIX 4.2.10 IMPORTED
 REDEMPTION PAYMENT



Date: 12/07/18
 Eff Date: 12/07/18
 Batch Num: 704
 Document ID: Import Redemption
 Transaction ID: 67
 Item Num: 1
 Sequence: 67
 Pocket ID: 0
 Batch Type: Import
 Station: SRV001

Amount Due:	465.69	Amount Paid:	465.69
Bill Type	401	Vendor Pay ID	78647056
Install/Stub Nu	1	System	WEB
Tax Year	2017	Eff Date	12/07/18 00:00:00
Bill Number	000020171111730	Trans Date	12/07/18 15:02:20
Bill CD	3	Trans Total	465.6900
Smart Delinquen	20181207	Rf Reg Amt	000000046569
First Amt	000000046569	Rf Lte Amt	000000046569
First Amt CD1	9		
Second Amt	000000000000		
Second Amt CD2	0		
Property Number	000135220019		
Penalty Flg	Y		
Rej Reason			
Hotfile 1st Amt	000000046569		
Hotfile 2nd Amt	000000046569		
Return Flg	N		
Smart Delq Date	12/07/2018		
Stub1 HotRec			
Treas NSF			
Aud NSF			
Pay Type	CHK		

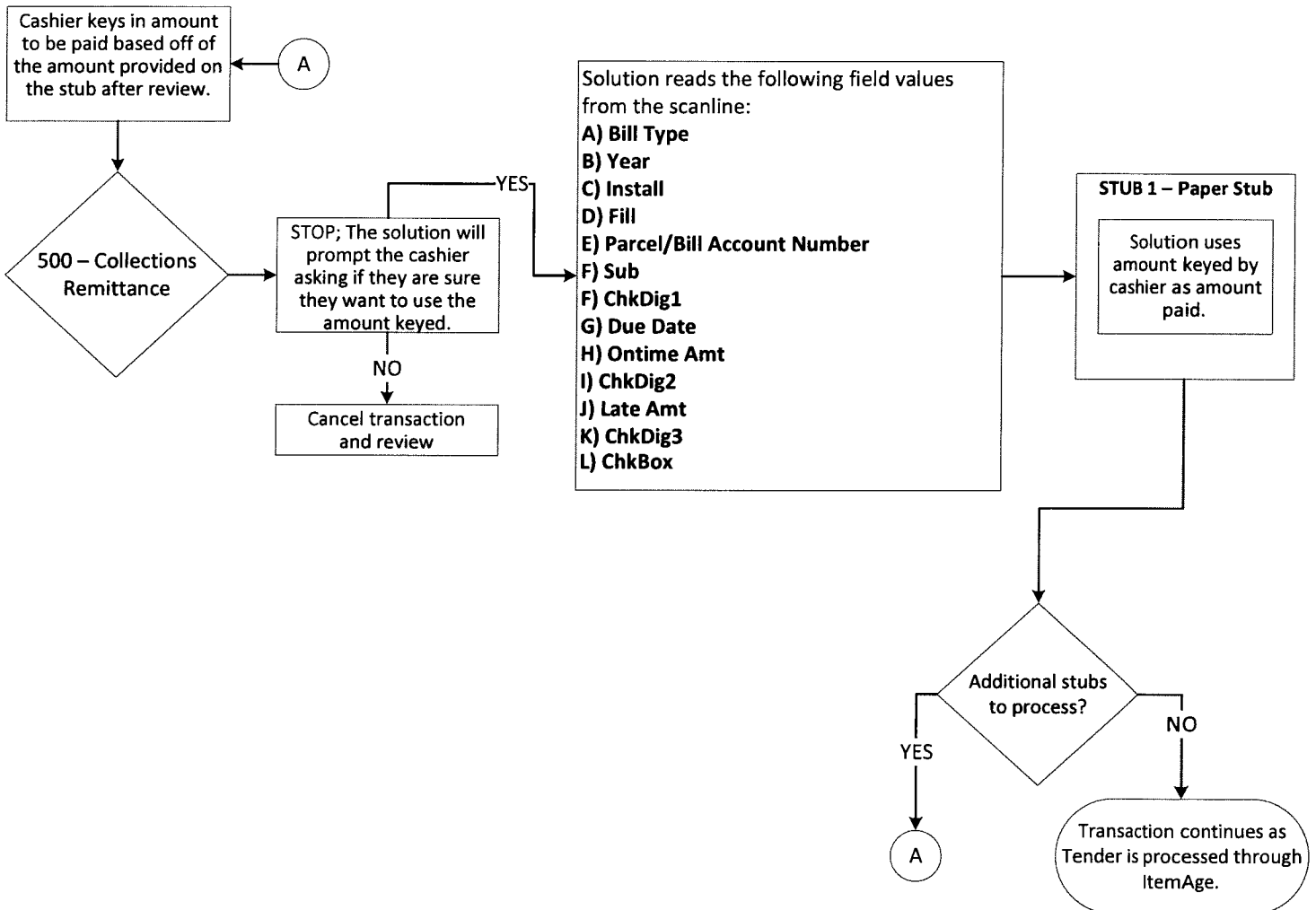
**EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.2.10 COLLECTION SCANLINE**

Assumptions:

Stub and Tender have met initial Cashier review and are ready to be processed through ItemAge. Initial Cashier review includes:

- Transaction has been reviewed for completeness by appropriate division
- Stub is generated from the collection system
- Solution determines remittance type from bill code in scanline – 500 Collections Remittance

An ItemAge batch is ready for use. The batch's Effective Date is the current date.



**EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.3.1 DEPOSIT TICKET**

Assumptions:
 Departmental deposit ticket has met initial Cashier review and are ready to be processed through the solution. Initial Cashier review includes:
 - Ticket has been reviewed for completeness
 - Ticket balances

A batch is ready for use. The batch's Effective Date is the current date.

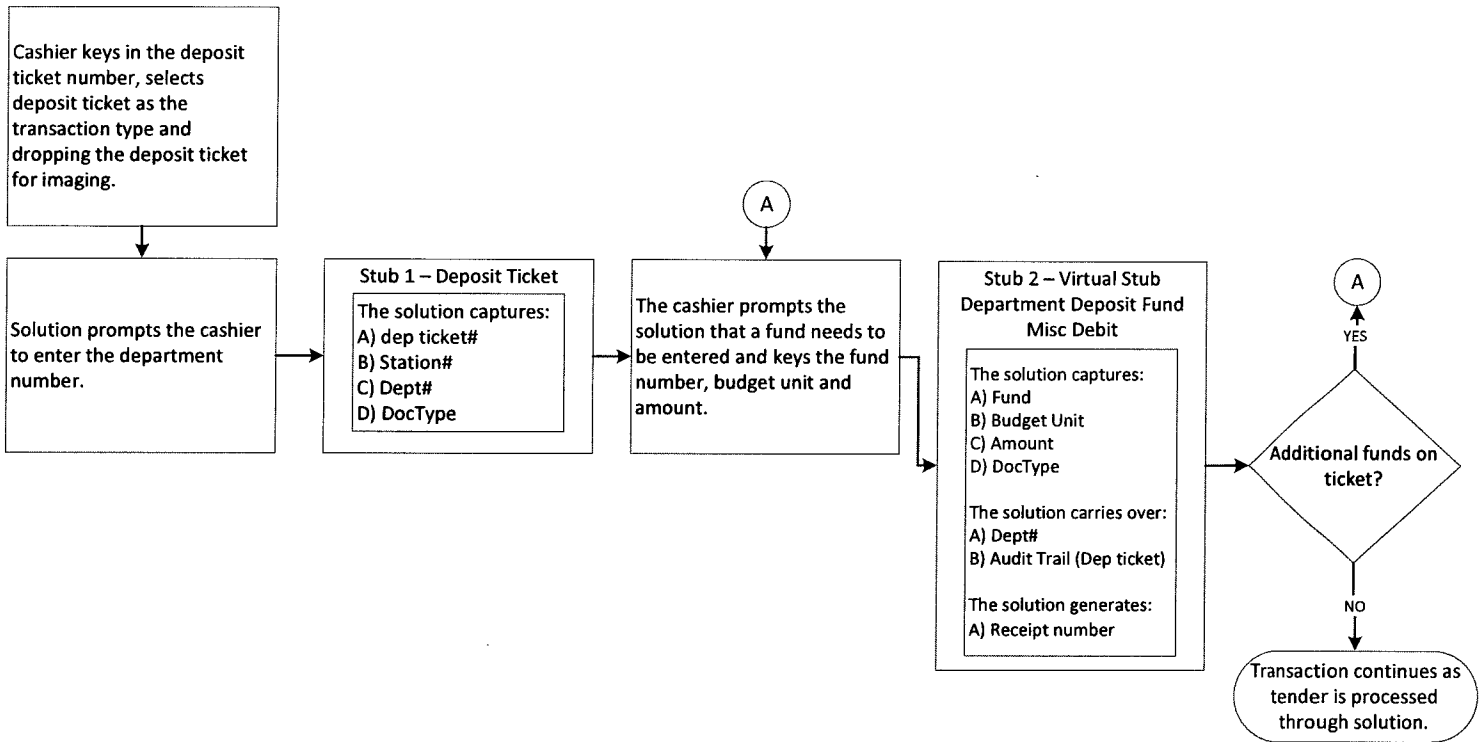


EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.4.1 DEPARTMENT DEPOSIT

The front image is not available

Date: 02/04/19
Eff Date: 02/04/19
Batch Num: 343
Document ID: Fund
Transaction: 20
Item Num: 2
Sequence: 45
Pocket ID: 0
Batch Type: Cashier
Station: STAD006

Amount Due:	1,663.00	Amount Paid:	1,663.00
Fund	1472		
Budget Unit	0000		
Amount	0000166300		
Dept#	022		
Audit Trail	347360		
Receipt	6347360		
DocType	FUND		

EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.4.2 TAX PREPARATION FEE

Assumptions:

An additional check has been provided for a tax preparation fee, the cashier has reviewed the following:
- Additional amount received is tied to a PIN

An ItemAge batch is ready for use. The batch's Effective Date is the current date.

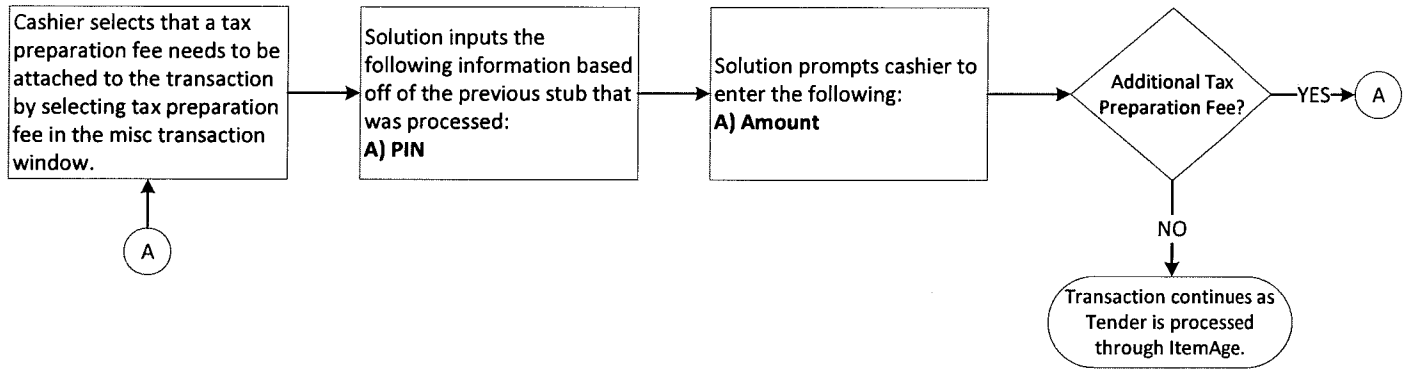


EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.5.2 TAX FEES

620 Tax Fees

// ----- Tax Fee Scanline Example ----- //

Bill Code	Treasury Manager ID	CD	PIN	CD	First Amount	CD
6200000356	00356	6	118015028000280000	5	000000175000	0
3	6	1	12	1	12	1

Miscellaneous Payment Stub

Name	Ref 118-015-028	Emp Int	CA
Trans	Amount		
4010 Business License			
4020 Tax Fees - MISC	Start PIN	175	-
4025 Bad Check Fee			
4040 Unapportioned Interest			
4050 Fee-Clerk Recorder (Lib)			
Other			
Total		175	-

620000035611801502800050000000175000

Date: 03/22/19
 Eff Date: 03/22/19
 Batch Num: 503
 Document ID: TAX Fee Misc
 Transaction: 30
 Item Num: 1
 Sequence: 53
 Pocket ID: 0
 Batch Type: Cashier
 Station: STAO06

Amount Due: 175.00 Amount Paid: 175.00

Fund 0001
 Dept 0005
 TreasId 000035
 Account 5000
 Program 2100
 PIN 118015028000
 Amount 0000017500
 DocType MISC FEE

EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.5.2 TAX FEES

620 Tax Fees

Tax Fee Scanline Example										
Bill Code	Treasury Manager ID	CD	PIN				CD	First Amount	CD	
620	000444	6	09203055000	9	00000001500	6		0		
3	6	1	12	1	12	1	36			

Miscellaneous Payment Stub

Name: *APRIL 609 RB3055* *Replace* Ref Tax Clearance Emp Int *08*

Trans	Amount
4040 Business License	
X 4020 Tax Fees - Misc	15.00
4025 Bad Check Fee	
4040 Unapportioned Interest	
4050 Fee-Clerk Recorder (Lien)	
Other	
Total 15.00	

Date: 03/08/19
 Eff Date: 03/08/19
 Batch Num: 467
 Document ID: Tax Fee Misc
 Transaction: 37
 Item Num: 1
 Sequence: 117
 Pocket ID: 0
 Batch Type: Cashier
 Station: STAD06

b200000446609203055000900000000015000

Amount Due: 15.00 Amount Paid: 15.00

Fund 5001
 Depr. 5065
 TreasId 000044
 Account 4880
 Program 2100
 PIN 609203055000
 Amount 0000001500
 DocType NSCFEE

EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.5.3 NSF FEE

630 NSF Fee Stub

NSF Fee Scanline Examples					
Bill Code	Return Item ID (Audit Trail)	CD	First Amount (Treasurer Fee)	CD	Second Amount (Auditor Fee)
630	57119	0	000003500	6	000005000
3	5	1	12	1	12
					135

Miscellaneous Payment Stub

Name	PP10 W3017 VOID	
Ref	117-150-048	Emp Int CA
Trans	Amount	
4010 Business License		
4020 Tax Fees - Misc	NSF	35-
4025 Bad Check Fee		5-
4040 Unapportioned Interest		
4050 Fee-Clerk Recorder (Lien)		
Other		
Total		40-

630571190000000035006000000005007

Amount Due: 35.00 Amount Paid: 35.00

Fund 0001
Dept 0065
Account 4890
Program 5100
Aud Trail 57119
Amount 000003500
DocType NSFRS

Date: 01/31/18
Eff Date: 01/31/18
Batch Num: 974
Document ID: NSF Treasury
Transaction: 18
Item Num: 3
Sequence: 57
Pocket ID: 0
Batch Type: Cashier
Station: STA006

EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.5.4 UNAPORTIONED INTEREST

640 Unapportioned Interest Stub

Bill Code	Treasury Manager ID	CD	First Amount	CD
640	00056	2	000415000	0
3	6	1	12	123

Miscellaneous Payment Stub

Name	HARRY E HAGEN, TREASURER-TAX COLLECTOR	Ref	Emp Int	Amount
Trans				
4010	Business License			
4020	Tax Fees - Misc			
4026	Bid Check Fee			
4040	Unapportioned Interest			41,500.00
4050	Fee-Clark Recorder (Lien)			
	Other			
Total				41,500.00

640000056200000041500000

Date: 03/20/19
 Eff Date: 03/20/19
 Batch Num: 513
 Document ID: Unap Interest
 Transaction: 5
 Item Num: 1
 Sequence: 14
 Pocket ID: 0
 Batch Type: Cashier
 Station: STA005

Amount Due: 41,500.00

Amount Paid: 41,500.00

Fund 0260
 Dept 0000
 TreasId 000056
 Account 0000
 Program 0000
 Amount 0004150000
 DocType UNPINT

**EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.5.3 RECORDER FEE**

650 Recorder Fee Stub

Bill Code	Tax Year	Bill Number	CD	Document ID	CD	First Amount (Lien Release Fee)	CD
650	2011	2000000623006201200312035000000012005	6	201200031122003	5	0000000000122000	5
3	4	15	1	11	1	12	1

Miscellaneous Payment Stub *3/18/19*

Name	Ref	Lien Release	Emp Int
Trans			
4010 Business License			
4020 Tax Fees - Misc			
4025 Red Check Fee			
4040 Unapportioned Interest			
4050 Fee-Clerk Recorder (Lien)			
Other			
<i>Lien #</i>			
Total			<i>436</i>

Date: 03/08/19
 Eff Date: 03/08/19
 Batch Num: 466
 Document ID: Recorder Fee
 Transaction: 16
 Item Num: 1
 Sequence: 43
 Pocket ID: 0
 Batch Type: Cashier
 Station: STA005

650201120112000006230062012003120350000000012005

Amount Due: 36.00 Amount Paid: 36.00

Fund 1025
 Dept 0000
 Account 0000
 Program 0000
 Document ID 20120031203
 Bill Number 201120000062300
 Amount 000003600
 DocType REC FEE

EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.5.6 CANNABIS DELINQUENT FEE

660 Delinquent Fee Cannabis Stub

No Scanline - Hotkey & Selectable Item within solution

CANNABIS OPERATION TAX PAYMENT STUB		Date of Payment:	01/31/19
Operation Name:	Sample	Tax Account #	123456
Fee Description	Tax Period	Amount Applied	
CBT - Cultivation	09/30/2018	\$1,000.00	
CBT - Cultivation	12/31/2018	\$2,500.00	
CBT - Delinquent Amount	09/30/2018	\$100.00	
CBT - Interest	09/30/2018	\$15.00	
Total Amount Paid			
Payment Type	Cash		
Cashier	<i>[Signature]</i>		
Vended By	<i>[Signature]</i>		
Notes:			
<p>Date: 01/31/19 Eff Date: 01/31/19 Batch Num: 113 Document ID: Cannabis Delinquent Transaction: 3 Item Num: 2 Sequence: 18 Pocket ID: 0 Batch Type: Cashier Station: STA003</p>			
Amount Due: 100.00	Amount Paid: 100.00		
Fund	0001		
Dept	0991		
Account	3120		
Program	1000		
Tax Acct	123456		
Amount	0000010000		
DocType	CANDEL		

**EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.5.7 CANNABIS INTEREST FEE**

670 Interest Fee Cannabis Stub

No Scanline - Hotkey & Selectable Item within solution

CANNABIS OPERATION TAX PAYMENT STUB			
Operation Name	Sample	Date of Payment	01/31/19
Fee Description		Tax Period	123456
CBT - Cultivation		09/30/2018	Amount Applied
CBT - Cultivation		12/31/2018	\$1,000.00
CBT - Dehydration		09/30/2018	\$2,500.00
CBT - Interest		09/30/2018	\$100.00
			\$15.00
Total Amount Paid			
Payment Type	Cash	Notes:	
Cashed	<i>OK</i>		
Vended By	<i>PAJ</i>		

Date:	01/31/19
Eff Date:	01/31/19
Batch Num:	113
Document ID:	Cannabis Interest
Transaction:	3
Item Num:	3
Sequence:	19
Pocket ID:	0
Batch Type:	Cashier
Station:	STA003

Amount Due: 15.00	Amount Paid: 15.00
Fund	0001
Dept	0991
Account	3120
Program	1000
Tax Acct	123456
Amount	0000001500
DocType	CANINT

STATEMENT OF WORK
APPENDIX 4.5.9 CANNABIS TAX

680 Tax Cannabis Stub

No Scanline - Hotkey & Selectable Item within solution

CANNABIS OPERATION TAX PAYMENT STUB		
Operation Name:	Sample	Date of Payment: 01/31/19
Fee Description	Tax Period	Tax Account # 123456
CBT - Cultivation	09/30/2018	Amount Applied \$1,500.00
CBT - Cultivation	12/31/2018	\$2,500.00
CBT - Debitment Amount	09/30/2018	\$100.00
CBT - Interest	09/30/2018	\$15.00
Total Amount Paid		
Payment Type: Cash	Cash	
Cashier: <i>[Signature]</i>	Notes:	
Verified By: <i>[Signature]</i>		
Date:	01/31/19	
Eff Date:	01/31/19	
Batch Num:	113	
Document ID:	Cannabis Tax	
Transaction:	3	
Item Num:	1	
Sequence:	17	
Pocket ID:	0	
Batch Type:	Cashier	
Station:	STA003	

Amount Due: 1000.00	Amount Paid: 1000.00
Fund: 0001	
Dept: 0991	
Account: 3120	
Program: 1000	
Tax Acct: 123456	
Amount: 0000100000	
DocType: CANTAX	

**EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.5.1 - 4.5.5
MISCELLANEOUS REMITTANCE**

Assumptions:

Stub and Tender have met initial Cashier review and are ready to be processed through ItemAge. Initial Cashier review includes:

- Transaction has been reviewed for completeness by appropriate division
- Stub is created in Treasury Manager
- Cashier drops remittance stub
- Solution determines remittance type from bill code in scanline

An ItemAge batch is ready for use. The batch's Effective Date is the current date.

