

**Budget Revision Requests
1/17/2017**

Revision No.: 0004796
Departments: Sheriff
Title: Transfer expenditures for Marijuana Eradication grant
Budget Action: Transfer Appropriations of \$25,506 in Sheriff General Fund from Salaries and Benefits-Overtime to Other Charges and increase appropriations of \$11,379 in Sheriff General Fund for Other Charges funded by a release of Committed Sheriff Projects fund balance to reimburse State for unused funds.

Revision No.: 0004821
Departments: Public Works
Title: Fiscal Year 15/16 Project Carry Over
Budget Action: Increase appropriations of \$2,670,112 in Public Works Roads-Operations and Roads-Capital Maintenance for Services & Supplies and Operating Transfers funded by release of restricted fund balance and unanticipated revenue.

Revision No.: 0004838
Departments: Public Works
Title: Increase Appropriations for Services and Supplies.
Budget Action: Increase Appropriations of \$45,000 in Public Works General Fund for Services and Supplies funded by unanticipated revenue from Intergovernmental Revenue-Other and Charges for services.

Revision No.: 0004849
Departments: Public Works
Title: To consolidate Fund 3000 Sandyland Seawall Maintenance District Program 9319 Sandyland Seawall Maint
Budget Action: Transfer fund balance of \$25,368 in Public Works Sandyland Seawall Maintenance District from Fund Balance Restricted 9799 to Fund Balance Restricted 9799

Revision No.: 0004852
Departments: Sheriff
Title: Release Civil Funds for Teleosoft CountySuite software project
Budget Action: Increase appropriations of \$7,200 in Sheriff General Fund for Capital Assets-IT Hardware funded by release of Restricted fund balance.

Revision No.: 0004856
Departments: General Services
Title: Establish transfer accounts for a General Services Assigned vehicle return.
Budget Action: Increase appropriations of \$8,393 in the General Services Department Vehicle Operations & Maintenance Fund for Other Financing Uses funded by the release of Retained Earnings. Increase appropriations of \$8,393 in the General Services General Fund for an increase to Services and Supplies funded by an operating transfer from the Vehicle Operations & Maintenance Fund.

Budget Revision Requests

Document Number: BJE - 0004796 Agenda Item: Agenda Date: 1/17/2017 Approval: BOS 4/5 Has Board Letter: No

Title: Transfer expenditures for Marijuana Eradication grant

Budget Action: Transfer Appropriations of \$25,506 in Sheriff General Fund from Salaries and Benefits-Overtime to Other Charges and increase appropriations of \$11,379 in Sheriff General Fund for Other Charges funded by a release of Committed Sheriff Projects fund balance to reimburse State for unused funds.

Justification: The Marijuana Eradication grant is a pre-paid Federal Grant where the State of California is the granting authority. This budget journal entry finalizes the federal year 2016 (9/30/2016). All grant funding was received in June 2016 (FY 15/16) and the amount not spent up to that date was placed in fund balance. The amounts available in fund balance for the current fiscal year exceeded expenditures for the granting period. This entry releases fund balance and reimburses the granting authority for funds not used that were budgeted in reimbursable overtime.

Financial Summary

| <u>Fund</u> | <u>Department</u> | <u>Project</u> | <u>Object Level</u> | <u>Source Amount</u> | <u>Use Amount</u> |
|--|-------------------|----------------|-------------------------------------|----------------------|-------------------|
| 0001 - General | 032 - Sheriff | | 50 - Salaries and Employee Benefits | 0.00 | (25,506.00) |
| 0001 - General | 032 - Sheriff | | 60 - Other Charges | 0.00 | 36,885.00 |
| 0001 - General | 032 - Sheriff | | 93 - Changes to Committed | 11,379.00 | 0.00 |
| Fund: 0001 - General, Department: 032 - Sheriff Total: | | | | <u>11,379.00</u> | <u>11,379.00</u> |

