

**COPY**

**PROPOSITION 1  
INTEGRATED REGIONAL WATER MANAGEMENT  
IMPLEMENTATION GRANT  
SUBGRANT AGREEMENT**

**Between the Santa Barbara County Water Agency and City of Guadalupe**

This Proposition 1 Integrated Regional Water Management (“IRWM”) Subgrant Agreement (“AGREEMENT”) is made this <sup>23 Nov. 2022</sup> ~~10~~ day of ~~October~~ 2023, between the Santa Barbara County Water Agency (“AGENCY”) and the City of Guadalupe (“SUBGRANTEE”) (collectively “PARTIES”), regarding the approved grant funded project component known as the Pioneer Lift Station Rehabilitation Project (“PROJECT COMPONENT”).

**RECITALS**

- A. AGENCY submitted a grant proposal and application to the California Department of Water Resources (“DWR”) for the Proposition 1 Implementation Round 2 IRWM Grant;
- B. DWR has approved AGENCY’S grant application;
- C. AGENCY is an eligible grant recipient, and is willing to serve as the single grantee for the Santa Barbara County IRWM Region under the Grant Agreement with DWR and to enter into Subgrant Agreements with the other public agencies for state-approved project components in the Santa Barbara County IRWM Plan and to act as the administrator of the grant, on the terms and conditions set forth herein;
- D. SUBGRANTEE wishes to carry out the approved grant PROJECT COMPONENT known as the Pioneer Lift Station Rehabilitation Project and consents to implement PROJECT COMPONENT through this AGREEMENT with AGENCY;

E. AGENCY, as an eligible grant recipient, will enter into the Grant Agreement with DWR to implement the approved PROJECT COMPONENT and to administer the applicable grant requirements; and

F. SUBGRANTEE is willing and committed to meet all DWR requirements under the Grant Agreement for PROJECT COMPONENT, including providing matching funds or in-kind match activities, and will reimburse AGENCY for any administrative costs incurred by AGENCY or its contractors.

**NOW, THEREFORE**, in consideration of the mutual promises herein and other good and valuable consideration, the receipt of which is hereby acknowledged, IT IS MUTUALLY AGREED BY THE PARTIES THAT:

1. **Recitals.** The above recitals are true and correct and are incorporated herein by reference.

2. **Parties Roles.** AGENCY shall act as the grantee for the Santa Barbara County IRWM Region and enter into a Grant Agreement with DWR to implement the approved PROJECT COMPONENT and to administer the applicable grant requirements. AGENCY may contract with third parties for the administrative services called for in the Grant Agreement. SUBGRANTEE shall complete PROJECT COMPONENT in compliance with the Grant Agreement.

3. **Agency's Responsibilities.** Subject to DWR requirements and direction, and in accordance with the terms of the Grant Agreement, AGENCY shall:

- a) Pay grant funds to SUBGRANTEE for work on PROJECT COMPONENT for activities completed in accordance with the terms of the Grant Agreement, upon receipt of grant funds for that work from the DWR;

- b) Timely submit to DWR invoices, reports, and assurances received from SUBGRANTEE prepared to meet the accounting, reporting and other requirements in the Grant Agreement for PROJECT COMPONENT; and
- c) Maintain files and accounts for PROJECT COMPONENT in accordance with the Grant Agreement and with assistance from AGENCY's consultant.

However, in acting pursuant to this AGREEMENT and the Grant Agreement:

- d) AGENCY shall have no responsibility for maintenance of or insurance for PROJECT COMPONENT;
- e) AGENCY is not acting as a surety. This AGREEMENT is not a performance, payment, completion or labor and materials bond. AGENCY does not guarantee or warrant that implementation of PROJECT COMPONENT will proceed, be completed, or that the grant funds for PROJECT COMPONENT will be sufficient to meet incurred expenses. AGENCY does not guarantee or warrant any studies, plans and specifications for PROJECT COMPONENT. AGENCY does not guarantee or warrant any estimated construction costs or budget set forth in either the grant application or Grant Agreement. AGENCY shall have no responsibility for any aspect of bidding and selection of consultants, contractors and subcontractors to perform any aspect of the work of PROJECT COMPONENT under this AGREEMENT. Instead, AGENCY is only acting as a conduit: 1) for transfer of grant funds to SUBGRANTEE for PROJECT COMPONENT in furtherance of the Grant Agreement, and 2) for the transmission of invoices, reports, financial information and state disclosure assurances and other information required by the Grant Agreement to be transmitted from SUBGRANTEE to AGENCY; and

f) AGENCY does not guarantee or warrant that it will pay any invoice submitted by SUBGRANTEE until funds for approved invoices have actually been transmitted by DWR to AGENCY. AGENCY assumes no liability to any entity, including but not limited to, SUBGRANTEE, and any consultants, contractors and subcontractors on PROJECT COMPONENT for any delays or reductions by DWR in approval or transmittal of grant funds to AGENCY.

4. **Subgrantee's Responsibilities.** SUBGRANTEE shall:

- a) Carry out, build and/or perform PROJECT COMPONENT in accordance with all requirements for PROJECT COMPONENT as set forth in the Grant Agreement, attached hereto as Exhibit 1. All Exhibits are incorporated herein by this reference and SUBGRANTEE agrees to be bound to and comply with all of the terms, conditions, and obligations contained within the Exhibits. SUBGRANTEE shall allow AGENCY and DWR access to any work sites or other areas associated with the project for the purpose of making observations or conducting any necessary tests or studies;
- b) Prepare and submit project documents in accordance with the terms of the Grant Agreement;
- c) Fulfill all assurances, declarations, representations and commitments made by SUBGRANTEE in support of SUBGRANTEE's request for grant funds. SUBGRANTEE agrees to all requirements and limitations of the Grant Agreement for PROJECT COMPONENT;

- d) Return any audit disallowance, including, but not limited to, any interest, penalties and other costs or expenses, related to PROJECT COMPONENT, as provided in the Grant Agreement to AGENCY for transmission to DWR;
- e) Be solely responsible for compliance with all applicable laws, policies and regulations in carrying out this AGREEMENT and PROJECT COMPONENT, in accordance with the Grant Agreement;
- f) Proceed with all reasonable diligence in: (i) the commencement and completion of PROJECT COMPONENT; (ii) submission of written reports identified in the Grant Agreement, including providing AGENCY a Project Completion Report, and Post Performance Reports annually for a total of three years after the PROJECT COMPONENT begins operation, financial information, insurance, bonds, and assurances required by the Grant Agreement for PROJECT COMPONENT; and (iii) submittal of requests for payment fully compliant with the Grant Agreement, and accompanied by written verification certified under penalty of perjury that the request for payment is truthful and accurate and the described costs have all been incurred solely for PROJECT COMPONENT; and
- g) SUBGRANTEE shall include in each of its contracts for work under this Agreement a provision that requires appropriate acknowledgement of credit to the State for its support when promoting the Project or using any data and/or information developed under this Grant Agreement. Signage shall be posted in a prominent location at the Project site(s) (if applicable) or at the SUBGRANTEE's headquarters and shall include the Department of Water Resources color logo and the following disclosure statement: "Funding for this project has been provided in full or in part from the Water Quality, Supply, and

Infrastructure Improvement Act of 2014 and through an agreement with the State Department of Water Resources.”

5. **Altering the Project Component.** In the event SUBGRANTEE wishes to substantially alter the schedule, materials, methods or deliverables related to PROJECT COMPONENT, SUBGRANTEE shall immediately provide notice to AGENCY as set forth in the Grant Agreement. AGENCY shall timely forward SUBGRANTEE’s request for alteration to DWR for its consideration. No alternations will be allowed unless approved by DWR and AGENCY in writing.

6. **Grant Communications.** SUBGRANTEE’s questions and other communications related to the Grant Agreement or performance of work under the Grant Agreement shall be directed to AGENCY’s representatives for resolution with DWR. AGENCY shall promptly relay SUBGRANTEE’s questions and communications to DWR.

7. **Funding and Budgets.**

a) SUBGRANTEE shall pay or cause to be paid and provide all required grant matching funds or in-kind matching services for PROJECT COMPONENT, shall provide all necessary environmental review, and shall obtain all required permits for PROJECT COMPONENT.

b) AGENCY and SUBGRANTEE agree that the initial budget for PROJECT COMPONENT is:

<b>Proposition 1</b>	<b>Cost Share: Non-State Fund Source</b>	<b>Other Cost Share</b>	<b>Total</b>
<b>\$989,665</b>	<b>\$0</b>	<b>\$148,808</b>	<b>\$1,138,473</b>

This budget may be adjusted in accordance with the Grant Agreement.

- c) AGENCY shall use all funds it receives for PROJECT COMPONENT from DWR under the Grant Agreement solely and exclusively for the purposes set out in this AGREEMENT for PROJECT COMPONENT; provided, however, that AGENCY shall not be responsible for any funds paid out as a result of error, fraud, forgery or misrepresentation.
- d) It is agreed by the PARTIES that if any applicable federal or state budget act of the current year and/or any subsequent years does not appropriate sufficient funds for the grant, then this AGREEMENT shall be suspended until such time as funding is appropriated. This AGREEMENT shall terminate if the Grant Agreement is canceled by DWR. In this event, except for those funds already received from DWR and approved for payment for work on PROJECT COMPONENT, AGENCY shall have no liability to transmit any funds for work on PROJECT COMPONENT to SUBGRANTEE. SUBGRANTEE agrees to indemnify and defend and hold AGENCY harmless from any claims asserted against AGENCY by any person or entity in the event that the applicable federal or state budget act does not appropriate sufficient fund for PROJECT COMPONENT.
- e) SUBGRANTEE agrees that any fund retention applied by DWR to satisfy the Grant Agreement may delay disbursement of the retention amount to AGENCY and therefore SUBGRANTEE.

8. **Designated Representative.** The signature of SUBGRANTEE's Project Manager, Todd Bodem, on the requests for payment to AGENCY submitted by SUBGRANTEE shall conclusively and finally establish the right of AGENCY to draw checks as so requested,

subject to AGENCY's performance of its responsibilities as the Local Project Sponsor pursuant to the Grant Agreement, and subject to the DWR's transmittal of grant monies to AGENCY for PROJECT COMPONENT and subject to SUBGRANTEE's compliance with the Grant Agreement. Changes to authorized signatures shall be accomplished by written notice from SUBGRANTEE to AGENCY pursuant to Section 19 (Notices).

9. **Indemnification.** SUBGRANTEE shall indemnify and hold and save the AGENCY, its officers, agents, and employees, free and harmless from any and all liabilities for any claims and damages (including inverse condemnation) that may arise out of PROJECT COMPONENT and this AGREEMENT, including, but not limited to any claims or damages arising from planning, design, construction, maintenance and/or operation of PROJECT COMPONENT and any breach of this AGREEMENT. SUBGRANTEE shall require its contractors or subcontractors to name the AGENCY, its officers, agents and employees as additional insureds on their liability insurance for activities undertaken pursuant to this AGREEMENT. SUBGRANTEE shall also require its contractors or subcontractors to name DWR, its officers, agents and employees as additional insureds on their liability insurance for activities undertaken pursuant to this AGREEMENT.

10. **Insurance.** AGENCY shall not be responsible for securing insurance, including, but not limited to, protection against loss or damage to PROJECT COMPONENT or any pre-purchased materials for said PROJECT COMPONENT, including, but not limited to, losses due to the following: fire, earthquake, vandalism or theft. AGENCY is not responsible or liable for any loss or damage resulting from the failure to secure insurance or from any lack of coverage. At a minimum, SUBGRANTEE shall provide all insurance coverages as required for PROJECT COMPONENT in the Grant Agreement.



SUBGRANTEE, at its sole expense, shall ensure that AGENCY, including its board, officers, consultants, employees, agents and volunteers, and that DWR, including its officers, employees, and agents, are named as additional insured, and insured in the same amount as SUBGRANTEE, on all insurance policies which SUBGRANTEE is required to obtain pursuant to the Grant Agreement. SUBGRANTEE agrees to provide AGENCY with written documentation that AGENCY and DWR have been so named as an additional insured on all insurance policies which SUBGRANTEE is required to obtain pursuant to the Grant Agreement.

