



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Submitted on:  
(COB Stamp)

Department Name: Public Works  
Department No.: 054  
Agenda Date: April 8, 2025  
Placement: Administrative Agenda  
Estimated Time:  
Continued Item: No  
If Yes, date from: NA  
Vote Required: Majority

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**TO:** Board of Supervisors  
**FROM:** Department Director(s): Chris Sneddon, P.E., Public Works Director, (805) 568-3010  
Contact Info: Jeanette Gonzales-Knight, P.E., Deputy Director, (805) 882-3605  
**SUBJECT:** **Second Contract Amendment to Agreement for Services of Independent Contractor with Laurel Labor Services, Inc. of Santa Maria to Provide On-Call Casual Labor, BC21246; First, Second and Third Supervisorial Districts**

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**County Counsel Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the attached Second Contract Amendment for Agreement for Services of Independent Contractor with Laurel Labor Services, Inc. (a local vendor) for services to provide on-call casual labor at County operated Resource Recovery & Waste Management facilities, extending the term expiration date from June 30, 2025 to June 30, 2026; and increasing the contract amount by \$677,584 adjusting it from \$2,057,100 to an amount not to exceed \$2,734,684;
- b) Determine that the contract is for labor to support the ongoing operation and maintenance of the existing County-operated waste management facilities involving negligible or no expansion of use beyond that which presently exists and therefore the proposed action is exempt from the California Environmental Quality Act pursuant to 14 CCR §15301.

**Summary Text:**

This item is on the agenda in order to approve and authorize a second amendment to County Board Contract BC21246 with Laurel Labor Services, Inc. This second amendment (Attachment A) will increase the total compensation for the contract to provide uninterrupted service through the end

of the extended contract term, June 30, 2026. The original contract was entered into on March 15, 2022 with a performance commencement date of March 21, 2022. The first amendment was entered and executed on May 16, 2023. The adjustment of the total contract amount also includes an adjustment in the rate schedule, updating the contractor's hourly rates.

The Resource Recovery and Waste Management Division (RRWMD) of Public Works Department (PWD) utilizes casual labor crews at the County operated RRWMD facilities to support staff when collecting wind-blown litter during severe weather conditions and to enhance the recovery of recyclable materials. These labor crews also assist the RRWMD in the sorting and recycling of green waste and construction & demolition materials. The work schedules vary depending on weather conditions, the seasonal flow of materials, and recyclable material markets.

In anticipation of the current On-Call Casual Labor Contract reaching its termination date on June 30, 2026, RRWMD staff issued a request for proposals (RFP) for these services. This RFP was published in accordance with the County's standard practices and was open to any interested service providers. Only one proposal was received from Leadpoint Business Services, LLC. After reviewing this proposal, Staff determined that the proposal met the requirements of the RFP; however, Leadpoint Business Services, LLC, subsequently rescinded their proposal. Accordingly, Staff engaged the current on-call casual labor contractor (Laurel Labor Services, Inc) to negotiate the terms of this second amendment to their contract.

### **Background:**

For over ten years the Tajiguas Landfill, Santa Ynez Valley Recycling & Transfer Station, South Coast Recycling & Transfer Station, and other County operated RRWMD facilities have used on-call contracted labor to aid in the abatement of litter as well as sorting and recycling of construction & demolition material. Contracted labor is used on an on-call basis and the labor force is increased to collect wind-blown litter. Permit conditions require the prompt collection/retrieval of wind-blown litter and using supplemental labor is more cost effective than adding permanent positions that would not be needed on a year-round basis.

In addition to litter abatement, the labor crews manually sort construction & demolition debris for recycling, thus diverting these materials from the landfill. They also sort and clean curbside collected green waste and self-haul green waste which is then ground into a mulch product for beneficial distribution to customers. The majority of the mulch is distributed to orchard and agricultural businesses, City of Santa Barbara water customers under the Water Wise Program, and is available for free pick up to all Santa Barbara County residents at the South Coast Recycling & Transfer Station and Santa Ynez Recycling & Transfer Station. A portion of the mulch material is also used by the Resource Recovery and Waste Management facilities for landscaping and erosion control purposes. Extra labor is used to spread the mulch used for landscaping and erosion control. Due to the seasonal nature of the Green Waste Program, as well as the recyclable market variability using supplemental labor is more cost effective than adding permanent positions that would not be needed on a year-round basis.

Although the number of on call laborers will vary to meet RRWMD requirements, an average of twelve (12) on call laborers/supervisors was estimated to create a budget for this agreement. The agreement allows for anywhere from zero (0) to twenty-four (24) on-call laborers/supervisors to be utilized on any given day. The Fiscal Year (FY) 25/26 Budget for this contract was reduced from previous years to accommodate the Enterprise Funds' available budget and on-call casual labor operational needs.

Approval of the contract is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA guidelines section 15301 (maintenance of existing facilities). Separate CEQA documents have been prepared for the waste management facilities using the casual labor services being recommended for approval.

**Performance Measure:**

The County's current established minimum rate of diversion is 70%.

**Fiscal and Facilities Impacts:**

This is a multi-year contract. \$2,057,100 has been budgeted in prior years and FY 2024/25. The increase of \$677,584 for this contract is included in the operational budget for FY 2024/25 and proposed budget for FY 2025/26. No budget revision is needed. The source of this funding has been incorporated into tipping fee revenues collected from the Tajiguas Landfill waste shed. Funding will be made available through Budget Unit 054, Fund 1930, Account 7460, Programs 1101,1133, 1200, 1301, and 1860. There are no fiscal impacts to other County departments.

Budgeted: Yes

**Fiscal Analysis:**

<b>Funding Source</b>	<b>Previous Fiscal Years</b>	<b>Current Fiscal Year 24/25</b>	<b>Fiscal Year 25/26</b>	<b>Total</b>
<b>RRWMD - Current Agreement</b>	\$1,504,684	\$552,416		<b>\$2,057,100</b>
<b>RRWMD - 2<sup>nd</sup> Amendment</b>		\$258,484	\$419,100	<b>\$677,584</b>
<b>Total</b>	\$1,504,684	\$810,900	\$419,100	<b>\$2,734,684</b>

**Special Instructions:**

Please forward a copy of the executed Amendment and stamped Minute Order to Yanette Luna at Public Works, Resource Recovery and Waste Management Division (RRWMD):

130 E. Victoria Street, Suite 100, Santa Barbara, CA 93101.

Following Board approval, Clerk of the Board to please post the Notice of Exemption and forward a stamped copy to Public Works RRWMD, Attn: Joddi Leipner.

**Attachments:**

Attachment A: Second Amendment to Agreement for Services of Independent Contractor with Laurel Labor Services, Inc.

Attachment B: First Amendment to Agreement for Services of Independent Contractor with Laurel Labor Services, Inc.

Attachment C: Original Agreement for Services of Independent Contractor with Laurel Labor Services, Inc., Contract BC21246

Attachment D: Notice of Exemption

**Authored by:**

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