Solution reads the following static field values from the INI file based on the bill code contained in the scanline:
A) Fund number
B) Dept
C) Account
D) Program
E) DocType

A

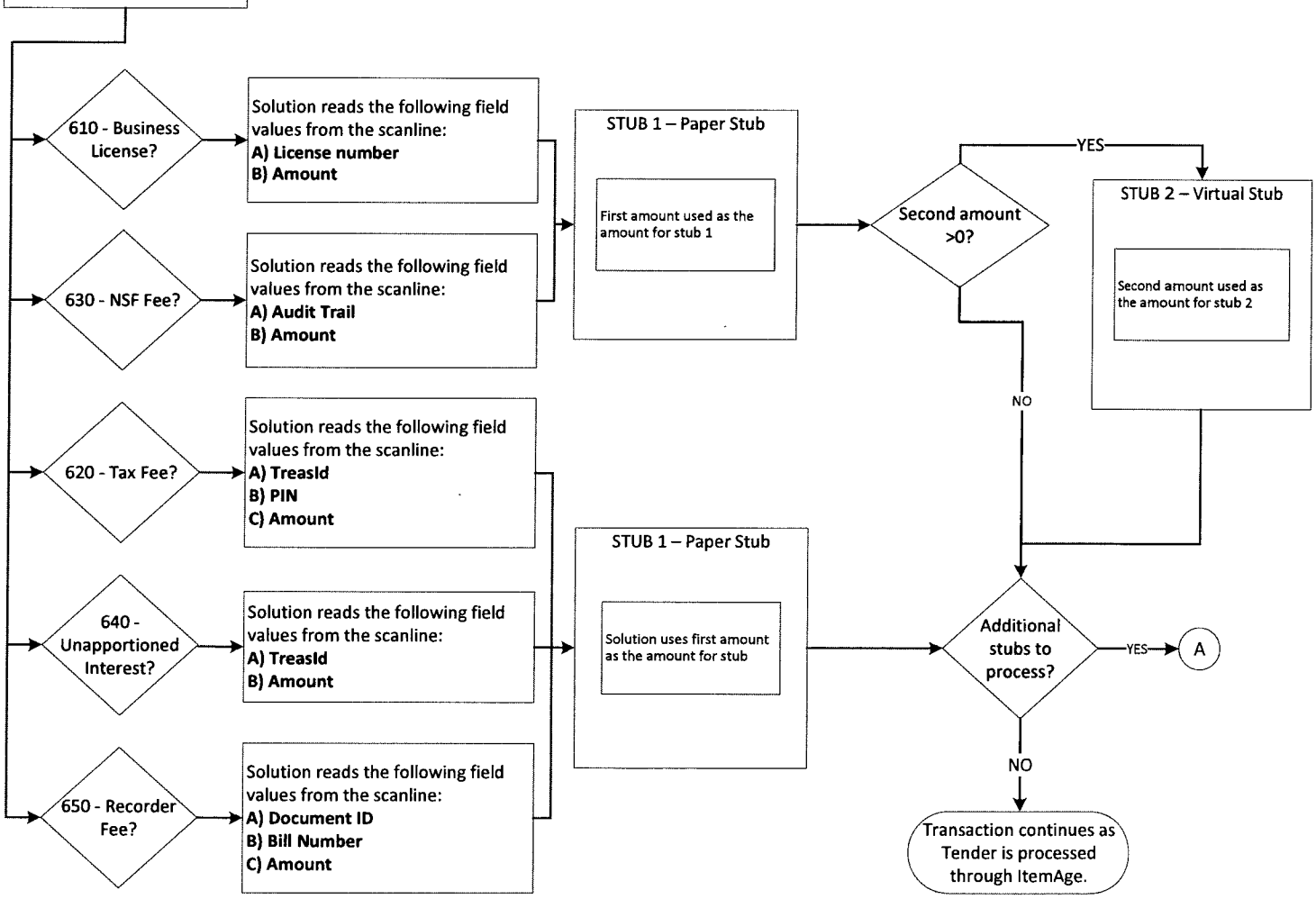
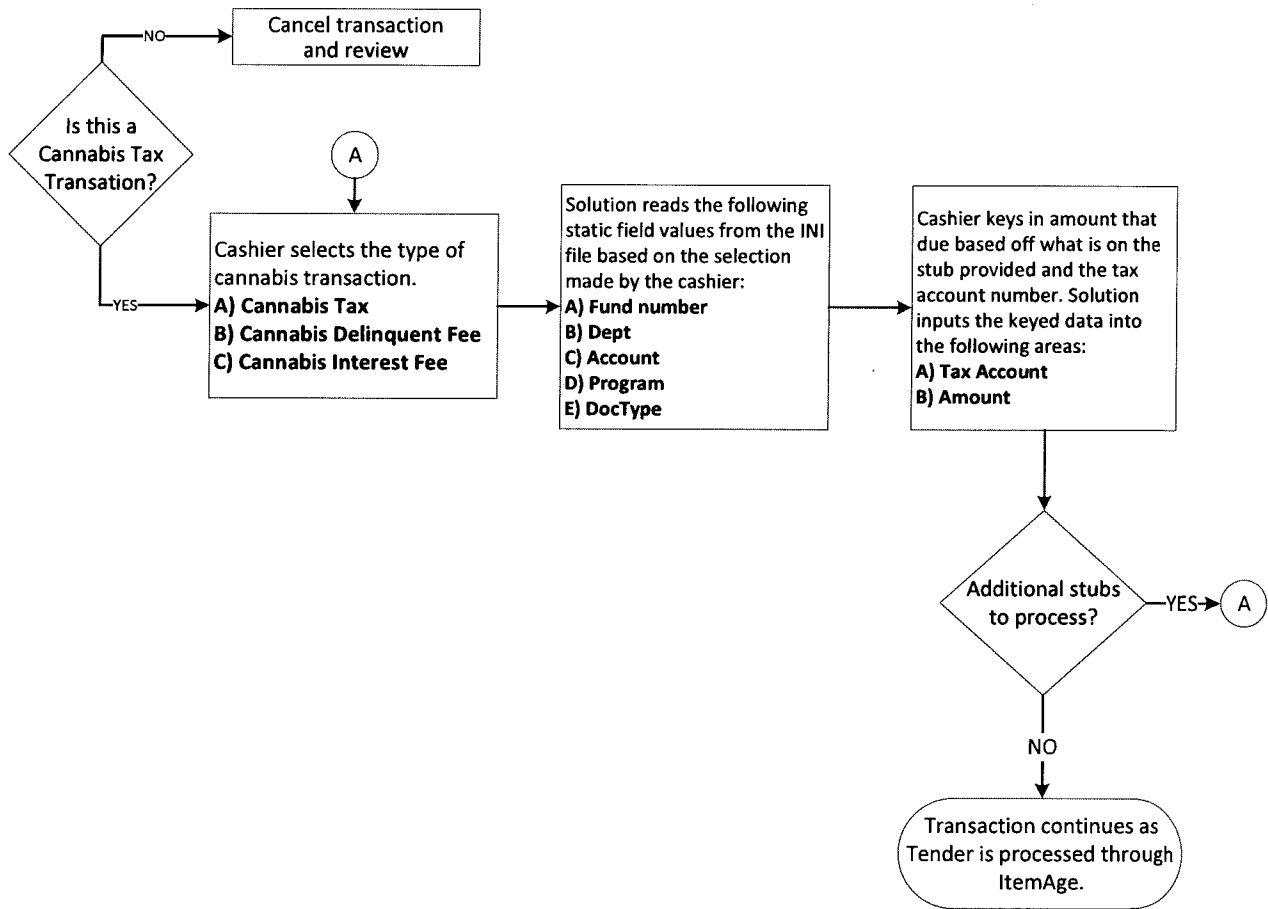


EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.5.6 - 4.5.9
MISCELLANEOUS REMITTANCE CANNABIS

Assumptions:
Stub and Tender have met initial Cashier review and are ready to be processed through ItemAge. Initial Cashier review includes:

- Transaction has been reviewed for completeness by appropriate division
- Stub is created in HdL Prime (Cannabis Tax SOFTWARE)
- Cashier drops remittance stub

An ItemAge batch is ready for use. The batch's Effective Date is the current date.



**EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.6
REMITTANCE OVERRIDE**

Assumptions:

Stub and Tender have met initial Cashier review and are ready to be processed through ItemAge. Initial Cashier review includes:

- Transaction has been reviewed for completeness by supervisor
- Stub is created in Treasury Manager
- Cashier drops remittance stub
- Solution determines property tax override type from bill code in scanline

An ItemAge batch is ready for use. The batch's Effective Date is the current date.

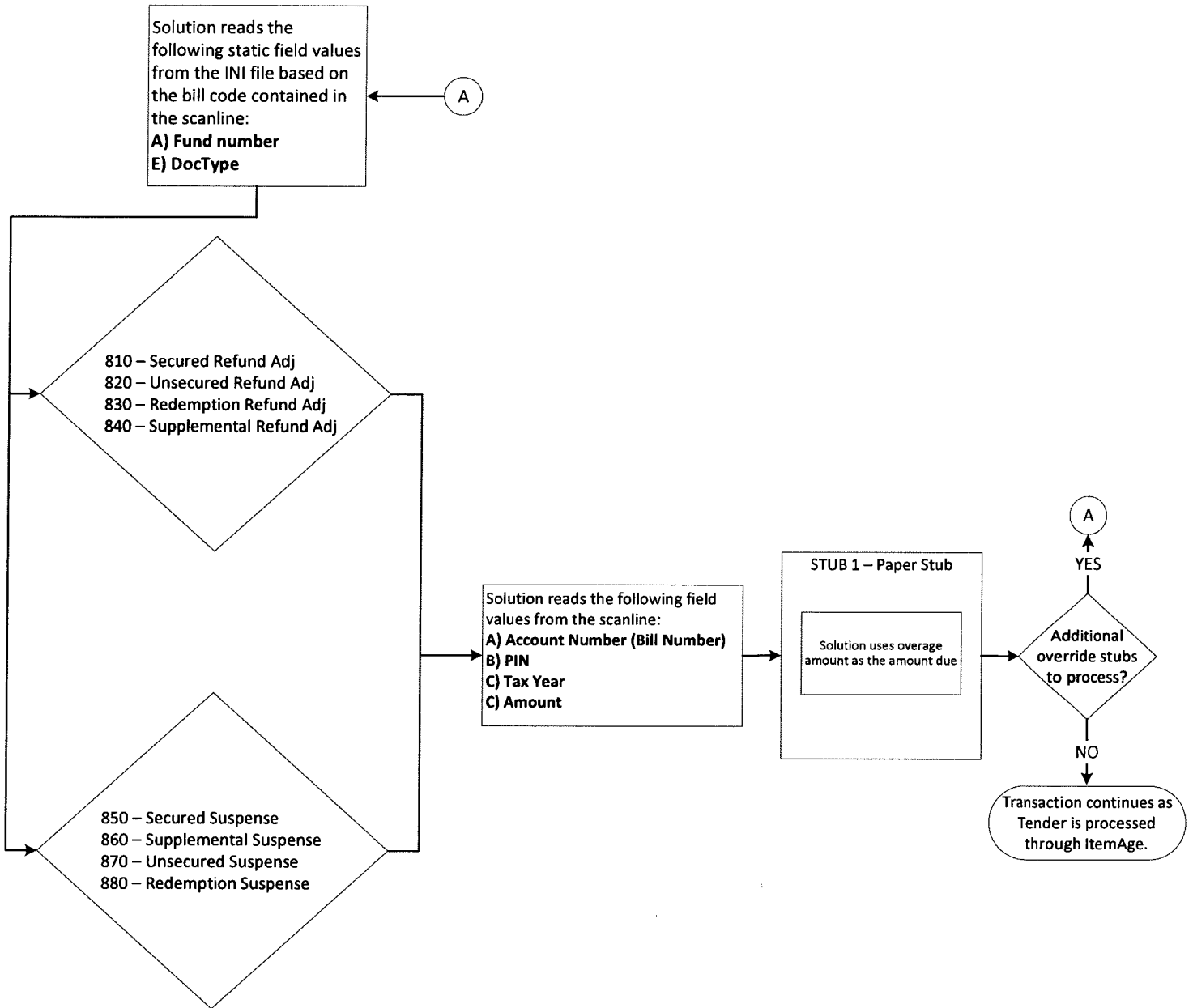


EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.6.1
SECURED TAX REFUND ADJUSTMENT

810 Secured Tax Refund Adjustment

// ----- Secured Tax Refund Adjustment Scanline Examples ----- //										
Bill Code	Tax Year	Bill Number	CD	PIN	CD	CD	CD	CD	CD	CD
8	10	20020171037696	7	059313002000	5	0	0	0	0	0
3	4	15	1	12	1	1	1	1	1	1
Overage Amount										
12										

Miscellaneous Credit Adjustment/Trust Item

Secured Supplemental Redemption

Parcel # 059-313-002
Bill # 2017-1037696
UDT Year 2017-2018
Date 4/6/18 Initial *[Signature]*

Payer: _____

Amount Received \$ 3,547.58
Amount Due (\$ 3,197.80)
Amount Over \$ 349.78

Reason: Previously Paid Overpayment Value Change 1st Installment Unpaid
 Other: Included Penalties

81020170000201710376967059313002000500000000349787

Amount Due: 349.78 Amount Paid: 349.78

Fund 1671
Amount 34978
PIN 0593131002000
Bill# 20171037696
Pay ID CREDADJ

Date: 04/09/18
Eff Date: 04/09/18
Batch Num: 783
Document ID: Credit Adj
Transaction: 22
Item Num: 2
Sequence: 464
Pocket ID: 0
Batch Type: Multiples Mail
Station: STA001

EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.6.1

830 Redemption Tax Refund Adjustment

REDEMPTION TAX REFUND ADJUSTMENT

// ----- Redemption Tax Refund Adjustment Scanline Examples ----- //

Bill Code	Tax Year	Bill Number	CD	PIN	CD	Overage Amount	CD
830	2008	1371705500	7	1371705500	1	00000095056	8
3	4	15	1	12	1	12	149

Miscellaneous Credit Adj/Trust Item - Auction Property Redemption / Payoff

Payer: _____ Parcel Number 137-170-055
 Bill Number 2008-11371705500
 Date June 07, 2018 Prepared By _____ Reviewed By AW

Breakdown of Auction Fees

Advertising Costs	\$ 435.00
Parties of Interest Cost	\$ 160.00
County Fee	\$ 150.00
Bid*Assets Fees	\$ 205.56
Total	\$ 950.56

Notes:

83020082008113717055007137170055000100000000950568

Amount Due: 950.56 Amount Paid: 950.56

Fund 1673
 Account 200811371705500
 Amt Due 95056
 PIN 137170055000
 Pay ID ADJRED

Date: 06/07/18
 Eff Date: 06/07/18
 Batch Num: 464
 Document ID: Credit Adj Rec
 Transaction: 21
 Item Num: 2
 Sequence: 107
 Pocket ID: 0
 Batch Type: Cashier
 Station: STA005

EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.6.1

840 Supplemental Tax Refund Adjustment

SUPPLEMENTAL TAX REFUND ADJUSTMENT

Supplemental Tax Refund Adjustment Scanline Examples

Bill Code	Tax Year	Bill Number	CD	PIN	CD	Overage Amount	CD
640	2016	020164005507	9	021050038000	6	000000445296	6
3	4	15	1	12	1	12	1

Miscellaneous Credit Adjustment/Trust Item

Secured
 Supplemental
 Unsecured
 Redemption

Parcel # 021-050-036
Bill # 2016-4005507
UDYT Year 2016
Date 07/26/18 Initial RF

Payer
Amount Received 890.58
Amount Due 445.29
Amount Over 445.29

Reason Previously Paid Overpayment Value Change 1st Installment Unpaid
 Other: 1st installment previously paid

8402016000020164005507902105003800000000445296

Date: 07/26/18
Eff Date: 07/26/18
Batch Num: 653
Document ID: Credit Adj Supl
Transaction: 20
Item Num: 2
Sequence: 64
Pocket ID: 0
Batch Type: Cashier
Station: STA005

Amount Due: 445.29

Amount Paid: 445.29

Fund 1675
Account 20164005507
Amt Due 44529
PIN 021050038000
Pay ID ADJSUP

EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.6.2
SECURED SUSPENSE

850 Secured Suspense Stub

//		Secured Suspense Scanline Examples										//		
Bill Code	Tax Year	Bill Number				CD	PIN				CD	First Amount		CD
850	2018	02018	02018	02018	02018	5	047052002000	047052002000	047052002000	047052002000	4	000000512442	5	
3	4	15				1	12				1	12		149

2 2018-2019
MARKS PAYING ON A 12 MONTH INSTALLMENT
 RETURN THIS STUB WITH YOUR PAYMENT.

370 VISTA DEL MAR DR
 SANTA BARBARA CA 93109

10% PENALTY PLUS SERVICE COST MUST BE INCLUDED IF NOT
 PAID BY 5:00 PM ON U.S. POSTMARKED BY APRIL 10, 2019

5,666.66

Check this box for all items change on reverse

PAYMENT STUB NUMBER
 2018-20181029866-2

PARCEL NUMBER
 047-052-082

DELINQUENCY FROM YEAR TAXES	NONE
--------------------------------	------

1ST INSTALLMENT MUST BE PAID
 BEFORE 2nd INSTALLMENT.

THIS AMOUNT DUE
 02/01/2019
 DELINQUENT AFTER
 04/10/2019
5,124.42
 TO PAY TOTAL AMOUNT OF 1ST & 2ND INSTALLMENTS
 SEND WITH STUBS

PAY ONLINE: WWW.SBTAXES.ORG

MAKE PAYMENTS TO:
HARRY E. HAGEN
 TRESURER-TAX COLLECTOR
 COUNTY OF SANTA BARBARA
 P.O. BOX 579
 SANTA BARBARA, CA 93102-0579

6502018000020181029866504705200200040000005124425

Date: 10/22/18
 Eff Date: 10/22/18
 Batch Num: 966
 Document ID: suspense Sec
 Transaction: 56
 Item Num: 1
 Sequence: 316
 Pocket ID: 0
 Batch Type: Cashier
 Station: STA005

Amount Due: 5,124.42

Amount Paid: 5,124.42

Fund 1681
 Bill Number 20181029866
 PIN 20181029866
 Amt Due 512442
 Pay ID SUSSEC

EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.6.2
SUPPLEMENTAL SECURED SUSPENSE

860 Supplemental Suspense Stub

Bill Code	Tax Year	Bill Number	CD	PIN	CD	First Amount	CD
860	2017	171008091	6	0091900000	2	0000001590256	6
3	4	15	1	12	1	12	149

2 2017-2018
MICHIGAN DELINQUENT TAX
INSTALLMENT STATEMENT
FOR THE CURRENT YEAR PAYMENT

1356 GREENWORTH PL
SANTA BARBARA CA 93108

10% PENALTY PLUS \$3000 CHARGE MUST BE INCLUDED IF NOT
PAID BY 5:00 PM OR U.S. POSTMARKED BY APRIL 10, 2018

\$1,779.27

Check this box for address change on reverse.

DUPLICATE COPY

Timothy M

PAYMENT STUB NUMBER
2017-20171008091-2

PARCEL NUMBER
009-190-009

DELINQUENT PRIOR YEAR TAXES	NONE
-----------------------------	------

1st INSTALLMENT MUST BE PAID
BEFORE 2nd INSTALLMENT.

THIS AMOUNT DUE
FEB. 1, 2018
DELINQUENT AFTER
JUL 2, 2018
\$1,690.25

TO PAY TOTAL AMOUNTS OF TR & 2nd INSTALLMENTS
SEND BOTH STUBS.

PAY ONLINE: WWW.SBTALES.ORG

MAKE PAYMENTS TO:
HARRY E. HAGEN
TREASURER-TAX COLLECTOR
COUNTY OF SANTA BARBARA
P.O. BOX 579
SANTA BARBARA, CA 93102-0579

860201700020170108091600919000900020000001590256

Date: 07/16/18
Eff Date: 07/02/18
Batch Num: 610
Document ID: Suspense Sec
Transaction: 8
Item Num: 1
Sequence: 21
Pocket ID: 0
Batch Type: Cashier
Station: STA004

Amount Due: 1,590.25

Amount Paid: 1,590.25

Fund 1681
Bill Number 20171008091
PIN 009190009000
Amt Due 159025
Pay ID SUSSEC

EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.6.2
REDEMPTION SUSPENSE

880 Redemption Suspense Stub

Redemption Suspense Scanline Examples											
Bill Code	Tax Year	Bill Number	CD	PIN	CD	First Amount	CD				
0602017	0002017	1131116	1	06550031000	9	00000000000	3				
3	4	15	1	12	1	12	149				

REDEMPTION NUMBER: 20171131116 - REMAINING BALANCE FOR ALL BILLS IN REDEMPTION
 SITUS ADDRESS: 865 VIA ABAJO, SANTA BARBARA CA 93110

6/30/18 *Handwritten*

Payment Stub Number	201720171131116-1	Parcel Number	065-550-031	Tax Year / Bill Year	2017	Bill Type	RED	Delinquent Date	07/03/2018	Paid Date	
Tax	\$36.53	Delinquent	-\$36.53	Additional Penalty	0.00	Redemption Fee	0.00	Payment	\$0.00	Total Due	-\$100.11

1303 NE ROSELAWN ST
PORTLAND OR 97211

MAKE PAYMENTS TO:
HARRY E. HAGEN
EASURER-TAX COLLECTOR
P.O. BOX 579
SANTA BARBARA, CA 93102-0579

060201700002017113111610655500310009000000000036533

Date: 03/21/19
 Eff Date: 03/21/19
 Batch Num: 516
 Document ID: Suspense Red
 Transaction: 40
 Item Num: 1
 Sequence: 113
 Pocket ID: 0
 Batch Type: Cashier
 Station: STA005

Amount Due: 36.53 Amount Paid: 36.53

Fund 1683
 Bill Number 20171131116
 PIN 065550031000
 Amt Due 3653
 Pay ID SUSRED

EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.7.3
CHECK: RETURNED CHECK

Date: 12/07/18
Kff Date: 12/07/18
Batch Num: 154
Document ID: Returned Chks
Transaction: 1
Item Num: 2
Sequence: 202
Pocket ID: 0
Batch Type: Cashier
Station: STR034

Amount Due: 0.00 Amount Paid: 11,617.08

Check Number 052562727094
TRABA 12338420
DDA ACCOUNT
Trac Code 900161728
Amount
IDTYPE
SRC
021 MICR/Val
021 MICR/Loak
011 White/Black

Image Document Detail Report

The front image is not available

Date: 12/07/18
Eff Date: 12/07/18
Batch Num: 150
Document ID: Change
Transaction: 16
Item Num: 3
Sequence: 39
Pocket ID: 571
Batch Type: Cashier
Station: STRA004

Amount Due: 70.00

Amount Paid: 70.00

EXHIBIT B
 STATEMENT OF WORK
 APPENDIX 4.7.5 CHECK:
 PETTY CASH OUT

ItemAge Document Detail Report

Miscellaneous Payment Stub

Name	Ref	Emp	kt
	Petty Cash		248
Trans	Amount		
4010	Business License		
4020	Tax Fees - Misc		
4025	Bad Check Fee		
4040	Unapportioned Interest		
4050	Fee-Clerk Recorder (Lien)		
	Other		
			21.60
			21.60
	Total		

Date: 01/04/19
 Eff Date: 01/04/19
 Batch Num: 248
 Document ID: Cash Out
 Transaction: 16
 Item Num: 1
 Sequence: 40
 Pocket ID: 100
 Batch Type: Cashier
 Station: STA006

Amount Due: 0.00

Amount Paid: 21.60

Type
 Amount

CASHOUT

ItemAge Document Detail Report

Date: 07/17/18
Eff Date: 07/17/18
Batch Num: 616
Document ID: Check
Transaction: 12
Item Num: 5
Sequence: 35
Pocket ID: 276
Batch Type: Cashier
Station: STA004

Amount Due: 0.00 Amount Paid: 144.00

Check Number: 001033
FRDABA: 121000358
BNA ACCOUNT
Tran Code: 0000014400
Amount
TIMType
EPC
C21 MicroVal Pass
C21 MicroLook ABE NOT FOUND IN TRF
C21 White/Black

EXHIBIT B
STATEMENT OF
WORK APPENDIX
4.7.7 CHECK:
CURRENCY IN

CASH TRANSACTION STUB

Payer Name: _____
 Payer's Phone #: _____
 Parcel/Account #: _____
 Cash Check Other
 Misc. Information: _____
 Cashier: Verified by:

Quantity	Denomination	Total
1	X 100 =	100 --
	X 50 =	
	X 20 =	
	X 10 =	
	X 5 =	
	X 2 =	
	X 1 =	
Total Currency		100 --
Total Coin		
Grand Total		100 --
Amount Due		30 --
Change Due		70 --

Date: 12/07/18
 Eff Date: 12/07/18
 Batch Num: 150
 Document ID: Cash
 Transaction: 16
 Item Num: 2
 Sequence: 38
 Pocket ID: 571
 Batch Type: Cashier
 Station: STA004

Amount Due: 0.00 Amount Paid: 100.00

Check Number: 000000002
 FFDABA
 DDA Account
 Tran Code
 Amount: 0000010000
 TrnType
 LPC
 C21 MicrVal
 C21 MicrLook
 C21 White/Black

EXHIBIT B
 STATEMENT OF WORK
 APPENDIX 4.9.4
 MISCELLANEOUS CREDIT: ADVANCE

<p>TELLER TICKET</p> <p>Amount paid/received increased 12/05/18 by coin 121-174-513 as per manual 464 not appear discrepancy in the web site for amount.</p>		<p>DATE: 12/05/18</p> <p>EFF DATE: 12/05/18</p> <p>BATCH NUM: 141</p> <p>DOCUMENT ID: ADVANCE</p> <p>TRANSACTION: 3</p> <p>ITEM NUM: 2</p> <p>SEQUENCE: 192</p> <p>POCKET ID: 323</p> <p>BATCH TYPE: Cashier</p> <p>STATION: STAD04</p>
<p><input checked="" type="checkbox"/> ADVANCE</p> <p><input type="checkbox"/> WIRE</p> <p><input type="checkbox"/> ORIGIN</p>	<p>ADVANCE</p>	<p>TOTAL 1,055.65</p>
<p>REMARKS</p> <p>INITIALS <u>LC</u></p>		
<p>Amount Due: 0.00</p> <p>Amount 0700105565</p> <p>Audit Trail 070010181057996</p> <p>Receipt</p> <p>ReceiptType ADVANC</p>	<p>Amount Paid: 1,055.65</p>	

**EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.10
RETURNED ITEM**

Assumptions:

Returned item and returned tender have met initial Cashier review and are ready to be processed through the solution. Initial Cashier review includes:

- Transaction has been reviewed for completeness
- Returned item Stub is created in Treasury Manager
- Cashier drops returned item stub
- Solution determines returned item type from bill code in scanline

A batch is ready for use. The batch's Effective Date is the current date.