Signatures

| <u>Signed By</u> | <u>Signed On</u> | <u>Department/Agency</u> | <u>Approval Level</u> | <u>Valid</u> |
|--------------------|------------------------|-------------------------------|-------------------------|--------------|
| Hope Vasquez | 12/8/2016 12:01:41 PM | 032 - Sheriff | Fund/Department | Y |
| Paul Clementi | 12/12/2016 1:32:04 PM | 012 - County Executive Office | CEO Analyst | Y |
| Pancho Occiano | 12/12/2016 4:46:34 PM | 061 - Auditor-Controller | FACS | Y |
| Betsy Schaffer | 12/12/2016 4:54:38 PM | 061 - Auditor-Controller | Chief Deputy Controller | Y |
| Richard Morgantini | 12/27/2016 12:41:38 PM | 012 - County Executive Office | CEO Analyst | Y |
| Richard Morgantini | 12/27/2016 12:41:38 PM | 012 - County Executive Office | Budget Director | Y |

Budget Revision Requests

Document Number: BJE - 0004821 Agenda Item: Agenda Date: 1/17/2017 Approval: BOS 4/5 Has Board Letter: No

Budget Revision Requests

Title: Fiscal Year 15/16 Project Carry Over

Budget Action: Increase appropriations of \$2,670,112 in Public Works Roads-Operations and Roads-Capital Maintenance for Services & Supplies and Operating Transfers funded by release of restricted fund balance and unanticipated revenue.

Justification: This revision re-budgets the Fiscal Year 16/17 projects funded by Measure A and Restricted Fund Balances in Funds 0015 Operations and Fund 0016 Capital Maintenance. Overall, this revision carry forwards prior year projects not completed at 6/30/16 releasing appropriated restricted balances to restate their final budget, and the adjustment of Measure A Revenues between projects and funds to meet the Road Map Goals. There is \$80,000 of unanticipated revenue recognized from UCSB included. This BJE is a normal update in the project budget process and is only 9% of the total revenue budget of the Roads Funds.

Financial Summary

| Fund | Department | Project | Object Level | Source Amount | Use Amount |
|---|--------------------|---------|--|---------------------|---------------------|
| 0015 - Roads-Operations | 054 - Public Works | | 05 - Taxes | (925,861.00) | 0.00 |
| 0015 - Roads-Operations | 054 - Public Works | | 26 - Intergovernmental Revenue-Federal | (32,100.00) | 0.00 |
| 0015 - Roads-Operations | 054 - Public Works | | 27 - Intergovernmental Revenue-Other | 80,000.00 | 0.00 |
| 0015 - Roads-Operations | 054 - Public Works | | 40 - Other Financing Sources | 131,249.00 | 0.00 |
| 0015 - Roads-Operations | 054 - Public Works | | 55 - Services and Supplies | 0.00 | 3,274.00 |
| 0015 - Roads-Operations | 054 - Public Works | | 70 - Other Financing Uses | 0.00 | 428,300.00 |
| 0015 - Roads-Operations | 054 - Public Works | | 92 - Changes to Restricted | 1,178,286.00 | 0.00 |
| Fund: 0015 - Roads-Operations, Department: 054 - Public Works Total: | | | | <u>431,574.00</u> | <u>431,574.00</u> |
| 0016 - Roads-Capital Maintenance | 054 - Public Works | | 05 - Taxes | 925,861.00 | 0.00 |
| 0016 - Roads-Capital Maintenance | 054 - Public Works | | 26 - Intergovernmental Revenue-Federal | 187,935.00 | 0.00 |
| 0016 - Roads-Capital Maintenance | 054 - Public Works | | 27 - Intergovernmental Revenue-Other | 422,300.00 | 0.00 |
| 0016 - Roads-Capital Maintenance | 054 - Public Works | | 30 - Charges for Services | 98,440.00 | 0.00 |
| 0016 - Roads-Capital Maintenance | 054 - Public Works | | 40 - Other Financing Sources | 428,300.00 | 0.00 |
| 0016 - Roads-Capital Maintenance | 054 - Public Works | | 55 - Services and Supplies | 0.00 | 3,201,982.00 |
| 0016 - Roads-Capital Maintenance | 054 - Public Works | | 70 - Other Financing Uses | 0.00 | 131,249.00 |
| 0016 - Roads-Capital Maintenance | 054 - Public Works | | 92 - Changes to Restricted | 175,702.00 | 0.00 |
| 0016 - Roads-Capital Maintenance | 054 - Public Works | | 92 - Changes to Restricted | 0.00 | (1,094,693.00) |
| Fund: 0016 - Roads-Capital Maintenance, Department: 054 - Public Works Total: | | | | <u>2,238,538.00</u> | <u>2,238,538.00</u> |

