



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Public Works  
Department No.: 054  
For Agenda Of: September 6, 2011  
Placement: Administrative  
Estimated Tme:  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors  
**FROM:** Department Director Scott McGolpin, Public Works Department, x3010  
Contact Info: Dacé Morgan, Deputy Director, Transportation, x3064  
**SUBJECT:** County Service Area No. 41, Cebada Canyon Road Maintenance Assessments  
Fourth Supervisorial District for Fiscal Year 2011-12

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- A. Approve and authorize the Chair to adopt the attached Resolution establishing road maintenance charges (with no increase in benefit assessment) for County Service Area #41.
- B. Find that the proposed action is not subject to CEQA and approve filing the attached Notice of Exemption pursuant to 152373 (a) (1) and 14 CCR.

**Summary Text:**

Funding for County Service Area #41 is from benefit assessments. A benefit assessment is a levy or charge by an agency upon real property that is based upon the special benefit conferred upon the real property by an improvement or service that is imposed to pay the capital cost of the improvement, the maintenance and operation expenses of the improvement, or the cost of the service being provided. The Board must annually adopt the benefit assessment rates in order to assess them on the tax roll.

The average assessment of \$465 is proposed to be maintained for FY 2011-12. The proposed assessments will generate approximately \$23,704 in revenues.

Pursuant to the County's CEQA guideline 15273 (a) (1), the Department of Public Works has determined this project to be exempt from further environmental review. Approval of this Notice of Exemption shall indicate the Board of Supervisors' approval of this project and will commence the appeal period, pursuant to CEQA guidelines.

**Background:**

County Service Area #41 was established in 1984-85 to assess property owners for road repairs, maintenance, and improvements in the Rancho Santa Rita subdivision located outside the City of Lompoc.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
Fees			
Other: Assessments	\$ 23,704.00		
Total	\$ 23,704.00	\$ -	\$ -

**Narrative:**

This County Service Area is self-financed and there is no General Fund impact. Revenues of \$23,704 were budgeted in Department 054 (Public Works), Fund 2242 (CSA 41), Operations cost center of the Transportation Division shown on page D-344 of the operating plan for fiscal year 2011-12.

**Staffing Impacts:**

**Legal Positions:**

**FTEs:**

**Special Instructions:**

Please provide a stamped, certified Minute Order, and a copy of the executed document, to Gena Valentine Felix, Public Works Transportation, x3064.

**Attachments:**

- Resolution
- Notice of Exemption
- Fixed Charge Report

**Authored by:**

Bill Hanrahan, Public Works Administration,