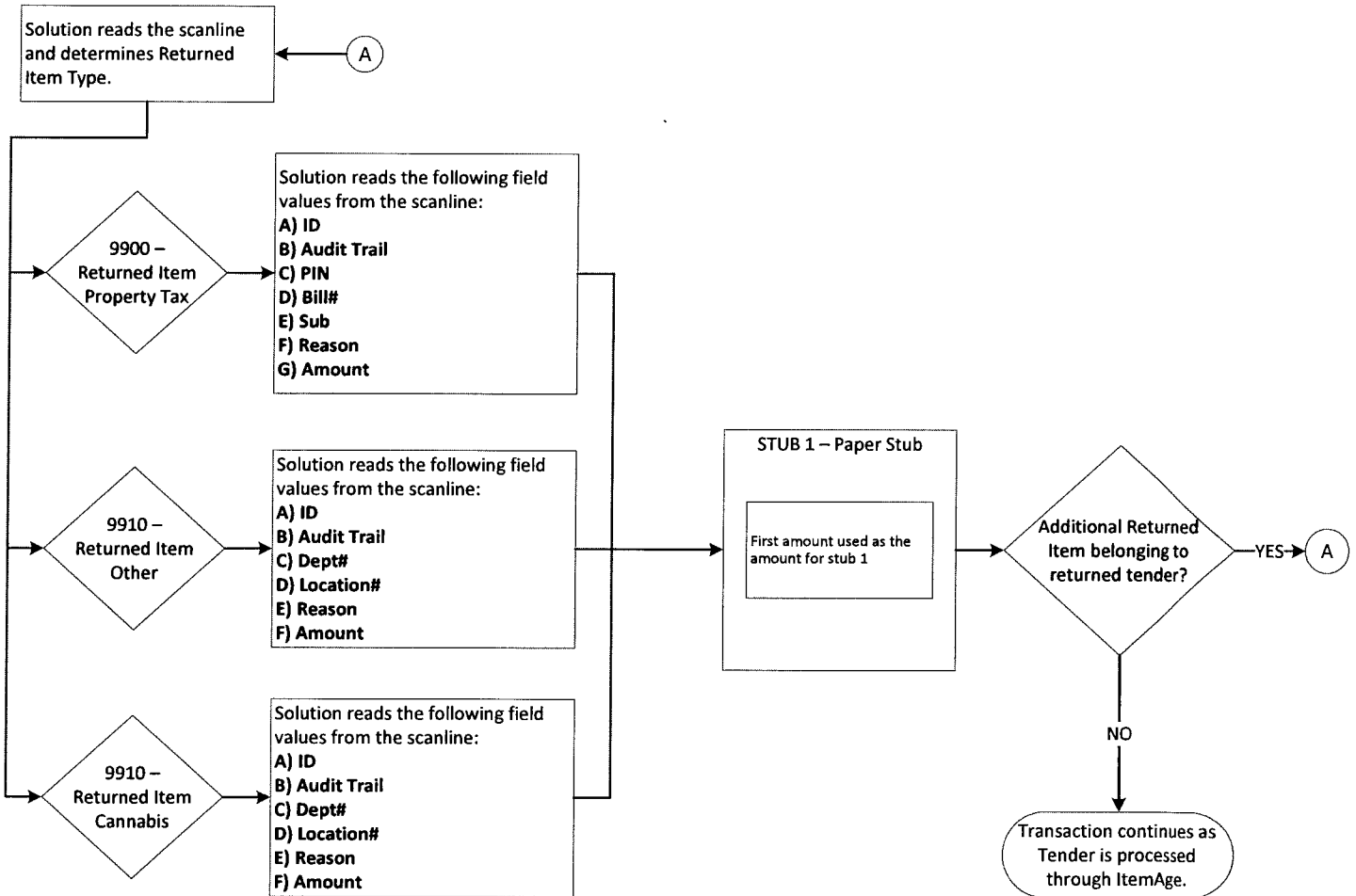


EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.10.1

RETURNED ITEM: PROPERTY TAX

9900 Returned Item Property Tax Stub

Bill Code / Fund	Return Item ID (Audit Trail)	CD	PIN (Pad Right Zeros)	CD	Tax Year	Bill Number	CD	First Amount	CD
9900	112668	0	0894500530007	0	2018	1063184	0	00000217487	8
4	5	1	12	1	4	15	1	12	8
									158

Returned Item Ticket Date Produced: 2019-03-19 Audit Trail # X 11268

Fund	Dept	Amount	CheckDate	Check #	CheckAmount
0210		\$2,174.87	2019-02-28	1388	\$2,174.87
Total Depositor:		\$2,174.87	Total Checks:		\$2,174.87

Teller: Phone # 568-2494 or 568-2495 Receipt #: 00 11268

99001126600894500530007201800000201810631840120000002174878

Date: 03/19/19
Eff Date: 03/19/19
Batch Num: 510
Document ID: Returned item
Transaction ID: 1
Item Num: 1
Sequence: 0
Pocket ID: 0
Batch Type: Cashier
Station: STA009

Amount Due: 2,174.87 Amount Paid: 2,174.87

ID: 9958
Audit Tr: 11268
PIN: 089450053000
Bill Number: 20181063184
Stub: 1
Reason: 0000017487
Amount: 150315
Date:

EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.10.2
RETURNED ITEM: OTHER

9910 Returned Other Stub

Returned Item Stub Scanlines									
Return Item ID (Audit Trail)	CD	Location ID	CD	RC	First Amount	CD			
1 1 2 6 8	0	5 4 1 0 0 4	8	2	0 0 0 0 0 4 2 6 8 0	9			
3	1	6	1	1	12	1 34			

Returned Item Ticket Date Produced: 2019-02-14 Audit Trail # X 11243

CheckDate	Check #	Check Amount
2019-02-01	372	\$426.80
Total Checks:		\$426.80

Item	Dept	Amount
0603	041	\$426.80
Total Deposit:		\$426.80

Teller: Phone # 568-2494 or 568-2495 Receipt #: 00 11243

991004111268054100462000000426809

Date: 02/14/19
 Eff Date: 02/14/19
 Batch Num: 387
 Document ID: Returned item
 Transaction: 1
 Item Num: 1
 Sequence: 4
 Pocket ID: 0
 Batch Type: Cashier
 Station: STA009

Amount Due: 426.80 Amount Paid: 426.80

ID: 5699
 Audit Tr: 11243
 Dept: 041
 Location: 541004
 Reason: 2
 Amount: 00042680
 Date: 180214

ItemAge Document Detail Report

The front image is not available

Date: 12/07/18
Eff Date: 12/07/18
Batch Num: 151
Document ID: Armored
Transaction: 22
Item Num: 7
Sequence: 59
Pocket ID: 575
Batch Type: Cashier
Station: STAD05

Amount Due: 0.00 Amount Paid: 101,518.77

Account
Amount
Audit Trail
Receipt
DocType

976100
0000151877
41934E
561934E
ARMORED

**EXHIBIT B
STATEMENT OF WORK
APPENDIX 4.12
NOTICES**

Assumptions:

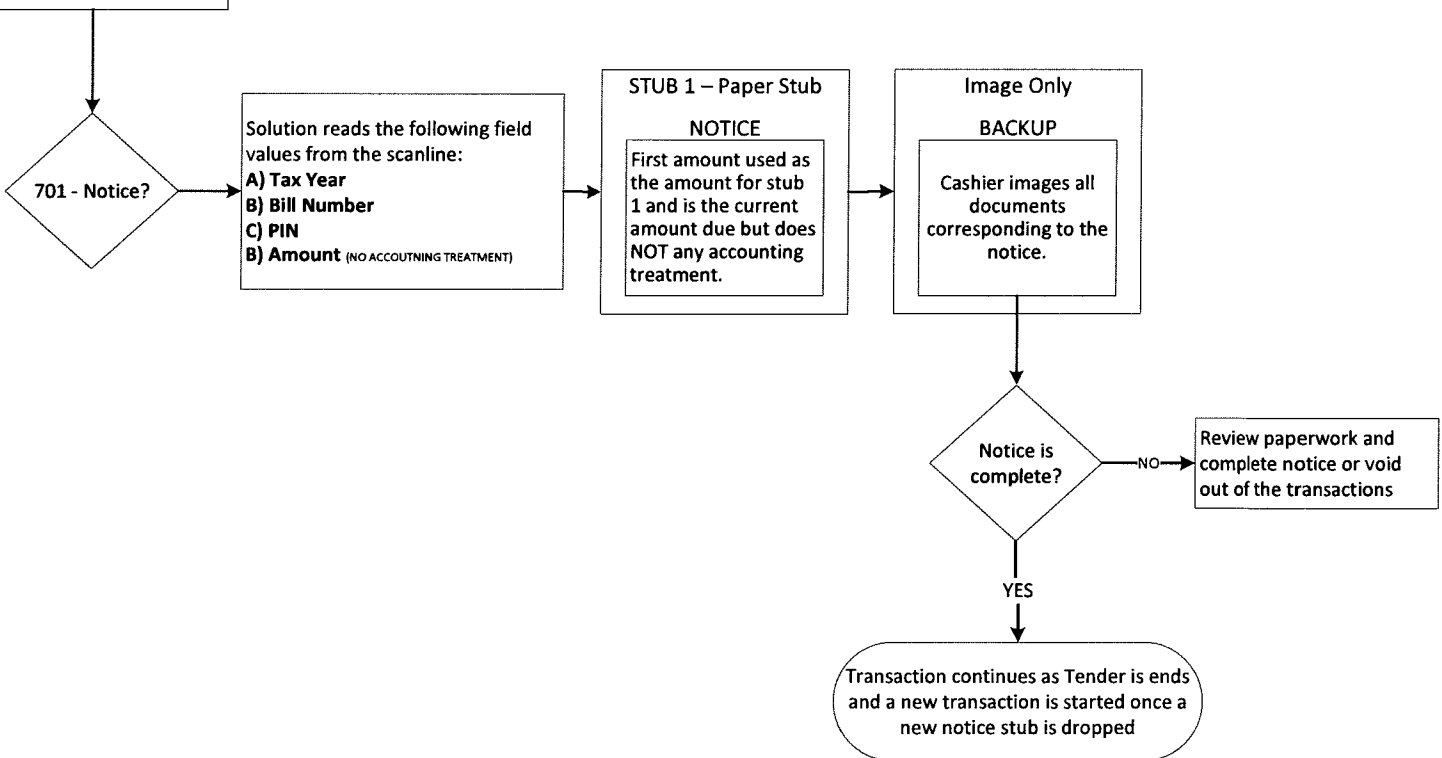
The notice stub has met initial Cashier review and are ready to be processed through the solution.

Initial Cashier review includes:

- Transaction has been reviewed for completeness
- Stub is created in Treasury Manager
- Cashier drops notice stub

An ItemAge batch is ready for use. The batch's Effective Date is the current date.

Solution reads the following static field values from the INI file based on the bill code contained in the scanline:
A) Bill Type



ItemAge Document Detail Report

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.1.2

RECEIPT: SECURED SUPPLEMENTAL

Date: 02/04/19
 Eff Date: 02/04/19
 Batch Num: 343
 Document ID: Secure Suppl
 Transaction: 13
 Item Num: 1
 Sequence: 29
 Pocket ID: 0
 Batch Type: Cashier
 Station: STA006

1 FISCAL YEAR 2018-2019
 SUPPLEMENTAL SECURED
 PROPERTY TAX STATEMENT

WHEN PAYING 1st INSTALLMENT,
 RETURN THIS STUB WITH YOUR PAYMENT.

250 SOUTH PACIFIC ST
 ORCUTT CA 93455-5212

10% PENALTY MUST BE INCLUDED IF NOT PAID BY 5:00 PM OR
 U.S. POSTMARKED BY DELINQUENT DATE

\$684.15

Check this box for address change on reverse.



THIS AMOUNT DUE
 DEC 17, 2018
 DELINQUENT AFTER
 FEB 28, 2019
\$621.96

TOTAL AMOUNT OF
 1ST & 2ND
 INSTALLMENTS*
\$1,243.92

*MAIL BOTH STUBS WHEN PAYING TOTAL AMOUNT

PAY ONLINE: WWW.SBTAXES.ORG

MAKE PAYMENTS TO:

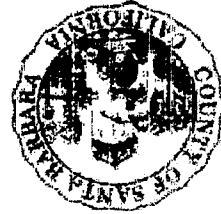
HARRY E. HAGEN
 TREASURER-TAX COLLECTOR
 COUNTY OF SANTA BARBARA
 P.O. BOX 579
 SANTA BARBARA, CA 93102-0579

00112018000020184002857920190228000000006219610000000684159

Amount Due: 621.96 Amount Paid: 621.96

Install/Stub Nu	ax Year	ill Number	ill CD	art Delinquen	irst Amt	irst Amt CD1	second Amt	second Amt CD2	roperty Number	analty Flg	aj Reason	stfile 1st Amt	stfile 2nd Amt	eturn Flg	art Delq Date	tub1 HotRec	ceas NSF	id NSF	Reg Amt	Rf Lte Amt
001	2018	000020184002857	9	20190228	000000062196	1	000000068415	9	000105102009	N		000000062196	000000062196	N	02/28/2019				000000062196	000000062196

HARRY E. HAGEN, CPA
 TREASURER-TAX COLLECTOR
 511 E Lakeside Parkway
 Santa Maria, CA
 (805) 346-8330
www.sbtaxes.org
 Mailing Address:
 PO Box 579
 Santa Barbara, CA 93102-0579
 STA006 0101 343 00029
 02/04/19 09:55:00



Secure Suppl 621.96
 Install/Stub Number 1
 Tax Year 2018
 Bill Number 000020184002857
 Property Number 000105102009
 Total 621.96
 Cash 621.96
 Keep This Receipt for your records
 Thank You

ItemAge Document Detail Report

POST OFFICE BOX 579
 SANTA BARBARA CA 93102-0579
 RETURN SERVICE REQUESTED

Account # : \$19974.24
 Amount Owing : \$10.00
 Total Now Due : \$10.00
 Payment Due Date

Mail your payment to:

HARRY E. HAGEN
 TREASURER-TAX COLLECTOR
 PO BOX 579
 SANTA BARBARA CA 93102-0579

500000000256959900619021100000000010007000000000000000000

EXHIBIT B STATEMENT OF WORK APPENDIX 5.1.6 RECEIPT: COLLECTION

Date:
 Eff Date: 343
 Batch Num: Collection
 Document ID: 11
 Transaction: 1
 Item Num: 24
 Sequence: 0
 Pocket ID: Cashier
 Batch Type: STA006
 Station:

Amount Due: 10.00 Amount Paid: 10.00

Bill Type	500
Year	00
Install	0
Bill	00
Parcel/Bill	02569599
Sub	00
ChkDig1	6
DueDate	190211
Printime Amt	000000001000
ChkDig2	7
Rate Amt	000000000000
ChkDig3	0
Ref Reason	
Ref Reg Amt	
Ref Lte Amt	
Hold Flg	
ChkBox	007
Inst Amt	
Treas NSF	
Und NSF	
LotFile Amount	



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 TREASURER-TAX COLLECTOR
 511 E Lakeside Parkway
 Santa Maria, CA
 (805) 346-8330
 www.sbtaxes.org
 Mailing Address:
 PO Box 579
 Santa Barbara, CA 93102-0579

09:37:00
 0101 343 00024

Collection 10.00
 Parcel/Bill 10.00
 Total 10.00
 Cash 10.00

Keep This Receipt for your records
 Thank You

ItemAge Document Detail Report

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.1.7, PAGE 1
RECEIPT: RECORDER FEE POWER TO SELL

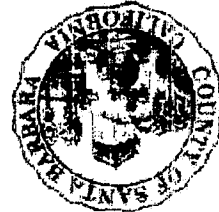
Miscellaneous Payment Stub

Name	Ref 079-790-004	Emp Int RF
Transaction		
4010 Business License		Amount
4020 Tax Fees - Misc		
4025 Bad Check Fee		
4040 Unapportioned Interest		
✓ 4050 Fee-Clerk Recorder Power to Sell Rescission Fee		12.00
Other		
Total		\$ 12.00

Date: 09/24/18
 Eff Date: 09/24/18
 Batch Num: 854
 Document ID: Recorder Fee
 Transaction: 3
 Item Num: 2
 Sequence: 8
 Pocket ID: 0
 Batch Type: Cashier
 Station: STA004

ount Due: 12.00 Amount Paid: 12.00

nd 1025
 pt 0000
 count 0000
 ogram 0000
 ount 0000001200
 cType RECFEE



HARRY H. HAGREN, CPA

TREASURER-TAX COLLECTOR

511 E Lakeside Parkway

Santa Maria, CA

(805) 346-8330

www.sbtares.org

Mailing Address:

PO Box 579

Santa Barbara, CA 93102-0579

STA004 0006 854 00007

09/24/18 10:18:00

Redemption 12,570.96

Install/Stub Number 1

Tax Year 2010

Bill Number 201010797900400

Property Number 000079790004

Recorder Fee 12.00

Fund 1025

Total 12,582.96

Check 12.00

Check 12,570.96

Keep This Receipt for your records
 Thank You

ItemAge Document Detail Report

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.1.7, PAGE 2
RECEIPT: RECORDER FEE POWER TO SELL

Miscellaneous Payment Stub

Bill # 2008-2-14024
 Ref ID # 125320471899
 Name: _____ Ref: Lien Emp Int: CA
Release

Trans	Amount
4010 Business License	
4020 Tax Fees - Misc	
4025 Bad Check Fee	
4040 Unapportioned Interest	
4050 Fee-Clerk Recorder (Lien) <u>Release</u>	13-
Other	
Total	13-

Date: 11/17/17
 Eff Date: 11/17/17
 Batch Num: 712
 Document ID: Recorder Fee
 Transaction: 59
 Item Num: 2
 Sequence: 175
 Pocket ID: 0
 Batch Type: Cashier
 Station: STA006

Amount Due: 13.00 Amount Paid: 13.00

Fund 1025
 Dept 0000
 Account 0000
 Program 0000
 Amount 0000001300
 DocType REC FEE



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 Mailing Address:
 PO Box 579
 Santa Barbara, CA 93102-0579

STA006 0060 712 00174
 11/17/17 14:40:00
 Unsecured
 Install/Stub Number 1
 Tax Year 2008
 Bill Number 200820001402400
 Property Number 125320471899
 Recorder Fee 13.00
 Fund 1025
 Total 271.23
 Check 271.23
 Keep This Receipt for your records
 Thank You

ItemAge Document Detail Report

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.1.8
RECEIPT: MISCELLANEOUS DEBIT

Miscellaneous Payment Stub

Name	HARRY E. HAGEN, TREASURER-TAX COLLECTOR	Ref	Emp Int	Amount.
Trans				
4010	Business License			
4020	Tax Fees - Misc			
4040	Unappointed Interest			114,250.00
4050	Fee-Clerk Recorder (Lien)			
	Other			
Total				114,250.00

Date: 03/28/19
 Eff Date: 03/28/19
 Batch Num: 544
 Document ID: Unap Interest
 Transaction: 13
 Item Num: 1
 Sequence: 329
 Pocket ID: 0
 Batch Type: Cashier
 Station: STA004

Amount Due: 114,250.00 Amount Paid: 114,250.00

Fund 0260
 Dept 0000
 Account 0000
 Program 0000
 Amount 0011425000
 DocType UNPINT



HARRY E. HAGEN, CPA
 TREASURER-TAX COLLECTOR
 511 E Lakeside Parkway
 Santa Maria, CA
 (805) 346-8330
 www.sbtaxes.org

Mailing Address:
 PO Box 579
 Santa Barbara, CA 93102-0579

STA004 0070 544 00329
 03/28/19 12:05:00

Unap Interest 114,250.00
 Fund 0260
 Total 114,250.00
 Wire 114,250.00

Keep This Receipt for your records
 Thank You

ItemAge Document Detail Report

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.1.9

RECEIPT: MISCELLANEOUS REMITTANCE TAX

Miscellaneous Payment Stub

Name	Ref	Emp Int	Amount
	101-181-001	AYL	
Transaction			
4010 Business License			
4020 Tax Fees - Misc	Subdivision/LLA Application		110.00
4025 Bad Check Fee			
4040 Unapportioned Interest			
4050 Fee-Clerk Recorder			
Other			
Total			\$ 110.00

Date: 01/16/19
 Eff Date: 01/16/19
 Batch Num: 285
 Document ID: Tax Fee Misc
 Transaction: 56
 Item Num: 1
 Sequence: 200
 Pocket ID: 0
 Batch Type: Cashier
 Station: STA004

Amount Due: 110.00 Amount Paid: 110.00

0001
 0065
 4880
 2100
 0000011000
 MSCFEE

110.00
 110.00
 110.00
 107,292.35
 5.00
 365,418.60
 400,071.17
 5.00
 365,418.60
 Deposit Ticket
 Deposit Ticket
 Deposit Ticket
 Batch Trailer
 Batch Trailer
 Batch Trailer
 Check
 Total
 Fund 0001
 Tax Fee Misc
 110.00

Keep This Receipt for your records
 Thank You

STA004 0070 285 00200
 01/16/19 15:52:00

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 Santa Barbara, CA 93102-0579



ItemAge Document Detail Report

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.1.10
RECEIPT: BUSINESS LICENSE

Miscellaneous Payment Stub

Name	Ref	Gen	Bus	Emp Int
	1			
Trans	4010	Business License		Amount
	4020	Tax Fees - Misc		100.00
	4025	Bad Check Fee		
	4040	Unapportioned Interest		
	4050	Fee-Clerk Recorder (Lien)		
		Other	SB1186	4.00
		Total		104.00

Date: 02/04/19
 Eff Date: 02/04/19
 Batch Num: 343
 Document ID: Bus License
 Transaction: 21
 Item Num: 1
 Sequence: 48
 Pocket ID: 0
 Batch Type: Cashier
 Station: STA006

Amount Due: 100.00 Amount Paid: 100.00

0001
 0065
 3180
 2400
 0000010000
 BUSLIC



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 511 E Lakeside Parkway
 Santa Maria, CA
 (805) 346-8330
 www.sbtaxes.org

Mailing Address:
 PO Box 579
 Santa Barbara, CA 93102-0579
 STA006 0101 343 00048
 02/04/19 11:06:00

Bus License 100.00
 Fund 0001 4.00
 Bus Lic/SB1186 104.00
 Total 104.00
 Credit Card Account **8903 104.00
 Auth Code 004753

Keep This Receipt for your records
 Thank You

ItemAge Document Detail Report

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.1.11

RECEIPT: CHECK AND BATCH TRAILER
AND DEPOSIT TICKET

Miscellaneous Payment Stub

Nam	Ref	Emp Int	Amount
	101-181-001	AM	
Transaction			
4010 Business License			
✓ 4020 Tax Fees - Misc	Subdivision/LLA Application		110.00
4025 Bad Check Fee			
4040 Unapportioned Interest			
4050 Fee-Clerk Recorder			
Other			
Total			\$110.00

Date: 01/16/19
 Eff Date: 01/16/19
 Batch Num: 285
 Document ID: Tax Fee Misc
 Transaction: 56
 Item Num: 1
 Sequence: 200
 Pocket ID: 0
 Batch Type: Cashier
 Station: STA004

Amount Due: 110.00 Amount Paid: 110.00

0001
 0065
 4880
 2100
 0000011000
 MSCFEE



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 Santa Barbara, CA 93102-0579

01/16/19 15:52:00
 STA004 0070 285 0200

110.00 Tax Fee Misc
 110.00 Total
 110.00 Check
 107,292.35 Batch Trailer
 5.00 Batch Trailer
 365,418.60 Batch Trailer
 400,071.17 Deposit Ticket
 5.00 Deposit Ticket
 365,418.60 Deposit Ticket
 5.00 Deposit Ticket
 365,418.60 Deposit Ticket

Keep This Receipt for your records
 Thank You

ItemAge Document Detail Report

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.1.12

RECEIPT: DEPOSIT TICKET AND ARMORED
CASH AND ARMORED CREDIT

Date: 02/04/19
Eff Date: 02/04/19
Batch Num: 343
Document ID: Deposit Ticket
Transaction: 20
Item Num: 1
Sequence: 44
Pocket ID: 0
Batch Type: Cashier
Station: STA006

Treasurer's Deposit Ticket

Andr Trail # **D347360** Date Produced **02/01/19**

Depositing Department / Depositing Budget Unit **344003**

Fund	Budget Unit	Amount	Armored Deposits	Credit Card	Total Credit Card	Total Direct Wire	Total Currency & Coin	Total Checks	Total Deposit
1472		1663.00	02/19 1028.00	02/19 635.00	1235.00				1663.00
									1063.00