Signatures

| Signed By | Signed On | Department/Agency | Approval Level | Valid |
|------------------|------------------------|-------------------------------|-----------------|-------|
| Julie Hagen | 12/19/2016 1:58:51 PM | 054 - Public Works | Fund/Department | Y |
| Miyoung Cogswell | 12/19/2016 2:06:51 PM | 054 - Public Works | | Y |
| Brian Gilbert | 12/19/2016 2:11:57 PM | 054 - Public Works | Fund/Department | Y |
| John Jayasinghe | 12/23/2016 10:13:20 AM | 012 - County Executive Office | CEO Analyst | Y |

Budget Revision Requests

| | | | | |
|--------------------|------------------------|-------------------------------|-------------------------|---|
| Pancho Occiano | 12/27/2016 11:00:31 AM | 061 - Auditor-Controller | FACS | Y |
| Betsy Schaffer | 12/27/2016 11:20:13 AM | 061 - Auditor-Controller | Chief Deputy Controller | Y |
| Richard Morgantini | 12/27/2016 11:33:37 AM | 012 - County Executive Office | CEO Analyst | Y |
| Richard Morgantini | 12/27/2016 11:33:37 AM | 012 - County Executive Office | Budget Director | Y |

Budget Revision Requests

Document Number: BJE - 0004838 Agenda Item: Agenda Date: 1/17/2017 Approval: BOS 4/5 Has Board Letter: No

Title: Increase Appropriations for Services and Supplies.

Budget Action: Increase Appropriations of \$45,000 in Public Works General Fund for Services and Supplies funded by unanticipated revenue from Intergovernmental Revenue-Other and Charges for services.

Justification: This budget adjustment will increase appropriations of \$5,000 in Public Works Surveyor for Services and Supplies funded by one-time unanticipated revenue from Surveyor charges to the City Of Santa Barbara. The increase will be used to replace a deteriorating printer/scanner in the Surveyors office. A timely replacement is required to ensure the Surveyors special printing needs go uninterrupted; otherwise, outsourcing printing costs may be incurred.

In addition, this budget adjustment will increase appropriations of \$40,000 in Public Works Administration for Services and Supplies funded by increase in unanticipated revenue from administrative revenues. The fees for Roads, Surveyor and Water Resources Divisions will be reviewed.

Financial Summary

| <u>Fund</u> | <u>Department</u> | <u>Project</u> | <u>Object Level</u> | <u>Source Amount</u> | <u>Use Amount</u> |
|---|--------------------|----------------|--------------------------------------|----------------------|-------------------|
| 0001 - General | 054 - Public Works | | 27 - Intergovernmental Revenue-Other | 5,000.00 | 0.00 |
| 0001 - General | 054 - Public Works | | 30 - Charges for Services | 40,000.00 | 0.00 |
| 0001 - General | 054 - Public Works | | 55 - Services and Supplies | 0.00 | 45,000.00 |
| Fund: 0001 - General, Department: 054 - Public Works Total: | | | | <u>45,000.00</u> | <u>45,000.00</u> |

Signatures

| <u>Signed By</u> | <u>Signed On</u> | <u>Department/Agency</u> | <u>Approval Level</u> | <u>Valid</u> |
|--------------------|------------------------|-------------------------------|-------------------------|--------------|
| Gloria Alvarez | 12/20/2016 8:14:47 AM | 054 - Public Works | Fund/Department | Y |
| Julie Hagen | 12/20/2016 10:14:19 AM | 054 - Public Works | Fund/Department | Y |
| John Jayasinghe | 12/23/2016 10:15:32 AM | 012 - County Executive Office | CEO Analyst | Y |
| Pancho Occiano | 12/27/2016 10:39:24 AM | 061 - Auditor-Controller | FACS | Y |
| Betsy Schaffer | 12/27/2016 10:47:08 AM | 061 - Auditor-Controller | Chief Deputy Controller | Y |
| Richard Morgantini | 12/27/2016 10:51:58 AM | 012 - County Executive Office | CEO Analyst | Y |
| Richard Morgantini | 12/27/2016 10:51:58 AM | 012 - County Executive Office | Budget Director | Y |

Budget Revision Requests

Document Number: BJE - 0004849 Agenda Item: Agenda Date: 1/17/2017 Approval: BOS 4/5 Has Board Letter: No

Title: To consolidate Fund 3000 Sandyland Seawall Maintenance District Program 9319 Sandyland Seawall Maint