11. **Assignment.** AGENCY shall not be obligated to recognize any assignment of this AGREEMENT by SUBGRANTEE to any third party, except as agreed to in writing by AGENCY and SUBGRANTEE.

12. **Severability.** Should any provision of this AGREEMENT be found invalid, such invalidity shall not, in any way, affect the remaining provisions of this AGREEMENT.

13. **Third Party Beneficiaries.** This AGREEMENT is only for the benefit of the PARTIES and not for the benefit of any third party, other than DWR and AGENCY.

14. **Independence of Contracting Parties.** Nothing in this AGREEMENT shall create any contractual relationship between any contractor, subcontractor, or consultants of SUBGRANTEE and AGENCY. SUBGRANTEE agrees to be fully responsible to AGENCY for the acts and omissions of its contractors, subcontractors, consultants and persons either directly or indirectly employed by them as it is for the acts and omissions of persons directly employed by SUBGRANTEE. SUBGRANTEE's obligation to pay its contractors, subcontractors, and consultants is independent of the obligation of DWR to transmit monies to AGENCY. AGENCY has no obligation to transmit monies to any contractor, subcontractor, or consultant of SUBGRANTEE.

15. **Term.** The term of this AGREEMENT shall be the same as, and coincide with, the term of the Grant Agreement, incorporated herein by this reference.

Upon completion of construction or performance of PROJECT COMPONENT or termination of this AGREEMENT, AGENCY shall: 1) disburse to SUBGRANTEE any remaining sums of money in the account approved by DWR for payment to SUBGRANTEE, which have not already been disbursed by AGENCY to SUBGRANTEE, and 2) distribute pro rata refunds to SUBGRANTEE of unexpended administrative cost contributions.

16. **Termination.** This AGREEMENT shall terminate upon the earlier of: (i) written notice from the DWR or AGENCY and SUBGRANTEE of insufficient appropriations and cancellation of the Grant Agreement; (ii) AGENCY's disbursement of all funds for PROJECT COMPONENT pursuant to this AGREEMENT by October 31, 2026, plus 35 years; or (iii) termination of the AGREEMENT by AGENCY due to breach as set forth below.

Termination for Breach. PARTIES agree that if SUBGRANTEE abandons carrying out PROJECT COMPONENT or fails to cure any breach of this AGREEMENT within 30 days of receipt of Notice of Breach from AGENCY, then AGENCY may, in its sole discretion serve written notice to SUBGRANTEE that AGENCY intends to terminate this AGREEMENT due to SUBGRANTEE's breach in 30 days and, if the breach is not timely and reasonably cured, terminate this AGREEMENT.

17. **Record Retention.**

- a) For a period of five (5) years after completion of PROJECT COMPONENT or as otherwise required by the Grant Agreement, AGENCY shall retain a copy of records of: (i) AGENCY deposits into, and disbursements from, accounts for PROJECT COMPONENT; (ii) requests for payment received from

SUBGRANTEE; and (iii) AGENCY inspection of SUBGRANTEE requests for payment on PROJECT COMPONENT. Upon prior written request from DWR or SUBGRANTEE, AGENCY shall provide DWR or SUBGRANTEE reasonable access to inspect such records on AGENCY premises during normal business hours.

- b) For a period of ten (10) years after completion of PROJECT COMPONENT, SUBGRANTEE shall maintain copies of all financial records related to PROJECT COMPONENT, shall make those records available to AGENCY upon request, and shall provide reports and/or operational data upon request of AGENCY for the purpose of reporting to DWR or other data collection purposes.

18. **Authority.** Each PARTY represents and warrants that each person signing this AGREEMENT on behalf of the PARTY, has legal authority to sign this AGREEMENT and bind that PARTY.

19. **Notices.** Notice pursuant to this AGREEMENT shall be sent by United States Mail and by electronic transmission to the following representatives for the PARTIES.

SUBGRANTEE:

City of Guadalupe  
918 Obispo Street  
Guadalupe, California 93434  
Attn: Todd Bodem  
(805) 343 – 1340 ext 3892  
tbodem@ci.guadalupe.ca.us

AGENCY:

Santa Barbara County Water Agency  
130 E Victoria St., Suite 200  
Santa Barbara, CA 93101  
Attn: Matthew Young  
(805) 568-3546  
mcyoung@cosbpw.net

PARTIES may change representatives and addresses upon written notice to the other PARTIES.

20. **Law and Venue.** This AGREEMENT is entered into, and shall be construed and interpreted in accordance with the laws of the State of California. Any litigation regarding this AGREEMENT or its contents shall be filed in the County of Santa Barbara, if in state court, or in the federal district court nearest to Santa Barbara County, if in federal court.

21. **Negotiated Agreement.** This AGREEMENT has been negotiated between the PARTIES and reviewed by their respective Counsel, and shall not be construed against any Party as the drafting party.

22. **Counterparts.** This AGREEMENT will be considered binding and effective when it has been fully executed by PARTIES. This AGREEMENT may be executed in counterpart originals, with all counterparts taken as a whole constituting the complete AGREEMENT.

23. **Headings.** The headings of the sections shall be solely for convenience of reference and shall not affect the meaning, construction or effect hereof.

IN WITNESS WHEREOF, having read the foregoing and having understood and agreed to the terms of this AGREEMENT, PARTIES voluntarily affix their signatures below.

AGENCY:

SANTA BARBARA COUNTY WATER AGENCY  
SCOTT D. MCGOLPIN  
PUBLIC WORKS DIRECTOR

By: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED AS TO FORM:

RACHEL VAN MULLEM  
COUNTY COUNSEL

By: \_\_\_\_\_  
Deputy

APPROVED AS TO FORM:  
GREG MILIGAN  
RISK MANAGER

APPROVED AS TO FORM:  
BETSY M. SCHAFFER, CPA  
AUDITOR-CONTROLLER

By: \_\_\_\_\_  
Risk Management

By: \_\_\_\_\_  
Deputy

SUBGRANTEE:

CITY OF GUADALUPE

By:  \_\_\_\_\_

Name: Ariston Julian \_\_\_\_\_

Title: Mayor \_\_\_\_\_

Date: 10/13/23 \_\_\_\_\_

**EXHIBIT 1**

**GRANT AGREEMENT BETWEEN THE STATE OF CALIFORNIA  
(DEPARTMENT OF WATER RESOURCES) AND  
SANTA BARBARA COUNTY WATER AGENCY  
AGREEMENT NUMBER 4600014975  
PROPOSITION 1 ROUND 2 INTEGRATED REGIONAL WATER MANAGEMENT  
(IRWM)  
IMPLEMENTATION GRANT**

**GRANT AGREEMENT BETWEEN THE STATE OF CALIFORNIA  
(DEPARTMENT OF WATER RESOURCES) AND  
SANTA BARBARA COUNTY WATER AGENCY  
AGREEMENT NUMBER 4600014975  
PROPOSITION 1 ROUND 2 INTEGRATED REGIONAL WATER MANAGEMENT (IRWM)  
IMPLEMENTATION GRANT**

THIS GRANT AGREEMENT is entered into by and between the Department of Water Resources of the State of California, herein referred to as the "State" or "DWR," and the Santa Barbara County Water Agency, a Public Agency in the State of California, duly organized, existing, and acting pursuant to the laws thereof, herein referred to as the "Grantee," which parties do hereby agree as follows:

- 1) PURPOSE. The State shall provide funding from the Water Quality, Supply, and Infrastructure Improvement Act of 2014 (Proposition 1) to the Grantee to assist in financing the projects, which are included in and implemented in an adopted Integrated Regional Water Management Plan (IRWM Plan), pursuant to Chapter 7. Regional Water Security, Climate, and Drought Preparedness (Wat. Code, § 79740 et seq.). The provision of State funds pursuant to this Agreement shall be construed or interpreted to mean that the IRWM Plan, or any components of the IRWM Plan, implemented in accordance with the Work Plan as set forth in Exhibit A, has been adopted through the IRWM Plan Review Process, and is/are consistent with Water Code section 10530 et seq.
- 2) TERM OF GRANT AGREEMENT. The term of this Grant Agreement begins on November 23, 2022, through final payment plus three (3) years unless otherwise terminated or amended as provided in this Grant Agreement. However, all work shall be completed by July 31, 2026, in accordance with the Schedule as set forth in Exhibit C and no funds may be requested after October 31, 2026.
- 3) GRANT AMOUNT. The maximum amount payable by the State under this Grant Agreement shall not exceed \$3,590,268.
- 4) GRANTEE COST SHARE. The Grantee is required to provide a Local Cost Share (non-state funds) as set forth in Exhibit B (Budget). Local Cost Share may include Eligible Project Costs directly related to Exhibit A incurred after January 1, 2015.
- 5) BASIC CONDITIONS. The State shall have no obligation to disburse money for the Project(s) under this Grant Agreement until the Grantee has satisfied the following conditions (if applicable):
  - A. The Grantee shall demonstrate compliance with all eligibility criteria as set forth on pages 9-11, inclusive, of the 2022 IRWM Grant Program Guidelines (2022 Guidelines).
  - B. For the term of this Agreement, the Grantee shall submit Quarterly Progress Reports which must accompany an invoice (\$0 Invoices are acceptable) and all invoice backup documentation. The Quarterly Progress Report shall be submitted within 60 days following the end of the calendar quarter (i.e., reports due May 30, August 29, November 29, and March 1) and all other deliverables as required by Paragraph 14, "Submission of Reports" and Exhibit A, "Work Plan".
  - C. Prior to the commencement of construction or implementation activities, if applicable, the Grantee shall submit the following to the State.
    - i. Final plans and specifications certified, signed and stamped by a California Registered Civil Engineer (or equivalent registered professional as appropriate) to certify compliance for each approved project as listed in Exhibit A of this Grant Agreement.
    - ii. Work that is subject to the California Environmental Quality Act (CEQA) (including final land purchases) shall not proceed under this Grant Agreement until the following actions are performed:
      - a) The Grantee submits to the State all applicable permits, as indicated on the Environmental Information Form to the State,
      - b) All documents that satisfy the CEQA process are received by the State,
      - c) The State has completed its CEQA process as a Responsible Agency, and

- d) The Grantee receives written notification from the State of concurrence with the Lead Agency's CEQA documents (s) and State's notice of verification of permit submittal.

The State's concurrence of Lead Agency's CEQA documents is fully discretionary and shall constitute a condition precedent to any work (i.e., construction or implementation activities) for which it is required. Once CEQA documentation has been completed, the State will consider the environmental documents and decide whether to continue to fund the project, or to require changes, alterations, or other mitigation. Proceeding with work subject to CEQA prior to the State's concurrence shall constitute a material breach of this Agreement. The Grantee or Local Project Sponsor (LPS) shall also demonstrate that it has complied with all applicable requirements of the National Environmental Policy Act (NEPA) by submitting copies of any environmental documents, including Environmental Impact Statements, Finding of No Significant Impact, mitigation monitoring programs, and environmental permits as may be required prior to beginning construction/ implementation.

iii. A monitoring plan as required by Paragraph 16, "Monitoring Plan Requirements," if applicable.

- 6) DISBURSEMENT OF FUNDS. The State will disburse to the Grantee the amount approved, subject to the availability of funds through normal State processes. Notwithstanding any other provision of this Grant Agreement, no disbursement shall be required at any time or in any manner which is in violation of, or in conflict with, federal or state laws, rules, or regulations, or which may require any rebates to the federal government, or any loss of tax-free status on state bonds, pursuant to any federal statute or regulation. Any and all money disbursed to the Grantee under this Grant Agreement shall be deposited in a non-interest-bearing account and shall be used solely to pay Eligible Project Costs.
- 7) ELIGIBLE PROJECT COST. The Grantee shall apply State funds received only to Eligible Project Costs in accordance with applicable provisions of the law and Exhibit B, "Budget". Eligible Project Costs include the reasonable costs of studies, engineering, design, land and easement acquisition and associated legal fees, preparation of environmental documentation, environmental mitigations, monitoring, and project construction. Reimbursable administrative expenses are the necessary costs incidental but directly related to the Project included in this Agreement. Costs incurred after November 22, 2022 may be eligible for reimbursement.

