

**THIRD AMENDMENT TO AGREEMENT FOR SERVICES OF INDEPENDENT CONTRACTOR FOR
EMERGENCY CHILD CARE BRIDGE PROGRAM**

**Santa Barbara County
Department of Social Services**

Third Amendment

This is a *Third* Amendment (Second Amendment to the Agreement) to the Agreement for Services of Independent Contractor, by and between the **County of Santa Barbara (COUNTY)** and **Santa Barbara Family Care Center dba Children's Resource and Referral of Santa Barbara County (CONTRACTOR)**.

WHEREAS, on June 16, 2023, the COUNTY approved the Agreement for Services with Independent Contractor, BC#23-101, (Agreement) with CONTRACTOR for the provision of Emergency Child Care Bridge Program for Foster Children;

WHEREAS, the initial term of the Agreement commenced on July 1, 2023 and expired on June 30, 2024;

WHEREAS, on June 25, 2024, the COUNTY approved First Amendment to the Agreement with CONTRACTOR to extend the initial term for one additional year commencing on July 1, 2024, through June 30, 2025 (First Extension Period);

WHEREAS, on June 24, 2025, the COUNTY approved Second Amendment to the Agreement with CONTRACTOR to extend the initial term for one additional year commencing on July 1, 2025 through June 30, 2026 (Second Extension Period); and

WHEREAS, the parties now desire to amend the Agreement to increase the total contract amount .

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, COUNTY and CONTRACTOR agree as follows.

The Agreement is amended as follows:

1. Section II.B.1.b of **EXHIBIT A** is amended to state in its entirety:
 - b. Distribute Emergency Child Care Bridge Voucher directly to the child care provider. Emergency Child Care Bridge Voucher payments shall not exceed the amount determined by COUNTY. CONTRACTOR shall ensure that Emergency Child Care Bridge Voucher payments will not exceed the designated voucher amount set forth in **EXHIBIT B-1 or B-2 (updated 11/2025)**, as applicable.
2. Section A of **EXHIBIT B** of the Agreement is amended to state in its entirety:
 - A. For CONTRACTOR services to be rendered under this Agreement, CONTRACTOR shall be paid a total contract amount, including cost reimbursements, not-to-exceed \$803,000 for the period of July 1, 2023 through June 30, 2024, and not-to-exceed \$1,523,832 for the period of July 1, 2024 through June 30, 2026. CONTRACTOR shall not exceed the line item amounts identified within each program as set forth in **EXHIBIT B-1 or B-2 (updated 11/2025)**, as applicable.

In order to meet the limits of reappropriation of funds issued via County Fiscal Letter 19/20-52, CONTRACTOR shall spend at least the following amount on following services in each Fiscal Year without exceeding the total annual budget:

Fiscal Year	Administration Navigator	Administration Trauma	Administration County Operations	Vouchers	Total
July 1, 2023-June 30, 2024	\$93,106	\$105,824	\$61,490	\$542,580	\$803,000
July 1, 2024-June 30, 2026	\$162,806	\$76,227	\$215,625	\$1,069,174	1,523,832

These amounts are based on the current allocation and are subject to change based on yearly fund allocation.

3. Section B of **EXHIBIT B** is amended to state in its entirety:

B. Payment for services and /or reimbursement of costs shall be made upon CONTRACTOR's satisfactory performance, based upon the scope and methodology contained in **EXHIBIT A** as determined by COUNTY. Payment for services and/or reimbursement of costs shall be based upon the costs, expenses, overhead charges and hourly rates for personnel, as defined in **EXHIBIT B-1** (Line Item Budget) for the period of July 1, 2023 through June 30, 2024, and **EXHIBIT B-2** (Line Item Budget) (*updated 5/2025*) for the period of July 1, 2024 through June 30, 2026. Invoices submitted for payment that are based upon **EXHIBIT B-1 or B-2** (*updated 11/2025*) must contain sufficient detail to enable an audit of the charges and provide supporting documentation if so specified in **EXHIBIT A**.

