

SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors
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Agenda Number:
Prepared on: 6/2502
Department Name: Public Health
Department No.: 041
Agenda Date: 7/9/02
Placement: Administrative
Estimate Time: N/A
Continued Item: No
If Yes, date from:

TO: Board of Supervisors

FROM: Roger E. Heroux, Director
Public Health Department

STAFF CONTACT: Tara Brown, Assistant Director
681-5217

SUBJECT: Santa Barbara Pharmacy Remodel
2nd District

Recommendations:

That the Board of Supervisors:

- A. Approve the plans and specifications for a project to remodel the pharmacy in County Health Clinic at 345 Camino del Remedio for an approximate construction cost of \$112,500.
- B. Authorize the General Services Department to advertise the project for public bidding.

Alignment with Board Strategic Plan:

The recommendations are primarily aligned with Goal No. 2 Ensure the Public Health and Safety and Provide Essential Infrastructure.

Executive Summary and Discussion:

In order to build capacity for the future in the Public Health Department's Pharmacy Services program, the department contracted with Seifert and Associates to evaluate and make recommendations to guide operational reform. In August of 2000, their report was released which listed the "complete modernization of the Santa Barbara Pharmacy facility to increase productivity and provide an effective work environment", as the number one recommendation. In addition, in May of 2001, a new pharmacy program supervisor was

hired who has implemented many of the other report recommendations, as well as, other reforms on her own. As a result, Dr. Carol Millage, the new pharmacy program supervisor, has increased the revenue in the pharmacy by 31% or \$435,097 in the past year through process improvements and inventory controls. We have designated Fiscal Year 2001-02 unanticipated revenue from these improved operations to fund the project. We believe that production capacity will be increased and supervision improved by remodeling the pharmacy for a more efficient work flow.

The plans call for separate, industry-specific cabinets that are ergonomically correct and provide for flexible counter tops depending on the pharmacist's height. The cabinets cost under \$25,000 and may be purchased as sole source upon Department Head approval.

In accordance with public contract codes, the award will be made to the lowest, most responsive bidder. We are emphasizing a "responsive" bid because the pharmacy needs to remain open during construction. The bid will require work from 5:00 PM to 12:00 midnight Monday through Thursday and seven hours on Saturday. This will minimize the impact on the patients at the County Health Clinic. A pharmacist is required by California law to be present during construction, and staff have volunteered to rotate with the aid of an extra-help pharmacist. Patients will continue to have access to necessary medication during construction.

General Services will conduct the mandatory bidder's walk-through and advise us on the process. Because we want to begin construction as soon as practical, General Services has authorized Tara Brown, Assistant Director, to manage this project.

Mandates and Service Levels:

No change in mandates or service levels.

Fiscal and Facilities Impacts:

This project is estimated to cost \$8,150 in design, \$112,500 in construction, \$ 28,000 for furniture and fixtures, and \$10,000 in other costs for a total project cost of \$158,650. It is being funded with the Department's designated special revenue funds for capital outlay. The funds have been appropriated as a final budget adjustment to the FY 02-03 budget for the Public Health Department. Implementation of this action will increase the Pharmacy Services cost center expenditures on page D-170 of the FY 02-03 budget from \$2,844,014 to \$3,002,664.

Special Instructions:

None

Concurrence:

General Services