Costs that are not eligible for reimbursement include, but are not limited to, the following items:

- A. Costs, other than those noted above, incurred prior to the award date of this Grant.
- B. Costs for preparing and filing a grant application.
- C. Operation and maintenance costs, including post construction performance and monitoring costs.
- D. Purchase of equipment that is not an integral part of a project.
- E. Establishing a reserve fund.
- F. Purchase of water supply.
- G. Replacement of existing funding sources (e.g., bridge loans).
- H. Meals, food items, or refreshments.
- I. Payment of any punitive regulatory agency requirement, federal or state taxes.
- J. Purchase of land in excess of the minimum required acreage necessary to operate as an integral part of a project, as set forth and detailed by engineering and feasibility studies, or acquisition of land by eminent domain.
- K. Indirect Costs. "Indirect Costs" means those costs that are incurred for a common or joint purpose benefiting more than one cost objective and are not readily assignable to the funded project (i.e., costs that are not directly related to the funded project). Examples of Indirect Costs include, but are not limited to: central service costs; general administration of the Grantee or LPSs; non-project-specific accounting and personnel services performed within the Grantee's or LPS' organization; depreciation or use allowances on buildings and equipment; the costs of operating and maintaining non-project-specific facilities; tuition and conference fees; forums, trainings, and seminars; and, generic overhead or markup. This prohibition applies to the Grantee, LPSs, and any subcontract or sub-agreement for work on the Project that will be reimbursed pursuant to this Agreement.



- L. Mitigation for environmental impacts not resulting from implementation of the Project funded by this program.
  - M. Costs incurred as part of any necessary response and cleanup activities required under the Comprehensive Environmental Response, Compensation, and Liability Act; Resource Conservation and Recovery Act; Hazardous Substances Account Act; or other applicable law.
- 8) METHOD OF PAYMENT. After the disbursement requirements in Paragraph 5, "Basic Conditions" are met, the State will disburse the whole or portions of State funding to the Grantee, following receipt from the Grantee of an electronic invoice certified and transmitted via electronic/digital signature system (e.g., DocuSign) or via US mail or Express mail delivery of a "wet signature" for costs incurred, including Local Cost Share, and timely Quarterly Progress Reports as required by Paragraph 14, "Submission of Reports." Payment will be made no more frequently than quarterly, in arrears, upon receipt of an invoice bearing the Grant Agreement number. Quarterly Progress Report must accompany an invoice (\$0 Invoices are acceptable) and shall be submitted within 60 days following the end of the calendar quarter (i.e. invoices due May 30, August 29, November 29, and March 1). The State will notify the Grantee, in a timely manner, whenever, upon review of an invoice, the State determines that any portion or portions of the costs claimed are not eligible costs or is not supported by documentation or receipts acceptable to the State. The Grantee may, within thirty (30) calendar days of the date of receipt of such notice, submit additional documentation to the State to cure such deficiency(ies). If the Grantee fails to submit adequate documentation curing the deficiency(ies), the State will adjust the pending invoice by the amount of ineligible or unapproved costs.

Invoices submitted by the Grantee shall include the following information:

- A. Costs incurred for work performed in implementing the Project during the period identified in the particular invoice.
- B. Costs incurred for any interests in real property (land or easements) that have been necessarily acquired for a project during the period identified in the particular invoice for the implementation of a project.
- C. Invoices shall be submitted on forms provided by the State and shall meet the following format requirements:
  - i. Invoices shall contain the date of the invoice, either the time period covered by the invoice or the invoice date received within the time period covered, and the total amount due.
  - ii. Invoices shall be itemized based on the categories (i.e., tasks) specified in Exhibit B, "Budget." The amount claimed for salaries/wages/consultant fees shall include a calculation formula (i.e., hours or days worked times the hourly or daily rate = the total amount claimed).
  - iii. One set of sufficient evidence (i.e., receipts, copies of checks, personnel hours' summary table, time sheets) shall be provided for all costs included in the invoice.
  - iv. Each invoice shall clearly delineate those costs claimed for reimbursement from the State's funding amount, as depicted in Paragraph 3, "Grant Amount" and those costs that represent the Grantee's costs, as applicable, in Paragraph 4, "Grantee Cost Share."
  - v. Original signature and date of the Grantee's Project Representative. Submit an electronic invoice, certified and transmitted via electronic/digital signature system (e.g., DocuSign), from authorized representative to the Project Manager or the original "wet signature" copy of the invoice form to the Project Manager at the following address: Financial Assistance Branch, DWR, P.O. Box 942836, Sacramento, CA 94236.

All invoices submitted shall be accurate and signed under penalty of law. Any and all costs submitted pursuant to this Agreement shall only be for the tasks set forth herein. The Grantee shall not submit any invoice containing costs that are ineligible or have been reimbursed from other funding sources unless required and specifically noted as such (i.e., cost share). Any eligible costs for which the Grantee is seeking reimbursement shall not be reimbursed from any other source. Double or multiple billing for time, services, or any other eligible cost is illegal and constitutes fraud. Any suspected occurrences of fraud, forgery, embezzlement, theft, or any other misuse of public funds may result in suspension of

disbursements of grant funds and/or termination of this Agreement requiring the repayment of all funds disbursed hereunder plus interest. Additionally, the State may request an audit pursuant to Standard Condition D.5 and refer the matter to the Attorney General's Office or the appropriate district attorney's office for criminal prosecution or the imposition of civil liability. (Civ. Code, §§ 1572-1573; Pen. Code, §§ 470, 487-489.)

- 9) ADVANCED PAYMENT. Water Code section 10551 authorizes advanced payment by the State for projects included and implemented in an applicable Integrated Regional Water Management Plan, and when the project proponent is a nonprofit organization; a disadvantaged community (DAC); or the project benefits a DAC. If a project is awarded less than \$1,000,000 in grant funds, the project proponent may receive an advanced payment of fifty (50) percent of the grant award; the remaining fifty (50) percent of the grant award will be reimbursed in arrears after the advanced funds of a budget category have been fully expended. Within ninety (90) calendar days of execution of the Grant Agreement, the Grantee may provide the State an Advanced Payment Request. Advanced Payment Requests received ninety-one (91) calendar days after the execution of this Agreement will not be eligible to receive an advanced payment. The Advanced Payment Request shall contain the following:
- A. Documentation demonstrating that each Local Project Sponsor (if different from the Grantee, as listed in Exhibit I) was notified about their eligibility to receive an advanced payment and a response from the Local Project Sponsor stating whether it wishes to receive the advanced payment or not.
  - B. If the Grantee is requesting the advanced payment, the request(s) shall include:
    - i. Descriptive information of each project with an update on project status
    - ii. The names of the entities that will receive the funding for each project, including, but not limited to, an identification as to whether the project proponent or proponents are nonprofit organizations or a DAC, or whether the project benefits a DAC
    - iii. A detailed Funding Plan which includes how the advanced payment will be expended (in terms of workplan, budget, and schedule) within the timeframe agreed upon by DWR and the Grantee. The Funding Plan must clearly identify the total budget (at Budget Category Level) for each project clearly showing the portion of advanced payment and reimbursement funds.
    - iv. Any other information that DWR may deem necessary
  - C. Upon review and approval of the Advanced Payment Request, DWR will authorize payment of the fully requested amount for the qualified project(s). Based on the project's Funding Plan and other considerations, DWR may determine it is not prudent to advance the full request in a single disbursement. In such a case, DWR will develop a "Disbursement Schedule," to disburse funds in installments. This Disbursement Schedule may change based on the project's ongoing compliance with the Advanced Payment requirements and the project's cash flow needs.
  - D. Once DWR authorizes the Advanced Payment Request, the Grantee shall submit Advanced Payment Invoice(s) for the initial amount based on the "Disbursement Schedule" on behalf of the LPS(s), containing the request for each qualified project, to the State with signature and date of the Grantee's Project Representative, as indicated in Paragraph 21, "Project Representative." The Grantee shall be responsible for the timely distribution of the advanced funds to the respective LPS(s). The Advanced Payment Invoice(s) shall be submitted on forms provided by the State and shall meet the following format requirements:
    - i. Invoice shall contain the date of the invoice, the time period covered by the invoice, and the total amount due.
    - ii. Invoice shall be itemized based on the budget categories specified in Exhibit B, "Budget."
    - iii. The State Project Manager will notify the Grantee, in a timely manner, when, upon review of an Advance Payment Invoice, the State determines that any portion or portions of the costs claimed are not eligible costs. The Grantee may, within thirty (30) calendar days of the date of receipt of such notice, submit additional documentation to cure such deficiency(ies).

- iv. On a quarterly basis, the Grantee will submit an Accountability Report to the State that demonstrates how actual expenditures compare with the scheduled budget. The Accountability Report shall include the following information:
    1. An itemization of how advanced funds have been spent to-date (Expenditure Report), including documentation that supports the disbursements (e.g., contractor invoices, receipts, personnel hours, etc.). Accountability Reports shall be itemized based on the budget categories (i.e., tasks) specified in Exhibit B.
    2. An updated Accountability Report including an updated Funding Plan that depicts how the remaining advanced funds will be expended and the activities and deliverables associated with the advanced funds within the timeframe agreed upon by DWR and the Grantee when the advanced payment request was approved.
    3. Documentation that the funds were placed in a non-interest bearing account, including the dates of deposits and withdrawals from that account.
    4. Proof of distribution of advanced funds to LPS(s), if applicable.
  - v. The State's Project Manager will notify the Grantee, in a timely manner, when, upon review of the Accountability Report, the State determines that any portion of the expenditures claimed are not eligible costs. The Grantee may, within thirty (30) calendar days of the date of receipt of such notice, submit additional documentation to cure such deficiency(ies). If costs are not consistent with the tasks in Exhibit A, the State will reject the claim and remove them from the Accountability Report.
- E. Once the Grantee has spent all advanced funds in a budget category, then the method of payment will revert to the reimbursement process for that budget category specified in Paragraph 8, "Method of Payment for Reimbursement."
- 10) REPAYMENT OF ADVANCES. The State may demand repayment from the Grantee of all or any portion of the advanced State funding along with interest at the California general obligation bond interest rate at the time the State notifies the Grantee, as directed by the State, and take any other action that it deems necessary to protect its interests for the following conditions:
- A. A project is not being implemented in accordance with the provisions of the Grant Agreement.
  - B. The Grantee has failed in any other respect to comply with the provisions of this Grant Agreement, and if the Grantee does not remedy any such failure to the State's satisfaction.
  - C. Failure by the Grantee to submit complete and accurate quarterly Accountability Reports by the required due dates, unless otherwise approved by DWR.
  - D. Failure to deposit funds in a non-interest-bearing account.
  - E. Use of Advance Payment funds for ineligible expenses and/or activities not consistent with this Agreement.
  - F. Inappropriate use of funds, as deemed by DWR.
  - G. Repayment amounts may also include:
    - i. Actual costs incurred which are not consistent with the activities presented in Exhibit A, not supported, or are ineligible.
    - ii. Advanced funds which are not fully expended by project completion, notwithstanding Water Code section 10551(c)(4). Unused grant funds shall be returned to DWR within sixty (60) calendar days.

Any repayment of advanced funds may consist of reducing the amount from future reimbursement invoices. The State may consider the Grantee's refusal to repay the requested advanced amount a material breach of this Agreement subject to the default provisions in Paragraph 12, "Default Provisions." If the State notifies the Grantee of its decision to demand repayment or withhold the entire funding amount from the Grantee pursuant to this Paragraph, this Grant Agreement shall terminate upon receipt of such notice by the Grantee and the State shall no longer be required to provide funds under this Agreement.