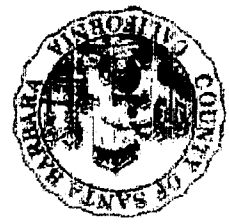
Department Authorized Signature: _____ Date: 02/19 8593 Phone #: _____

Deputy Treasurer: _____ Date: 02/19 8593 Receipt #: 347360

County of Santa Barbara, FIN Revised 1/95

Amount Due: 0.00 Amount Paid: 0.00

ep Ticket# 347360
tation# 6347360
ocType DEPTKT



HARRY M. HAGEN, CPA
TREASURER-TAX COLLECTOR
511 E Lakeside Parkway
Santa Maria, CA
(805) 346-8330
ww.sbtaxes.org

Mailing Address:
PO Box 579
Santa Barbara, CA 93102-0579

STA006 0101 343 00044 02/04/19 11:01:00

Deposit Ticket 0.00

Dep Ticket# 347360 Station# 6347360

Fund 1,663.00

Fund 1472 Budget Unit 0000

Total 1,663.00

Armored 1,028.00

Account 344003 Armored Credit Card 635.00

Account 344003

Keep This Receipt for your records
Thank You

ItemAge Document Detail Report

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.1.13, PAGE 1 RECEIPT: ACH AND
DIRECT AND ADVANCE

The front image is not available

Date: 12/07/18
Eff Date: 12/07/18
Batch Num: 156
Document ID: ACH
Transaction: 13
Item Num: 3
Sequence: 246
Pocket ID: 621
Batch Type: Cashier
Station: STA005

Amount Due: 0.00 Amount Paid: 649.00

Amount 0000064900
Audit Trail 459945
Receipt 5459945
DocType ACH



HARRY H. HAGEN, CPA

TREASURER-TAX COLLECTOR

511 E Lakeside Parkway

Santa Maria, CA
(805) 346-8330
www.sbtaxes.org

Mailing Address:

PO Box 579

Santa Barbara, CA 93102-0579

STA005 0070 156 00244

12/07/18 11:39:00

Deposit Ticket 0.00

Dep Ticket# 459945

Station# 5459945

Fund 649.00

Fund 9410

Budget Unit 0000

Total 649.00

ACH 649.00

Keep This Receipt for your records
Thank You

ItemAge Document Detail Report

EXHIBIT B
 STATEMENT OF WORK
 APPENDIX 5.1.13, PAGE 2
 RECEIPT: ACH AND DIRECT AND ADVANCE

TELLER TICKET

Rapplying funds received 12/10/18 to apn 117-180-005 - taxpayer paying additional funds owed due to legal amount of check being short by \$24.63. (original check #187 paid this parcel plus others)

Timely 12/10/18 payment

Funds rcvd 12/10/18	129.55
Additional funds	24.63
Total due	154.18

<input type="checkbox"/> ADVANCE	DIRECT
<input type="checkbox"/> WIRE	
<input checked="" type="checkbox"/> DIRECT	
TOTAL	129.55
REF/ACCT	
INITIALS	<i>HL</i>

Date: 12/21/18
 Eff Date: 12/21/18
 Batch Num: 214
 Document ID: Direct
 Transaction: 6
 Item Num: 2
 Sequence: 18
 Pocket ID: 486
 Batch Type: Cashier
 Station: STA007

Amount Due: 0.00 Amount Paid: 129.55

Amount 0000012955
 Audit Trail 000020181089994
 Receipt 7428426
 DocType DIRECT



HARRY H. HAGEN, CPA

TREASURER-TAX COLLECTOR

511 E Lakeside Parkway

Santa Maria, CA

(805) 346-8330

www.sbtaxes.org

Mailing Address:

PO Box 579

Santa Barbara, CA 93102-0579

STA007 1711 214 00017

12/21/18 13:23:00

Secured

154.18

Install/Stub Number 1

Tax Year 2018

Bill Number 00020181089994

Property Number 000117180005

Total

154.18

Direct

129.55

Check

24.63

Keep This Receipt for your records

Thank You

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.1.13, PAGE 3 RECEIPT: ACH AND
DIRECT AND ADVANCE

ItemAge Document Detail Report

2018 Secured Bill Stub Number 1
 Situs Address: 819 EAST TUNNELL ST SANTA MARIA CA 93454

Bill Number	Property Number	Tax Year / Bill Year	Delinquent Date	Bill Type	Delinquent Date	Paid Date	
20181097996-1	121174015	2018/2018	12/10/2018	SEC			
Tax	Delinquent	Cost	Interest	Additional	Redemption	Payments	Total Due
\$1,055.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,055.65

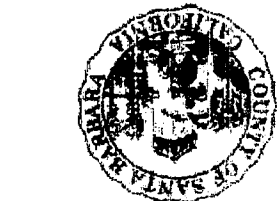
MAKE PAYMENT TO:
 HARRY E. HAGEN
 TREASURER-TAX COLLECTOR
 P.O. Box 579
 SANTA BARBARA, CA 93102-0579

00012018000020181097996720181210000000105565600000011161215

Date: 12/05/18
 Eff Date: 12/05/18
 Batch Num: 141
 Document ID: Secured
 Transaction: 3
 Item Num: 1
 Sequence: 191
 Pocket ID: 0
 Batch Type: Cashier
 Station: STA004

Amount Due: 1,055.65 Amount Paid: 1,055.65

Bill Type	000	Rf Lte Amt	0000000105565
Install/Stub Nu	1		
Tax Year	2018		
Bill Number	000020181097996		
Bill CD	7		
Smart Delinquen	20181210		
First Amt	000000105565		
First Amt CD1	6		
Second Amt	000000116121		
Second Amt CD2	5		
Property Number	000121174015		
Penalty Flg	N		
Rej Reason			
Hotfile 1st Amt	000000105565		
Hotfile 2nd Amt	000000105565		
Return Flg	N		
Smart Delq Date	12/10/2018		
Stub1 HotRec			
Treas NSF			
Aut NSF			
Rf Reg Amt	000000105565		



HARRY E. HAGEN, CPA
 TREASURER-TAX COLLECTOR
 511 E Lakeside Parkway
 Santa Maria, CA
 (805) 346-8330
 www.sbtakes.org
 Mailing Address:
 PO Box 579
 Santa Barbara, CA 93102-0579

STA004 0006 141 00191
 12/05/18 11:01:00

Secured
 Install/Stub Number 1
 Tax Year 2018
 Bill Number 000020181097996
 Property Number 000121174015
 Total
 1,055.65
 Advance
 1,055.65

Keep This Receipt for your records
 Thank You

ItemAge Document Detail Report

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.1.14
RECEIPT: NSF FEE

Miscellaneous Payment Stub

Name: _____		Ref: <u>Personal Bus</u>	Emp Int: <u>PA</u>
Trans	Amount		
4010 Business License	100 --		
4020 Tax Fees - Misc			
4025 Bad Check Fee	40 --		
4040 Unapportioned Interest			
4050 Fee-Clerk Recorder (Lien)			
Other	581184		
Total		144 --	

Date: 07/17/18
 Eff Date: 07/17/18
 Batch Num: 616
 Document ID: NSF Treasury
 Transaction: 12
 Item Num: 3
 Sequence: 33
 Pocket ID: 0
 Batch Type: Cashier
 Station: STA004

Amount Due: 35.00 Amount Paid: 35.00

Fund 0001
 Dept 0065
 Account 4880
 Program 5100
 Amount 0000003500
 DocType NSFTRS



HARRY W. HAGEN, CPA
 TREASURER-TAX COLLECTOR
 511 E Lakeside Parkway
 Santa Maria, CA
 (805) 346-8330
 www.sbtaxes.org
 Mailing Address:
 PO Box 579
 Santa Barbara, CA 93102-0579

STA004 0006 616 00031
 07/17/18 09:08:00

Bus License 100.00
 Fund 0001 4.00
 Bus Lic/SB1186
 Fund 0907 35.00
 NSF Treasury
 Fund 0001 5.00
 NSF Auditor 144.00
 Fund 0001
 Total 144.00
 Check 144.00

Keep This Receipt for your records
 Thank You

ItemAge Document Detail Report

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.1.15

RECEIPT: TAX PREPARATION FEE

Miscellaneous Payment Stub

Name	Ref	Emp Int
	Ref Taxi Cab Operator	
Trans		Amount
4010	Business License	
4020	Tax Fees - Misc	
4025	Bad Check Fee	
4040	Unapportioned Interest	
4050	Fee-Clerk Recorder (Lien)	
✓	Other - Taxi Cab Station #16880	\$5.00
	Total	\$ 5.00

Date: 03/25/19
 Eff Date: 03/25/19
 Batch Num: 527
 Document ID: Tax Fee Misc
 Transaction: 6
 Item Num: 1
 Sequence: 14
 Pocket ID: 0
 Batch Type: Cashier
 Station: STA005

Amount Due: 5.00 Amount Paid: 5.00

0001
 0065
 4880
 2100
 0000000500
 MSCFEE



HARRY W. HAGEN, CPA
 TREASURER-TAX COLLECTOR
 511 E Lakeside Parkway
 Santa Maria, CA
 (805) 346-8330
 www.sbtaxes.org

Mailing Address:

PO Box 579
 Santa Barbara, CA 93102-0579

STA005 0044 527 0014
 03/25/19 10:25:00

Tax Fee Misc 5.00
 Fund 0001 5.00
 Total 5.00
 Cash 5.00

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 Thank You

ItemAge Document Detail Report

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.1.16, PAGE 1
RECEIPT: RETURNED ITEM AND
RETURNED CHECK

Returned Item Ticket Date Produced: 2018-12-07 Audit Trail # X 11147

Assessor Tax - Secured

Fund	Dept	Amount
0210		\$11,617.08
Total Deposit:		\$11,617.08

CheckDate	Check #	CheckAmount
2018-11-17	547	\$11,617.08
Total Checks:		\$11,617.08

Teller: _____ Phone # 568-2494 or 568-2495 Receipt #: 00 11147

999911147001161708181207

Amount Due: 11,617.08 Amount Paid: 11,617.08

ID 9999
Audit Tr 11147
Amount 001161708
Date 181207



HARRY W. HAGEN, CPA
TREASURER-TAX COLLECTOR
511 E Lakeside Parkway
Santa Maria, CA
(805) 346-8330
www.sbtaxes.org

Mailing Address:
PO Box 579
Santa Barbara, CA 93102-0579
STA004 0006 154 00211
12/07/18 10:43:00

Returned Item 11,617.08
ID 9999
Total 11,617.08
Returned Chks 11,617.08

Keep This Receipt for your records
Thank You

Date: 12/07/18
Eff Date: 12/07/18
Batch Num: 154
Document ID: Returned item
Transaction: 1
Item Num: 1
Sequence: 211
Pocket ID: 0
Batch Type: Cashier
Station: STA004

ItemAge Document Detail Report

EXHIBIT B

STATEMENT OF WORK APPENDIX 5.1.16,
PAGE 2 RECEIPT: RETURNED ITEM AND
RETURNED CHECK

Date: 12/07/18
 Eff Date: 12/07/18
 Batch Num: 154
 Document ID: Returned Chks
 Transaction: 1
 Item Num: 2
 Sequence: 212
 Pocket ID: 0
 Batch Type: Cashier
 Station: STA004

Amount Due: 0.00 Amount Paid: 11,617.08

Check Number 0?????0?????024
 FRDABA
 DDA Account
 Tran Code
 Amount 0001161708
 TrnType
 EPC
 C21 MicrVal
 C21 MicrLook
 C21 White/Black



HARRY W. HAGEN, CPA
 TREASURER-TAX COLLECTOR
 511 E Lakeside Parkway
 Santa Maria, CA
 (805) 346-8330
 www.sbtaxes.org
 Mailing Address:
 PO Box 579
 Santa Barbara, CA 93102-0579

Returned Item 11,617.08
 ID 9999
 Total 11,617.08
 Returned Chks 11,617.08
 Keep This Receipt for your records
 Thank You

STA004 0006 154 00211
 12/07/18 10:43:00

ItemAge Document Detail Report

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.1.17, PAGE 1

RECEIPT: CURRENCY-IN AND CREDIT CARD

2018-2019
G2nd INSTALLMENT
STUB WITH YOUR PAYMENT

826 EAST LAGUNA AVE
SANTA MARIA CA 93454

10% PENALTY PLUS \$30.00 CHARGE MUST BE INCLUDED IF NOT
PAID BY 5:00 PM OR U.S. POSTMARKED BY APRIL 10, 2019

Check this box for address change on reverse.

DUPLICATE COPY

1st INSTALLMENT MUST BE PAID
BEFORE 2nd INSTALLMENT.

THIS AMOUNT DUE
FEB. 1, 2019
DELINQUENT AFTER
APR 10, 2019
\$1,063.82

PAYMENT STUB NUMBER
2018-20181101987-2

PARCEL NUMBER
125-276-007

DELINQUENT PRIOR
YEAR TAXES
NONE

TO PAY TOTAL AMOUNTS OF 1st & 2nd INSTALLMENTS
SEND BOTH STUBS.

PAY ONLINE: WWW.SBTAXES.ORG
MAKE PAYMENTS TO:
HARRY E. HAGEN
TREASURER-TAX COLLECTOR
COUNTY OF SANTA BARBARA
P.O. BOX 579
SANTA BARBARA, CA 93102-0579

0002201800002018110198702019041000000010638250000001200203

Amount Due: 1,063.82 Amount Paid: 1,063.82

Bill Type	Install/Stub Nu	000
Tax Year	2018	2
Bill Number	000020181101987	0
Bill CD		0
Smart Delinquen	20190410	5
First Amt	000000106382	3
First Amt CD1	000000120020	N
Second Amt	000125276007	000000106382
Second Amt CD2		000000106382
Property Number		04/10/2019
Penalty Flg		204017
Rej Reason		
Hotfile 1st Amt		
Hotfile 2nd Amt		
Return Flg		
Smart Delq Date		
Stub1 HotRec		
Treas NSF		
Aud NSF		
Rf Reg Amt		000000106382

Secured	Install/Stub Number 2	1,063.82
Tax Year 2018	Bill Number 00020181101987	
Property Number 000125276007	Install/Stub Number 2	1,533.65
Secured	Install/Stub Number 2	1,578.73
Tax Year 2018	Bill Number 00020181086215	
Property Number 00011420081	Install/Stub Number 2	1,164.16
Secured	Install/Stub Number 2	5,340.36
Tax Year 2018	Bill Number 00020181091031	
Property Number 000117462002	Install/Stub Number 2	300.00
Check	3,000.00	
Cash	2,040.36	
Total		5,340.36

Keep This Receipt for your records



HARRY W. HAGEN, CPA
TREASURER-TAX COLLECTOR
511 E Lakeside Parkway
Santa Maria, CA
(805) 346-8330
www.sbtaxes.org
Mailing Address:
PO Box 579
Santa Barbara, CA 93102-0579
03/05/19 09:42:00
STA006 0101480 00004

ItemAge Document Detail Report

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.1.17, PAGE 2
RECEIPT: CURRENCY-IN AND CREDIT CARD

The front image is not available

Date: 12/07/18
 Eff Date: 12/07/18
 Batch Num: 152
 Document ID: Credit Card
 Transaction: 10
 Item Num: 2
 Sequence: 23
 Pocket ID: 572
 Batch Type: Cashier
 Station: STA006

Amount Due: 0.00 Amount Paid: 50.00

Account Name **9176
 Expiration 041539
 Auth Code 0000005000
 Charge Amount 0000000000
 Fee Amount 0000000000
 Selector 0000000003
 TroutD



HARRY H. HAGEN, CPA
 TREASURER-TAX COLLECTOR
 511 E Lakeside Parkway
 Santa Maria, CA
 (805) 346-8330
 www.sbtaxes.org
 Mailing Address:
 PO Box 579
 Santa Barbara, CA 93102-0579

STA006 0101 152 00022
 12/07/18 08:54:00

Collection 50.00

Parcel/Bill 03232383

Total 50.00

Credit Card 50.00

Account **9176
 Auth Code 041539

Keep This Receipt for your records
 Thank You

ItemAge Document Detail Report

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.1.18, PAGE 1

2 2018-2019
WHEN PAYING 2nd INSTALLMENT,
OPTIONAL THIS COSTS WITH YOUR PAYMENT.

170 VISTA DEL MAR DR
SANTA BARBARA CA 93109

1st INSTALLMENT MUST BE PAID
BEFORE 2nd INSTALLMENT.

THIS AMOUNT DUE
02/01/2019 5,124.42
DELINQUENT AFTER
04/10/2019

PAYMENT STUB NUMBER
2018-20181029866-2

PARCEL NUMBER
047-052-002

10% PENALTY PLUS \$30.00 COST MUST BE INCLUDED IF NOT
PAID BY 5:00 PM OR U.S. POSTMARKED BY APRIL 10, 2019

DELINQUENT PRIOR YEAR TAXES
NONE

5,666.86

Check this box for address change on reverse.



TO PAY TOTAL AMOUNTS OF 1st & 2nd INSTALLMENTS
SEND BOTH STUBS.

PAY ONLINE: WWW.SBTAXES.ORG

MAKE PAYMENTS TO:

HARRY E. HAGEN

TREASURER-TAX COLLECTOR

COUNTY OF SANTA BARBARA

P.O. BOX 579

SANTA BARBARA, CA 93102-0579

Date: 10/22/18
Eff Date: 10/22/18
Batch Num: 966
Document ID: Suspense Sec
Transaction: 56
Item Num: 1
Sequence: 316
Pocket ID: 0
Batch Type: Cashier
Station: STA005

Amount Due: 5,124.42 Amount Paid: 5,124.42

Account ID: 1681
Account Number: 20181029866
Item Due ID: 512442
BY ID: SUSSEC



HARRY E. HAGEN, CPA

TREASURER-TAX COLLECTOR

511 E Lakeside Parkway

Santa Maria, CA

(805) 346-8330

ww.sbtaxes.org

Mailing Address:

PO Box 579

Santa Barbara, CA 93102-0579

STA005 0070 966 00316

10/22/18 15:12:00

Suspense Sec 5,124.42
Account 20181029866
Total 5,124.42
Cash 5,150.00
Change 25.58
Keep This Receipt for your records
Thank You

ItemAge Document Detail Report

EXHIBIT B

STATEMENT OF WORK

APPENDIX 5.1.19

RECEIPT: REMITTANCE OVERRIDE REFUND
ADJUSTMENT

Miscellaneous Credit Adjustment/Trust Item

1 of 1

Secured
 Unsecured
 Supplemental
 Redemption

Parcel # 14144002-042-6
Bill # 2018-5008035

UDT Year
Date 9/10/18 Initial AJ

Payer

Amount Received \$1,574.90
Amount Due \$1,124.52
Amount Over \$450.38

Reason Previously Paid Overpayment Value Change 1st Installment Unpaid
 Other: ***Timely 8/31/18 Payment***

If no parcel/bill #, enter all zeros in the Bill# and write check# here _____

Date: 09/10/18
Eff Date: 08/31/18
Batch Num: 804
Document ID: Credit Adj Unsec
Transaction: 2
Item Num: 4
Sequence: 16
Pocket ID: 0
Batch Type: Cashier
Station: STA005

Amount Due: 450.38 Amount Paid: 450.38

Account ID: 20185008035
1672
45038
ADJUNS



HARRY W. HAGEN, CPA
TREASURER-TAX COLLECTOR
511 E Lakeside Parkway
Santa Maria, CA
(805) 346-8330
www.sbtaxes.org
Mailing Address:
PO Box 579
Santa Barbara, CA 93102-0579
STA005 0070 804 0013
09/10/18 11:49:00

Unsecured 450.38
Install/Stub Number 1
Tax Year 2018
Bill Number 00020185008035
Property Number 141440020426
Unsecured 223.76
Install/Stub Number 1
Tax Year 2018
Bill Number 00020185011088
Property Number N63001 0015
Unsecured 450.38
Install/Stub Number 1
Tax Year 2018
Bill Number 00020185008104
Property Number 141440021906
Credit Adj Unsec 450.38
Account 20185008035
Image Item 0.00
Total 1,574.90
Check 1,574.90
Keep This Receipt for your records
Thank You

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.2
BATCH DETAIL REPORT

TTC Batch Detail Report

-----Dates-----
Report Cycle Batch Station
12/26/18 12/26/18 860 1

** Tax Payments **

CN	Account	Amount	CN	Account	Amount	CN	Account	Amount
1	0000201810	3,886.76						
1	CHK	3,886.76						
2	0000201810	17,873.42						
2	CHK	17,873.42						
3	0000201811	9,548.29						
3	CHK	9,548.29						
4	0000201810	2,471.25						
4	CHK	2,471.25						
5	0000201810	2,524.21						
5	CHK	2,524.21						
6	0000201840	6.81						
6	CHK	6.81						
7	0000201840	6.81						
7	CHK	6.81						
8	0000201840	38.89						
8	CHK	38.89						
9	0000201840	38.89						
9	CHK	38.89						

***** Summary for batch: 860 *****

Item	Count	Amount
Stubs/Misc	9	36,395.33
Debits	9	36,395.33

*****Grand Totals Remittance*****

Total Stubs/Misc	9	36,395.33
Total Debits	9	36,395.33

EXHIBIT B STATEMENT OF WORK
 APPENDIX 5.2
 BATCH DETAIL REPORT

Cannabis Batch Detail Report

-----Dates-----		Report	Cycle	Batch	Station	Batch Detail Report		Page:
		03/28/19	03/11/19	132	3			1
CN	Account	Amount	CN	Account	Amount	CN	Account	Amount
	12 Ch 248 001	7,377.30						
	13 Ch 248 002	7,377.30						
** Cannabis **								
*****Grand Totals Remittance*****								
Total Stubs/Misc				0	0.00			
Total Debits				2	14,754.60			

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.3
BATCH SUMMARY REPORT

TTC Batch Summary Report

Report Date
10/02/17

Santa Barbara Tax Collector
Batch Summary Report

Page 1

** Cashiering **

Batch Number	Cycle Date	Batch Date	Start CN	End CN	Batch Type	Credit Count	Debit Count	Credit Amount	Debit Amount
884	09/20/04	09/20/04	0001	0295	Cashier	85	148	5,698,355.86	5,698,355.86
887	09/20/04	09/20/04	0296	0423	Cashier	48	56	701,954.52	701,952.52
885	09/20/04	09/20/04	0001	0017	Cashier	6	4	823.59	823.59
886	09/20/04	09/20/04	0001	0204	Cashier	47	141	387,939.88	387,939.88
						186	349	6,789,073.85	6,789,071.85

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.3
BATCH SUMMARY REPORT

Report Date	Santa Barbara Tax Collector										Page 1
03/28/19	Batch Summary Report										
Batch Number	Cycle Date	Batch Date	Start CN	End CN	Batch Type	Credit Count	Debit Count	Credit Amount	Debit Amount		
132	03/11/19	03/11/19	0002	0016	Cashier	9	2	14,754.60	14,754.60		
						=====	=====	=====	=====		
						9	2	14,754.60	14,754.60		

** Posting Cannabis - SB **

**EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.4
CASH AUDIT**

TTC Cash Audit Report

(2 Pages)

Report Date: 04/22/19 00:58 AM
 Santa Barbara Tax Collector
 Cash Audit Report
 Work Of: 04/22/19
 Page: 1

PAYMENTS	COUNTER WORK			MAIL RECEIVED			SANTA MARIA		
	COLLECTED	DUE	DIFFERENCE	COLLECTED	DUE	DIFFERENCE	COLLECTED	DUE	DIFFERENCE
Secured	4,256,628.55	4,256,628.55	0.00	12,836,603.55	12,836,603.21	3.76	542,255.54	542,255.54	0.00
Sec Hold	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Supplement	75,066.07	75,066.07	0.00	174,603.03	174,600.03	3.00	1,183.09	1,183.09	0.00
Supp Hold	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Unsecured	1,299.76	1,299.75	0.00	93.58	93.02	0.56	0.00	0.00	0.00
Unss. Hold	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Supp Uns	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sup Unshld	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Collectors	775.00	775.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Redemptn	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
UDI Hold	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SELLING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cash Omb	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Bus Lic	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Misc Fee	115.00	0.00	115.00	0.00	0.00	0.00	0.00	0.00	0.00
Unabrt Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Recor Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
RSE Audit	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
RSE Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CC Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sec Cr Ad	0.00	0.00	0.00	393.62	0.00	393.62	0.00	0.00	0.00
Sup Cr Ad	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Uns Cr Ad	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Red Cr Ad	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sec Susp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sup Susp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Uns Susp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Red Susp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Decc Reg	7,106,735.04	0.00	7,106,735.04	0.00	0.00	0.00	4,550.27	4,550.27	0.00
CDRND TOT	11,440,509.86	4,332,753.82	7,107,756.04	13,011,736.19	13,011,265.09	3.48	1,741,089.00	1,741,089.00	0.00
PAYMENT DETAIL									
Checks	5,290,252.00			13,011,736.19			560,879.37		
Currency	103,980.34			0.00			31,565.51		
Armored	166,137.45			0.00			1,088,604.96		
Armored CC	26,532.55			0.00			2,504.00		
Wire	5,672,127.55			0.00			0.00		
ACh	158,166.28			0.00			0.00		
Decc	0.00			0.00			0.00		
Disadv	0.00			0.00			0.00		
Secss	0.00			0.00			0.00		
Advance	0.00			0.00			0.00		
Charge-Fee	0.00			0.00			0.00		
Charge-Ret	255.00			0.00			483.16		
CC Fees	0.00			0.00			0.00		
GRAND TOT	11,440,550.82			13,011,736.19			1,741,089.00		

**EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.4
CASH AUDIT**

Cannabis Cash Audit Report

(2 Pages)

Report Date	04/22/15	09:23 AM	Santa Barbara Tax Collector Cash Audit Report - Cannabis	Work Of	04/11/15	Page 1			
PAYMENTS		COLLECTED	COUNTER WORK DUE	DIFFERENCE	MAIL RECEIVED DUE	DIFFERENCE	COLLECTED	SANTA MARIA DUE	DIFFERENCE
Cannabis I	58,371.80	0.00	58,371.80	0.00	0.00	0.00	0.00	0.00	0.00
Cannabis D	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cannabis I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Misc Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cash Outs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NSF Addr	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NSF Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Tax Ct Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DeqC Rep	10,415.57	0.00	10,415.57	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOT	68,787.37	0.00	68,787.37	0.00	0.00	0.00	0.00	0.00	0.00
PAYMENT DETAIL		COLLECTED	DIFFERENCE	MAIL RECEIVED DUE	DIFFERENCE	COLLECTED	SANTA MARIA DUE	DIFFERENCE	
Checks	10,415.57	0.00	10,415.57	0.00	0.00	0.00	0.00	0.00	
Currency	58,371.80	0.00	58,371.80	0.00	0.00	0.00	0.00	0.00	
ATM/Cred	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Amex/CC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Wire	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
ACH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
DEP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
DIRECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
SAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Advance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Charge-fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Charge-Not	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
CC Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
GRAND TOT	68,787.37	0.00	68,787.37	0.00	0.00	0.00	0.00	0.00	

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.5 CREDIT
CARD

TTC Credit Card Report

Run	Cycle	Parcel	Account	Auth	Exp	Tax Amount	Fee Amount	Charge Amount	Page
07/26/18	07/26/18	CN	Santa Barbara County Tax Collector						1
Station Batch	CN Parcel	Account	Auth	Exp	Tax Amount	Fee Amount	Charge Amount		

Total all Stations for Cycle Date 07/26/18									
Tax Count:	0	Total:	0.00						
Fee Count:	0	Total:	0.00						
Charge Count:	0	Total:	0.00						

EXHIBIT B
 STATEMENT OF
 WORK APPENDIX 5.5
 CREDIT CARD

Cannabis Credit Card Report

Run	Station Batch	Cycle	CN Parcel	Account	Auth	Exp	Tax Amount	Fee Amount	Charge Amount	Page
03/28/19		03/11/19		Santa Barbara County Tax Collector						1
Total all Stations for Cycle Date 03/11/19 Tax Count: 0 Total: 0.00 Fee Count: 0 Total: 0.00 Charge Count: 0 Total: 0.00										

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.6 DEPOSIT

TTC Deposit Report

Santa Barbara County Check Listing for Deposit 281

03/29/19 Page 001

3	1,774.68
5	1,700.87
13	172,734.28
17	395.96
19	3,070.40
21	1,981.63
23	4,200.44

Deposit 281 Deposit Date 03/29/19
Check Count: 7 Total: 185,858.26

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.6 DEPOSIT

Cannabis Deposit Report

Santa Barbara County Check Listing For Deposit 173

08/02/18 Page 001

4	226.01
5	180.80
6	226.01
7	113.00
10	1,000.00
13	1,000.00
14	1,000.00
17	1,000.00
20	248.60

Deposit 173 Deposit Date 08/02/18
Check Count: \$ Total: 4,894.42

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.7 DEPOSIT SUMMARY

TTC Deposit Summary Report

Report Date	Stn	Date	Deposit	Count	Amount	Type
03/29/19	004	03/29/19	281	7	185,858.26	
					7	185,858.26

Santa Barbara Tax Collector
Deposit Summary

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.7 DEPOSIT SUMMARY

Cannabis Deposit Summary Report

Report Date	Stn	Date	Deposit	Count	Amount	Type
08/02/18	003	08/02/18	173	9	4,994.42	Cannabis
					9	4,994.42

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.8 CASHIER RECON

TTC Cashier Recon Report

Page: 001

Sanca Barbara County Tax Collector
Cashier Reconciliation Report

Report Cycle Cashier
08/02/18 08/02/18 74

Report Cycle	CN	Document Type	Amount	Bat Sta	CN	Docement Type	Amount
08/02/18	3	Fund	745.82				
08/02/18	4	Check Dep 173 Seq 1	226.01				
08/02/18	5	Check Dep 173 Seq 1	180.80				
08/02/18	6	Check Dep 173 Seq 2	226.04				
08/02/18	7	Check Dep 173 Seq 4	113.00				
08/02/18	9	Fund 1415 0000 000014	1,000.00				
08/02/18	10	Check Dep 173 Seq 5	1,000.00				
08/02/18	12	Fund 1415 0000 000015	2,000.00				
08/02/18	13	Check Dep 173 Seq 6	1,000.00				
08/02/18	14	Check Dep 173 Seq 7	1,000.00				
08/02/18	16	Fund 1415 0000 000016	1,000.00				
08/02/18	17	Check Dep 173 Seq 8	1,000.00				
08/02/18	19	Fund 0001 0053 000017	248.60				
08/02/18	20	Check Dep 173 Seq 9	248.60				

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.8 CASHIER RECON

Cannabis Cashier Recon Report

Page: 001

Santa Barbara County Tax Collector
Cashier Reconciliation Report

Report Cycle Cashier
09/12/18 09/12/18 21

Bar Sta	CN	Document Type	Amount	Bar Sta	CN	Document Type	Amount
22	3	Fund	0001 0023 000011				2,174.64
22	3	Fund	0001 0021 000011				2,308.00
22	3	Fund	0001 0053 000011				862.00
22	3	Fund	1415 0000 000011				9,000.00
22	3	Fund	1360 0871 000011				400.00
22	3	Fund	2280 0021 000011				1,766.00
22	3	Fund	3060 0054 000011				830.00
22	3	10 Check Dep	101 Seq 1				1,000.00
22	3	11 Check Dep	101 Seq 2				16,131.64

**EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.9 TREASURY CASH AUDIT**

Report Date 04/22/19 09:05 AM
 Week Of 04/06/19
 Page 1

PAYMENTS	SANTA BARBARA TAX COLLECTOR		TAX and Collections Treasury Deposit Report	
	COLLECTED	IMPORT DUE	COLLECTED	COMBINED WORK DUE
Secured	10,625,923.53	10,625,923.53	18,361,437.55	28,987,433.67
Sec Hold	0.00	0.00	0.00	0.00
SUPPLEMENT	122,210.30	122,210.30	373,059.49	373,059.49
Supp Hold	4,005.26	4,005.26	5,377.57	5,377.57
Unsecured	0.00	0.00	0.00	0.00
UNS - Hold	3,297.30	3,297.30	3,297.30	3,297.30
SUPP UNS	0.00	0.00	0.00	0.00
SUP Unshld	0.00	0.00	1,294.16	1,294.16
Collections	0.00	0.00	4,366.56	4,366.56
Redemptn	0.00	0.00	0.00	0.00
UDF	0.00	0.00	0.00	0.00
UDF Hold	0.00	0.00	0.00	0.00
SEISS	0.00	0.00	0.00	0.00
Cash Out	0.00	0.00	0.00	0.00
BUS D/C	0.00	0.00	0.00	0.00
Misc Fee	0.00	0.00	165.00	165.00
Usert Int	0.00	0.00	0.00	0.00
Reserv Fee	0.00	0.00	0.00	0.00
NSF Audit	0.00	0.00	0.00	0.00
NSF Fees	0.00	0.00	0.00	0.00
CC Fees	0.00	0.00	0.00	0.00
Sec Cr Adv	0.00	0.00	393.62	393.62
Sup Cr Adv	0.00	0.00	0.00	0.00
Uns Cr Adv	0.00	0.00	0.00	0.00
Red Cr Adv	0.00	0.00	0.00	0.00
Sec Susp	0.00	0.00	0.00	0.00
SUP Susp	0.00	0.00	0.00	0.00
Uns Susp	0.00	0.00	0.00	0.00
Red Susp	0.00	0.00	0.00	0.00
Depr Fee	0.00	0.00	4,540.27	4,540.27
IMPORT Col	10,755,452.39	10,755,452.35	28,753,991.44	28,745,229.07
IMPORT DUE	0.00	0.00	0.00	0.00
PAYMENT DETAIL				
Checks	17,802,155.60			
Debit Card	1,562,559.56			
Returned CC	0.00			
Wire	0.00			
ACH	0.00			
REP	0.00			
Direct	0.00			
Sec'd	0.00			
Advance	0.00			
Charge-Fee	0.00			
Charge-NOE	759.16			
CC Fees	0.00			
RMER	307,142.43			
Other	9,562,559.47			
Debit Card	20,304.29			
Master Card	350,868.21			
PLS	0.00			
Savings	0.00			
SPAR A/C	0.00			
VISA	484,447.94			
IMPORT DUE	0.00			
GRAND TOT	10,755,452.39		28,753,991.44	28,745,229.07
Returned Items	0.00			

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.9 TREASURY CASH AUDIT

Cannabis Treasury Cash Audit Report

Report Date	04/22/19	09:23 AM	Sanza Barbara Tax Collector	Work Of	Page 1
			Tax and Collections Treasury Deposit Report - Cannabis	04/11/19	
STATEMENTS	COLLECTED	COUNTER WORK DUE	DIFFERENCE	MAIL RECEIVED DUE	DIFFERENCE
Cannabis T	58,371.50	58,371.50	0.00	0.00	0.00
Cannabis E	0.00	0.00	0.00	0.00	0.00
Cannabis I	0.00	0.00	0.00	0.00	0.00
CC Fee	0.00	0.00	0.00	0.00	0.00
Cash Over	0.00	0.00	0.00	0.00	0.00
HSE Audit	0.00	0.00	0.00	0.00	0.00
HSE Tickets	0.00	0.00	0.00	0.00	0.00
Tax C-Ad	0.00	0.00	0.00	0.00	0.00
Debt Dep	0.00	0.00	0.00	0.00	0.00
GRAND TOT	58,371.50	58,371.50	0.00	0.00	0.00
STATEMENT DETAIL					
Checks	0.00				
Currency	58,371.50				
Amounts	0.00				
Amounts CC	0.00				
None	0.00				
Ref	0.00				
Env	0.00				
Direct	0.00				
Debit	0.00				
Advance	0.00				
Charge-Fee	0.00				
Change-fee	0.00				
CC Fees	0.00				
GRAND TOT	58,371.50				

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.9 TREASURY CASH AUDIT

Report Date	Sanja Barbara Tax Collector	Page 1	
01/22/16	Tax and Collections Treasury Deposit Report - Cannabis	34/11/15	
PAYMENTS			
Cannabis T	0.00	0.00	0.00
Cannabis A	0.00	0.00	0.00
Cannabis I	0.00	0.00	0.00
State Fee	0.00	0.00	0.00
State Que	0.00	0.00	0.00
Net Adv	0.00	0.00	0.00
Net Fees	0.00	0.00	0.00
Tax On Adv	0.00	0.00	0.00
Repb Rep	0.00	0.00	0.00
Impord Col	0.00	0.00	0.00
PAYMENT DETAIL			
Cheque	0.00	0.00	0.00
Currenty	58,871.80	58,871.80	0.00
Amosed	0.00	0.00	0.00
Amosed CC	0.00	0.00	0.00
Wire	0.00	0.00	0.00
Adv	0.00	0.00	0.00
Adv	0.00	0.00	0.00
Excep	0.00	0.00	0.00
9800	0.00	0.00	0.00
Advance	0.00	0.00	0.00
Charge-Free	0.00	0.00	0.00
Charge-Hof	0.00	0.00	0.00
CC Fees	0.00	0.00	0.00
Bank	0.00	0.00	0.00
Check	0.00	0.00	0.00
Debove	0.00	0.00	0.00
Drive-Cas	0.00	0.00	0.00
Evils	0.00	0.00	0.00
Exams	0.00	0.00	0.00
Exam Adv	0.00	0.00	0.00
Yield	0.00	0.00	0.00
Yield Dnr	0.00	0.00	0.00
GRAND TOT	0.00	58,871.80	0.00
Returned Items	0.00		

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.10 VOID AND DELETE

TTC Void and Delete Report

Report		Cashier		Santa Barbara County Treasurer-Tax Collector		Cashier VOID/OUTSORT/DELETE Report		Page: 001	
Report	Cycle	Cashier	44						
01/23/19	01/22/19								
Bat Sta	CN	Document	Type	Amount	Tender	TYPE	Receipt		
300	5	124	Fund	0001 0053 499701	11,758.00	---	VOID	N	
300	5	125	Fund	0540 0000 499701	67.80	---	VOID	N	
300	5	126	Fund	0542 0000 499701	24.00	---	VOID	N	
300	5	127	Fund	1404 0000 499701	485.00	---	VOID	N	
300	5	128	Fund	1512 0000 499701	1,203.00	---	VOID	N	
300	5	129	Fund	3630 0890 499701	205.00	---	VOID	N	
300	5	130	Armored	530050 499701 54997	13,742.60	---	VOID	N	
300	5	180	Armored CC	436060 455292 54552	451.00	---	VOID	N	
300	5	207	Fund	0935 0000 448796	1,477.83	---	VOID	N	
300	5	208	Check Dep	829 Seq 2	1,477.33	CHK	VOID	N	

STATEMENT OF WORK
 APPENDIX 5.10
 VOID AND DELETE

Cannabis Void and Delete Report

Report	Cycle	Cashier	Amount	Tender	Type	Receipt
03/29/19	03/13/19	21	8.80	---	VOID	N
Bat Sta	CN Document Type					
133	3	12 Fund	3060 0054 000091			

TTC FIN export data collection Dataset

[DESCRIPTION]
Name=Cashiering Deposits
Description=Cashiering Transactions for 01/22/19
DateProduced=01/22/19
ContactName=Pat Compton
ContactPhone=568-2495
PostOn=20190122
[HEADERS]
50:DocNo 07;Fund 04;Dept 04;Amount 12;AuditTrail 10;
[DETAIL]
50:43013281025000 000000951450D301328

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.11
COLLECTIONS POSTED TO FIN

Cannabis FIN export data collection Dataset

[DESCRIPTION]
Name=Cashiering Deposits
Description=Cashiering Transactions for 03/28/19
DateProduced=03/28/19
ContactName=Pat Compton
ContactPhone=568-2495
PostOn=20190328
[HEADERS]
50:DocNo 07;Fund 04;Dept 04;Amount 12;AuditTrail 10;
[DETAIL]
50:30000960001053 000000105900C000096
50:30000961415000 000000100000C000096
[TOTALS]
DetailCount=00002
TransactionAmountTotal=000000205900

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.12
SUMMARY OF DEPOSIT INFORMATION

TTC Summary of Deposits Dataset

044000,4301328,0122219,0002263630,D301328
044000,4301328,0122219,0000621750,D301328
044060,4462452,0122219,0000000125,D462452
044060,4462452,0122219,0000000750,D462452
344003,6347351,0122219,0000066900,D347351
344003,6347351,0122219,0000006000,D347351
344003,6262600,0122219,0000116600,D262600
344003,6262600,0122219,0000005000,D262600
541009,6450817,0122219,0002222761,D450817
044070,6452252,0122219,0000728420,D452252
044070,6452252,0122219,0000172600,D452252
312003,7462959,0122219,0000081000,D462959
530060,7465794,0122219,0001947310,D465794
541005,5462607,0122219,0000023707,D462607
541009,5450860,0122219,0000074000,D450860
891000,5497746,0122219,0020875560,D497746

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.12
SUMMARY OF DEPOSIT INFORMATION

Cannabis Summary of Deposits Dataset

043000,0019044,021319,0000886210,C019044

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.13 OVER/SHORT TRANSACTIONS

TTC Over/Short Transactions Dataset

000,	20151062392,	892.00,	891.68,	110215,0369
000,	20151058247,	439.82,	439.46,	110215,0370
000,	20151028257,	3883.00,	3883.59,	110215,0370
000,	20151076974,	1097.07,	1097.09,	110215,0370
000,	20151113010,	688.95,	689.05,	110215,0373
000,	20151011142,	11575.25,	11573.25,	110215,0373
000,	20151118881,	78.00,	78.80,	110215,0373
000,	20151023056,	3458.74,	3458.87,	110215,0376
000,	20151126168,	54.57,	54.67,	110215,0376
000,	20151028966,	543.00,	542.28,	110215,0376
000,	20151023947,	34.09,	34.89,	110215,0997
000,	20151089328,	182.00,	181.19,	110215,0997
000,	20151044161,	568.11,	568.89,	110215,0997
000,	20151025086,	1233.66,	1233.65,	110215,0999
000,	20151087837,	270.00,	265.92,	110215,0999
000,	20151128057,	123.45,	123.15,	110215,0842

**EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.13 OVER/SHORT TRANSACTIONS**

Cannabis Over/Short Transactions Dataset

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.14 GENERAL COLLECTIONS FOR CUBS

TTC General Collection for CUBS Dataset

0001234005	CC00000012000190122
0001234321	CC0000002000190122
0001234361	CC00000008500190122
0001234598	CC00000010000190122
0001234511	CS0000000107190122
0001234944	CS00000003800190122
0001234376	CS00000005000190122
0001234216	CS0000002000190122
0001234362	CS0000002500190122
0001234792	CS00000003000190122
0001234755	CC0000002000190122
0001234135	CC00000017400190122
0001234396	CS0000002000190122
0001234393	XX0000002000190122
0001234770	CC0000001500190122
0001234457	CS00000005000190122
0001234434	CC00000016300190122
0001234437	XX00000005500190122
0001234205	CK00000004000190122
0001234585	CC00000005000190122
0001234507	CS00000020000190122
0001234525	XX00000005000190122
0001234065	CS00000003372190122
0001234689	CS00000002500190122
0001234656	CC00000020800190122
0001234161	CC00000003000190122
0001234611	CC00000003400190122

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.15 DAILY COLLECTIONS AUMENTUM

TTC Property Tax Collections for Aumentum Dataset

20190122201901222960001	042018	201810574251000002031597
20190122201901222960003	042018	201810250112000000039735
20190122201901222960004	042018	201810512752000000502727
20190122201901222960005	042018	201850117241000000156627
20190122201812102960010	042018	201810753451000000705038
20190122201812102960011	042018	201811166541000000213216
20190122201812102960012	042018	201810057931000000384037
20190122201812102960013	042018	201810584491000000183310
20190122201812102960013	042018	201810584492000000183310
20190122201901222960023	042018	201810157152000000331638
20190122201812102970001	052018	201810333211000000539895
20190122201901222970004	052018	201811106362000000120676
20190122201901222970005	052018	201810153522000000646430
20190122201901222970006	052018	201810182152000000278589
20190122201812102970007	052018	201840009961000000489892
20190122201901222970008	052017	201750013691000000017695
20190122201901222970010	052018	201810521352000000275533
20190122201901222970011	052018	201810404351000000472842
20190122201901222970014	052018	201810193932000000081572
20190122201901222970015	052018	2018104086120000000356806

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.16 REDEMPTION PAYMENTS

4011400112531029003140731000000009458150000000000000000
40113001097053070081407140000000063094200000000000000
40113001115103010081407230000000067198200000000000000
40113001137760040081408010000000066723500000000000000
40113001097234070021408010000000164404500000000000000
40113001113320020001408010000000075022700000000000000
40110001017092160051407310000003800622000000000000000
41110001079463160001408010000000025000000000000000000
40114001045124020071407310000000457556000000000000000
411070011116209004140801000000004000000000000000000000

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.17 RETURN MAIL DATASET

TTC Return Mail Dataset

Sample not available.

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.18 TRANSMIT FILE

TTC Transmit File Dataset

Report Date Santa Barbara Tax Collector
12/31/18 Transmit Files

** Notices **

Number of Records: 00603 Amount Total: \$ 2,245,627.46

Cannabis Transmit File Dataset

No sample available. Has same structure as TTC Transmit File Dataset.