Budget Action: Transfer fund balance of \$25,368 in Public Works Sandyland Seawall Maintenance District from Fund Balance Restricted 9799 to Fund Balance Restricted 9799

Justification: To consolidate program 9173 Sandyland Seawall Capital Project to program 9171 Sandyland Seawall Maintenance within Fund Balance Restricted. Current remainder funds belong to the Sandyland Seawall Maintenance Program 9171 without a project code for now to separate the recent Board's approval of a new Sandyland Assessment. The new funds will continue the construction project being accounted for within the fund not to be commingled with prior funding. Remainder old funding balance is expected to be less than \$5,000 to be held for unplanned future maintenance and needs to be isolated under the program in appropriated fund balance.

Financial Summary

| <u>Fund</u> | <u>Department</u> | <u>Project</u> | <u>Object Level</u> | <u>Source Amount</u> | <u>Use Amount</u> |
|--|--------------------|----------------|----------------------------|----------------------|-------------------|
| 3000 - Sandyland Seawall Maint Dist | 054 - Public Works | | 92 - Changes to Restricted | 25,368.00 | 0.00 |
| 3000 - Sandyland Seawall Maint Dist | 054 - Public Works | | 92 - Changes to Restricted | 0.00 | 25,368.00 |
| Fund: 3000 - Sandyland Seawall Maint Dist, Department: 054 - Public Works Total: | | | | <u>25,368.00</u> | <u>25,368.00</u> |

Signatures

| <u>Signed By</u> | <u>Signed On</u> | <u>Department/Agency</u> | <u>Approval Level</u> | <u>Valid</u> |
|--------------------|------------------------|-------------------------------|-------------------------|--------------|
| Julie Hagen | 12/20/2016 11:18:07 AM | 054 - Public Works | Fund/Department | Y |
| John Jayasinghe | 12/23/2016 10:19:10 AM | 012 - County Executive Office | CEO Analyst | Y |
| Pancho Occiano | 12/27/2016 10:23:13 AM | 061 - Auditor-Controller | FACS | Y |
| Betsy Schaffer | 12/27/2016 10:50:00 AM | 061 - Auditor-Controller | Chief Deputy Controller | Y |
| Brian Gilbert | 12/27/2016 12:32:04 PM | 054 - Public Works | Fund/Department | Y |
| Richard Morgantini | 12/27/2016 1:08:08 PM | 012 - County Executive Office | CEO Analyst | Y |
| Richard Morgantini | 12/27/2016 1:08:08 PM | 012 - County Executive Office | Budget Director | Y |

Budget Revision Requests

Document Number: BJE - 0004852 Agenda Item: Agenda Date: 1/17/2017 Approval: BOS 4/5 Has Board Letter: No

Title: Release Civil Funds for Teleosoft CountySuite software project

Budget Action: Increase appropriations of \$7,200 in Sheriff General Fund for Capital Assets-IT Hardware funded by release of Restricted fund balance.

Justification: Civil automation software is utilized by the Sheriff's Civil Division to enter and track all civil process. It generates notifications of levy and wage garnishment forms as prescribed by law. The civil software system also maintains all accounting records by applying fees and payments, calculating interest and disbursing monies. It is imperative that the civil automation software remain in constant compliance with current legislation to avoid potential liability. Teleosoft, Inc. is a Pennsylvania based company who is relatively new to the California civil software market. Civil fees will be utilized for payment pursuant to Government Code 26731.

Financial Summary

| <u>Fund</u> | <u>Department</u> | <u>Project</u> | <u>Object Level</u> | <u>Source Amount</u> | <u>Use Amount</u> |
|--|-------------------|----------------|----------------------------|----------------------|-------------------|
| 0001 - General | 032 - Sheriff | | 65 - Capital Assets | 0.00 | 7,200.00 |
| 0001 - General | 032 - Sheriff | | 92 - Changes to Restricted | 7,200.00 | 0.00 |
| Fund: 0001 - General, Department: 032 - Sheriff Total: | | | | <u>7,200.00</u> | <u>7,200.00</u> |