11) WITHHOLDING OF DISBURSEMENTS BY THE STATE. If the State determines that a project is not being implemented in accordance with the provisions of this Grant Agreement, or that the Grantee has failed in any other respect to comply with the provisions of this Grant Agreement, and if the Grantee does not remedy any such failure to the State's satisfaction, the State may withhold from the Grantee all or any portion of the State funding and take any other action that it deems necessary to protect its interests. Where a portion of the State funding has been disbursed to the Grantee and the State notifies the Grantee of its decision not to release funds that have been withheld pursuant to Paragraph 12, "Default Provisions," the portion that has been disbursed shall thereafter be repaid immediately with interest at the California general obligation bond interest rate at the time the State notifies the Grantee, as directed by the State. The State may consider the Grantee's refusal to repay the requested disbursed amount a material breach subject to the default provisions in Paragraph 12, "Default Provisions." If the State notifies the Grantee of its decision to withhold the entire funding amount from the Grantee pursuant to this Paragraph, this Grant Agreement shall terminate upon receipt of such notice by the Grantee and the State shall no longer be required to provide funds under this Grant Agreement and the Grant Agreement shall no longer be binding on either party.

12) DEFAULT PROVISIONS. The Grantee shall be in default under this Grant Agreement if any of the following occur:

- A. Substantial breaches of this Grant Agreement, or any supplement or amendment to it, or any other Agreement between the Grantee and the State evidencing or securing the Grantee's obligations.
- B. Making any false warranty, representation, or statement with respect to this Grant Agreement or the application filed to obtain this Grant Agreement.
- C. Failure to operate or maintain the Project in accordance with this Grant Agreement.
- D. Failure to make any remittance required by this Grant Agreement, including any remittance recommended as the result of an audit conducted pursuant to Standard Condition D.5.
- E. Failure to submit quarterly progress reports pursuant to Paragraph 5.
- F. Failure to routinely invoice the State pursuant to Paragraph 8.
- G. Failure to meet any of the requirements set forth in Paragraph 13, "Continuing Eligibility."

Should an event of default occur, the State shall provide a notice of default to the Grantee and shall give the Grantee at least ten (10) calendar days to cure the default from the date the notice is sent via first-class mail to the Grantee. If the Grantee fails to cure the default within the time prescribed by the State, the State may do any of the following:

- A. Declare the funding be immediately repaid, with interest, which shall be equal to State of California general obligation bond interest rate in effect at the time of the default.
- B. Terminate any obligation to make future payments to the Grantee.
- C. Terminate the Grant Agreement.
- D. Take any other action that it deems necessary to protect its interests.

In the event the State finds it necessary to enforce this provision of this Grant Agreement in the manner provided by law, the Grantee agrees to pay all costs incurred by the State including, but not limited to, reasonable attorneys' fees, legal expenses, and costs.

13) CONTINUING ELIGIBILITY. The Grantee shall meet the following ongoing requirement(s) and all eligibility criteria outlined in the 2022 Guidelines to remain eligible to receive State funds:

- A. An urban water supplier that receives grant funds pursuant to this Agreement shall maintain compliance with the Urban Water Management Planning Act (UWMP; Wat. Code, § 10610 et seq.) and Sustainable Water Use and Demand Reduction (Wat. Code, § 10608 et seq.) as set forth on page 11 of the 2022 Guidelines and as stated on page 24 of the 2022 IRWM Implementation Grant Proposal Solicitation Package.

- B. An agricultural water supplier receiving grant funds shall comply with Sustainable Water Use and Demand Reduction requirements outlined in Water Code section 10608, et seq. and have their Agricultural Water Management Plan (AWMP) deemed consistent by DWR. To maintain eligibility and continue funding disbursements, an agricultural water supply shall have their 2015 AWMP identified on the State's website. For more information, visit the website listed in Appendix A in the 2022 Guidelines.
  - C. A surface water diverter receiving grant funds shall maintain compliance with diversion reporting requirements as outlined in Water Code section 5100 et. seq.
  - D. If applicable, the Grantee shall demonstrate compliance with the Sustainable Groundwater Management Act (SGMA) set forth on page 10 of the 2022 Guidelines.
  - E. If the Grantee has been designated as a monitoring entity under the California Statewide Groundwater Elevation Monitoring (CASGEM) Program, the Grantee shall maintain reporting compliance, as required by Water Code section 10932 and the CASGEM Program.
  - F. The Grantee shall adhere to the protocols developed pursuant to The Open and Transparent Water Data Act (Wat. Code, § 12406, et seq.) for data sharing, transparency, documentation, and quality control.
  - G. On March 4, 2022, the Governor issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. The EO may be found at: <https://www.gov.ca.gov/wp-content/uploads/2022/03/3.4.22-Russia-Ukraine-Executive-Order.pdf>. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under State law. The EO directs DWR to terminate funding agreements with, and to refrain from entering any new agreements with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State determine that the Grantee is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this Agreement. The State shall provide the Grantee advance written notice of such termination, allowing the Grantee at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the State.
- 14) SUBMISSION OF REPORTS. The submittal and approval of all reports is a requirement for the successful completion of this Grant Agreement. Reports shall meet generally accepted professional standards for technical reporting and shall be proofread for content, numerical accuracy, spelling, and grammar prior to submittal to the State. All reports shall be submitted to the State's Project Manager and shall be submitted via the DWR "Grant Review and Tracking System" (GRanTS). If requested, the Grantee shall promptly provide any additional information deemed necessary by the State for the approval of reports. Reports shall be presented in the formats described in the applicable portion of Exhibit F, "Report Formats and Requirements." The timely submittal of reports is a requirement for initial and continued disbursement of State funds. Submittal and subsequent approval by the State of a Project Completion Report is a requirement for the release of any funds retained for such project.
- A. Quarterly Progress Reports: The Grantee shall submit quarterly Progress Reports to meet the State's requirement for disbursement of funds. Progress Reports shall be uploaded via GRanTS, and the State's Project Manager notified of upload. Progress Reports shall, in part, provide a brief description of the work performed, the Grantee's activities, milestones achieved, any accomplishments and any problems encountered in the performance of the work under this Grant Agreement during the reporting period. The first Progress Report must accompany an invoice (\$0 Invoices are acceptable) and shall be submitted within 60 days following the end of the calendar quarter (i.e. invoices due May 30, August 29, November 29, and March 1).
  - B. Accountability Report: The Grantee shall prepare and submit to the State an Accountability Report on a quarterly basis if the Grantee received an advanced payment, consistent with the provisions in Paragraph 9, "Advanced Payment."
  - C. Project Completion Report: The Grantee shall prepare and submit to the State a separate Project Completion Report for each project included in Exhibit A. The Grantee shall submit a Project

Completion Report (or a Component Completion Report, if a Project has multiple Components) within ninety (90) calendar days of Project/Component completion as outlined in Exhibit F.

- D. Grant Completion Report: Upon completion of all the Projects included in Exhibit A, the Grantee shall submit to the State a Grant Completion Report. The Grant Completion Report shall be submitted within ninety (90) calendar days of submitting the Completion Report for the final project to be completed under this Grant Agreement, as outlined in Exhibits A, and F. Retention for any grant administration line items in the Budget of this Grant Agreement will not be disbursed until the Grant Completion Report is approved by the State.
- E. Post-Performance Reports: The Grantee shall prepare and submit to the State Post-Performance Reports for the applicable project(s). Post-Performance Reports shall be submitted to the State within ninety (90) calendar days after the first operational year of a project has elapsed. This record keeping and reporting process shall be repeated annually for a total of three (3) years after the project begins operation.
- 15) OPERATION AND MAINTENANCE OF PROJECT. For the useful life of construction and implementation projects and in consideration of the funding made by the State, the Grantee agrees to ensure or cause to be performed the commencement and continued operation of the project, and shall ensure or cause the project to be operated in an efficient and economical manner; shall ensure all repairs, renewals, and replacements necessary to the efficient operation of the same are provided; and shall ensure or cause the same to be maintained in as good and efficient condition as upon its construction, ordinary and reasonable wear and depreciation excepted. The State shall not be liable for any cost of such maintenance, management, or operation. The Grantee or their successors may, with the written approval of the State, transfer this responsibility to use, manage, and maintain the property. For purposes of this Grant Agreement, "useful life" means period during which an asset, property, or activity is expected to be usable for the purpose it was acquired or implemented; "operation costs" include direct costs incurred for material and labor needed for operations, utilities, insurance, and similar expenses, and "maintenance costs" include ordinary repairs and replacements of a recurring nature necessary for capital assets and basic structures and the expenditure of funds necessary to replace or reconstruct capital assets or basic structures. Refusal by the Grantee to ensure operation and maintenance of the projects in accordance with this provision may, at the option of the State, be considered a breach of this Grant Agreement and may be treated as default under Paragraph 12, "Default Provisions."
- 16) MONITORING PLAN REQUIREMENTS. A Monitoring Plan shall be submitted to the State prior to disbursement of State funds for construction or monitoring activities. The Monitoring Plan should incorporate Post-Performance Monitoring Report requirements as defined and listed in Exhibit F, and follow the guidance provided in Exhibit L, "Project Monitoring Plan Guidance."
- 17) STATEWIDE MONITORING REQUIREMENTS. The Grantee shall ensure that all groundwater projects and projects that include groundwater monitoring requirements are consistent with the Groundwater Quality Monitoring Act of 2001 (Water Code § 10780 et seq.) and, where applicable, that projects that affect water quality shall include a monitoring component that allows the integration of data into statewide monitoring efforts, including where applicable, the Surface Water Ambient Monitoring Program carried out by the State Water Resources Control Board. See Exhibit G for web links and information regarding other State monitoring and data reporting requirements.
- 18) NOTIFICATION OF STATE. The Grantee shall promptly notify the State, in writing, of the following items:
- A. Events or proposed changes that could affect the scope, budget, or work performed under this Grant Agreement. The Grantee agrees that no substantial change in the scope of a project will be undertaken until written notice of the proposed change has been provided to the State and the State has given written approval for such change. Substantial changes generally include changes to the scope of work, schedule or term, and budget.
- B. Any public or media event publicizing the accomplishments and/or results of this Grant Agreement and provide the opportunity for attendance and participation by the State's representatives. The Grantee shall make such notification at least fourteen (14) calendar days prior to the event.

- C. Discovery of any potential archaeological or historical resource. Should a potential archaeological or historical resource be discovered during construction, the Grantee agrees that all work in the area of the find shall cease until a qualified archaeologist has evaluated the situation and made recommendations regarding preservation of the resource, and the State has determined what actions should be taken to protect and preserve the resource. The Grantee agrees to implement appropriate actions as directed by the State.
  - D. The initiation of any litigation or the threat of litigation against the Grantee or an LPS regarding the Project or which may affect the Project in any way.
  - E. Applicable to construction projects only: Final inspection of the completed work on a project by a Registered Professional (Civil Engineer, Engineering Geologist, or other State approved certified/licensed Professional), in accordance with Exhibit D. The Grantee shall notify the State's Project Manager of the inspection date at least fourteen (14) calendar days prior to the inspection in order to provide the State the opportunity to participate in the inspection.
- 19) NOTICES. Any notice, demand, request, consent, or approval that either party desires or is required to give to the other party under this Grant Agreement shall be in writing. Notices may be transmitted by any of the following means:
- A. By delivery in person.
  - B. By certified U.S. mail, return receipt requested, postage prepaid.
  - C. By "overnight" delivery service; provided that next-business-day delivery is requested by the sender.
  - D. By electronic means.
  - E. Notices delivered in person will be deemed effective immediately on receipt (or refusal of delivery or receipt). Notices sent by certified mail will be deemed effective given ten (10) calendar days after the date deposited with the U.S. Postal Service. Notices sent by overnight delivery service will be deemed effective one business day after the date deposited with the delivery service. Notices sent electronically will be effective on the date of transmission, which is documented in writing. Notices shall be sent to the addresses listed below. Either party may, by written notice to the other, designate a different address that shall be substituted for the one below.
- 20) PERFORMANCE EVALUATION. Upon completion of this Grant Agreement, the Grantee's performance will be evaluated by the State and a copy of the evaluation will be placed in the State file and a copy sent to the Grantee.

