

SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors
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Santa Barbara, CA 93101
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Agenda Number:
Prepared on: 11/21/03
Department Name: General Services
Department No.: 063
Agenda Date: 12/9/03
Placement: Administrative
Estimate Time: N/A
Continued Item: No
If Yes, date from:

TO: Board of Supervisors

FROM: Ronald S. Cortez, Director
General Services Department

STAFF CONTACT: Grady Williams, P.E., Project Manager (568-3083)
General Services Department

SUBJECT: Public Works Service Center, Santa Maria
Site # T03010; Project # 8643
5th Supervisorial District

Recommendations:

That the Board of Supervisors:

- A. Approve the plans and specifications to build an 11,500 square foot "Service Center" at the Foster Road Campus; 626 West Foster Rd, Santa Maria. The estimated construction cost is \$1.6 million.
- B. Authorize the General Services Department to advertise the project for public bidding.

Alignment with Board Strategic Plan:

The recommendations are primarily aligned with Goal No. 2 Ensure the Public Health and Safety and Provide Essential Infrastructure.

Executive Summary and Discussion:

A new Service Center Building is proposed for the Foster Road campus in Santa Maria. The project has been approved in this year's Capital Improvement Plan and was first included the Capital Projects Program beginning FY 2002/2003. The project location is immediately south of the County's existing Planning and Development Department's building. It will provide approximately 11,500 SF of office and public space for Public Works functions, including Water Resources, Disaster Recovery, Permits,

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Construction, Sanitation, Transportation, Solid Waste and Surveys. It will accommodate 45 employee working spaces, meeting existing and projected near-term future operation and staff needs of these divisions. Some of the divisions are currently occupying leased space at a cost of about \$10,000 per month. This project will consolidate the Public Works functions into one area providing increased efficiency, and progress in the goal of the County Board of Supervisors to own and operate facilities rather than lease. The building design has several environmentally friendly features, and meets the definition of a "Green Facility".

Mandates and Service Levels:

No change in program or service levels.

Fiscal and Facilities Impacts:

The project is fully funded. Various Public Works funds will reimburse Capital Outlay for the funds allocated to design and construct this project, (Transportation 60%, Surveys 6%, Water Resources 17%, and Utilities 17%). Funds for this contract have been appropriated and are available in Fund 2870, Dept. 054, Line Item 6000, Program Foster/Admin, Project 8643. It is shown in the Department Summary as *Capital Improvements* on page D-342 of the Santa Barbara County Budget for FY 2003-2004. The \$10,000/mo savings from existing lease cost will offset reimbursement of the Capital Outlay.

Special Instructions:

Upon approval, please forward the Minute Order to Grady Williams, Facilities Services Division, General Services Department.