TTC Check 21 Details Dataset

Santa Barbara County Check Listing for Check 21 ICL

**EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.19 CHECK 21 DETAIL**

03/22/10 Page 001

978/00564	2,809.26	976/00055	1,409.93	976/00099	1,119.66	976/00139	94.14	978/00725	2,296.95
976/00014	1,388.67	978/00602	636.65	978/00642	2,437.62	978/00682	947.52	976/00189	2,976.49
978/00566	2,374.52	976/00057	1,361.89	976/00101	1,655.93	978/00684	2,606.12	976/00191	3,944.49
976/00016	63.49	978/00604	273.41	978/00644	7,189.64	976/00142	72.07	978/00727	1,401.64
976/00018	1,595.90	978/00606	173.26	978/00646	3,989.88	976/00144	113.84	976/00193	1,810.87
978/00568	460.45	976/00059	1,227.14	976/00103	93.14	978/00686	1,003.17	978/00731	3,992.75
978/00570	1,937.66	978/00608	1,200.30	976/00105	73.37	976/00146	777.93	976/00195	615.62
976/00020	2,901.12	976/00061	11,881.08	978/00648	4,558.64	978/00688	12,067.64	978/00733	3,780.70
976/00022	9,924.86	978/00610	262.80	978/00650	1,339.85	978/00690	2,406.08	978/00735	4,305.55
978/00571	2,000.00	976/00063	1,446.87	976/00107	74.33	976/00149	51.28	976/00197	1,428.47
976/00024	63.19	976/00065	65.67	978/00652	1,791.72	978/00693	14,975.07	978/00737	5.00
978/00572	2,000.00	978/00612	642.73	976/00109	56.87	976/00151	84.29	976/00199	2,478.46
976/00026	1,766.46	976/00067	12,268.78	978/00654	937.43	978/00695	5,070.18	976/00201	6,253.33
978/00574	515.55	978/00614	2,176.74	976/00111	73.50	976/00153	79.14	978/00739	1,589.86
978/00576	10,461.76	978/00616	1,153.13	976/00113	305.70	978/00697	2,303.20	978/00741	1,334.45
976/00028	753.93	976/00069	17,109.55	978/00656	1,004.10	976/00155	53.23	976/00203	2,565.36
976/00030	4,931.37	978/00618	1,061.47	978/00658	1,153.83	976/00157	63.49	978/00743	2,512.33
978/00578	2,070.98	976/00071	20,550.00	976/00115	96.06	978/00699	1,348.44	976/00205	1,341.12
978/00580	1,784.55	978/00620	578.07	978/00660	2,021.73	976/00160	2,235.48	978/00745	1,283.29
976/00032	18,531.53	976/00074	2,651.19	976/00117	1,966.42	978/00701	1,970.03	976/00207	609.83
978/00582	5,731.14	976/00076	11,901.61	978/00662	2,027.26	976/00163	4,472.87	978/00747	2,665.14
976/00034	12,823.33	978/00622	515.37	976/00119	352.74	978/00703	4,952.83	976/00209	539.86
976/00036	6,764.71	976/00078	103.72	976/00121	273.62	976/00169	11,949.30	976/00211	1,034.23
978/00584	248.36	978/00624	2,839.11	978/00664	2,359.84	978/00705	1,143.08	978/00749	3,354.87
976/00038	1,595.43	978/00626	1,079.14	978/00666	2,043.63	978/00707	1,002.94	978/00756	28,563.67
978/00586	3,054.55	976/00080	1,867.05	976/00123	76.22	976/00171	17,761.15	976/00213	533.57
978/00588	4,212.40	976/00082	7,462.90	976/00125	72.60	978/00711	6,498.74	978/00760	1,589.14
976/00040	4,134.86	978/00628	625.24	978/00668	719.97	976/00173	2,237.10	976/00215	817.41
978/00590	3,880.12	976/00084	1,226.42	976/00127	80.08	976/00175	3,101.83	978/00762	1,544.07
976/00042	1,322.58	978/00630	2,314.80	978/00670	777.45	978/00713	2,193.83	976/00217	624.37
978/00592	1,193.16	976/00086	1,700.53	976/00129	339.29	978/00715	1,258.42	978/00764	1,533.99
976/00044	1,029.69	978/00632	2,815.37	978/00672	1,904.41	976/00177	5,922.71	976/00219	3,375.66
976/00046	4,048.47	976/00088	3,727.81	976/00131	176.37	976/00179	28,017.77	976/00221	2,851.60
978/00594	778.14	978/00634	5,949.60	978/00674	1,525.84	978/00717	976.25	978/00766	3,069.09
976/00048	1,738.94	978/00636	586.18	976/00133	2,977.57	976/00183	792.66	976/00223	2,269.17
978/00596	479.91	976/00092	206.99	978/00676	1,726.03	978/00719	8,734.67	978/00768	7,674.34
978/00598	567.70	978/00638	930.45	976/00135	124.19	978/00721	3,626.25	976/00225	2,314.43
976/00050	1,751.04	976/00094	87.56	978/00678	1,082.98	976/00185	1,721.65	978/00770	435.46
978/00600	1,212.83	978/00640	934.84	976/00137	248.39	976/00187	3,353.38	978/00772	3,452.46
976/00053	1,387.11	976/00096	565.78	978/00680	1,876.94	978/00723	593.20	976/00227	4,135.81

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976/00229	8,233.22	978/00820	982.53	976/00313	1,802.44	976/00373	30,201.62	976/00463	11,649.61
978/00774	3,698.73	976/00272	5,976.51	978/00863	40.00	976/00377	26,136.54	976/00465	4,804.99
978/00777	1,882.08	978/00822	1,838.46	976/00316	2,143.96	976/00379	734.78	976/00467	3,056.21
976/00231	1,962.30	976/00274	2,735.96	978/00865	15.00	976/00381	11,425.79	976/00469	1,386.61
976/00233	10,298.78	978/00824	4,808.96	978/00867	60.00	976/00388	2,660.82	976/00471	1,428.33
978/00779	12,380.83	976/00276	1,305.07	976/00318	6,027.01	976/00390	7,467.48	976/00473	1,982.11
978/00781	4,751.18	978/00827	335.26	978/00869	25.00	976/00392	1,252.94	976/00475	2,521.73
976/00235	536.37	976/00278	316.52	976/00320	1,220.63	976/00394	1,110.57	976/00477	3,914.90
976/00237	4,823.79	976/00281	4,099.15	978/00871	126.15	976/00396	343.45	976/00479	2,064.23
978/00783	6,560.92	978/00829	2,603.17	976/00322	1,398.71	976/00398	1,479.27	976/00481	2,028.14
976/00239	9,568.73	978/00831	402.81	978/00873	70.00	976/00400	2,469.69	976/00483	2,552.20
978/00785	2,804.85	976/00283	1,807.57	976/00324	7,943.53	976/00402	2,119.22	976/00485	923.43
976/00241	1,966.15	978/00833	5.00	978/00877	30.00	976/00404	21,321.68	976/00487	299.50
978/00787	17,541.58	976/00285	4,537.27	976/00326	3,696.02	976/00406	909.49	976/00489	5,836.57
978/00789	64,203.28	978/00835	5.00	978/00879	120.00	976/00409	689.38	976/00491	2,329.88
976/00243	1,602.42	976/00287	17,206.29	976/00337	33,792.65	976/00411	5,658.18	976/00493	2,623.06
978/00793	7,254.82	976/00289	7,400.92	978/00881	40.69	976/00413	7,899.62	976/00495	19,047.47
976/00245	5,433.70	978/00837	5.00	976/00339	404.50	976/00415	1,746.46	976/00497	1,139.18
978/00795	3,130.87	976/00291	237.03	978/00883	50.00	976/00417	803.38	976/00499	674.48
976/00247	2,917.65	978/00841	550.24	976/00341	1,309.17	976/00419	4,155.48	976/00501	1,024.28
976/00249	667.37	976/00293	1,421.01	978/00887	25.00	976/00421	1,295.68	976/00503	6,297.67
978/00799	49,114.30	978/00842	550.24	976/00343	1,651.35	976/00423	1,295.79	976/00505	1,931.72
976/00251	1,984.42	976/00295	749.45	976/00345	407.76	976/00425	4,052.29	976/00507	1,637.72
978/00801	5.00	978/00843	1,074.88	978/00889	150.00	976/00427	1,740.19	976/00509	669.64
976/00253	1,353.65	976/00297	3,974.74	976/00347	5,537.35	976/00429	3,000.71	976/00511	2,631.41
978/00803	1,075.51	978/00844	536.10	978/00891	95.00	976/00431	856.20	976/00513	1,453.99
978/00805	696.19	976/00299	691.42	978/00893	75.00	976/00433	1,191.28	976/00515	1,217.84
976/00255	2,855.01	978/00847	1,072.68	976/00351	4,227.38	976/00435	2,059.00	976/00517	688.46
976/00258	11,340.93	976/00301	595.51	976/00353	5,773.86	976/00437	19,330.33	976/00519	39.01
978/00807	1,151.03	978/00849	1,694.06	978/00895	50.00	976/00439	6,163.61	976/00521	3,540.21
976/00260	361.00	978/00851	1,131.34	978/00897	180.00	976/00441	2,058.92	976/00523	2,279.78
978/00809	1,705.61	976/00303	3,749.52	976/00355	10,154.48	976/00443	2,058.86	976/00525	1,447.62
976/00262	225.17	978/00854	101.00	978/00934	62,845.76	976/00445	2,059.00	976/00527	8,681.37
978/00811	2,511.23	976/00305	2,985.12	976/00357	1,677.17	976/00447	316.64	976/00529	6,502.45
976/00264	550.34	976/00307	871.30	976/00359	1,542.51	976/00451	168.48	976/00531	13,229.62
978/00814	4,195.90	978/00856	30.00	976/00361	1,063.07	976/00453	653.16	976/00533	429.21
978/00816	10,486.99	976/00309	1,310.58	976/00363	4,497.01	976/00455	753.23	976/00535	4,452.93
976/00266	12,203.76	978/00859	816.00	976/00365	4,425.03	976/00457	5,170.51	976/00537	2,798.89
978/00818	359.53	978/00861	10.00	976/00367	5,833.44	976/00459	301.13	976/00539	2,701.24
976/00268	523.04	976/00311	1,801.34	976/00371	49,203.04	976/00461	387.92	976/00541	2,632.21

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976/00545 7,474.58
 976/00547 697.30
 976/00549 5,126.64
 976/00551 3,095.53
 976/00553 687.09
 976/00555 661.79
 976/00557 696.09
 976/00559 661.79

Station 002 Deposit Date 03/22/10
 Check Count: 409 Total: 1,503,513.05

Santa Barbara County Check Listing for Check 21 ICL

03/22/10 Page 004

48/00009	46,733.44	48/00093	598.21	48/00182	2,980.38
48/00011	2,251.04	48/00095	516.34	48/00184	1,953.71
48/00017	842.36	48/00097	5,693.37	48/00186	1,508.97
48/00019	3,356.10	48/00099	3,527.97	48/00188	3,467.11
48/00021	2,358.62	48/00101	979.04	48/00190	9,978.29
48/00023	2,790.82	48/00103	2,001.41	48/00192	12,206.49
48/00025	2,777.43	48/00105	1,094.44	48/00194	2,127.56
48/00027	4,228.31	48/00107	1,238.91	48/00274	4,099.87
48/00029	5,086.37	48/00109	621.23	48/00280	779.26
48/00031	5,103.54	48/00111	2,311.86	48/00289	10,219.28
48/00033	1,035.59	48/00113	2,081.47	48/00291	1,200.90
48/00035	1,303.73	48/00115	1,722.59		
48/00037	2,493.05	48/00117	3,630.69		
48/00039	3,157.22	48/00119	1,605.62		
48/00041	9,426.40	48/00121	1,968.71		
48/00043	7,001.44	48/00123	1,562.47		
48/00045	2,940.60	48/00125	1,112.98		
48/00047	336.50	48/00127	1,994.78		
48/00049	7,167.47	48/00129	2,082.52		
48/00051	4,297.77	48/00131	1,400.63		
48/00053	381.34	48/00133	1,997.12		
48/00055	7,691.56	48/00135	5,004.11		
48/00057	1,400.61	48/00137	1,579.25		
48/00059	2,583.44	48/00139	1,579.25		
48/00061	770.99	48/00141	3,243.73		
48/00063	722.12	48/00143	814.73		
48/00065	1,816.40	48/00148	3,229.56		
48/00067	1,506.39	48/00156	2,169.08		
48/00069	491.99	48/00158	1,137.11		
48/00071	5,030.84	48/00160	3,034.27		
48/00073	2,260.10	48/00163	252.29		
48/00075	2,078.55	48/00164	4,807.63		

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48/00077	7,680.62	48/00166	814.73
48/00079	626.33	48/00168	5,959.60
48/00081	1,749.53	48/00170	1,269.92
48/00083	1,245.95	48/00172	1,822.07
48/00085	1,944.51	48/00174	3,141.30
48/00087	2,228.03	48/00176	1,582.85
48/00089	674.23	48/00178	2,212.80
48/00091	735.02	48/00180	2,892.50

Station 004 Deposit Date 03/22/10

Check Count: 91 Total: 295,117.31

Santa Barbara County Check Listing for Check 21 ICL

47/00003	952.94	49/00119	114.09
47/00005	4,118.57	49/00121	40.00
47/00007	2,304.48	49/00123	2,343.50
47/00015	63.69	49/00125	7,922.96
47/00017	7,306.54	49/00127	1,771.13
47/00022	3,609.78	49/00129	2,228.31
47/00043	3,568.02	49/00131	690.82
47/00048	120.00	49/00135	866.79
47/00054	1,609.83	49/00136	5,176.79
47/00055	150,391.48	49/00156	25.00
47/00056	100.00	49/00158	50.00
47/00057	25.00	49/00160	400.00
47/00059	30.00	49/00161	65.00
47/00060	30.00		
47/00061	450.00		
47/00062	375.00		
47/00074	10.00		
47/00075	17.13		
47/00076	172.00		
47/00077	344.00		
47/00079	344.00		
47/00080	344.00		
47/00081	344.00		
47/00082	344.00		
47/00083	1,950.00		
47/00084	1,700.00		
47/00085	1,250.00		
47/00086	1,000.00		
47/00087	500.00		
47/00088	10.00		
47/00089	130.00		
47/00092	1,000.00		

Appendix: 5.19

47/00093 1,000.00
47/00094 1,137.00
47/00095 4,295.00
47/00100 2.50
47/00102 25.00
47/00104 2,831.02
47/00107 668.20
49/00115 2,905.52

Station 005 Deposit Date 03/22/10
Check Count: 53 Total: 219,073.09

Santa Barbara County Check Listing for Check 21 ICL

03/22/10 Page 006

46/00012 850.35
46/00014 1,034.98
46/00019 5,313.39
46/00022 1,658.48
46/00031 31.00
46/00032 50.00
46/00042 2,211.59
46/00044 1,294.92
46/00047 2,211.59
46/00066 1,098.44
46/00068 1,463.03
46/00070 533.51
46/00072 1,158.76
46/00076 999.10
46/00080 25.00
46/00083 276.00
46/00085 25.00
46/00086 10.00
46/00088 87.00
46/00089 34.00
46/00095 41.00
46/00096 1,209.65
46/00097 2,043.70
46/00101 282.63
46/00103 536.15
46/00107 666.88
46/00109 990.34
46/00111 935.20
46/00113 8,985.03
46/00115 427.90
46/00118 2,252.14
46/00120 960.51

Appendix: 5.19

46/00125	929.60
46/00132	1,439.96
46/00134	4,750.36
46/00143	837.75
46/00145	1,831.98
46/00147	1,523.62
46/00157	46,185.78
46/00159	1,077.50

Station 006 Deposit Date 03/22/10
Check Count: 40 Total: 98,273.82

Santa Barbara County Check Listing for Check 21 ICL

03/22/10 Page 007

45/00003	2,209.47
45/00015	651.54
45/00020	324.53
45/00024	924.58

Appendix: 5.19

Station 007 Deposit Date 03/22/10
Check Count: 4 Total: 4,110.12

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.20 CHECK 21 HISTORY

Sample not available.

EXHIBIT B
STATEMENT OF WORK
APPENDIX 5.21 CHECK 21 SUMMARY DATASET

TTC Check 21 Summary Dataset

Report Date
03/22/2010

Santa Barbara Tax Collector
Check21 Summary Report

** Cashiering **

** **

Number of Files: 1
Number of Cash Letters: 2
Number of Bundles: 3
Number of Checks: 597
Amount of Checks: 2,120,087.39

EXHIBIT B
STATEMENT OF WORK
Appendix: 5.23

Every record contains the following fields:

1. Date Processed
2. Cycle Date
3. Batch Date
4. Document Effective Date
5. Amount Due
6. Amount Paid

File Definition:

1. **Requirements Reference Number: 4.2.1**
2. **Form Name: Remittance**
3. **Doc ID Name: Secured**
4. **Key: 01-09-90, 99-14-90**
5. Accounting: Debit
6. Fund Number: 1671
7. Jobs: 01, 99
8. Mode: 03
9. Form: 09, 14
10. Doc ID: 90
11. Field1: Bill Type
12. Field2: Installment Number
13. Field3: Tax Year
14. Field4: Bill Number
15. Field5: Bill Number Check Digit
16. Field6: Smart Delinquent Date
17. Field7: First Amount
18. Field8: First Amount Check Digit
19. Field9: Second Amount
20. Field10: Second Amount Check Digit
21. Field11: Property Number
22. Field12: Penalty Flag
23. Field13: Reject Reason
24. Field14: HotFile First Amount
25. Field15: HotFile Second Amount
26. Field16: Return Flag
27. Field17: Smart Delinquent Date
28. Field18: First Sub HotRec
29. Field19: Treasury NSF
30. Field20: Auditor NSF
31. Field27: Scanline on Time Amount
32. Field28: Scanline Late Amount

EXHIBIT B
STATEMENT OF WORK
Appendix: 5.23

- 33. Requirements Reference Number: 4.2.2**
- 34. Form Name: Remittance**
- 35. Doc ID Name: Supplemental**
- 36. Keys: 01-09-94, 99-14-94**
- 37. Accounting: Debit
- 38. Fund Number: 1675
- 39. Jobs: 01, 99
- 40. Modes: 03, 01
- 41. Forms: 09, 14
- 42. Doc ID: 94
- 43. Field1: Bill Type
- 44. Field2: Installment Number
- 45. Field3: Tax Year
- 46. Field4: Bill Number
- 47. Field5: Bill Number Check Digit
- 48. Field6: Smart Delinquent Date
- 49. Field7: First Amount
- 50. Field8: First Amount Check Digit
- 51. Field9: Second Amount
- 52. Field10: Second Amount Check Digit
- 53. Field11: Property Number
- 54. Field12: Penalty Flag
- 55. Field13: Reject Reason
- 56. Field14: Hot File First Amount
- 57. Field15: HotFile Second Amount
- 58. Field16: Return Flag
- 59. Field17: Smart Delinquent Date
- 60. Field18: First Sub HotRec
- 61. Field19: Treasury NSF
- 62. Field20: Auditor NSF
- 63. Field27: Scanline on Time Amount
- 64. Field28: Scanline Late Amount
- 65. Requirements Reference Number: 4.2.3**
- 66. Form Name: Remittance**
- 67. Doc ID Name: Unsecured**
- 68. Keys: 01-09-88, 99-09-88**
- 69. Accounting: Debit
- 70. Fund Number: 1671
- 71. Jobs: 01, 99
- 72. Mode: 03
- 73. Form: 09
- 74. Doc ID: 88
- 75. Field1: Bill Type

EXHIBIT B
STATEMENT OF WORK
Appendix: 5.23

- 76. Field2: Installment Number
- 77. Field3: Tax Year
- 78. Field4: Bill Number
- 79. Field5: Bill Number Check Digit
- 80. Field6: Smart Delinquent Date
- 81. Field7: First Amount
- 82. Field8: First Amount Check Digit
- 83. Field9: Second Amount
- 84. Field10:Second Amount Check Digit
- 85. Field11:Property Number
- 86. Field12:Penalty Flag
- 87. Field13:Reject Reason
- 88. Field14:HotFile First Amount
- 89. Field15:HotFile Second Amount
- 90. Field16:Return Flag
- 91. Field17:Smart Delinquent Date
- 92. Field18:First Sub HotRec
- 93. Field19:Treasury NSF
- 94. Field20:Auditor NSF
- 95. Field27:Scanline on Time Amount
- 96. Field28:Scanline Late Amount
- 97. **Requirements Reference Number: 4.2.4**
- 98. **Form Name: Remittance**
- 99. **Doc ID Name: Unsecured Supplemental**
- 100. **Key: 01-09-96, 99-09-96**
- 101. Accounting: Debit
- 102. Fund Number: 1675
- 103. Jobs: 01, 99
- 104. Modes: 03, 01
- 105. Forms: 09, 14
- 106. Doc ID: 96
- 107. Field1: Bill Type
- 108. Field2: Installment Number
- 109. Field3: Tax Year
- 110. Field4: Bill Number
- 111. Field5: Bill Number Check Digit
- 112. Field6: Smart Delinquent Date
- 113. Field7: First Amount
- 114. Field8: First Amount Check Digit
- 115. Field9: Second Amount
- 116. Field10:Second Amount Check Digit
- 117. Field11:Property Number
- 118. Field12:Penalty Flag
- 119. Field13:Reject Reason
- 120. Field14:Hot File First Amount
- 121. Field15:HotFile Second Amount

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- 122. Field16:Return Flag
- 123. Field17:Smart Delinquent Date
- 124. Field18:First Sub HotRec
- 125. Field19:Treasury NSF
- 126. Field20:Auditor NSF
- 127. Field27:Scanline on Time Amount
- 128. Field28:Scanline Late Amount

- 129. **Requirements Reference Number: 4.2.5**
- 130. **Form Name: Remittance**
- 131. **Doc ID Name: Redemption**
- 132. **Keys: 01-09-92, 99-14-92**
- 133. Accounting: Debit
- 134. Fund Number: 1673
- 135. Job: 01, 99
- 136. Modes: 03
- 137. Form: 09, 14
- 138. Doc ID: 92
- 139. Field1: Bill Type
- 140. Field2: Installment Number
- 141. Field3: Tax Year
- 142. Field4: Bill Number
- 143. Field5: Bill Number Check Digit
- 144. Field6: Smart Delinquent Date
- 145. Field7: First Amount
- 146. Field8: First Amount Check Digit
- 147. Field9: Second Amount
- 148. Field10:Second Amount Check Digit
- 149. Field11:Property Number
- 150. Field12:Penalty Flag
- 151. Field13:Reject Reason
- 152. Field14:HotFile First Amount
- 153. Field15:HotFile Second Amount
- 154. Field16:Return Flag
- 155. Field17:Smart Delinquent Date
- 156. Field18:First Sub HotRec
- 157. Field19:Treasury NSF
- 158. Field20:Auditor NSF
- 159. Field27:Scanline on Time Amount
- 160. Field28:Scanline Late Amount
- 161. **Requirements Reference Number: 4.2.6**
- 162. **Form Name: Remittance**
- 163. **Doc ID Name: Secured Import**
- 164. **Key: 01-09-101**
- 165. Accounting: Debit
- 166. Fund Number: 1671

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- 167. Job: 01
- 168. Mode: 03
- 169. Form: 09
- 170. Doc ID: 101
- 171. Field1: Bill Type
- 172. Field2: Installment Number
- 173. Field3: Tax Year
- 174. Field4: Bill Number
- 175. Field5: Bill Number Check Digit
- 176. Field6: Smart Delinquent Date
- 177. Field7: First Amount
- 178. Field8: First Amount Check Digit
- 179. Field9: Second Amount
- 180. Field10:Second Amount Check Digit
- 181. Field11:Property Number
- 182. Field12:Penalty Flag
- 183. Field13:Reject Reason
- 184. Field14:Hot File First Amount
- 185. Field15:HotFile Second Amount
- 186. Field16:Return Flag
- 187. Field17:Smart Delinquent Date
- 188. Field18:First Sub HotRec
- 189. Field19:Treasury NSF
- 190. Field20:Auditor NSF
- 191. Field21:Payment Type
- 192. Field22:Vendor Payment ID
- 193. Field23:System
- 194. Field24:Payment Effective Date
- 195. Field25:Transaction Date
- 196. Field26:Transaction Total
- 197. Field27:Scanline on Time Amount
- 198. Field28:Scanline Late Amount
- 199. **Requirements Reference Number: 4.2.7**
- 200. **Form Name: Remittance**
- 201. **Doc ID Name: Supplemental Import**
- 202. **Key: 01-09-103**
- 203. Accounting: Debit
- 204. Fund Number: 1675
- 205. Job: 01
- 206. Mode: 03
- 207. Form: 09
- 208. Doc ID: 103
- 209. Field1: Bill Type
- 210. Field2: Installment Number
- 211. Field3: Tax Year
- 212. Field4: Bill Number

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- 213. Field5: Bill Number Check Digit
- 214. Field6: Smart Delinquent Date
- 215. Field7: First Amount
- 216. Field8: First Amount Check Digit
- 217. Field9: Second Amount
- 218. Field10:Second Amount Check Digit
- 219. Field11:Property Number
- 220. Field12:Penalty Flag
- 221. Field13:Reject Reason
- 222. Field14:Hot File First Amount
- 223. Field15:HotFile Second Amount
- 224. Field16:Return Flag
- 225. Field17:Smart Delinquent Date
- 226. Field18:First Sub HotRec
- 227. Field19:Treasury NSF
- 228. Field20:Auditor NSF
- 229. Field21:Payment Type
- 230. Field22:Vendor Payment ID
- 231. Field23:System
- 232. Field24:Payment Effective Date
- 233. Field25:Transaction Date
- 234. Field26:Transaction Total
- 235. Field27:Scanline on Time Amount
- 236. Field28:Scanline Late Amount
- 237. **Requirements Reference Number: 4.2.8**
- 238. **Form Name: Remittance**
- 239. **Doc ID Name: Unsecured Import**
- 240. **Key: 01-09-102**
- 241. Accounting: Debit
- 242. Fund Number: 1671
- 243. Job: 01
- 244. Mode: 03
- 245. Form: 09
- 246. Doc ID: 102
- 247. Field1: Bill Type
- 248. Field2: Installment Number
- 249. Field3: Tax Year
- 250. Field4: Bill Number
- 251. Field5: Bill Number Check Digit
- 252. Field6: Smart Delinquent Date
- 253. Field7: First Amount
- 254. Field8: First Amount Check Digit
- 255. Field9: Second Amount
- 256. Field10:Second Amount Check Digit
- 257. Field11:Property Number
- 258. Field12:Penalty Flag

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- 259. Field13:Reject Reason
- 260. Field14:Hot File First Amount
- 261. Field15:HotFile Second Amount
- 262. Field16:Return Flag
- 263. Field17:Smart Delinquent Date
- 264. Field18:First Sub HotRec
- 265. Field19:Treasury NSF
- 266. Field20:Auditor NSF
- 267. Field21:Payment Type
- 268. Field22:Vendor Payment ID
- 269. Field23:System
- 270. Field24:Payment Effective Date
- 271. Field25:Transaction Date
- 272. Field26:Transaction Total
- 273. Field27:Scanline on Time Amount
- 274. Field28:Scanline Late Amount