21) PROJECT REPRESENTATIVES. The Project Representatives during the term of this Grant Agreement are as follows:

Department of Water Resources

Arthur Hinojosa  
Manager, Division of Regional Assistance  
P.O. Box 942836  
Sacramento, CA 94236  
Phone: (916) 902-6713  
Email: [Arthur.Hinojosa@water.ca.gov](mailto:Arthur.Hinojosa@water.ca.gov)

Santa Barbara County Water Agency

Scott McGolpin  
Public Works Director  
123 E. Anapamu Street  
Santa Barbara, CA 93101  
Phone: (805) 568-3010  
Email: [mcolpin@countyofsb.org](mailto:mcolpin@countyofsb.org)

Direct all inquiries to the Project Manager:

Department of Water Resources

Lauren Hinch  
Engineering Geologist  
P.O. Box 942836  
Phone: (916) 651-9613  
Email: [lauren.hinch@water.ca.gov](mailto:lauren.hinch@water.ca.gov)

Santa Barbara County Water Agency

Matthew Young  
Water Agency Manager  
130 E. Victoria St., Suite 200  
Santa Barbara, CA 93101  
Phone: (805) 568-3546  
Email: [mcyoung@countyofsb.org](mailto:mcyoung@countyofsb.org)

Either party may change its Project Representative or Project Manager upon written notice to the other party.

22) STANDARD PROVISIONS. This Grant Agreement is complete and is the final Agreement between the parties. The following Exhibits are attached and made a part of this Grant Agreement by this reference:

Exhibit A – Work Plan

Exhibit B – Budget

Exhibit C – Schedule

Exhibit D – Standard Conditions

Exhibit E – Authorizing Resolution

Exhibit F – Report Formats and Requirements

Exhibit G – Requirements for Data Submittal

Exhibit H – State Audit Document Requirements and Cost Share Guidelines for the Grantee

Exhibit I – Local Project Sponsors and Project Locations

Exhibit J – Appraisal Specifications

Exhibit K – Information Needed for Escrow Processing and Closure

Exhibit L – Project Monitoring Plan Guidance

Exhibit M – Invoice Guidance for Administrative and Overhead Charges



IN WITNESS WHEREOF, the parties hereto have executed this Grant Agreement.

STATE OF CALIFORNIA  
DEPARTMENT OF WATER RESOURCES

SANTA BARBARA COUNTY WATER  
AGENCY



\_\_\_\_\_  
Arthur Hinojosa  
Manager, Division of Regional Assistance

\_\_\_\_\_  
Scott McGolpin  
Public Works Director  
Santa Barbara County Water Agency

Date 6/7/2023

Date 6/2/2023

Approved as to Legal Form and Sufficiency



For

\_\_\_\_\_  
Robin Brewer  
Assistant General Counsel,  
Office of the General Counsel

Date 6/2/2023

**EXHIBIT A  
WORK PLAN****PROPOSITION 1 ROUND 2 SANTA BARBARA COUNTY IRWM IMPLEMENTATION GRANT****Grant Administration**

**IMPLEMENTING AGENCY:** Santa Barbara County WaterAgency (Grantee)

**PROJECT DESCRIPTION:** The Grantee will administer these funds and respond to DWR's reporting and compliance requirements associated with the grant administration. This Grantee will act in a coordination role: disseminating grant compliance information to the project managers responsible for implementing the projects contained in this agreement, obtaining and retaining evidence of compliance (e.g., CEQA/NEPA documents, reports, monitoring compliance documents, labor requirements, etc.), obtaining data for progress reports from individual project managers, assembling and submitting progress reports to the State, and coordinating all invoicing and payment of invoices.

**Budget Category (a): Project Administration**Task 1: Agreement Administration

The Grantee will respond to DWR's reporting and compliance requirements associated with the grant administration and will coordinate with the project managers responsible for implementing the projects contained in this agreement.

Task 2: Invoicing

The Grantee will be responsible for compiling invoices for submittal to DWR. This includes collecting invoice documentation from each of the Local Project Sponsors and compiling the information into a DWR Invoice Packet.

**Deliverables:**

- Quarterly Invoices and associated backup documentation

Task 3: Reporting

The Grantee will be responsible for compiling progress reports for submittal to DWR. The Grantee will coordinate with Local Project Sponsor staff to retain consultants as needed to prepare and submit progress reports and final project completion reports for each project, as well as the grant completion report.

Reports will meet generally accepted professional standards for technical reporting and the requirements terms of the contract with DWR outlined in Exhibit F of this Agreement.

**Deliverables:**

- Quarterly Progress Reports
- Grant Completion Report

**PROJECT 1: Leak Detection and Repair Project****IMPLEMENTING AGENCY:** City of Lompoc (City)**PROJECT DESCRIPTION:**

This project will fund a Leak Detection and Repair Program to better assist customers, identified through the city's monthly water meter auditing processes, and to ultimately conserve water in the groundwater basin, which is especially important during times of drought. The program will also help customers save money on their water bills that are due to water leaks. Currently, the City's median household income (MHI) is less than 80% of the state's MHI. Saving money on water bills, will help alleviate financial hardships customers in the service area are already experiencing. The primary project benefit will be a minimum of 22,750,000 gallons (70 acre-feet) of potable water saved per year. This Project will also fund leak detection and repair measures, such as leak detection equipment, supply-side water pressure monitoring equipment, and water line auditing services to proactively enhance the city's efforts in mitigating supply-side water leaks throughout the City's water distribution system. The supply-side leak detection efforts will reduce wasteful water loss and enhance water supply longevity by improving the City's response and repair times for supply-side water leaks and will allow the City to proactively reduce supply-side water leaks by identifying areas requiring enhancement or system upgrades, such as aged water distribution lines.

**Budget Category (a): Project Administration****Task 1: Project Management**

The City of Lompoc is responsible for compliance with grant requirements, and preparation and submission of supporting grant documents and coordination with the Grantee. The City of Lompoc will perform the administrative responsibilities associated with the project such as managing consultants/contractors, and will provide all quarterly reports to DWR via Grantee.

**Deliverables:**

- Invoices and associated backup documentation

**Task 2: Reporting**

Prepare progress reports detailing work completed during reporting period as outlined in Exhibit F of this Agreement. Submit reports to DWR via Grantee.

Prepare Project Completion Report and submit to DWR via Grantee no later than 90 days after project completion for DWR Project Manager's comment and review. The report shall be prepared and presented in accordance with guidance as outlined in Exhibit F.

**Deliverables:**

- Quarterly Project Progress Reports
- Project Completion Report
- Documentation (e.g., photo) of "Acknowledgment of Credit & Signage" per Standard Condition D.2

**Budget Category (b): Land Purchase/Easement****Task 3: Land Purchase** - Not Applicable**Budget Category (c): Planning/Design/Engineering/Environmental Documentation****Task 4: Feasibility Studies** - Not Applicable**Task 5: CEQA Documentation**

Complete environmental review pursuant to CEQA. Prepare all necessary environmental documentation. Prepare letter stating no legal challenges (or addressing legal challenges).

**Deliverables:**

- All completed CEQA documents as required
- Legal Challenges Letter

Task 6: Permitting - Not ApplicableTask 7: Design - Not ApplicableTask 8: Project Monitoring Plan

The City of Lompoc will develop and submit a Project Monitoring Plan per Paragraph 16 for DWR's review and approval.

**Deliverables:**

- Project Monitoring Plan

**Budget Category (d): Construction/Implementation**Task 9: Contract Services

This task must comply with the Standard Condition D.11 – Competitive Bidding and Procurements. Activities necessary (as applicable) to secure a contractor and award the contract, including: develop bid documents, prepare advertisement and contract documents for construction contract bidding, conduct pre-bid meeting, bid opening and evaluation, selection of the contractor, award of contract, and issuance of notice to proceed. The City of Lompoc will require and will contract with a third-party to provide supply-side distribution system enhancement recommendations and complete water line audits, repairs, and replacements on the customer-side of water meters and throughout the City's distribution system. City staff will relay payments for leak detection and repair services directly to companies providing these services on behalf of customers.

**Deliverables:**

- Bid Documents
- Proof of Advertisement
- Award of Contract
- Notice to Proceed

Task 10: Construction Administration

This task includes managing contractor submittal review, answering requests for information, and issuing work directives. A full-time engineering construction observer will be on site for the duration of the project. Construction observer duties include documenting of pre-construction conditions, daily construction diary, preparing change orders, addressing questions of contractors on site, reviewing/ updating project schedule, reviewing contractor log submittals and pay requests, forecasting cash flow, notifying contractor if work is not acceptable. Upon completing the project, the DWR Certificate of Project Completion and record drawings will be provided to DWR. The City of Lompoc will oversee the construction administration required for this project.

**Deliverables:**

- DWR Certificate of Project Completion
- Record Drawings

Task 11: Construction

Construction activities are outlined below.

11(a): Mobilization and Demobilization: The City of Lompoc will initiate engagement with licensed plumbing, leak detection, and water distribution consultant companies, as well as city water customers and the city's own facilities staff, to mobilize in a multi-pronged effort to audit, detect, and/or repair water leaks on the customer-side of the water meters throughout our service territory. The City of Lompoc will request system recommendations from consultants to enhance supply-side leak detection and prevention and will procure and utilize leak-detection equipment as recommended. The City of Lompoc will complete the process (demobilize) by handling direct payment to the licensed plumber, contractor, or consultant for services procured for both customer and supply-side leak services and will maintain and utilize any equipment procured to enhance long-term supply-side leak prevention.

11(b): Site preparation will include trenching to reach water lines, including main lines, depending on where the leak is detected.

11(c): Install, construct, excavate: The City of Lompoc will require the leak-repairing party (plumber, contractor, facilities staff, etc.) to handle any required installations, constructions, or excavations and will ensure permitting is completed as required with the City's Building Division. Possible projects may include but are not limited to digging to water main lines; repair or replacement of main lines; removal, repair, and replacement of walls to reach water lines; and removal and replacement of irrigation lines.

**Deliverables:**

- Photographic Documentation of Progress

**PROJECT 2: Pioneer Lift Station Rehabilitation****IMPLEMENTING AGENCY:** City of Guadalupe

**PROJECT DESCRIPTION:** This project will replace the existing lift station and reroute the existing force main to Highway 1 at Eighth Street. The project will benefit the entire DAC service area of the City of Guadalupe. Project benefits will include replacement of major wastewater infrastructure that is well past its design life and improved water quality. The lift station was built in 1950, with a 30-year life span and pumps approximately 22,500 gallons of raw sewage daily. A single failure of this station would result in discharge of approximately 1,400 gallons of water contaminated with nitrate and bacteria into an adjacent stormwater ditch that leads directly into the Santa Maria River, which is listed on the 303(d) Impaired Water Bodies list for nitrate and bacteria.

**Budget Category (a): Project Administration**Task 1: Project Management

The City of Guadalupe is responsible for compliance with grant requirements, and preparation and submission of supporting grant documents and coordination with the Grantee. The City of Guadalupe will perform administrative responsibilities associated with the project, such as coordinating and managing consultants/contractors and will provide all quarterly reports to DWR via Grantee.

**Deliverables:**

- Invoices and associated backup documentation

Task 2: Reporting

The City of Guadalupe will prepare progress reports detailing work completed during reporting period as outlined in Exhibit F of this Agreement. The City of Guadalupe will submit reports to the Grantee for review and inclusion in a progress report that will be submitted to DWR via Grantee.

The City of Guadalupe will prepare Project Completion Report and submit to DWR via Grantee no later than 90 days after project completion for DWR Project Manager's comment and review. The report shall be prepared and presented in accordance with guidance as outlined in Exhibit F.

**Deliverables:**

- Quarterly Project Progress Reports
- Final Project Completion Report
- Documentation (e.g., photo) of "Acknowledgment of Credit & Signage" per Standard Condition D.2

**Budget Category (b): Land Purchase/Easement**Task 3: Land Purchase - Not Applicable**Budget Category (c): Planning/Design/Engineering/Environmental Documentation**Task 4: Feasibility Studies

Project Feasibility Studies were completed as part of the project development process. The City of Guadalupe has completed a Wastewater Collection System & Treatment Plant Master Plan (2014) that analyzes the conditions of the current infrastructure, the capacity of the existing system for existing and future flows and loadings and provides a recommendation of improvements and probable costs to complete any upgrades or rehabilitation activities to the existing infrastructure.

