

COUNTY CLERK-RECORDER-ASSESSOR'S
ADOPTION OF THE
2012-2013 BIENNIAL AMENDMENTS
TO THE SANTA BARBARA COUNTY
SINGLE COMPREHENSIVE CONFLICT OF INTEREST CODE
FOR COUNTY DEPARTMENTS, COMMISSIONS/BOARDS/COMMITTEES
AND DEPENDENT SPECIAL DISTRICTS (SINGLE CODE)

(1) The Political Reform Act, Government Code § 81000 et seq., requires state and local agencies to adopt and amend, as circumstances require, conflict of interest codes. A conflict of interest code designates the positions within an agency that “involve the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest” of the public official. Government Code Section 87302(a). The designated public officials must periodically disclose certain investments, interests in real property, sources of income, gifts, loans and business positions. Agencies must amend their conflict of interest codes when necessary to add or delete positions and disclosure categories; at a minimum a conflict of interest code must be reviewed every two years.

(2) On October 3, 1995, the Board of Supervisors directed the County Clerk-Recorder¹ to adopt a comprehensive conflict of interest code for county departments, certain county related commissions/boards/committees and dependent special districts. (Resolution No. 95-450). Accordingly, on December 5, 1995 the Clerk-Recorder-Assessor adopted a comprehensive conflict of interest code for multiple agencies, which became known as the “Santa Barbara County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts” (“Single Code”). The designated positions and disclosure categories for each participating agency are set forth in Exhibit C of the Single Code. The Single Code is intended to help ensure timely amendments and revisions. Additionally, all financial disclosure statements (Form 700’s) are filed in the Office of the Clerk-Recorder-Assessor, which provides a central repository for public access. The Board of Supervisors is the “code reviewing body” for the Single Code. Government Code Section 87303.

(3) There have been several amendments to the Single Code, which have added and/or deleted agencies, and revised the list of designated positions and disclosure categories. Amendments are first adopted by the Clerk-Recorder-Assessor and then approved by the Board of Supervisors as code reviewing body.

(4) As part of the 2012-2013 Single Code Biennial Review, the participating agencies have submitted proposed amendments. The Clerk-Recorder-Assessor has assembled the proposed amendments and amends the Single Code as follows (the corresponding Exhibit C documents are attached):

¹ Subsequently, the Clerk-Recorder was consolidated with the Assessor and is currently the Clerk-Recorder-Assessor.

- a) Exhibit No. C-2, the Human Services Commission is deleted. The Human Services Commission is being added to new Exhibit No. C-5 under the Santa Barbara County Community Services Commission;
- b) Exhibit No. C-3, the Santa Barbara County Housing and Community Development Department is deleted. The Santa Barbara County Housing and Community Development Department is being added to new Exhibit No. C-5 under the Santa Barbara County Community Services Commission;
- c) Exhibit No. C-5, the Santa Barbara County Community Services Commission is added. This Exhibit consolidates former Exhibit No. C-2 (Santa Barbara County Human Services Commission), former Exhibit C-3 (Santa Barbara County Housing and Community Development Department), former Exhibit C-23 (Santa Barbara County Parks Commission) and former Exhibit C-24 (Santa Barbara County Parks Department);
- d) Exhibit No. C-9, the Santa Barbara County Auditor – Controller for the purpose of deleting the position of “Advanced Division Chief advising the Department of Housing, Community Development and County Redevelopment Agency”;
- e) Exhibit No. C-12, the Santa Barbara County Clerk, Recorder and Assessor for the purpose of changing a position name from “Mapping Technical Chief” to “Mapping GIS Supervisors”;
- f) Exhibit No. C-13, the Santa Barbara County Counsel for the purpose of deleting the positions of “Team Project Manager” and “All County Counsel Chief Deputies” (note that “County Counsel Chief Deputies” will now file under the position title of “All County Counsel Deputies”);
- g) Exhibit No. C-14, the Santa Barbara County District Attorney for the purpose of adding the position of “Chief Deputy District Attorney”;
- h) Exhibit No. C-16, the Santa Barbara County General Services Department for the purpose of deleting the position of “Reprographics Supervisor”;
- i) Exhibit No. C-17, the Santa Barbara County Public Health Department for the purpose of deleting the position of “Program/Bus Ldr Phy” and changing the title of “Enterprise Ldr Exec” to “Enterprise Ldr-Gen”;
- j) Exhibit No. C-23, the Santa Barbara County Parks Commission is deleted. The Santa Barbara County Parks Commission is being added to new Exhibit No. C-5 under the Santa Barbara County Community Services Commission;
- k) Exhibit No. C-24, the Santa Barbara County Parks Department is deleted. The Santa Barbara County Parks Department is being added to new Exhibit No. C-5 under the Santa Barbara County Community Services Commission;
- l) Exhibit No. C-27, the Santa Barbara County Planning and Development Department for the purpose adding the positions “Team Project Leader-General” and “Accountant III”;
- m) Exhibit No. C-28, the Santa Barbara County Probation Department for the purpose of changing the title of “Senior IT Data Processing Manager” to “Senior IT Manager”;
- n) Exhibit No. C-32, the Santa Barbara County Social Services Department for the purpose of deleting the positions of “Department Business Specialist, Social Services Worker (General Relief and authorizing protective payments)”, “Social Services Worker, Senior Protective Services/Lead (authorizing protective

payments)", Storekeeper" and "AOP III (Facilities)"; and adding the positions of "Team Project Leader", "DBS (Facilities)", "Cost Analyst II" and "Building Maint Supv";

- o) Exhibit No. C-34, the Redevelopment Agency of the County of Santa Barbara is deleted because the Redevelopment Agency was dissolved on February 1, 2012 pursuant to California Legislation Bill ABX126;

(5) The other provisions of the Single Code that are not covered by the above Paragraph 4 remain in effect.

(6) Designated employees who are identified in the series C Exhibits attached to the Single Code, shall file original statements of economic interest with the Elections Division of the Office of the Clerk-Recorder-Assessor at 4440-A Calle Real, Santa Barbara, California 93110, or at such other location designated by the Clerk-Recorder-Assessor.

(7) A copy of the Single Code may be obtained at the Elections Division of the Office of the Clerk-Recorder-Assessor at 4440-A Calle Real, Santa Barbara, California 93110.

Adopted this _____ day of _____, 20__.

Joseph E. Holland
County Clerk-Recorder-Assessor