



**BOARD OF SUPERVISORS  
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Submitted on:  
(COB Stamp)

Department Name: Public Health  
Department No.: 041  
For Agenda Of: December 3, 2024  
Placement: Administrative  
Estimated Time:  
Continued Item: No  
If Yes, date from:  
Vote Required: 4/5

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**TO:** Board of Supervisors

**FROM:** Department Director(s): Mouhanad Hammami, Director  
Public Health Department (805) 681-5102  
Contact Info: Dr. Henning Ansorg, Health Officer  
(805) 681-5152

**SUBJECT:** Public Health Microbiologist Training Fellowship Agreement Number 23-11079 with the California Department of Public Health (CDPH)

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence: CEO Budget**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve, ratify, and authorize the Chair to execute Grant Agreement Number 23-11079 with California Department of Public Health (CDPH) to accept funding for the Public Health Microbiologist Training Fellowship Agreement in the amount not to exceed \$292,500 for the period of January 1, 2024 thru June 30, 2026;
- b) Approve budget revision BJE Number 0010182 (Attachment C) in the amount of \$97,500 to establish appropriations for unanticipated revenue in the Public Health Laboratory in FY 2024-2025 funded by CDPH Public Health Microbiologist Training Fellowship Agreement;
- c) Approve and authorize the Public Health Director, or designee, to make any required certifications and Project Representative changes in accordance with the Grant Agreement;

- d) Approve and authorize the Public Health Director, or designee, to execute any future amendments or scope of work changes to Grant Agreement Number 23-11079 provided that the amendment does not exceed ten percent (10%) (\$29,250) of the total agreement amount, upon review and concurrence by the Auditor Controller's Office and County Counsel's Office, subject to the Board's ability to rescind this delegated authority at any time; and
- e) Determine that the recommended actions are not a "Project" within the meaning of the California Environmental Quality Act (CEQA) and is exempt per CEQA Guideline Section 15378(b)(4) since the recommended actions are government fiscal activities that do not involve commitment to any specific project which may result in a potentially significant physical impact on the environment.

**Summary Text:**

This item is on the agenda to authorize the Public Health Department (PHD) to enter into an agreement with California Department of Public Health (CDPH) for Public Health Microbiologist Training Fellowship Agreement in the amount not to exceed \$292,500 for the period of January 1, 2024 thru June 30, 2026. Approval of this Agreement is requested to provide workforce training of Public Health Microbiologist trainees.

**Background:**

Assembly Bill Number 102 Budget Act of 2023 supports funding for California Public Health Laboratories (PHL) workforce training of Public Health Microbiologist trainees. This funding is provided to increase the number of state and local California Public Health Microbiologist. CDPH is committed to working to expand this training collaboratively with the California Association of Public Health Lab Directors (CAPHLD), California Conference of Local Health Officers (CCHLO) and the County Health Executives Associate of California (CHEAC).

These Public Health Microbiologist Training Awards support CDPH Laboratory Field Services (LFS)-approved training of PHLs to provide at least 26 weeks (1040 hours) of specialized Public Health Microbiologist training and board certification examination for individuals to meet California Code of Regulations Title 17 Sections 1079-1080 and CDPH requirements to become Public Health Microbiologists. Awards are implemented in collaboration with the CDPH/CAPHLD Public Health Microbiologist Training Program to ensure compliance with state regulatory requirements.

CDPH has awarded funding to the Santa Barbara County Public Health Lab for the Public Health Training Fellowship to support education, training and preparation for three Public Health Microbiologist trainees to become licensed Public Health Microbiologist.

**Fiscal Analysis:**

Accepting the CDPH Microbiologist Training grant agreement allows the Department to be reimbursed for existing staff to be trained for certification in this hard-to-fill job classification. The grant allows for three training sessions spanning 2.5 fiscal years, January 2024 to July 2026. Further, by ratifying the acceptance beginning July 2024, the Department will be authorized and allowed to be reimbursed for January-June 2024 costs of \$52,900.

Approving Budget Revision #0010182 for \$97,500 will establish appropriation for the second training session in FY 2024-2025 and allow for temporary extra help back up while staff is training. For FY 2025-2026, the Recommended budget will include the third, and last training session of \$97,500.

**Funding Source Table**

<b>Funding Source</b>	<b>FY 2023-2024</b>	<b>FY 2024-2025</b>	<b>FY 2025-2026</b>	<b>Total Cost</b>
General Fund				
State	\$52,900.00	\$97,500.00	\$97,500.00	\$247,900.00
Federal				
Fees				
[ <i>Other Source</i> ]				
<b>Total</b>	<b>\$52,900.00</b>	<b>\$97,500.00</b>	<b>\$97,500.00</b>	<b>\$247,900.00</b>

**Special Instructions to Clerk of the Board:**

Please execute two original agreements and return one (1) original Standard Agreement and one (1) Certified Minute Order to Public Health, Contracts Unit at [phdcu@sbcpd.org](mailto:phdcu@sbcpd.org) when available for pickup.

**Attachments:**

- Attachment A - Contract 23-11079 Standard Agreement 213
- Attachment B – Contract 23-11079 Agreement Scope of Work
- Attachment C – Budget Revision #0010182

**Authored by:**

Adrianna Almaguer, Department Business Specialist