**Deliverables:**

- Relevant Feasibility Studies

Task 5: CEQA Documentation

A Notice of Exemption (NOE) was filed for this project with the Santa Barbara County in January 2020. The City of Guadalupe has prepared a letter stating no legal challenges. In addition to CEQA, a NEPA document was completed for this project.

**Deliverables:**

- All completed CEQA and NEPA documents as required
- Legal Challenges Letter

**Task 6: Permitting**

The following permits will be acquired for this project:

Caltrans Encroachment Permit – An encroachment permit is required to address the very relatively small encroachment into the Caltrans right-of-way on Highway 1. A preliminary application review has taken place and is anticipated to be acquired April 2023.

**Deliverables:**

- Permits as required

**Task 7: Design**

Final design was completed in January 2019. The designs include the demolition plan, site plan, section view, plan and profile, civil details, electrical and site plan details of the lift station. There is likely to be small modifications to the drawings in response to Caltrans review of the encroachment permit application.

**Deliverables:**

- Basis of Design Report
- 100% Design Plans and Specifications

**Task 8: Project Monitoring Plan**

The City of Guadalupe will develop and submit a Project Monitoring Plan per Paragraph 16 for DWR's review and approval.

**Deliverables:**

- Project Monitoring Plan

**Budget Category (d): Construction/Implementation****Task 9: Contract Services**

This task must comply with the Standard Condition D.11 – Competitive Bidding and Procurements. Activities necessary to secure a contractor and award the contract, including develop bid documents, prepare advertisement, and contract documents for construction contract bidding, conduct pre-bid meeting, bid opening and evaluation, selection of the contractor, award of contract, and issuance of notice to proceed. This project will be bid for construction per Public Contract Code using the existing design plans and specifications.

**Deliverables:**

- Bid Documents
- Proof of Advertisement
- Award of Contract
- Notice to Proceed

**Task 10: Construction Administration**

This task includes managing contractor submittal review, answering requests for information, and issuing work directives. A full-time engineering construction observer will be on site for the duration of the project. Construction observer duties include documenting of pre-construction conditions, daily construction diary, preparing change orders, addressing questions of contractors on site, reviewing/ updating project schedule, reviewing contractor log submittals and pay requests, forecasting cash flow, notifying contractor if work is not acceptable. Upon completing the project, the DWR Certificate of Project Completion and record drawings will

be provided to DWR. The City of Guadalupe will oversee the construction administration required for this project.

**Deliverables:**

- DWR Certificate of Project Completion
- Record Drawings

Task 11: Construction

Construction activities are outlined below.

11(a): Mobilization and Demobilization: Movement of the contractor's equipment and materials onto the site or nearby staging site prior to the start of the project and removing all such equipment and materials at the end of the project.

11(b): Site preparation will include removing and disposing of pumps, piping, and associated equipment, plug existing force main, and demolish above grade structure including the roof.

11(c): Install, construct, excavate: The project will include relocating the water meter and service lateral, installing a wet well and valve vault, completing concrete work, work on the control panel pad, and rerouting of the force main.

11(d): Improve: The current oversized lift station will also get replaced with a properly sized lift station, which includes rerouting 650 feet of force main downstream of the facility with approximately 500 feet of force main in the public right-of-way.

**Deliverables:**

- Photographic Documentation of Progress



**PROJECT 3: Carpinteria Advanced Purification Project****IMPLEMENTING AGENCY:** Carpinteria Valley Water District

**PROJECT DESCRIPTION:** The Carpinteria Valley Water District (District) provides potable water from the Cachuma Project, the State Water Project, and local groundwater to all residential, commercial, and agricultural customers in the Carpinteria Valley. The District's service area is approximately 11,300 acres and has 4,503 service connections which serves a population of 15,619. The Advanced Purification Project will implement an indirect potable reuse project consisting of an Advanced Water Treatment Plant with pump station, injection wells, and pipelines to create up to 1.0 million gallons per day (MGD) of new water supply suitable for groundwater recharge and later recovery for potable use. The project will be located in the City of Carpinteria. Project components include additional treatment facilities at the Carpinteria Sanitary District Wastewater Treatment Plant (WWTP), pipelines, injection and monitoring wells, pump stations, storage tank, and other facilities to create advanced treated recycled water and recharge it into the Carpinteria Groundwater Basin.

Project benefits include producing approximately 1,120 AFY (1.0 MGD) of purified water from the existing Carpinteria Sanitary District (CSD) WWTP for injection into the local groundwater basin, where it would ultimately be used for the District's potable water supply. Existing District production wells would be used to recover injected purified water from the groundwater basin. The ultimate project could be developed further through an increase from 1.0 MGD to 1.5 MGD if WWTP inflows increase in the future.

**Budget Category (a): Project Administration**Task 1: Project Management

The District is responsible for compliance with grant requirements, and preparation and submission of supporting grant documents and coordination with the Grantee. The District will also perform the administrative responsibilities associated with the project such as managing consultants/contractors and will provide all quarterly reports to DWR via Grantee.

**Deliverables:**

- Invoices and associated backup documentation

Task 2: Reporting

The District will prepare progress reports detailing work completed during reporting period as outlined in Exhibit F of this Agreement. The District will submit reports to the Grantee for review and inclusion in a progress report that will be submitted to DWR via Grantee.

The District will prepare Project Completion Report and submit to DWR via Grantee no later than 90 days after project completion for DWR Project Manager's comment and review. The report shall be prepared and presented in accordance with guidance as outlined in Exhibit F.

**Deliverables:**

- Quarterly Project Progress Reports
- Project Completion Report
- Documentation (e.g., photo) of "Acknowledgment of Credit & Signage" per Standard Condition D.2

**Budget Category (b): Land Purchase/Easement**Task 3: Land Purchase - Not Applicable**Budget Category (c): Planning/Design/Engineering/Environmental Documentation**Task 4: Feasibility Studies

Project Feasibility Studies were completed as part of the project development process. The Carpinteria Valley Recycled Water Facilities Plan (RMC, 2016), which supports the project, was completed with partial funding from the State Water Resources Control Board and is similar to a feasibility study.

**Deliverables:**

- Relevant Feasibility Studies

### Task 5: CEQA Documentation

An Environmental Impact Report (EIR) was filed for this project with the Santa Barbara County in December 2019. The Carpinteria Valley Water District has prepared a letter stating no legal challenges. NEPA coverage through EPA and State Water Resources Control Board is required due to potential loan from the Clean Water State Revolving Fund. NEPA coverage was initiated in 2021 and was completed in April 2023.

#### **Deliverables:**

- All completed CEQA and NEPA documents as required
- Legal Challenges Letter

### Task 6: Permitting

The following permits have been anticipated for this project:

- Coastal Development Permit
- Title 22 Report Approval
- National Pollutant Discharge Elimination System (NPDES) Permit
- Wastewater Discharge Requirement (WDR) Permit

#### **Deliverables:**

- Permits as required

### Task 7: Design

Prepare the 100% design plans and specifications in accordance with requirements for public bidding for construction.

#### **Deliverables:**

- Basis of Design Report
- 100% Design Plans and Specifications

### Task 8: Project Monitoring Plan

The District will develop and submit a Project Monitoring Plan per Paragraph 16 for DWR's review and approval.

#### **Deliverables:**

- Project Monitoring Plan

### **Budget Category (d): Construction/Implementation**

#### Task 9: Contract Services

This task must comply with the Standard Condition D.11 – Competitive Bidding and Procurements. Activities necessary (as applicable) to secure a contractor and award the contract, including: develop bid documents, prepare advertisement and contract documents for construction contract bidding, conduct pre-bid meeting, bid opening and evaluation, selection of the contractor, award of contract, and issuance of notice to proceed. Once project is ready to construct, the District will be the lead agency in cooperation with Carpinteria Sanitary District to administer construction contracts to complete the construction. However, the District is not requesting grant funds or providing its required cost share for this component of the project.

#### **Deliverables:**

- DWR Certificate of Project Completion

#### Task 10: Construction Administration

Carpinteria Valley Water District will oversee the construction administration required for this project. However, the District is not requesting grant funds or providing its required cost share for this component of the project.

#### **Deliverables:**

- Not Applicable

### Task 11: Construction

Construction activities include the drilling of two injection wells and are outlined below

11(a): Mobilize of drill rig, temporary fencing, development rig, pump set, water supply, and, if required, sound monitoring and temporary noise control measures.

11(b): Drill conductor borehole, furnish and install conductor casing, drill pilot borehole, conduct geophysical borehole surveys, and complete final well design

11(c): Ream borehole, install casing, install well screen, install sounding/camera access pipe, install gravel feed tube, install gravel pack material, install grout annular seal, develop and clean well, remove sediment, conduct chemical development, perform plumbness and alignment surveys, develop well by pumping and surging with pump set, perform pumping tests perform water quality sampling, perform well disinfection

11(d): Demobilize drill rig, temporary fencing, development rig, pump set, if required, sound monitoring and temporary noise control measures; Site cleanup and restoration; Contain, test, and dispose offsite drill cuttings; Contain, test, and dispose offsite muddy waste drilling fluid that cannot be discharged to sewer.

#### **Deliverables:**

- Photographic Documentation of Progress
- Final Well Construction Report

**PROJECT 4: Lake Cachuma Emergency Pumping Facility Secured Pipeline Project****IMPLEMENTING AGENCY:** Cachuma Operation and Maintenance Board (COMB)**PROJECT DESCRIPTION:** Sedimentation has reduced the operational capacity of Lake Cachuma by 18 feet through the burial of intake tower gate 5. Based on the most recent bathymetric survey, the storage capacity between gate 5 (660') and gate 4 (678') is approximately 18,000 acre feet (AF). The Secured Pipeline Project will restore the original operating capacity and increase available water supply by approximately 18,000 AF, protecting and preserving the water supply.

This project involves the installation of a bottom-mounted (secured) pipeline connected to the existing intake tower at Lake Cachuma and extending 3,600 feet to the west, allowing access to deeper lake water. The project will provide access to 18,000 acre feet of additional water supply during drought while also eliminating the need and exorbitant costs to install/remove/store temporary floating pipeline/piles as done in the past. It will also provide an alternative drafting location for distinctly improved water quality during periods of drought and low lake levels.

**Budget Category (a): Project Administration**Task 1: Project Management

The COMB is responsible for compliance with grant requirements, and preparation and submission of supporting grant documents and coordination with the Grantee. The COMB will perform the administrative responsibilities associated with the project such as managing consultants/contractors, and will provide all quarterly reports to DWR via Grantee.

**Deliverables:**

- Invoices and associated backup documentation

Task 2: Reporting

COMB will prepare progress reports detailing work completed during reporting period as outlined in Exhibit F of this Agreement. COMB will submit reports to the Grantee for review and inclusion in a progress report that will be submitted to DWR via Grantee.

COMB will prepare Project Completion Report and submit to DWR via Grantee no later than 90 days after project completion for DWR Project Manager's comment and review. The report shall be prepared and presented in accordance with guidance as outlined in Exhibit F.

**Deliverables:**

- Quarterly Project Progress Reports
- Project Completion Report
- Documentation (e.g., photo) of "Acknowledgment of Credit & Signage" per Standard Condition D.2

**Budget Category (b): Land Purchase/Easement**Task 3: Land Purchase - Not Applicable**Budget Category (c): Planning/Design/Engineering/Environmental Documentation**Task 4: Feasibility Studies

Project Feasibility Studies were completed as part of the project development process in 2014. An updated Feasibility Study was completed in May 2019 for the Secured Pipeline project. The updated study includes analyzing the feasibility of connecting a bottom-mounted pipeline to the Emergency Pumping Facility.

**Deliverables:**

- Relevant Feasibility Studies

### Task 5: CEQA Documentation

A Notice of Exemption (NOE) was filed for this project with the Santa Barbara County Clerk in April 2014. The NOE was modified in March 2016. The NOE was modified again in December 2021. NEPA was also completed for this project. COMB has prepared a letter stating no legal challenges.

