




**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Submitted on:
(COB Stamp)

Department Name: Community Services
Department No.: 057
Agenda Date: October 7, 2025
Placement: Administrative Agenda
Estimated Time: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Director: Jesús Armas, Community Services Director 
Contact: Jill Van Wie, Community Services Department, Capital Program Manager
SUBJECT: **Professional Services Contract Amendment with Blackbird Architects, Inc. and Professional Service Agreements Term Extensions for the Cachuma RV Area Renovation Project; Third Supervisorial District**

County Counsel Concurrence

As to form: Yes

Risk Concurrence:

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board of Supervisors to execute Amendment No. 3 to the professional services agreement (Attachment A) with Blackbird Architects, Inc. ("Blackbird") in the amount not to exceed \$532,192 to allow Blackbird to provide extended design construction administration services for the Cachuma RV Area Renovation project ("Project");
- b) Ratify, approve, and authorize the term extensions for the following three professional service agreements to June 30, 2026 for the Project:
 - i) Amendments 1 and 2 (Attachments B and C) for Blackbird for design construction administration services;
 - ii) Amendments 1 and 2 (Attachments E and F) for Storrer Environmental Services, LLC ("Storrer") for biological inspection services; and
 - iii) Amendments 1 and 2 (Attachments H and I) for Peterson's Tree Care, Inc. ("Peterson's") for arborist services
- c) Determine that pursuant to the California Environmental Quality Act (CEQA) Guidelines Section 15162, no substantial changes are proposed to the project, and no new information of substantial importance has come to light regarding environmental effects of the project,

and therefore these actions are within the scope of the project covered by the Notice of Exemption approved by the Board of Supervisors for this project on October 3, 2023, and determine that therefore no new environmental document is required.

Summary Text:

On October 10, 2023, the Board authorized entering into a contract with Blackbird Architects, Inc. for design construction administration services in the amount of \$363,492 (Attachment D) for the Cachuma RV Area Renovation project, which renovates 106 RV camping spaces and replaces and upgrades aging infrastructure and facilities. The recommended actions seek Board approval of various amendments as further described below.

Discussion:

The Blackbird contract assumed nine months of design administration services through construction, which commenced in December 2023. Construction continues, with anticipated Project completion in Winter 2025. As such, an estimated \$168,700 increase in design construction administration services for a total contract amount of \$532,192 is necessary for completion of the Project.

The original Blackbird, Storrer (Attachment G), and Peterson's (Attachment J) professional service agreements, approved by the Board on October 10, 2023 and December 12, 2023, provided for design construction administration, biological inspection and arborist services, respectively, during construction of the Project. The contract time extensions were administratively executed for continuity of services and did not involve change in work scope or costs. Board ratification is requested to formally approve the contract time extensions.

Background:

The Cachuma RV Area Renovation Project repairs and renovates the Cachuma Lake RV Park area for 106 RV camping sites on eight acres originally built as a mobile home park in the late 1950's. The renovation replaces water, sewer and electrical utilities with new utilities to meet code and the demands of today's RV camper, including 50 amp upgrades to the electrical supply at each RV site. The project reconfigures and replaces concrete pads with re-bar installation as well as replaces the existing restroom and shower facility, and includes repaving, new landscaping, campground furnishings, and minor camp area elements to complete the renovation. Construction commenced in December 2023 and is approximately 80% complete.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

All costs for work conducted by Blackbird are budgeted Cachuma RV Area Renovation project. There are no cost impacts to the contract time extensions for work conducted by Storrer and Peterson's.

Special Instructions:

After Board action, please distribute, both electronically and via interoffice mail, as follows to Jill Van Wie, Community Services Department:

1. Minute Order
2. Executed Contract Amendment No. 3 with Blackbird Architects, Inc. (Attachment A)

Attachments:

Attachment A – Blackbird Cachuma RV Contract Amendment No. 3

Attachment B – Blackbird Cachuma RV Contract Amendment No. 2 (June 2025)

Attachment C – Blackbird Cachuma RV Contract Amendment No. 1 (June 2024)

Attachment D – Blackbird Cachuma RV Contract (October 2023)

Attachment E – Storrer Biological Inspections Cachuma RV Contract Amendment No. 2 (June 2025)

Attachment F – Storrer Biological Inspections Cachuma RV Contract Amendment No. 1 (June 2024)

Attachment G – Storrer Biological Inspections Cachuma RV Contract (October 2023)

Attachment H – Peterson’s Arborist Monitoring Services Contract Amendment No. 2 (June 2025)

Attachment I – Peterson’s Arborist Monitoring Services Contract Amendment No. 1 (June 2024)

Attachment J – Peterson’s Arborist Monitoring Services Contract (December 2023)

Contact Information:

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Capital Programs Manager

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