



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** CEO/OEM  
**Department No.:** 012  
**For Agenda Of:** December 4, 2018  
**Placement:** Administrative  
**Estimated Tme:** N/A  
**Continued Item:** No  
**If Yes, date from:** N/A  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Mona Miyasato, County Executive Officer  
Director:  
Contact Info: Matt Pontes, Assistant County Executive Officer  
Robert Lewin, Director Office of Emergency Management  
**SUBJECT:** Professional Services Agreement with Stantec Consulting Services, Inc. for the GIS Mapping Services

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**County Counsel Concurrence**

As to form: Yes

**Other Concurrence: Risk Management**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the professional services agreement with Stantec Consulting Services, Inc. (Contractor) in a total contract amount not to exceed \$10,000 for additional GIS Mapping Services for Debris Hazard Risk Analysis and Mapping (Attachment A); and
- b) Determine that this project was found by your Board to be exempt from the provisions of California Environmental Quality Act (CEQA) pursuant State CEQA Guidelines Sections 15061(b) (3) and 15269(a), and that the proposed actions are within the scope of the prior CEQA exemption.

**Summary Text:**

The attached professional services agreement allows Stantec Consulting Services, Inc. to provide GIS Mapping Services for Debris Hazard Risk Analysis and Mapping. This professional services agreement is in the amount not to exceed \$10,000 and will terminate no later than December 31, 2018 unless otherwise directed by COUNTY or unless earlier terminated. This contract of \$10,000 when combined with other existing County contracts will exceed \$100,000 Countywide for Stantec Consulting Services, Inc.

**Background:**

County of Santa Barbara is seeking a GIS Professional Consultant to assist the Office of Emergency Management (OEM) in creating and analyzing data for the management of disaster preparedness, response, and recovery efforts. The GIS Mapping provided under this contract is a Pre-Award for map preparation for the Hazard Mitigation Grant Program-Post Fire (HMGP-PF) #5189-2-1F. This grant award is scheduled to be before the BOS for grant acceptance on December 4, 2018 as well. The grant will be used to update the Debris Flow Risk map used when a storm is predicted that could cause a debris flow. This grant requires pre- GIS work that the contractor Stantec was most suited to complete because of their expertise and previous work that they did during the 1/9 Debris Flow.

**Risk:**

The agreement applies County standard independent contractor terms and conditions in accordance with State of California laws and regulations. The risk mitigation includes insurance coverage appropriate for the level of risk involved as determined by Office of Emergency Management in conjunction with the County Risk Manager, and the agreement provides indemnification for County agents, officers and employees from claims that arise from activities performed under the agreement.

**Fiscal and Facilities Impacts:**

Budgeted: No

**Fiscal Analysis:**

The contract will be funded with the Hazard Mitigation Grant Program-Post Fire (HMGP-PF) #5189-2-1F grant funds.

**Attachments:**

Attachment A: Agreement for Services with Stantec Consulting Services, Inc. (two originals)

**Special Instructions:**

After Board action, please distribute as follows to Sonia Thompson, Office of Emergency Management:

1. Minute Order
2. Agreement for Services (one original)