#### **Deliverables:**

- All completed CEQA and NEPA documents as required
- Legal Challenges Letter

### Task 6: Permitting

The following permits have been acquired for this project:

California Department of Fish and Wildlife-1600

Regional Water Quality Control Board-401

United States Army Corps of Engineers-404

#### **Deliverables:**

- Permits as required

### Task 7: Design

The 100% designs for this project are complete.

#### **Deliverables:**

- Basis of Design Report
- 100% Design Plans and Specifications

### Task 8: Project Monitoring Plan

COMB has developed and can submit a Project Monitoring Plan per Paragraph 16 for DWR's review and approval.

#### **Deliverables:**

- Project Monitoring Plan

### **Budget Category (d): Construction/Implementation**

#### Task 9: Contract Services

This task must comply with the Standard Condition D.11 – Competitive Bidding and Procurements. Activities necessary (as applicable) to secure a contractor and award the contract, including: develop bid documents, prepare advertisement and contract documents for construction contract bidding, conduct pre-bid meeting, bid opening and evaluation, selection of the contractor, award of contract, and issuance of notice to proceed.

Cachuma Operation and Maintenance Board competitively bid the project in 2022 and awarded the contract to the lowest responsive, responsible bidder.

#### **Deliverables:**

- Bid Documents
- Proof of Advertisement
- Award of Contract
- Notice to Proceed

### Task 10: Construction Administration

This task includes managing contractor submittal review, answering requests for information, and issuing work directives. A full-time engineering construction observer will be on site for the duration of the project. Construction observer duties include documenting of pre-construction conditions, daily construction diary, preparing change orders, addressing questions of contractors on site, reviewing/ updating project schedule, reviewing contractor log submittals and pay requests, forecasting cash flow, notifying contractor if work is not acceptable. Upon completing the project, the DWR Certificate of Project Completion and record drawings will be provided to DWR. COMB will be responsible for overseeing the project, and will ensure that all environmental commitments, mitigation measures, budgeting, and requirements set forth in the permits, grants, and other agreements are met.

#### **Deliverables:**

- DWR Certificate of Project Completion
- Record Drawings

### Task 11: Construction

Construction activities are outlined below.

11(a): Mobilization and Demobilization: Mobilization consists of preparatory work and operations, including but not limited to those necessary for the movement of personnel, equipment, supplies, and incidentals to and from the project site. Mobilization additionally includes insurance, bonding, the submittal (and re-submittal as necessary) of required documentation including a detailed construction schedule, preconstruction videotaping, preparation of Record Drawings, construction surveying, pre-construction and weekly meetings and responsibility for jobsite conditions. Demobilization shall additionally include the removal of temporary facilities and final clean-up.

11(b): Site preparation will include: Site preparation consists of verifying all conditions before proceeding with the work including location of existing utilities, daily managing construction debris and making necessary arrangements to properly dispose of all debris per local rules and regulations, complying with all requirements and regulations of the Federal, State, and local authorities pertaining to the work including implementation and compliance with stormwater pollution prevention measures, dust control measures, temporary public barricades, protecting existing improvements. This also includes the surface restoration of any asphalt, chain link fences, drainage areas, grass, and all other surface conditions and structures disturbed during the course of construction operations. Prior to initiating construction, project monitoring biologists will conduct training sessions with all personnel on site to assure awareness, collaboration, and compliance with all permit conditions.

11(c): Install, construct, excavate:

This project involves the installation of a bottom-mounted (secured) pipeline connected to the existing intake tower and extending approximately 3,600 feet to the west, allowing access to deeper lake water. The pipeline will consist of new 36" HDPE pipe anchored to the bottom of Lake Cachuma with concrete collars. The pipeline would be fused and anchored in a stepwise process as it is assembled on shore. The gravity intake at the end of the pipe would consist of a wedge-wire cone fish screen attached to a 90-degree elbow supported by four piles. At 3,200 feet, a lateral tee would provide a connection to a 400 ft flexible pipe that would connect to a floating pump station during drought conditions. The design reactivates the lowest operable gate under normal operations to allow access to better water quality and provides connection to a floating pumping barge (in storage from previous deployments) during drought conditions.

#### **Deliverables:**

- Photographic Documentation of Progress

**EXHIBIT B  
BUDGET****PROPOSITION 1 ROUND 2 SANTA BARBARA COUNTY IRWM IMPLEMENTATION GRANT****AGREEMENT BUDGET SUMMARY**

	<b>PROJECTS</b>	<b>Grant Amount</b>	<b>Required Cost Share: Non-State Fund Source</b>	<b>Other Cost Share</b>	<b>Total Cost</b>	<b>Required Cost Share %</b>
	Grant Administration	\$0	\$78,968	\$0	\$78,968	N/A
1	Project 1: Leak Detection and Repair	\$449,993	\$0	\$45,481	\$495,474	0%
2	Project 2: Pioneer Lift Station Rehabilitation	\$989,665	\$0	\$148,808	\$1,138,473	0%
3	Project 3: Carpinteria Advanced Purification	\$1,150,610	\$3,018,072	\$443,610	\$4,612,292	50%
4	Project 4: Lake Cachuma Emergency Pumping Facility- Secured Pipeline Project	\$1,000,000	\$1,826,148	\$2,250,000	\$5,076,148	50%
	<b>GRAND TOTAL</b>	<b>\$3,590,268</b>	<b>\$4,923,188</b>	<b>\$2,887,899</b>	<b>\$11,401,355</b>	

**Grant Administration**

Implementing Agency: Santa Barbara County Water Agency

	<b>BUDGET CATEGORY</b>	<b>Grant Amount</b>	<b>Required Cost Share: Non-State Fund Source*</b>	<b>Other Cost Share</b>	<b>Total Cost</b>
(a)	Project Administration	\$0	\$78,968	\$0	\$78,968
	<b>TOTAL COSTS</b>	<b>\$0</b>	<b>\$78,968</b>	<b>\$0</b>	<b>\$78,968</b>

NOTES:

\*Cost Share funds include consultant fees and in-kind match from Santa Barbara County Water Agency. Staff time and consultant costs are included in the annual budget for the Water Resources Division of the Public Works Department.

**PROJECT 1: Leak Detection and Repair Project**

Implementing Agency: City of Lompoc

	<b>BUDGET CATEGORY</b>	<b>Grant Amount</b>	<b>Required Cost Share: Non-State Fund Source*</b>	<b>Other Cost Share**</b>	<b>Total Cost</b>
(a)	Project Administration	\$40,493	\$0	\$4,490	\$44,983
(b)	Land Purchase / Easement	\$0	\$0	\$0	\$0
(c)	Planning / Design / Engineering / Environmental Documentation	\$0	\$0	\$999	\$999
(d)	Construction / Implementation	\$409,500	\$0	\$39,992	\$449,492
	<b>TOTAL COSTS</b>	<b>\$449,993</b>	<b>\$0</b>	<b>\$45,481</b>	<b>\$495,474</b>

\*Project received 100% cost share waiver

\*\* The City's sole cost-share fund source for this project will be provided by water retrofit in-lieu fee revenues currently used to administer the city's water conservation program.

**PROJECT 2: Pioneer Lift Station Rehabilitation**

Implementing Agency: City of Guadalupe

	<b>BUDGET CATEGORY</b>	<b>Grant Amount</b>	<b>Required Cost Share: Non-State Fund Source*</b>	<b>Other Cost Share**</b>	<b>Total Cost</b>
(a)	Project Administration	\$0	\$0	\$63,701	\$63,701
(b)	Land Purchase / Easement	\$0	\$0	\$0	\$0
(c)	Planning / Design / Engineering / Environmental Documentation	\$2,192	\$0	\$0	\$2,192
(d)	Construction / Implementation	\$987,473	\$0	\$85,107	\$1,072,580
	<b>TOTAL COSTS</b>	<b>\$989,665</b>	<b>\$0</b>	<b>\$148,808</b>	<b>\$1,138,473</b>

\*Project received 100% cost share waiver

\*\*The City of Guadalupe will provide \$148,808 for the project.



**PROJECT 3: Carpinteria Advanced Purification Project**

Implementing Agency: Carpinteria Valley Water District

	<b>BUDGET CATEGORY</b>	<b>Grant Amount</b>	<b>Required Cost Share: Non-State Fund Source*</b>	<b>Other Cost Share**</b>	<b>Total Cost</b>
(a)	Project Administration	\$0	\$6,240	\$0	\$6,240
(b)	Land Purchase / Easement	\$0	\$0	\$0	\$0
(c)	Planning / Design / Engineering / Environmental Documentation	\$650,000	\$1,587,980	\$443,610	\$ 2,681,590
(d)	Construction / Implementation	\$500,610	\$1,423,852	\$0	\$1,924,462
	<b>TOTAL COSTS</b>	<b>\$1,150,610</b>	<b>\$3,018,072</b>	<b>\$443,610</b>	<b>\$4,612,292</b>

\*Cost share includes funds received from the U.S. Bureau of Reclamation Title XVI WIIN Water Reclamation and Reuse Program Funding and the Clean Water State Revolving Fund loan, which is paid for by Carpinteria Valley Water District water revenues.

\*\*Other Cost Share includes the Clean Water State Revolving Fund loan, which is paid for by Carpinteria Valley Water District water revenues.

**PROJECT 4: Lake Cachuma Emergency Pumping Facility and Secured Pipeline Project**

Implementing Agency: Cachuma Operation and Maintenance Board (COMB)

	<b>BUDGET CATEGORY</b>	<b>Grant Amount</b>	<b>Required Cost Share: Non-State Fund Source*</b>	<b>Other Cost Share**</b>	<b>Total Cost</b>
(a)	Project Administration	\$0	\$7,520	\$0	\$7,520
(b)	Land Purchase / Easement	\$0	\$0	\$0	\$0
(c)	Planning / Design / Engineering / Environmental Documentation	\$0	\$525,997	\$0	\$525,997
(d)	Construction / Implementation	\$1,000,000	\$1,292,631	\$2,250,000	\$4,542,631
	<b>TOTAL COSTS</b>	<b>\$1,000,000</b>	<b>\$1,826,148</b>	<b>\$2,250,000</b>	<b>\$5,076,148</b>

\*Cost share includes funds received from the U.S. Bureau of Reclamation WaterSmart Drought Resiliency Grant (\$743,950). The balance of the cost share will be derived from COMB's Operating Budget which receives its revenue from its Member Agencies (Goleta Water District, City of Santa Barbara, Montecito Water District, Carpinteria Valley Water District).

\*\*Other Cost Share includes funds received awarded under the DWR Urban and Multi Benefit Drought Relief Program

**EXHIBIT C  
SCHEDULE****PROPOSITION 1 ROUND 2 SANTA BARBARA COUNTY IRWM IMPLEMENTATION GRANT****Grant Administration**

	<b>BUDGET CATEGORY</b>	<b>Start Date</b>	<b>End Date</b>
a	Project Administration	01/01/2023	07/31/2026

**PROJECT 1: Leak Detection and Repair Project**

	<b>BUDGET CATEGORY</b>	<b>Start Date</b>	<b>End Date</b>
a	Project Administration	01/01/2023	07/31/2025
b	Land Purchase / Easement	N/A	N/A
c	Planning / Design / Engineering / Environmental Documentation*	01/01/2023	03/31/2023
d	Construction / Implementation	01/01/2023	04/31/2025

\*The scheduling of the completion of the Project Monitoring Plan causes an overlap between Category c and d. However, this task is not dependent to other project tasks.

**PROJECT 2: Pioneer Lift Station Rehabilitation**

	<b>BUDGET CATEGORY</b>	<b>Start Date</b>	<b>End Date</b>
a	Project Administration	01/01/2023	06/31/2025
b	Land Purchase / Easement	N/A	N/A
c	Planning / Design / Engineering / Environmental Documentation	01/01/2023	03/31/2023
d	Construction / Implementation	09/01/2023	03/31/2025

**PROJECT 3: Carpinteria Advanced Purification Project**

	<b>BUDGET CATEGORY</b>	<b>Start Date</b>	<b>End Date</b>
a	Project Administration	01/01/2023	04/31/2026
b	Land Purchase / Easement	N/A	N/A
c	Planning / Design / Engineering / Environmental Documentation*	01/01/2023	12/31/2025
d	Construction / Implementation	05/01/2024	01/31/2026

\*Due to project phasing and other funding components, permits, construction and implementation will occur on parallel schedules.

