

## Budget Journal Entry

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 Document Description: CSD/HCD - HMIS Capacity Building Grant      Processed On:      Created By: Steven Fung  
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### References

Audit Trail:      Actualizing JE:

### Budget Revision Request

Agenda Item:      Agenda Date: 1/14/2020      Approval: BOS 4/5      Has Board Letter: Yes

Title: CSD/HCD - HMIS Capacity Building Grant

Budget Action: Increase appropriations of \$134,000 in Community Services Department's Housing & Community Development (CSD/HCD) Affordable Housing Fund for Other Financing Uses funded by unanticipated revenue from the US Department of Housing & Urban Development (HUD) for a Homelessness Management Information Systems (HMIS) Building Grant. Increase appropriations of \$134,000 in CSD/HCD for Services & Supplies funded by an operating transfer from the CSD/HCD Affordable Housing Fund.

Justification: This budget revision is necessary to create appropriations for the receipt and administration of the Homeless Management Information Systems (HMIS) Capacity Building Grant, which the Board of Supervisors approved the submission of on January 15, 2019. This grant will help the Santa Barbara County Continuum of Care (CoC), of which the County is the lead agency, to build upon and improve their HMIS software and databases. As required per HUD, each CoC receiving homelessness assistance funding must maintain an HMIS database to record, analyze, and transmit data regarding housing and services to individuals at risk or currently experiencing homelessness. HCD currently has two FTE staff administering HMIS and providing data analysis to stakeholders and policy makers. HCD will be primarily using these funds to coordinate with external vendors & agencies in improving their HMIS capabilities.

### Budget Revision Request Financial Summary

Fund	Department	Project	Object Level	Source Amount	Use Amount
0001 - General	055 - Housing/Community Development		40 - Other Financing Sources	134,000.00	0.00
0001 - General	055 - Housing/Community Development		55 - Services and Supplies	0.00	134,000.00
Fund: 0001 - General, Department: 055 - Housing/Community Development Total:				<u>134,000.00</u>	<u>134,000.00</u>
0065 - Affordable Housing	055 - Housing/Community Development		26 - Intergovernmental Revenue-Federal	134,000.00	0.00
0065 - Affordable Housing	055 - Housing/Community Development		70 - Other Financing Uses	0.00	134,000.00
Fund: 0065 - Affordable Housing, Department: 055 - Housing/Community Development Total:				<u>134,000.00</u>	<u>134,000.00</u>

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## Accounting

<u>Fund</u>	<u>Dept</u>	<u>GL Acct</u>	<u>LI Acct</u>	<u>Debit Amount</u>	<u>Credit Amount</u>	<u>Prog</u>	<u>OUnit</u>	<u>Proj</u>	<u>Budget Period</u>	<u>Description</u>
0001	055	2420	5911	134,000.00		5001			202006	Incr Appr - HMIS Capacity Grant
0001	055	2530	7322		134,000.00	5001			202006	Incr Appr - HMIS Capacity Grant
0065	055	2420	4789	134,000.00		5001			202006	Incr Appr - HMIS Capacity Grant
0065	055	2530	7901		134,000.00	5001			202006	Incr Appr - HMIS Capacity Grant
Total				268,000.00	268,000.00					

## Signatures

<u>Signed By</u>	<u>Approval Level</u>	<u>Department/Agency-Fund Group</u>	<u>Signed On</u>	<u>Valid</u>
Steven Fung	Fund/Department	055-Parks Funds	12/16/2019 1:35:51 PM	Y
Ryder Bailey	Fund/Department	057-Parks Funds	12/16/2019 1:47:26 PM	Y
Richard Morgantini	CEO Analyst	All Depts-All Funds	12/16/2019 2:00:12 PM	Y