4. Section C of **EXHIBIT B** is amended to state in its entirety:

C. On the 15th of the month following the provision of services, CONTRACTOR shall submit to the COUNTY DESIGNATED REPRESENTATIVE an invoice or certified claim on the County Treasury for the service performed over the period specified. These invoices or certified claims must cite the assigned Board Contract Number. COUNTY DESIGNATED REPRESENTATIVE shall evaluate the quality of the service performed and if found to be satisfactory and within the cost basis of **EXHIBIT B-1 or B-2** (*updated 11/2025*) shall initiate payment processing. COUNTY shall pay invoices or claims for satisfactory work within 30 days of receipt of correct and complete invoices or claims from CONTRACTOR.

5. Replace **EXHIBIT B-2** (*updated 11/2025*), Line Item Budget for Fiscal Years 2024-2026 as attached.

In all other respects, the Agreement remains unchanged and shall remain in full effect.

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Third Amendment to the Agreement between the County of Santa Barbara and Santa Barbara Family Care Center dba Children's Resource and Referral of Santa Barbara County.

IN WITNESS WHEREOF, the parties have executed this Third Amendment to the Agreement to be effective on the date executed by COUNTY.

ATTEST:

Mona Miyasato
County Executive Officer
Clerk of the Board

COUNTY OF SANTA BARBARA:

By: Sheila LaGuerra
Deputy Clerk

By: [Signature]
Laura Capps, Chair
Board of Supervisors

Date: 12-16-25

RECOMMENDED FOR APPROVAL:

Department of Social Services

CONTRACTOR:

Santa Barbara Family Care Center dba
Children's Resource and Referral of Santa
Barbara County

Signed by:
By: Daniel Melson
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Department Head

DocuSigned by:
By: [Signature]
CB390D5901CC411...
Authorized Representative

Name: Michelle Graham

Title: Chief Executive Officer

APPROVED AS TO FORM:

Rachel Van Mullem
County Counsel

APPROVED AS TO ACCOUNTING FORM:

Betsy M. Schaffer, CPA
Auditor-Controller

DocuSigned by:
By: Paul Lee
561262F0851A41B...
Deputy County Counsel

Signed by:
By: James E. Munro
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Deputy

APPROVED AS TO FORM:

Greg Milligan, ARM
Risk Management

Signed by:
By: Greg Milligan
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Risk Management

**EXHIBIT B-2 (updated 11/2025)
LINE ITEM BUDGET**

Term beginning: July 1, 2024

Term ending: June 30, 2026

BUDGET					
PROGRAM LINE ITEM	Voucher	Navigator	Trauma	Admin	TOTAL
PERSONNEL COSTS					
Child Care Services Specilaist	1.63	89,617			89,617
Trauma Informed Coaching	0.68		38,073		38,073
Children Services Manager	0.38	21,274	14,274		35,548
Contract Manager	0.23	18,048	4,548		22,596
Total FTE	2.95				
Taxes and Fringe Benefits	32	41,405	18,359		59,764
TOTAL PERSONNEL COSTS		170,344	75,254	-	245,598
NON-PERSONNEL OPERATION COSTS					
Mileage		506	506		1,012
Out of County Travel			768		768
Participant Payments	1,069,174				1,069,174
Rent		1,085	1,085		2,170
Utilities		675	1,066		1,741
Program Materials Office/ IT Supplies		1,350	1,350		2,700
Staff Training			2,170		2,170
TOTAL NON-PERSONNEL OPERATIONS COSTS	1,069,174	3,616	6,945	-	1,079,735
TOTAL DIRECT COSTS	1,069,174	173,960	82,199	-	1,325,333
OTHER					
Indirect @ 15% max	-	37,455	15,419	-	52,874
Administration	-			145,625	145,625
TOTAL PROGRAM COSTS	1,069,174	211,415	97,618	145,625	1,523,832