Signatures

| <u>Signed By</u> | <u>Signed On</u> | <u>Department/Agency</u> | <u>Approval Level</u> | <u>Valid</u> |
|--------------------|------------------------|-------------------------------|-------------------------|--------------|
| Hope Vasquez | 12/22/2016 3:04:40 PM | 032 - Sheriff | Fund/Department | Y |
| Richard Morgantini | 12/27/2016 12:44:05 PM | 012 - County Executive Office | CEO Analyst | Y |
| Richard Morgantini | 12/27/2016 12:44:05 PM | 012 - County Executive Office | Budget Director | Y |
| Pancho Occiano | 12/28/2016 9:11:17 AM | 061 - Auditor-Controller | FACS | Y |
| Betsy Schaffer | 12/28/2016 10:07:40 AM | 061 - Auditor-Controller | Chief Deputy Controller | Y |

Budget Revision Requests

Document Number: BJE - 0004856 Agenda Item: Agenda Date: 1/17/2017 Approval: BOS 4/5 Has Board Letter: No

Title: Establish transfer accounts for a General Services Assigned vehicle return.

Budget Action: Increase appropriations of \$8,393 in the General Services Department Vehicle Operations & Maintenance Fund for Other Financing Uses funded by the release of Retained Earnings. Increase appropriations of \$8,393 in the General Services General Fund for an increase to Services and Supplies funded by an operating transfer from the Vehicle Operations & Maintenance Fund.

Justification: The General Services department has a vehicle (#5788) that they no longer need and want to return to General Services Vehicle Operations per the General Services customer agreement. The agreement states that a customer may return an assigned vehicle if their need changes, and they will be able to collect a refund of the amounts they have contributed toward a replacement vehicle. Vehicle Operations has collected total replacement revenue of \$8,393 on vehicle #5788. This budget revision will access these funds in the Vehicle Operation's replacement reserves and transfer the funds to the General Services, General Fund.

Financial Summary

| <u>Fund</u> | <u>Department</u> | <u>Project</u> | <u>Object Level</u> | <u>Source Amount</u> | <u>Use Amount</u> |
|--|------------------------|----------------|-----------------------------------|----------------------|-------------------|
| 0001 - General | 063 - General Services | | 40 - Other Financing Sources | 8,393.00 | 0.00 |
| 0001 - General | 063 - General Services | | 55 - Services and Supplies | 0.00 | 8,393.00 |
| Fund: 0001 - General, Department: 063 - General Services Total: | | | | <u>8,393.00</u> | <u>8,393.00</u> |
| 1900 - Vehicle Operations/Maintenance | 063 - General Services | | 70 - Other Financing Uses | 0.00 | 8,393.00 |
| 1900 - Vehicle Operations/Maintenance | 063 - General Services | | 89 - Changes to Retained Earnings | 8,393.00 | 0.00 |
| Fund: 1900 - Vehicle Operations/Maintenance, Department: 063 - General Services Total: | | | | <u>8,393.00</u> | <u>8,393.00</u> |

Signatures

| <u>Signed By</u> | <u>Signed On</u> | <u>Department/Agency</u> | <u>Approval Level</u> | <u>Valid</u> |
|--------------------|------------------------|-------------------------------|-------------------------|--------------|
| Brian Duggan | 12/22/2016 10:21:40 AM | 063 - General Services | Fund/Department | Y |
| Steven Yee | 12/22/2016 11:53:04 AM | 063 - General Services | Fund/Department | Y |
| Richard Morgantini | 12/27/2016 8:05:24 AM | 012 - County Executive Office | CEO Analyst | Y |
| Richard Morgantini | 12/27/2016 8:05:24 AM | 012 - County Executive Office | Budget Director | Y |
| Pancho Occiano | 12/28/2016 9:16:30 AM | 061 - Auditor-Controller | FACS | Y |
| Betsy Schaffer | 12/28/2016 10:08:49 AM | 061 - Auditor-Controller | Chief Deputy Controller | Y |

7/1/2016

Beginning Balance

Detail of Board Approved Changes:

\$ 3,317,202.52

Status

Adopted Budget Use

Transfer Fund Balance for allocation in FY 2016-17 as per adopted Budget.

\$ (2,180,762.00)

In Process

FY 2016-17 Board Adjustments

9/12/16 Approved by A/C's office:

Close Petty Cash Accounts in Parks

Department Fund 0001 as per
County Petty Cash Policy

\$ 200.00

Completed

10/11/16 Release Contingency
Funds for De-Escalation Services
at Main Jail

\$ (265,000.00)

In Process

6/30/2017 Adjusted Budget

Ending Balance

871,640.52