



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Agricultural
Commissioner
Department No.: 051
For Agenda Of: August 22, 2023
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Jose Chang, Commissioner, 805-681-5600
Director(s)
Contact Info: Matthew Maiten, Deputy Commissioner/Sealer or Kendra Stites,
Admin, 805-681-5600
SUBJECT: Certified Farmer's Market Inspections Agreement #23-0063-000-SA with the
California Department of Food and Agriculture

County Counsel Concurrence

As to form: Yes

Other Concurrence:

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve, ratify, and authorize the Chair of the Board of Supervisors to execute an agreement with the California Department of Food and Agriculture for support of services related to the Certified Farmer's Market Inspection Program in the County of Santa Barbara for the period of July 1, 2023 through June 30, 2024 in the amount of \$16,500.00.
- b) Determine that the above action involves government funding mechanisms and/or fiscal activities and is not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15378(b)(4).

Summary Text:

This item is on the agenda for the Board of Supervisors to approve and authorize an agreement with the California Department of Food and Agriculture (CDFA) to receive reimbursement for the County's enforcement of the Certified Farmer's Market (CFM) Inspection Program. Through this agreement, the CDFA reimburses the Santa Barbara County Agricultural Commissioner's Office for the cost associated with the activities that ensure and maintain the quality and wholesomeness of the products offered for sale through the CFM program. It will also help ensure that sales are conducted without fraud,

deception, or misrepresentation. This is accomplished through market site inspections, production site inspections and producer and market investigations.

Background:

The Agricultural Commissioner’s Office has operated a CFM program for many years and this is the eighth year that the CDFA has made funds available for distribution to County Agricultural Commissioner’s Offices. It is anticipated that funding and reimbursement for our CFM enforcement activities will continue.

Performance Measure:

N/A

Contract Renewals and Performance Outcomes:

N/A

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State	\$ 16,500.00		
Federal			
Fees			
Other:			
Total	\$ 16,500.00	\$ -	\$ -

Narrative: This funding is included in our proposed FY 23-24 budget. If funding for any fiscal year is reduced or deleted for purposes of this program, the CDFA will have the option to either terminate this Agreement with no liability occurring to the CDFA, or offer to amend the Agreement to reflect the reduced amount.

Key Contract Risks:

N/A

Staffing Impacts:

Legal Positions:

N/A

FTEs:

N/A

Special Instructions:

Please return a fully executed signature page for Standard Agreement No. 23-0063-000-SA and a minute order to the Agricultural Commissioner’s Office.

Attachments:

Attachment A: Certified Farmer’s Market Agreement No. 23-0063-000-SA

Authored by:

Matthew Maiten

cc:

N/A