



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** CEO/OEM  
**Department No.:** 012  
**For Agenda Of:** October 11, 2016  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department           Mona Miyasato, County Executive Officer  
Director  
Contact Info:           Robert Troy, Interim Director of Emergency Management  
**SUBJECT:**    **Termination of Proclamation of a Local Emergency – Sherpa Fire**

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**County Counsel Concurrence**

As to form: Yes

**Other Concurrence:**

As to form: NA

**Auditor-Controller Concurrence**

As to form: NA

**Recommended Actions:**

- a) Adopt a Resolution Terminating the Proclamation of a Local Emergency related to the Sherpa Fire (Attachment A) declared by the Director of Emergency Services on June 17, 2016, and was formally ratified by the Board on June 21, 2016, and was re-ratified each month following, pursuant to Government Code Section 8850 et. Seq. and Chapter 12, Section 12-5(a) of the Santa Barbara County Code.
- b) Determine that this project was found by your Board to be exempt from the provisions of CEQA pursuant State CEQA Guidelines Sections 15061(b) (3) and 15269(a), and that the proposed actions are within the scope of the prior CEQA exemption.

**Summary Text:**

This item is on the agenda to terminate the Sherpa Fire Proclamation of a Local Emergency that was originally declared by the Director of Emergency Services on June 17, 2016 and then formally adopted by the Board of Supervisors on June 21, 2016.

On June 15, 2016, a wildfire (Sherpa Fire) started burning in the Refugio Canyon area on the Gaviota Coast, at approximately 3:40pm. The Emergency Operations Center was activated at 10:37pm that same day. On June 17, 2016, the fire was reportedly 4,640 acres in size, with 5% containment. Mandatory evacuations of people and livestock took place and were directed to Earl Warren Fair Grounds and Red Cross Shelters.

On June 17, 2016, the County Executive Officer acting as the Director of Emergency Services proclaimed a local emergency to assist with the response; the proclamation was ratified by the Board of Supervisors on June 21, 2016.

The Emergency Operations Center stayed at a Level 3 Activation, fully staffed, until June 23, 2016 when it was reduced to an Activation Level 1, monitoring, following the lifting of all evacuations.

As of July 11, 2016, the Sherpa Fire was reported at 7,474 acres in size, with 100% containment. Five structures were lost; four minor structures and the water treatment facility that serves El Capitan State Beach. El Capitan State Beach remained closed until the water treatment plant was re-established.

A United States Forest Service Burn Area Emergency Response (BAER) Team was activated during the fire to analyse the impacts of the fire, particularly on erosion. They provided that information to interested agencies in the County Operational Area.

The County Operational Area has formed a Sherpa Fire Burn Area Recovery Team to evaluate, make recommendations, and implement specific measures to reduce the impacts the fire had on the watershed, agriculture, infrastructure, and cultural and natural resources. In addition, the team will develop methods to notify and bring awareness to the community in order to prevent harm from flooding. The Sherpa Burn Area Recovery Team is still in the process of assessing what recovery and mitigation measures may be taken in the burn area. The process will be ongoing. A conference call meeting was held with the Sherpa Burn Area Recovery Team on September 14, 2016 to determine a need to continue the Local Emergency. All parties agreed that it was no longer needed for their efforts.

**Fiscal and Facilities Impacts:**

Budgeted: No

**Fiscal Analysis:**

The CEO established a project code for tracking staffing costs and time associated with Sherpa Fire activities. Since declaration in June 2016, total costs for management of local emergency conditions are \$377,451. The Sherpa Fire management costs will be absorbed by the individual departmental budgets. Please see the table, presented on page three, for the cost breakdown by contributing department.

**Sherpa Fire Cost Summary**

Fund	Department	Labor Hours	Total Labor	Total Supplies	Contractor	Total Cost
0001	County Executive Office	1381.3	\$ 90,816.51	\$ 8,245.60	\$ 16,672.50	\$ 115,734.61
0001	County Counsel	22.1	2,965.39	-		2,965.39
0001	District Attorney	25	2,174.58	5.94		2,180.52
0001	Sheriff	1131.6	135,653.44	705.14		136,358.58
0001	Public Health	46.1	3,107.45	-		3,107.45
0001	Agricultural Commissioner/W&M	138	13,059.27	-		13,059.27
0001	Parks	2	123.90			123.90
0001	Planning and Development	109.8	10,151.82	-		10,151.82
0001	Public Works	30	3,191.67	-		3,191.67
0001	Community Services	4	333.48	-		333.48
0001	Audit Controller	55	4,645.50	-		4,645.50
0001	Clerk-Recorder-Assessor	28.5	3,010.58	-		3,010.58
0001	General Services	232.78	18,157.28	153.72		18,311.00
0001	Human Resources	103.3	4,834.97	44.06		4,879.03
0010	First 5	23	2,526.63	-		2,526.63
0015	Public Works Roads Transportation	13.5	876.75			876.75
0042	Public Health-Health Care	97.8	9,115.15	-		9,115.15
0044	Bwell Mental Health Services	54.2	4,324.29	-		4,324.29
0045	Planning and Development: Petroleum Department	15	1,054.03	-		1,054.03
0055	Social Services	83.8	7,692.65	-		7,692.65
1911	County Executive Office Workers' Comp	24	1,554.85	-		1,554.85
1915	General Services Information Technology	221.8	21,840.10	-		21,840.10
1919	General Services: Communications	91.5	7,527.04	-		7,527.04
2400	Public Works Flood Control	30.5	2,861.22	-		2,861.22
County Wide Totals		<u>3964.6</u>	<u>\$ 351,598.55</u>	<u>\$ 9,154.46</u>	<u>\$ 16,672.50</u>	<u>\$ 377,425.51</u>

**Staffing Impacts:**

Although there were no full time personnel assigned to management of the Sherpa Fire, labor hours as reported county-wide as of June 19, 2016, excluding the Fire Department, total approximately 3,964.6 for emergency management support since tracking began in June 2016.

**Special Instructions:**

Direct the Clerk of the Board to send a copy of the minute order of these actions to the following:

Office of Emergency Management, Attn: Robert Troy

**Attachments:**

Attachment A: Resolution Termination the Proclamation of Local Emergency  
 Proclamation for the Sherpa Fire

**Authored by:**

Robert Lewin, Emergency Manager, (805) 681-5526