



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Community Services
Department No.: 057
For Agenda Of: July 21, 2015
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Supervisors
FROM: Department George Chapjian, Community Services Director (805-568-2467)
Director(s)
Contact Info: Dinah Lockhart, Deputy Director, (805-568-3523)
A.J. Quinoveva, Housing Program Specialist, Sr. (805-560-1090)
SUBJECT: Fiscal Year 2015-2016 Emergency Solutions Grants Program Subrecipient Agreement with Santa Ynez Valley People Helping People, District 3

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board of Supervisors to execute a Fiscal Year 2015-2016 Emergency Solutions Grants (ESG) Program Subrecipient Agreement with Santa Ynez Valley People Helping People in the amount of \$16,785 (Attachment A); and
- b) Determine that the approval of the Fiscal Year 2015-2016 ESG Program Subrecipient Agreement with Santa Ynez Valley People Helping People is not the approval of a project that is subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(4), finding that the project is the creation of government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment, and direct staff to file a Notice of Exemption (Attachment B).

Summary Text:

Approval and authorization of the Fiscal Year (FY) 2015-2016 ESG Program Subrecipient Agreement with Santa Ynez Valley People Helping People by the Board of Supervisors will allow Santa Ynez Valley People Helping People to fully expend its award of FY 2014-2015 ESG Program funds, for which a balance of \$16,785 remains, and continue providing housing assistance to individuals and families who are homeless or at risk of homelessness through June 30, 2016.

Background:

The purpose of the ESG Program is to assist people to quickly regain stability in permanent housing after experiencing a housing crisis or homelessness. ESG Program funds may be used for activities related to street outreach, emergency shelter, rapid re-housing, homelessness prevention, and the Homeless Management Information System. The United States Department of Housing and Urban Development (HUD) allocates ESG Program funds to the County of Santa Barbara; the Community Services Department (CSD) administers these funds on the County's behalf. The County competitively awards ESG Program funds to private non-profit organizations to undertake ESG Program-eligible activities. The County is not a recipient of FY 2015-2016 ESG funds but may receive an ESG allocation the following year. The FY 2015-2016 ESG Program Subrecipient Agreement with Santa Ynez Valley People Helping People will be funded with FY 2014-2015 ESG Program funds awarded to Santa Ynez Valley People Helping People but not expended by it prior to June 30, 2015. A Board contract between Santa Ynez Valley People Helping People and the County is required as the Subrecipient will receive more than \$100,000 from the County during FY 2015-2016.

For FY 2014-2015, Santa Ynez Valley People Helping People was awarded ESG Program funds totaling \$22,380 to provide rapid re-housing and homelessness prevention assistance to individuals and families who are homeless or at risk of homelessness in Ballard, Buellton, Solvang, Los Alamos, Los Olivos, and Santa Ynez. The County and Santa Ynez Valley People Helping People executed a Subrecipient Agreement for these ESG Program funds on January 6, 2015; the Subrecipient Agreement was effective as of July 1, 2014 and ended on June 30, 2015. Over the past 18 months, Santa Ynez Valley People Helping People's outreach efforts to the community and partner agencies have resulted in earlier interventions for families and individuals struggling financially. Together, they have been able to develop financial plans using private and public (including the ESG Program) funds, financial counseling, and case management services to retain stable housing for families. This has reduced the need for utilization of ESG Program funds to re-house homeless individuals and families, affecting Santa Ynez Valley People Helping People's ability to spend down ESG Program funds by June 30, 2015. Santa Ynez Valley People Helping People is prepared to fully expend its balance of FY 2014-2015 ESG Program Funds totaling \$16,785 during FY 2015-2016 with the approval and execution of a new ESG Program Subrecipient Agreement.

ESG Program regulations require that funds allocated to the County for FY 2014-2015 are expended by July 23, 2016. The proposed ESG Program Subrecipient Agreement, with a time of performance ending on June 30, 2016, is consistent with this expenditure deadline. The Subrecipient Agreement also enables the County to terminate the agreement if there is a danger that Santa Ynez Valley People Helping will not meet the expenditure deadline.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

Funding Sources	Current FY Cost:	Annualized On-going Cost:	Total One-Time Project Cost
General Fund			
State			
Federal			\$ 16,785.00
Fees			
Other:			
Total	\$ -	\$ -	\$ 16,785.00

Narrative:

Santa Ynez Valley People Helping People incurred eligible costs totaling \$5,595 under the FY 2014-2015 ESG Program Subrecipient Agreement, which began on July 1, 2014 and ended on June 30, 2015. In order to spend down the balance of \$16,785 and continue providing housing assistance to eligible clients, it requests a FY 2015-2016 ESG Subrecipient Agreement with a time of performance ending on June 30, 2016.

Key Contract Risks:

The ESG Program is a federally-funded program subject to associated federal requirements. As the recipient of federal funds, the County is responsible for ensuring that Santa Ynez Valley People Helping People uses ESG Program funds in accordance with federal requirements. Santa Ynez Valley People Helping People has prior experience operating federally-funded programs.

The ESG Program Subrecipient Agreement is a cost-reimbursement contract. This allows CSD to disburse federal funds to Santa Ynez Valley People Helping People as payment for incurred eligible costs to the extent prescribed by the Agreement. Disbursements will be made after Santa Ynez Valley People Helping People demonstrates that reimbursable assistance was provided and substantiates the eligibility of incurred costs to the satisfaction of CSD.

Special Instructions:

Please email an electronic copy of the Minute Order to Akila A. Shenoy at ashenoy@co.santa-barbara.ca.us. Please execute three (3) originals of the First Amendment to the ESG Subrecipient Agreement with Santa Ynez Valley People Helping People and return two (2) originals to Akila A. Shenoy (x3524).

Attachments:

- Attachment A: Fiscal Year 2015-2016 ESG Subrecipient Agreement with Santa Ynez Valley People Helping People
- Attachment B: CEQA Notice of Exemption

Authored by:

Akila A. Shenoy, Housing and Community Development Division (805-568-3524)