



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Works
Department No.: 054
For Agenda Of: 12/13/2016
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Scott D. McGolpin, P.E., Director, x3010
Director(s)
Contact Info: Mark A. Schleich, P.E., Deputy Director, x3605

SUBJECT: Agreement for Heavy Equipment Maintenance with Quinn Company, Third
Supervisory District

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

- a) Approve and authorize the Chair to execute the agreement with Quinn Company (a local vendor), in the amount of \$102,525 for powertrain and hydraulic maintenance of heavy equipment at the Tajiguas Landfill; and
- b) Find that the proposed action does not constitute a "Project" within the meaning of the California Environmental Quality Act pursuant to Section 15378(b)(2) (continuing administrative or maintenance activities) and approve the filing of a Notice of Exemption on that basis.

Summary Text:

This item is on the agenda in order to execute an agreement with Quinn Company to provide repair and maintenance services for one Caterpillar Scraper purchased in November 2007 and one Caterpillar Trash Dozer purchased in April of 2012, by the Resource Recovery and Waste Management Division. Previous maintenance agreements on these pieces of heavy equipment have been exhausted. As the Division intends to keep these pieces of equipment in service at the Tajiguas Landfill, it is prudent and cost effective to establish new maintenance contracts for their continued maintenance and repair.

Background:

The Resource Recovery and Waste Management Division own and operate 30 pieces of Caterpillar heavy equipment at the Tajiguas Landfill, South Coast Recycle and Transfer Station, and the Santa Ynez Recycle and Transfer Station. The total current value of this equipment is \$6 million. It has been the

Divisions ongoing policy to establish maintenance agreements on key equipment with Quinn Company for coverage on Powertrain and Hydraulic maintenance repairs. The County utilizes Quinn Company for these maintenance agreements, as they are the sole authorized Caterpillar service provider in the region. Maintaining service contracts on Division equipment insures that the equipment is maintained in good working order, thereby maximizing operating life as well as minimizing equipment down time.

Performance Measure:

Establishing contracts for the maintenance of all heavy equipment insures continued efficient and uninterrupted operations of trash disposal and recycling services at all Resource Recovery and Waste Management facilities.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Total One-Time Project Cost</u>
General Fund	
State	
Federal	
Fees	
Enterprise Fund	\$ 102,525.00
Total	\$ 102,525.00

Narrative: Funding for this contract has been budgeted in the Resource Recovery & Waste Management Enterprise Fund 1930. This maintenance agreement spans from Fiscal Year 2016/2017 through Fiscal Year 2018/2019, with a total cost of \$59,245 in Fiscal Year 2016/2017, and a total cost of \$21,640 in both Fiscal Year 2017/2018 and 2018/2019, for a total contract amount of \$102,525.

Special Instructions:

Retain one (1) original agreement for the Clerk of the Board records and return the other two (2) original agreements, along with one minute order to the attention of Sheila de la Guerra. Following Board approval, Clerk of the Board to please post the Notice of Exemption and forward a stamped copy to the Resource Recovery & Waste Management Division of the Public Works Department, attn.: Joddi Leipner.

Attachments:

Attachment A: Original agreement, three (3 copies).

Attachment B: Notice of Exemption

Authored by:

Holly Renzi, Cost Analyst (RR&WM), x3610

cc:

Kevin Lake, Shop Supervisor