- 275. **Requirements Reference Number: 4.2.9**
- 276. **Form Name: Remittance**
- 277. **Doc ID Name: Unsecured Supplemental Import**
- 278. **Key: 01-09-104**
- 279. Accounting: Debit
- 280. Fund Number: 1675
- 281. Job: 01
- 282. Mode: 03
- 283. Form: 09
- 284. Doc ID: 104
- 285. Field1: Bill Type
- 286. Field2: Installment Number
- 287. Field3: Tax Year
- 288. Field4: Bill Number
- 289. Field5: Bill Number Check Digit
- 290. Field6: Smart Delinquent Date
- 291. Field7: First Amount
- 292. Field8: First Amount Check Digit
- 293. Field9: Second Amount
- 294. Field10:Second Amount Check Digit
- 295. Field11:Property Number
- 296. Field12:Penalty Flag
- 297. Field13:Reject Reason
- 298. Field14:Hot File First Amount
- 299. Field15:HotFile Second Amount
- 300. Field16:Return Flag
- 301. Field17:Smart Delinquent Date
- 302. Field18:First Stub HotRec
- 303. Field19:Treasury NSF

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- 304. Field20:Auditor NSF
- 305. Field21:Payment Type
- 306. Field22:Vendor Payment ID
- 307. Field23:System
- 308. Field24:Payment Effective Date
- 309. Field25:Transaction Date
- 310. Field26:Transaction Total
- 311. Field27:Scanline on Time Amount
- 312. Field28:Scanline Late Amount
- 313. **Requirements Reference Number: 4.2.10**
- 314. **Form Name: Remittance**
- 315. **Doc ID Name: Redemption Import**
- 316. **Key: 01-09-105**
- 317. Accounting: Debit
- 318. Fund Number: 1673
- 319. Job: 01
- 320. Mode: 03
- 321. Form: 09
- 322. Doc ID: 105
- 323. Field1: Bill Type
- 324. Field2: Installment Number
- 325. Field3: Tax Year
- 326. Field4: Bill Number
- 327. Field5: Bill Number Check Digit
- 328. Field6: Smart Delinquent Date
- 329. Field7: First Amount
- 330. Field8: First Amount Check Digit
- 331. Field9: Second Amount
- 332. Field10:Second Amount Check Digit
- 333. Field11:Property Number
- 334. Field12:Penalty Flag
- 335. Field13:Reject Reason
- 336. Field14:Hot File First Amount
- 337. Field15:HotFile Second Amount
- 338. Field16:Return Flag
- 339. Field17:Smart Delinquent Date
- 340. Field18:First Sub HotRec
- 341. Field19:Treasury NSF
- 342. Field20:Auditor NSF
- 343. Field21:Payment Type
- 344. Field22:Vendor Payment ID
- 345. Field23:System
- 346. Field24:Payment Effective Date
- 347. Field25:Transaction Date
- 348. Field26:Transaction Total
- 349. Field27:Scanline on Time Amount

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- 350. Field28:Scanline Late Amount
- 351. **Requirements Reference Number: 4.2.11**
- 352. **Form Name: Remittance**
- 353. **Doc ID Name: Collection**
- 354. **Keys: 01-02-33, 99-02-33**
- 355. Accounting: Debit
- 356. Jobs: 01, 99
- 357. Mode: 03
- 358. Form: 02
- 359. Doc ID: 33
- 360. Field1: Bill Type
- 361. Field2: Installment Number
- 362. Field5: Bill Number Check Digit
- 363. Field7: First Amount
- 364. Field8: First Amount Check Digit
- 365. Field9: Second Amount
- 366. Field10:Second Amount Check Digit
- 367. Field17:Bill Number

- 368. **Requirements Reference Number: 4.3.1**
- 369. **Form Name: Deposit Ticket**
- 370. **Doc ID Name: Deposit Ticket**
- 371. **Key: 01-01-10, 99-05-60, 98-05-60**
- 372. Accounting: None
- 373. Job: 99, 98
- 374. Mode: 01
- 375. Form: 05
- 376. Doc ID: 60
- 377. Field1: Audit Trail
- 378. Field2: Receipt
- 379. Field3: Document Type
- 380. Field4: Ticket Number
- 381. Field5: Station Number
- 382. Field6: Department Number
- 383. **Requirements Reference Number: 4.4.1**
- 384. **Form Name: Miscellaneous Debit**
- 385. **Doc ID Name: Department Deposit Fund**
- 386. **Key: 99-06-61, 98-06-61**
- 387. Accounting: Debit
- 388. Job: 99, 98
- 389. Mode: 01
- 390. Form: 06

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- 391. Doc ID: 61
- 392. Field1: Fund
- 393. Field2: Budget Unit
- 394. Field3: Amount
- 395. Field4: Audit Trail
- 396. Field5: Receipt Number
- 397. Field6: Document Type
- 398. Field7: Department Number
- 399. **Requirements Reference Number: 4.4.2**
- 400. **Form Name: Miscellaneous Debit**
- 401. **Doc ID Name: Tax Preparation Fee**
- 402. **Key: 01-03-55**
- 403. Accounting: Debit
- 404. Job: 01
- 405. Mode: 03
- 406. Form: 03
- 407. Doc ID: 55
- 408. Field1: Tran Code
- 409. Field4: Payment
- 410. Field6: PIN
- 411. **Requirements Reference Number: 4.5.1**
- 412. **Form Name: Miscellaneous Remittance**
- 413. **Doc ID Name: Business License Fee SB1186**
- 414. **Key: 99-04-50**
- 415. Accounting: Debit
- 416. Fund Number: 0907
- 417. Department: 000
- 418. Job: 99
- 419. Mode: 01
- 420. Form: 04
- 421. Doc ID: 50
- 422. Field1: Fund
- 423. Field2: Dept
- 424. Field3: Account
- 425. Field4: Program
- 426. Field5: Amount
- 427. Field6: Document Type
- 428. Field7: License Number
- 429. **Requirements Reference Number: 4.5.1**
- 430. **Form Name: Miscellaneous Remittance**
- 431. **Doc ID Name: Bus License Fee**
- 432. **Key: 99-04-51**
- 433. Accounting: Debit
- 434. Fund Number: 0001
- 435. Department: 065
- 436. Job: 99

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- 437. Mode: 01
- 438. Form: 04
- 439. Doc ID: 51
- 440. Field1: Fund
- 441. Field2: Dept
- 442. Field3: Account
- 443. Field4: Program
- 444. Field5: Amount
- 445. Field6: Document Type
- 446. Field7: License Number
- 447. **Requirements Reference Number: 4.5.2**
- 448. **Form Name: Miscellaneous Remittance**
- 449. **Doc ID Name: Tax Fee Miscellaneous**
- 450. **Key: 99-04-52, 98-04-52**
- 451. Accounting: Debit
- 452. Fund Number: 0001
- 453. Department: 065, 991
- 454. Job: 99, 98
- 455. Mode: 01
- 456. Form: 04
- 457. Doc ID: 52
- 458. Field1: Fund
- 459. Field2: Dept
- 460. Field3: Account
- 461. Field4: Program
- 462. Field5: Amount
- 463. Field6: Document Type
- 464. Field7: TreasId
- 465. Field8: PIN

- 466. **Requirements Reference Number: 4.5.3**
- 467. **Form Name: Miscellaneous Remittance**
- 468. **Doc ID Name: NSF Treasurer**
- 469. **Keys: 99-04-53, 98-04-53**
- 470. Accounting: Debit
- 471. Fund Number: 0001
- 472. Department Number: 065
- 473. Jobs: 99, 98
- 474. Modes: 01, 01
- 475. Form: 04,
- 476. Doc ID: 53
- 477. Field1: Fund

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- 478. Field2: Dept
- 479. Field3: Account
- 480. Field4: Program
- 481. Field5: Amount
- 482. Field6: Document Type
- 483. Field7: Audit Trail
- 484. **Requirements Reference Number: 4.5.3**
- 485. **Form Name: Miscellaneous Remittance**
- 486. **Doc ID Name: NSF Auditor**
- 487. **Key: 99-04-54, 98-04-54**
- 488. Accounting: Debit
- 489. Fund Number: 0001
- 490. Department: 061
- 491. Job: 99, 98
- 492. Mode: 01
- 493. Form: 04
- 494. Doc ID: 54
- 495. Field1: Fund
- 496. Field2: Dept
- 497. Field3: Account
- 498. Field4: Program
- 499. Field5: Amount
- 500. Field6: Document Type
- 501. Field7: Audit Trail
- 502. **Requirements Reference Number: 4.5.4**
- 503. **Form Name: Miscellaneous Remittance**
- 504. **Doc ID Name: Unapportioned Interest**
- 505. **Key: 99-04-55**
- 506. Accounting: Debit
- 507. Fund Number: 0260
- 508. Department: 000
- 509. Job: 99
- 510. Mode: 01
- 511. Form: 04
- 512. Doc ID: 55
- 513. Field1: Fund
- 514. Field5: Amount
- 515. Field6: Document Type
- 516. Field7: Treasld
- 517. **Requirements Reference Number: 4.5.5**
- 518. **Form Name: Miscellaneous Remittance**
- 519. **Doc ID Name: Recorder Fee**
- 520. **Key: 99-04-56**
- 521. Accounting: Debit
- 522. Fund Number: 1025
- 523. Department: 000

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- 524. Job: 99
- 525. Mode: 01
- 526. Form: 04
- 527. Doc ID: 56
- 528. Field1: Fund
- 529. Field5: Amount
- 530. Field6: Document Type
- 531. Field7: Document Id
- 532. Field8: Bill Number
- 533. **Requirements Reference Number: 4.5.6**
- 534. **Form Name: Miscellaneous Remittance**
- 535. **Doc ID Name: Cannabis Delinquent Fee**
- 536. **Key: 98-04-58**
- 537. Accounting: Debit
- 538. Fund Number: 0001
- 539. Department: 991
- 540. Job: 98
- 541. Mode: 01
- 542. Form: 04
- 543. Doc ID: 58
- 544. Field1: Fund
- 545. Field2: Dept
- 546. Field3: Account
- 547. Field4: Program
- 548. Field5: Amount
- 549. Field6: Document Type
- 550. Field7: Tax Account
- 551. **Requirements Reference Number: 4.5.7**
- 552. **Form Name: Miscellaneous Remittance**
- 553. **Doc ID Name: Cannabis Interest Fee**
- 554. **Key: 98-04-59**
- 555. Accounting: Debit
- 556. Fund Number: 0001
- 557. Department: 991
- 558. Job: 98
- 559. Mode: 01
- 560. Form: 04
- 561. Doc ID: 59
- 562. Field1: Fund
- 563. Field2: Dept
- 564. Field3: Account
- 565. Field4: Program
- 566. Field5: Amount
- 567. Field6: Document Type
- 568. Field7: Tax Account
- 569. **Requirements Reference Number: 4.5.8**

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- 570. Form Name: Miscellaneous Remittance**
- 571. Doc ID Name: Cannabis Refund Adjustment**
- 572. Key: 98-04-78**
- 573. Accounting: Debit
- 574. Fund Number: 0001
- 575. Department: 991
- 576. Job: 98
- 577. Mode: 01
- 578. Form: 04
- 579. Doc ID: 78
- 580. Field1: Fund
- 581. Field2: Receipt Number
- 582. Field3: Account
- 583. Field4: Program
- 584. Field5: Amount
- 585. Field6: Document Type
- 586. Field7: Tax Account
- 587. Requirements Reference Number: 4.5.9**
- 588. Form Name: Miscellaneous Remittance**
- 589. Doc ID Name: Cannabis Tax**
- 590. Key: 98-04-57**
- 591. Accounting: Debit
- 592. Fund Number: 0001
- 593. Job: 98
- 594. Mode: 01
- 595. Form: 04
- 596. Doc ID: 57
- 597. Field1: Fund
- 598. Field2: Dept
- 599. Field3: Account
- 600. Field4: Program
- 601. Field5: Amount
- 602. Field6: Document Type
- 603. Field7: Tax Account
- 604. Requirements Reference Number: 4.6.1**
- 605. Form Name: Remittance Override**
- 606. Doc ID Name: Refund Adjustment Secured**
- 607. Key: 01-05-62, 99-09-73**
- 608. Accounting: Debit
- 609. Fund Number: 1671
- 610. Job: 01,99
- 611. Mode: 03, 01
- 612. Form: 05, 09
- 613. Doc ID: 62, 73
- 614. Field1: Fund
- 615. Field2: Account

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- 616. Field3: Amt Due
- 617. Field4: Document Type
- 618. Field5: PIN
- 619. **Requirements Reference Number: 4.6.1**
- 620. **Form Name: Remittance Override**
- 621. **Doc ID Name: Refund Adjustment Supplemental**
- 622. **Key: 99-09-74**
- 623. Accounting: Debit
- 624. Fund Number: 1675
- 625. Job: 99
- 626. Mode: 01
- 627. Form: 09
- 628. Doc ID: 74
- 629. Field1: Fund
- 630. Field2: Account
- 631. Field3: Amt Due
- 632. Field4: Document Type
- 633. Field5: PIN
- 634. **Requirements Reference Number: 4.6.1**
- 635. **Form Name: Remittance Tax Override**
- 636. **Doc ID Name: Refund Adjustment Unsecured**
- 637. **Key: 99-09-75**
- 638. Accounting: Debit
- 639. Fund Number: 1672
- 640. Job: 99
- 641. Mode: 01
- 642. Form: 09
- 643. Doc ID: 75
- 644. Field1: Fund
- 645. Field2: Account
- 646. Field3: Amt Due
- 647. Field4: Document Type
- 648. Field5: PIN
- 649. **Requirements Reference Number: 4.6.1**
- 650. **Form Name: Remittance Override**
- 651. **Doc ID Name: Refund Adjustment Redemption**
- 652. **Key: 99-09-76**
- 653. Accounting: Debit
- 654. Fund Number: 1673
- 655. Job: 99
- 656. Mode: 01
- 657. Form: 09
- 658. Doc ID: 76
- 659. Field1: Fund
- 660. Field2: Account
- 661. Field3: Amount Due

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- 662. Field4: Document Type
- 663. Field5: PIN
- 664. **Requirements Reference Number: 4.6.2**
- 665. **Form Name: Remittance Override**
- 666. **Doc ID Name: Suspense Secured**
- 667. **Key: 99-09-83**
- 668. Accounting: Debit
- 669. Fund Number: 1681
- 670. Job: 99
- 671. Mode: 01
- 672. Form: 09
- 673. Doc ID: 83
- 674. Field1: Fund
- 675. Field2: Bill Number
- 676. Field3: Amt Due
- 677. Field4: Document Type
- 678. Field5: PIN
- 679. **Requirements Reference Number: 4.6.2**
- 680. **Form Name: Remittance Override**
- 681. **Doc ID Name: Suspense Supplemental**
- 682. **Key: 99-09-84**
- 683. Accounting: Debit
- 684. Fund Number: 1685
- 685. Job: 99
- 686. Mode: 01
- 687. Form: 09
- 688. Doc ID: 84
- 689. Field1: Fund
- 690. Field2: Bill Number
- 691. Field3: Amount Due
- 692. Field4: Document Type
- 693. Field5: PIN
- 694. **Requirements Reference Number: 4.6.2**
- 695. **Form Name: Remittance Override**
- 696. **Doc ID Name: Suspense Unsecured**
- 697. **Key: 99-09-85**
- 698. Accounting: Debit
- 699. Fund Number: 1682
- 700. Job: 99
- 701. Mode: 01
- 702. Form: 09
- 703. Doc ID: 85
- 704. Field1: Fund
- 705. Field2: Bill Number
- 706. Field3: Amt Due
- 707. Field4: Document Type

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- 708. Field5: PIN
- 709. **Requirements Reference Number: 4.6.2**
- 710. **Form Name: Property Tax Override**
- 711. **Doc ID Name: Suspense Redemption**
- 712. **Key: 99-09-86**
- 713. Accounting: Debit
- 714. Fund Number: 1683
- 715. Job: 99
- 716. Mode: 01
- 717. Form: 09
- 718. Doc ID: 86
- 719. Field1: Fund
- 720. Field2: Bill Number
- 721. Field3: Amt Due
- 722. Field4: Document Type
- 723. Field5: PIN
- 724. **Requirements Reference Number: 4.7.1**
- 725. **Form Name: Check**
- 726. **Doc ID Name: Batch Trailer**
- 727. **Keys: 01-01-09, 99-01-09, 98-01-09**
- 728. Accounting: None
- 729. Job: 01, 99, 98
- 730. Mode: 03
- 731. Form: 01
- 732. Doc ID: 09
- 733. Field1: Amount
- 734. Field3: Account
- 735. Field4: FRDABA
- 736. Field5: Check Number
- 737. **Requirements Reference Number: 4.7.2**
- 738. **Form Name: Check**
- 739. **Doc ID Name: Deposit Ticket**
- 740. **Keys: 01-01-10, 99-01-10, 98-01-10**
- 741. Accounting: None
- 742. Job: 01, 99, 98
- 743. Mode: 03
- 744. Form: 01
- 745. Doc ID: 10
- 746. Field1: Amount
- 747. Field2: Transaction Code
- 748. Field3: Account
- 749. Field4: FRDABA
- 750. Field5: Check Number
- 751. **Requirements Reference Number: 4.7.3**
- 752. **Form Name: Check**
- 753. **Doc ID Name: Returned Check**

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- 754. **Keys: 99-01-82, 98-01-82**
- 755. Accounting: None
- 756. Jobs: 99, 98
- 757. Mode: 01
- 758. Form: 01
- 759. Doc ID: 82
- 760. Field1: Amount
- 761. Field2: Transaction Code
- 762. Field3: Account
- 763. Field4: FRDABA
- 764. Field5: Check Number
- 765. **Requirements Reference Number: 4.7.4**
- 766. **Form Name: Check**
- 767. **Doc ID Name: Currency Out**
- 768. **Key: 99-01-17, 98-01-17**
- 769. Accounting: Debit
- 770. Job: 99, 98
- 771. Mode: 01
- 772. Form: 01
- 773. Doc ID: 17
- 774. **Requirements Reference Number: 4.7.5**
- 775. **Form Name: Check**
- 776. **Doc ID Name: Petty Cash Out**
- 777. **Key: 99-01-20**
- 778. Accounting: Credit
- 779. Job: 99
- 780. Mode: 01
- 781. Form: 01
- 782. Doc ID: 20
- 783. **Requirements Reference Number: 4.7.6**
- 784. **Form Name: Check**
- 785. **Doc ID Name: Check**
- 786. **Key: 01-01-23, 99-01-23, 98-01-23**
- 787. Accounting: Credit
- 788. Job: 01, 99, 98
- 789. Mode: 01
- 790. Form: 01
- 791. Doc ID: 23
- 792. Field1: Amount
- 793. Field2: Transaction Code
- 794. Field3: Account
- 795. Field4: FRDABA
- 796. Field5: Check Number
- 797. **Requirements Reference Number: 4.7.7**
- 798. **Form Name: Check**
- 799. **Doc ID Name: Currency In**

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- 800. **Key: 99-01-25, 98-01-25**
- 801. Accounting: Credit
- 802. Job: 99, 98
- 803. Mode: 01
- 804. Form: 01
- 805. Doc ID: 25
- 806. Field1: Amount
- 807. Field2: Transaction Code
- 808. Field3: Account
- 809. Field4: FRDABA
- 810. Field5: Check Number
- 811. **Requirements Reference Number: 4.7.8**
- 812. **Form Name: Check**
- 813. **Doc ID Name: Import ACH**
- 814. **Key: 01-01-26**
- 815. Accounting: Credit
- 816. Job: 01
- 817. Mode: 01
- 818. Form: 01
- 819. Doc ID: 26
- 820. Field1: Amount
- 821. Field2: Payment Type
- 822. Field3: Account
- 823. Field4: Vendor Payment ID
- 824. Field5: System
- 825. **Requirements Reference Number: 4.7.9**
- 826. **Form Name: Check**
- 827. **Doc ID Name: Import Credit Card**
- 828. **Key: 01-01-27**
- 829. Accounting: Credit
- 830. Job: 01
- 831. Mode: 01
- 832. Form: 01
- 833. Doc ID: 27
- 834. Field1: Amount
- 835. Field2: Payment Type
- 836. Field3: Account
- 837. Field4: Vendor Payment ID
- 838. Field5: System
- 839. **Requirements Reference Number: 4.7.10**
- 840. **Form Name: Check**
- 841. **Doc ID Name: Import Wire**
- 842. **Key: 01-01-28**
- 843. Accounting: Credit
- 844. Job: 01
- 845. Mode: 01

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- 846. Form: 01
- 847. Doc ID: 28
- 848. Field1: Amount
- 849. Field2: Payment Type
- 850. Field3: Account
- 851. Field4: Vendor Payment ID
- 852. Field5: System
- 853. **Requirements Reference Number: 4.8**
- 854. **Form Name: Credit Card**
- 855. **Doc ID Name: Credit Card**
- 856. **Key: 99-03-22, 98-03-22**
- 857. Accounting: Credit
- 858. Job: 99, 98
- 859. Mode: 01
- 860. Form: 03
- 861. Doc ID: 22
- 862. Field1: Account
- 863. Field2: Name
- 864. Field3: Expiration
- 865. Field4: Authorization Code
- 866. Field5: Charge Amount
- 867. Field6: Fee Amount
- 868. Field7: Selector
- 869. **Requirements Reference Number: 4.9.1**
- 870. **Form Name: Miscellaneous Credit**
- 871. **Doc ID Name: Wire**
- 872. **Key: 99-08-64**
- 873. Accounting: Credit
- 874. Job: 99
- 875. Mode: 01
- 876. Form: 08
- 877. Doc ID: 64
- 878. Field1: Amount
- 879. Field2: Audit Trail
- 880. Field3: Receipt
- 881. Field4: Document Type
- 882. **Requirements Reference Number: 4.9.2**
- 883. **Form Name: Miscellaneous Credit**
- 884. **Doc ID Name: ACH**
- 885. **Key: 99-08-65**
- 886. Accounting: Credit
- 887. Job: 99
- 888. Mode: 01
- 889. Form: 08
- 890. Doc ID: 65
- 891. Field1: Amount

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- 892. Field2: Audit Trail
- 893. Field3: Receipt
- 894. Field4: Document Type
- 895. **Requirements Reference Number: 4.9.3**
- 896. **Form Name: Miscellaneous Credit**
- 897. **Doc ID Name: Direct**
- 898. **Key: 01-04-66, 99-08-67**
- 899. Accounting: Credit
- 900. Job: 01, 99
- 901. Mode: 05, 01
- 902. Form: 04, 08
- 903. Doc ID: 66, 67
- 904. Field1: Amount
- 905. Field2: Audit Trail
- 906. Field3: Receipt
- 907. Field4: Document Type
- 908. **Requirements Reference Number: 4.9.4**
- 909. **Form Name: Miscellaneous Credit**
- 910. **Doc ID Name: Advance**
- 911. **Key: 99-08-69**
- 912. Accounting: Credit
- 913. Job: 99
- 914. Mode: 01
- 915. Form: 08
- 916. Doc ID: 69
- 917. Field1: Amount
- 918. Field2: Audit Trail
- 919. Field3: Receipt
- 920. Field4: Document Type
- 921. **Requirements Reference Number: 4.10.1**
- 922. **Form Name: Returned Item**
- 923. **Doc ID Name: Returned Item Property Tax**
- 924. **Keys: 99-10-82**
- 925. Accounting: None
- 926. Fund Number: 9999
- 927. Jobs: 99
- 928. Mode: 01
- 929. Form: 10
- 930. Doc ID: 81
- 931. Field1: ID
- 932. Field2: Audit Trail
- 933. Field3: Amount
- 934. Field4: Date
- 935. Field5: PIN
- 936. Field6: Bill Number
- 937. Field7: Stub

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- 938. Field8: Reason
- 939. **Requirements Reference Number: 4.10.2, 4.10.3**
- 940. **Form Name: Returned Item**
- 941. **Doc ID Name: Returned Item Other**
- 942. **Keys: 99-10-81, 98-10-81**
- 943. Accounting: None
- 944. Fund Number: 9999
- 945. Jobs: 99, 98
- 946. Mode: 01
- 947. Form: 10
- 948. Doc ID: 81
- 949. Field1: ID
- 950. Field2: Audit Trail
- 951. Field3: Amount
- 952. Field4: Date
- 953. Field5: Department
- 954. Field6: Location
- 955. Field8: Reason
- 956. **Requirements Reference Number: 4.11.1**
- 957. **Form Name: Armored**
- 958. **Doc ID Name: Armored Currency**
- 959. **Key: 99-07-62**
- 960. Accounting: Credit
- 961. Job: 99
- 962. Mode: 01
- 963. Form: 07
- 964. Doc ID: 62
- 965. Field1: Account
- 966. Field2: Amount
- 967. Field3: Audit Trail
- 968. Field4: Receipt
- 969. Field5: Document Type
- 970. **Requirements Reference Number: 4.11.2**
- 971. **Form Name: Armored**
- 972. **Doc ID Name: Armored Credit Card**
- 973. **Key: 99-07-63**
- 974. Accounting: Credit
- 975. Job: 99
- 976. Mode: 1
- 977. Form: 07
- 978. Doc ID: 63
- 979. Field1: Account
- 980. Field2: Amount
- 981. Field3: Audit Trail
- 982. Field4: Receipt
- 983. Field5: Document Type

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- 984. Requirements Reference Number: 4.12**
- 985. Form Name: Notices**
- 986. Doc ID Name: Notices**
- 987. Key: 06-01-25**
- 988. Accounting: N/A**
- 989. Job: 06**
- 990. Mode:**
- 991. Form: 01**
- 992. Doc ID: 25**
- 993. Field1: Bill Type**
- 994. Field2: Zero1**
- 995. Field3: Bill Number**
- 996. Field4: PIN**
- 997. Field5: Amount**
- 998. Field6: Zero3**
- 999. Field7: Zero4**
- 1000. Requirements Reference Number: 4.13**
- 1001. Form Name: Image Item**
- 1002. Doc ID Name: Image Item**
- 1003. Key: 05-02-21**
- 1004. Accounting: N/A**
- 1005. Job: 05**
- 1006. Mode:**
- 1007. Form: 02**
- 1008. Doc ID: 21**

EXHIBIT C

SOFTWARE AND HARDWARE MAINTENANCE TERMS

1. CONTRACTOR shall provide SOFTWARE and HARDWARE support primarily via telephone and electronic mail in addition to site visits only when necessary. The support Services will be provided only during the hours of operation as described in Schedule 2 hereto and which are in effect as of the Start Date (as defined below), as such Services may, at CONTRACTOR's sole discretion, be modified or supplemented from time to time. To enable CONTRACTOR to provide effective support, the COUNTY will establish auto remote access procedures compatible with CONTRACTOR's then current practices which may be revised over time.
2. This Exhibit becomes effective on completion of the warranty period, which unless otherwise stated in the Agreement, shall be one hundred and eighty (180) days from GO-LIVE (the "Start Date").
3. The initial term shall be for one (1) year beginning on the Start Date and shall automatically renew on an annual basis, unless terminated by either party upon giving to the other not less than ninety (90) days' notice in writing prior to the end of the initial term or any subsequent anniversary of such date. COUNTY shall pay the then prevailing Software and Hardware Maintenance Fee in advance for each term of and where the notice of non-renewal has not been provided in accordance with these terms, the COUNTY is obliged to pay the Software and Hardware Maintenance Fee for the then applicable term. The termination of SOFTWARE and HARDWARE maintenance Services by COUNTY shall not affect the SOFTWARE license. COUNTY acknowledges that if SOFTWARE and HARDWARE maintenance Services are terminated, then it will not be eligible to receive the benefits of this Exhibit including the right to any SOFTWARE releases or to access the source code in escrow upon the occurrence of any Event of Default.
4. CONTRACTOR shall neither refund any Software and Hardware Maintenance Fee nor any billable fees.
5. In consideration for the support Services specified in Section 2, COUNTY shall pay the "Software Maintenance Fee" and "Hardware Maintenance Fee" as detailed in Exhibit A to the Agreement. The Software and Hardware Maintenance Fee will be billed annually in advance beginning on the Start Date and thereafter on the anniversary of the Start Date. Following the three (3) years of maintenance detailed in Exhibit A, the Software and Hardware Maintenance Fee s may not increase more than 5% per year. If the COUNTY would like to match the annual invoicing of the Software and Hardware Maintenance Fee to its fiscal year or any other period it may request, during the initial term of this Software and Hardware Maintenance Agreement, that CONTRACTOR issue a prorated invoice for the portion of the year remaining during the initial term and contractor will issue such prorated invoice.
6. In addition to the Software and Hardware Maintenance Fee, COUNTY shall reimburse CONTRACTOR for its direct expenses in providing support Services ("Billable Fees") pursuant to this Software and Hardware Maintenance Agreement which include as of the Start Date:
 - (a) courier Services, photocopying, faxing, long distance phone calls and reproduction Services,
 - (b) all direct travel expenses including, but not limited to hotel, airfare, car rental, tolls, parking and airline and travel agent fees; each individual's per diem rate of \$65.00 for week days and a \$130.00 for weekends and statutory holidays that includes all meal, food and telecommunications expenses (no receipts will be provided); and a mileage charge consistent with the Internal Revenue Service recommended rate per mile,
 - (c) and all other reasonable expenses incurred in the performance of CONTRACTOR's duties hereunder.

CONTRACTOR may update its reimbursement policies from time to time, in which case such updated policies shall apply for purposes of this Exhibit, provided that such updated reimbursement policies must generally

EXHIBIT C

SOFTWARE AND HARDWARE MAINTENANCE TERMS

apply to all clients of CONTRACTOR.

7. CONTRACTOR shall supply all upgrades to COUNTY at no additional charge other than the payment of the Software and Hardware Maintenance Fee. Upgrades may require additional SERVICES to be performed by CONTRACTOR outside of the scope of those Services provided by CONTRACTOR as described in Section 8 including additional training not covered by the Agreement for Services and License of Software for the installation and implementation of the Upgrade that will be subject to the CONTRACTOR's then-prevailing policies, terms and Billable Fees related to pricing and hourly rates.
8. All Updates of the SOFTWARE and all those Services listed in Exhibit A which are included as part of COUNTY's Software support will be made available to COUNTY at no additional charge other than the payment of the Software and Hardware Maintenance Fee.
9. Title to and ownership of all proprietary rights in the SOFTWARE releases and all related proprietary information supplied by CONTRACTOR in providing the Services pursuant to this Exhibit shall at all times remain with CONTRACTOR, and COUNTY shall acquire no proprietary rights by virtue of this Software and Hardware Maintenance Agreement.
10. CONTRACTOR shall have no obligation to perform Services hereunder in the event and so long as COUNTY fails to pay undisputed invoice when due.
11. CONTRACTOR shall have no obligation to perform Services hereunder in the event the source code is modified by COUNTY. Reinstatement will incur only after which CONTRACTOR certifies the SOFTWARE as authentic code. At COUNTY's request CONTRACTOR will assist in this reinstatement. CONTRACTOR's current hourly rate will be charged.
12. The COUNTY and CONTRACTOR recognize that circumstances may arise entitling the COUNTY to damages for breach or other fault on the part of CONTRACTOR arising from this Exhibit. The parties agree that in all such circumstances the COUNTY's remedies and CONTRACTOR's liabilities will be limited as set forth below and that these provisions will survive notwithstanding the termination or other discharge of the obligations of the parties under this Exhibit.
 - A. THE AGGREGATE LIABILITY OF CONTRACTOR TO COUNTY FOR ALL CLAIMS, SUITS, ACTIONS AND PROCEEDINGS HOWSOEVER ARISING, DIRECTLY OR INDIRECTLY, UNDER OR RELATING TO THE SUPPORT AND MAINTENANCE SERVICES, INCLUDING THOSE BASED ON BREACH OR RESCISSION OF CONTRACT, TORT, BREACH OF TRUST, OR BREACH OF FIDUCIARY DUTY SHALL NOT EXCEED, IN THE AGGREGATE, TWICE THE AMOUNT OF FEES ACTUALLY PAID BY THE COUNTY TO CONTRACTOR UNDER THIS EXHIBIT DURING THE THEN-CURRENT TERM (AND IN NO EVENT BEING GREATER THAN 12 MONTHS) UP TO AND INCLUDING THE DATE OF TERMINATION.
 - B. IN ADDITION TO THE FOREGOING, NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR ANY CLAIMS FOR CONSEQUENTIAL DAMAGES, INCIDENTAL DAMAGES, INDIRECT DAMAGES, SPECIAL DAMAGES, AGGRAVATED DAMAGES, LOSS OF REVENUE, LOSS OF PROFITS, FAILURE TO REALIZE EXPECTED SAVINGS, LOSS OF DATA, LOSS OF BUSINESS OPPORTUNITY EITHER UNDER OR RELATING TO THIS SOFTWARE AND HARDWARE MAINTENANCE AGREEMENT OR ITS SUBJECT MATTER, WHETHER BASED ON BREACH OR RESCISSION OF CONTRACT, TORT, BREACH OF TRUST, OR BREACH OF FIDUCIARY DUTY EVEN IF SUCH OTHER PARTY HAS BEEN ADVISED OF THE LIKELIHOOD OF THE OCCURRENCE OF SUCH DAMAGES AND NOTWITHSTANDING ANY

EXHIBIT C

SOFTWARE AND HARDWARE MAINTENANCE TERMS

FAILURE OF ESSENTIAL PURPOSE OF ANY LIMITED REMEDY.

13. The parties hereby confirm that the waivers and disclaimers of liability, releases from liability, limitations and apportionments of liability, and exclusive remedy provisions expressed throughout this Exhibit shall apply even in the event of default, negligence (in whole or in part), strict liability or breach of contract of the person released or whose liability is waived, disclaimed, limited, apportioned or fixed by such remedy provision, and shall extend to such person's affiliates and to its shareholders, directors, officers, employees and affiliates.
14. Where remedies are expressly afforded by this Exhibit, such remedies are intended by the parties to be the sole and exclusive remedies of the COUNTY for liabilities of the CONTRACTOR arising out of or in connection with the support and maintenance Services, notwithstanding any remedy otherwise available at law or in equity.
15. The COUNTY may, at COUNTY's option, enter into an escrow arrangement with CONTRACTOR. The COUNTY Treasurer-Tax Collector is delegated the authority to execute the escrow agreement document(s) on behalf of the COUNTY. Upon the COUNTY's request:
 - (i) COUNTY shall be presented with the standard escrow beneficiary enrollment document for participation in CONTRACTOR's source code escrow arrangement with an escrow agent (the "**Escrow Arrangement**").
 - (ii) By entering into this Escrow Arrangement, the COUNTY shall have all the rights as stipulated in the escrow agreement together with those rights which are more specifically outlined in Schedule "1", Escrow Terms, which shall form part of this Software and Hardware Maintenance Agreement in accordance with the terms of Schedule "1".
16. Neither party shall not be deemed to be in default of any provision hereof or be liable for any delay, failure in performance, or interruption of service resulting directly or indirectly from acts of God, civil or military authority, civil disturbance, war, strikes, fires, other catastrophes, shortage of parts or labor or other force majeure beyond its reasonable control and provided the party shall have behaved reasonably under the circumstances.

EXHIBIT C

SOFTWARE AND HARDWARE MAINTENANCE TERMS

Schedule 1: Escrow Terms

Where the COUNTY has agreed to be a beneficiary of the Escrow Agreement (as defined below) by entering into the Escrow Arrangement, the following sections shall apply to the Software and Hardware Maintenance Agreement upon the execution of the Escrow Arrangement.

- a) The Source Code is provided by CONTRACTOR to the Escrow Agent pursuant to the terms of this Agreement. The COUNTY has a right to the Source Code pursuant to the provisions of this Schedule and the Escrow Agreement as it has agreed to participate in the Escrow Arrangement and is a beneficiary because the COUNTY has completed the Escrow Arrangement document. CONTRACTOR agrees that if an "Event of Default" occurs, then the COUNTY shall have the right to one copy of the most current version of the Source Code for the affected SOFTWARE and associated Documentation.
- b) An **Event of Default** is defined as and shall be deemed to have occurred if CONTRACTOR: (1) ceases to market or make available maintenance or support Services for the SOFTWARE during a period in which the COUNTY is entitled to receive or to purchase, or is receiving or purchasing, such SOFTWARE and HARDWARE support and CONTRACTOR has not promptly cured such failure despite the COUNTY's demand that CONTRACTOR make available or perform such maintenance and support, (2) becomes insolvent, executes an assignment for the benefit of creditors, or becomes subject to bankruptcy or receivership proceedings, and it continues to be subject to bankruptcy proceedings ninety (90) days following either its application into bankruptcy protection or the commencement of such proceedings, or (3) has transferred all or substantially all of its assets or obligations set forth in this Agreement to a third party which has not assumed all of the obligations of CONTRACTOR set forth in this Agreement.
- c) CONTRACTOR will promptly and continuously update and supplement the Source Code as necessary with all corrections, improvements, updates, releases, or other changes developed for the SOFTWARE and Documentation. Such Source Code shall be in a form suitable for reproduction and use and shall consist of a full source language statement of the program or programs comprising the SOFTWARE.
- d) The governing License for the SOFTWARE includes the right to use Source Code received under this Schedule as necessary to modify, maintain, and update the SOFTWARE but for no other purposes outside the normal business operations of the COUNTY.
- e) The termination of the Software and Hardware Maintenance Agreement shall immediately end the COUNTY's rights as a beneficiary under the Escrow Agreement and Escrow Arrangement, as applicable.
- f) This Schedule "1" shall form part of the Software and Hardware Maintenance Agreement only where an Escrow Arrangement is entered into by the parties. The Escrow Agreement provides that either the Escrow Agent or CONTRACTOR will annually send notices to the COUNTY of the Escrow Agent's continued possession of the Source Code and will also state the activity related to the Source Code provided to the Escrow Agent by CONTRACTOR for the previous year. The Escrow Agreement cannot be terminated without the consent of each beneficiary (licensee) of the Escrow Agreement.

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SOFTWARE AND HARDWARE MAINTENANCE TERMS

Schedule 2: Standard Support and Maintenance Services – Standard Guidelines

The Services listed below are Services that are included as part of your SOFTWARE support:

- Periodic Creditron SOFTWARE product maintenance releases containing new or enhanced features/functions available to Creditron’s maintenance subscribers. Note there may be a charge for implementation Services depending on the scope of Services.
- Corrections of programming errors determined to be inherent in Creditron’s SOFTWARE product(s).
- Toll free telephone access to Creditron’s technical support resources for the purpose of resolving SOFTWARE problems.
- Remote technical support which allows Creditron personnel to perform SOFTWARE maintenance, correction and diagnostic tasks via broadband connection interface (e.g., VPN, TCP/IP, Secure Internet Hosting Application).
- Telephonic consultation regarding the following:
 - Questions related to results obtained from the use of the SOFTWARE.
 - Questions related to the operation of existing SOFTWARE features.
 - Questions relating to the configuration of the SOFTWARE.
 - Diagnosis of problems related to scanning equipment with referral to the appropriate equipment service provider.
- Ability to attend the annual customer conference (attendance fees apply).
- 800 Toll Free Telephone support, Live Chat, FAQ’s and access to our customer webinar series.

SOFTWARE Maintenance Services **do not include:**

- Installation or training.
- Modification of SOFTWARE for the COUNTY’s requested changes or to fix errors caused by the COUNTY.
- Technical support for Hardware and/or SOFTWARE products supplied by other vendors.
- Configuration, troubleshooting, monitoring, backup/restoration, disaster recovery or other administrative activities associated with a COUNTY computer network.
- Creation of new bank or accounting system upload files that were not delivered as part of the original SOFTWARE installation.
- Configuration or modification of the SOFTWARE to accept a new payment stream (such as a new bill or stub type, payment type, or check/stub processing method, or a new payment processing workflow).
- Unless PC Restore Services has been included and paid for in the SOFTWARE maintenance then Services related to PC recovery, including re-installation of Creditron SOFTWARE will be billed as incurred.

The COUNTY is responsible for:

- Operation of the HARDWARE and SOFTWARE.
- Providing back-up systems and Services upon a failure of HARDWARE or SOFTWARE.
- Safeguarding all programs, data and removal of storage media before Creditron Service delivery begins.
- Backup and restoration of the system and data when necessary.
- Isolating and documenting SOFTWARE problems.
- Providing for Creditron’s remote access and diagnosis of problems when necessary.
- Providing a “help desk or designated individual” to act as the first point of contact for users in the event of

EXHIBIT C

SOFTWARE AND HARDWARE MAINTENANCE TERMS

problems. This help desk/individual will be responsible for:

- Performing initial problem diagnosis to determine whether the problem results from a user error, or lies within the network or the system.
- Receiving and acting promptly upon the assistance, advice and recommendations provided by Creditron consultants where the COUNTY reasonably considers that action is appropriate.
- Assisting Creditron in carrying out any further problem determination or diagnosis procedures that may be required which may include the collection and transmission of evidence (either relating to the fault or its impact on your business), reasonably requested by Creditron.
- Providing Creditron with confirmations that a program problem is resolved.

Our standard hours of support are from 9:00 a.m. Eastern to 5:00 p.m. local time, Monday to Friday, excluding designated statutory holidays. Weekend and after-hours assistance is available, but must be scheduled in advance, and in most cases is billable.

Below is a listing of statutory holidays. Please note that support Services will be closed on designated days as outlined below.

New Year's Day	President's Day
Memorial Day	Independence Day
Labor Day	Veteran's Day
Thanksgiving Day	Day after Thanksgiving Day
Christmas Eve (9:00 a.m. Eastern to 3:00 p.m. local)	Christmas Day

EXHIBIT D

INSURANCE REQUIREMENTS

CONTRACTOR shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the CONTRACTOR, his agents, representatives, employees or subcontractors.

A. Minimum Scope of Insurance

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office (ISO) Form CG 00 01 covering CGL on an "occurrence" basis, including products-completed operations, personal & advertising injury, with limits no less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate.
2. **Automobile Liability:** ISO Form Number CA 00 01 covering any auto (Code 1), or if CONTRACTOR has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than \$1,000,000 per accident for bodily injury and property damage.
3. **Workers' Compensation:** as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease.
4. **Professional Liability (Errors and Omissions)** Insurance appropriate to the CONTRACTOR'S profession, with limit of no less than \$1,000,000 per occurrence or claim, \$2,000,000 aggregate.
5. **Cyber Liability Insurance:** Cyber Liability Insurance, with limits not less than \$2,000,000 per occurrence or claim, \$2,000,000 aggregate. Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by CONTRACTOR in this Agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations.

B. Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. **Additional Insured** – COUNTY, its officers, officials, employees, agents and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the CONTRACTOR including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the CONTRACTOR's insurance at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10 and CG 20 37 if a later edition is used).
2. **Primary Coverage** – For any claims related to this Agreement, the CONTRACTOR's insurance coverage shall be primary insurance as respects the COUNTY, its officers, officials, employees, agents and volunteers. Any insurance or self-insurance maintained by the

EXHIBIT D

INSURANCE REQUIREMENTS

COUNTY, its officers, officials, employees, agents or volunteers shall be excess of the CONTRACTOR's insurance and shall not contribute with it.

3. **Notice of Cancellation** – CONTRACTOR shall endeavor to provide COUNTY with at least thirty (30) days written notice of cancellation of any insurance policy required.
4. **Waiver of Subrogation Rights** – CONTRACTOR hereby grants to COUNTY a waiver of any right to subrogation which any insurer of said CONTRACTOR may acquire against the COUNTY by virtue of the payment of any loss under such insurance. CONTRACTOR agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the COUNTY has received a waiver of subrogation endorsement from the insurer.
5. **Acceptability of Insurers** – Unless otherwise approved by Risk Management, insurance shall be written by insurers authorized to do business in the State of California and with a minimum A.M. Best's Insurance Guide rating of "A- VII".
6. **Verification of Coverage** – CONTRACTOR shall furnish the COUNTY with proof of insurance, original certificates and amendatory endorsements as required by this Agreement. The proof of insurance, certificates and endorsements are to be received and approved by the COUNTY before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the CONTRACTOR's obligation to provide them. The CONTRACTOR shall furnish evidence of renewal of coverage throughout the term of the Agreement. **Failure to Procure Coverage** – In the event that any policy of insurance required under this Agreement does not comply with the requirements, is not procured, or is canceled and not replaced, COUNTY has the right but not the obligation or duty to terminate the Agreement. Maintenance of required insurance coverage is a material element of the Agreement and failure to maintain or renew such coverage or to provide evidence of renewal may be treated by COUNTY as a material breach of contract.
7. **Subcontractors** – CONTRACTOR shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and CONTRACTOR shall ensure that COUNTY is an additional insured on insurance required from subcontractors.
8. **Claims Made Policies** – If any of the required policies provide coverage on a claims-made basis:
 - i. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
 - ii. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of contract work.
 - iii. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the CONTRACTOR must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work.

Special Risks or Circumstances – COUNTY reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances. Any change requiring additional types of insurance coverage or higher coverage limits must be made by amendment to this Agreement.

EXHIBIT D

INSURANCE REQUIREMENTS

Any failure, actual or alleged, on the part of COUNTY to monitor or enforce compliance with any of the insurance requirements will not be deemed as a waiver of any rights on the part of COUNTY.

EXHIBIT E

CHANGE ORDERS

Change Order Form

Project Name		Request No.		
Customer Name				
Company Address				
Requested By				
Requestor's Email				
Reviewed By				
Use Case Scenarios				
	DATES			
	Approved	Cancelled	Deferred	Deferred To
Client Decision				

EXHIBIT E
CHANGE ORDERS

The details within this document and any accompanying quotes are valid for thirty (30) days from the date of issue. Upon signature Creditron will work with the client to schedule a mutually agreed upon date for delivery. Please review the list of Creditron Assumptions below.

A Project Completion form will be issued once the work outlined above is complete. If the Project Completion form is not authorized within ten business days of notification of work completion, and no discrepancies are reported, the Project Completion form shall be deemed to be authorized and the COUNTY will be invoiced accordingly.

Creditron Assumptions:

The SERVICES, fees and delivery schedule for this engagement are based upon the following assumptions:

1. The work proposed in this quote defines the scope of work for Creditron and does not include any work required for other vendors including CIS, EPBB, credit card gateways, financial institutions, ERP, donation management platforms etc. unless specifically stated.
2. This engagement currently has, and will continue to have, the support of senior COUNTY management and will be assigned sufficient priority with respect to other project to ensure its success.
3. COUNTY will assign a lead to act as an internal resource and guide throughout this engagement.
4. COUNTY will secure the appropriate staff in a timely fashion in order to discuss or review the various materials produced when required, provided Creditron gives reasonable notice of such request.
5. Price does not include COUNTY approved Travel and Living expenses that may be required as part of the delivery of the engagement unless specified in the contract. Travel expenses may include, but are not limited to, airfare, car rental, gas, per Diem (\$65/day for weekdays and \$130/day for weekend or holiday travel) and hotel.
6. COUNTY agrees to facilitate any required COUNTY Corporate logistics for the fulfillment of this agreement.
7. COUNTY will secure, as required and in a timely fashion, the assistance and cooperation of Third-Party Vendors (e.g. CIS, EPBB, credit card gateways, financial institutions, ERP, donation management platforms etc.) to ensure a successful implementation. A Change Request may be created if the Third-Party Vendor is unavailable or non-cooperative and as such results in an impact to the schedule or effort.
8. Third-Party Vendors Solutions are able to provide data required by the Creditron SOFTWARE as well as accept data provided by the Creditron SOFTWARE.
9. All third-party software and Hardware products are assumed to perform correctly in the COUNTY environment, in accordance with the appropriate third-party vendor's specifications.
10. All DOCUMENTATION provided by COUNTY shall be up-to-date and accurate or if that is not the case, advise Creditron as such.
11. All Hardware, software, and network components supplied by COUNTY are working properly and are free of defects and will meet minimum Hardware standards provided during the engagement.
12. All user, network, database roles / permissions are provisioned in accordance with Creditron requirements by COUNTY at the commencement of the project.
13. To minimize project costs, the majority of project work will be performed at one of Creditron's locations except for project activities where face-to-face is deemed more effective.
14. COUNTY will provide remote access to its network, facilities, and systems as required to perform activities from one of Creditron's locations. Creditron shall abide by all rules and directions of

EXHIBIT E

CHANGE ORDERS

COUNTY when accessing COUNTY's network, facilities or systems. A Change Request may be created if remote access to COUNTY's network is not available, resulting in project delays.

15. Any items not explicitly identified within this proposal (including new interfaces or nonstandard reports) are considered out of scope. Any changes to those responsibilities and/or deliverables will be considered a change in scope for the engagement. Any proposed change to the engagement scope must be put into written format and be submitted to Creditron during this engagement for review and consideration.
16. If feedback is not received from COUNTY within seven (7) business days of delivery of Deliverables (Review Period) then the Deliverable will be deemed to have been accepted and the project will be closed.