**PROJECT 4: Lake Cachuma Emergency Pumping Facility Secured Pipeline Project**

	<b>BUDGET CATEGORY</b>	<b>Start Date</b>	<b>End Date</b>
a	Project Administration	05/01/2022	06/30/2023
b	Land Purchase / Easement	N/A	N/A
c	Planning / Design / Engineering / Environmental Documentation	01/01/2019	8/15/2022
d	Construction / Implementation	09/01/2022	3/31/2023

**EXHIBIT D**  
**STANDARD CONDITIONS**

- D.1. **ACCOUNTING AND DEPOSIT OF FUNDING DISBURSEMENT:**
- A. **Separate Accounting of Funding Disbursements:** Grantee shall account for the money disbursed pursuant to this Grant Agreement separately from all other Grantee funds. Grantee shall maintain audit and accounting procedures that are in accordance with generally accepted accounting principles and practices, consistently applied. Grantee shall keep complete and accurate records of all receipts and disbursements on expenditures of such funds. Grantee shall require its contractors or subcontractors to maintain books, records, and other documents pertinent to their work in accordance with generally accepted accounting principles and practices. Records are subject to inspection by State at any and all reasonable times.
  - B. **Disposition of Money Disbursed:** All money disbursed pursuant to this Grant Agreement shall be deposited in a non-interest bearing account, administered, and accounted for pursuant to the provisions of applicable law.
  - C. **Remittance of Unexpended Funds:** Grantee shall remit to State any unexpended funds that were disbursed to Grantee under this Grant Agreement and were not used to pay Eligible Project Costs within a period of sixty (60) calendar days from the final disbursement from State to Grantee of funds or, within thirty (30) calendar days of the expiration of the Grant Agreement, whichever comes first.
- D.2. **ACKNOWLEDGEMENT OF CREDIT AND SIGNAGE:** Grantee shall include appropriate acknowledgement of credit to the State for its support when promoting the Project or using any data and/or information developed under this Grant Agreement. Signage shall be posted in a prominent location at Project site(s) (if applicable) or at the Grantee's headquarters and shall include the Department of Water Resources color logo and the following disclosure statement: "Funding for this project has been provided in full or in part from the Water Quality, Supply, and Infrastructure Improvement Act of 2014 and through an agreement with the State Department of Water Resources." The Grantee shall also include in each of its contracts for work under this Agreement a provision that incorporates the requirements stated within this Paragraph.
- D.3. **AMENDMENT:** This Grant Agreement may be amended at any time by mutual agreement of the Parties, except insofar as any proposed amendments are in any way contrary to applicable law. Requests by the Grantee for amendments must be in writing stating the amendment request and the reason for the request. Requests solely for a time extension must be submitted at least 90 days prior to the work completion date set forth in Paragraph 2. Any other request for an amendment must be submitted at least 180 days prior to the work completion date set forth in Paragraph 2. State shall have no obligation to agree to an amendment.
- D.4. **AMERICANS WITH DISABILITIES ACT:** By signing this Grant Agreement, Grantee assures State that it complies with the Americans with Disabilities Act (ADA) of 1990, (42 U.S.C. § 12101 et seq.), which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA.
- D.5. **AUDITS:** State reserves the right to conduct an audit at any time between the execution of this Grant Agreement and the completion of the Project, with the costs of such audit borne by State. After completion of the Project, State may require Grantee to conduct a final audit to State's specifications, at Grantee's expense, such audit to be conducted by and a report prepared by an independent Certified Public Accountant. Failure or refusal by Grantee to comply with this provision shall be considered a breach of this Grant Agreement, and State may elect to pursue any remedies provided in Paragraph 12 or take any other action it deems necessary to protect its interests. The Grantee agrees it shall return any audit disallowances to the State.  
Pursuant to Government Code section 8546.7, the Grantee shall be subject to the examination and audit by the State for a period of three (3) years after final payment under this Grant Agreement with

respect of all matters connected with this Grant Agreement, including but not limited to, the cost of administering this Grant Agreement. All records of Grantee or its contractor or subcontractors shall be preserved for this purpose for at least three (3) years after receipt of the final disbursement under this Agreement. If an audit reveals any impropriety, the Bureau of State Audits or the State Controller's Office may conduct a full audit of any or all of the Grantee's activities. Code, § 79708, subd. (b)

- D.6. BUDGET CONTINGENCY: If the Budget Act of the current year covered under this Grant Agreement does not appropriate sufficient funds for this program, this Grant Agreement shall be of no force and effect. This provision shall be construed as a condition precedent to the obligation of State to make any payments under this Grant Agreement. In this event, State shall have no liability to pay any funds whatsoever to Grantee or to furnish any other considerations under this Grant Agreement and Grantee shall not be obligated to perform any provisions of this Grant Agreement. Nothing in this Grant Agreement shall be construed to provide Grantee with a right of priority for payment over any other Grantee. If funding for any fiscal year after the current year covered by this Grant Agreement is reduced or deleted by the Budget Act, by Executive Order, or by order of the Department of Finance, the State shall have the option to either cancel this Grant Agreement with no liability occurring to State, or offer a Grant Agreement amendment to Grantee to reflect the reduced amount.
- D.7. CALIFORNIA CONSERVATION CORPS: Grantee may use the services of the California Conservation Corps or other community conservation corps as defined in Public Resources Code section 14507.5.
- D.8. CEQA: Activities funded under this Grant Agreement, regardless of funding source, must be in compliance with the California Environmental Quality Act (CEQA). (Pub. Resources Code, § 21000 et seq.) Any work that is subject to CEQA and funded under this Agreement shall not proceed until documents that satisfy the CEQA process are received by the State's Project Manager and the State has completed its CEQA compliance. Work funded under this Agreement that is subject to a CEQA document shall not proceed until and unless approved by the Department of Water Resources. Such approval is fully discretionary and shall constitute a condition precedent to any work for which it is required. If CEQA compliance by the Grantee is not complete at the time the State signs this Agreement, once State has considered the environmental documents, it may decide to require changes, alterations, or other mitigation to the Project; or to not fund the Project. Should the State decide to not fund the Project, this Agreement shall be terminated in accordance with Paragraph 12, "Default Provisions."
- D.9. CHILD SUPPORT COMPLIANCE ACT: The Grantee acknowledges in accordance with Public Contract Code section 7110, that:
- A. The Grantee recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Family Code section 5200 et seq.; and
  - B. The Grantee, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.
- D.10. CLAIMS DISPUTE: Any claim that the Grantee may have regarding performance of this Agreement including, but not limited to, claims for additional compensation or extension of time, shall be submitted to the DWR Project Representative, within thirty (30) days of the Grantee's knowledge of the claim. State and Grantee shall then attempt to negotiate a resolution of such claim and process an amendment to this Agreement to implement the terms of any such resolution.
- D.11. COMPETITIVE BIDDING AND PROCUREMENTS: Grantee's contracts with other entities for the acquisition of goods and services and construction of public works with funds provided by State under this Grant Agreement must be in writing and shall comply with all applicable laws and regulations regarding the securing of competitive bids and undertaking competitive negotiations. If the Grantee

does not have a written policy to award contracts through a competitive bidding or sole source process, the Department of General Services' *State Contracting Manual* rules must be followed and are available at: <https://www.dgs.ca.gov/OLS/Resources/Page-Content/Office-of-Legal-Services-Resources-List-Folder/State-Contracting>.

- D.12. **COMPUTER SOFTWARE:** Grantee certifies that it has appropriate systems and controls in place to ensure that state funds will not be used in the performance of this Grant Agreement for the acquisition, operation, or maintenance of computer software in violation of copyright laws.
- D.13. **CONFLICT OF INTEREST:** All participants are subject to State and Federal conflict of interest laws. Failure to comply with these laws, including business and financial disclosure provisions, will result in the application being rejected and any subsequent contract being declared void. Other legal action may also be taken. Applicable statutes include, but are not limited to, Government Code section 1090 and Public Contract Code sections 10410 and 10411, for State conflict of interest requirements.
- A. **Current State Employees:** No State officer or employee shall engage in any employment, activity, or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any State agency, unless the employment, activity, or enterprise is required as a condition of regular State employment. No State officer or employee shall contract on his or her own behalf as an independent contractor with any State agency to provide goods or services.
  - B. **Former State Employees:** For the two-year period from the date he or she left State employment, no former State officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements, or any part of the decision-making process relevant to the contract while employed in any capacity by any State agency. For the twelve-month period from the date he or she left State employment, no former State officer or employee may enter into a contract with any State agency if he or she was employed by that State agency in a policy-making position in the same general subject area as the proposed contract within the twelve-month period prior to his or her leaving State service.
  - C. **Employees of the Grantee:** Employees of the Grantee shall comply with all applicable provisions of law pertaining to conflicts of interest, including but not limited to any applicable conflict of interest provisions of the California Political Reform Act. (Gov. Code, § 87100 et seq.)
  - D. **Employees and Consultants to the Grantee:** Individuals working on behalf of a Grantee may be required by the Department to file a Statement of Economic Interests (Fair Political Practices Commission Form 700) if it is determined that an individual is a consultant for Political Reform Act purposes.
- D.14. **DELIVERY OF INFORMATION, REPORTS, AND DATA:** Grantee agrees to expeditiously provide throughout the term of this Grant Agreement, such reports, data, information, and certifications as may be reasonably required by State.
- D.15. **DISPOSITION OF EQUIPMENT:** Grantee shall provide to State, not less than thirty (30) calendar days prior to submission of the final invoice, an itemized inventory of equipment purchased with funds provided by State. The inventory shall include all items with a current estimated fair market value of more than \$5,000.00 per item. Within sixty (60) calendar days of receipt of such inventory State shall provide Grantee with a list of the items on the inventory that State will take title to. All other items shall become the property of Grantee. State shall arrange for delivery from Grantee of items that it takes title to. Cost of transportation, if any, shall be borne by State.
- D.16. **DRUG-FREE WORKPLACE CERTIFICATION:** Certification of Compliance: By signing this Grant Agreement, Grantee, its contractors or subcontractors hereby certify, under penalty of perjury under the laws of State of California, compliance with the requirements of the Drug-Free Workplace Act of 1990 (Gov. Code, § 8350 et seq.) and have or will provide a drug-free workplace by taking the following actions:

- A. Publish a statement notifying employees, contractors, and subcontractors that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees, contractors, or subcontractors for violations, as required by Government Code section 8355.
  - B. Establish a Drug-Free Awareness Program, as required by Government Code section 8355 to inform employees, contractors, or subcontractors about all of the following:
    - i. The dangers of drug abuse in the workplace,
    - ii. Grantee's policy of maintaining a drug-free workplace,
    - iii. Any available counseling, rehabilitation, and employee assistance programs, and
    - iv. Penalties that may be imposed upon employees, contractors, and subcontractors for drug abuse violations.
  - C. Provide, as required by Government Code section 8355, that every employee, contractor, and/or subcontractor who works under this Grant Agreement:
    - i. Will receive a copy of Grantee's drug-free policy statement, and
    - ii. Will agree to abide by terms of Grantee's condition of employment, contract or subcontract.
- D.17. EASEMENTS: Where the Grantee acquires property in fee title or funds improvements to real property using State funds provided through this Grant Agreement, an appropriate easement or other title restriction providing for floodplain preservation and agricultural and/or wildlife habitat conservation for the subject property in perpetuity, approved by the State, shall be conveyed to a regulatory or trustee agency or conservation group acceptable to the State. The easement or other title restriction must be in first position ahead of any recorded mortgage or lien on the property unless this requirement is waived by the State.
- Where the Grantee acquires an easement under this Agreement, the Grantee agrees to monitor and enforce the terms of the easement, unless the easement is subsequently transferred to another land management or conservation organization or entity with State permission, at which time monitoring and enforcement responsibilities will transfer to the new easement owner.
- Failure to provide an easement or other title restriction acceptable to the State may result in termination of this Agreement.
- D.18. FINAL INSPECTIONS AND CERTIFICATION OF REGISTERED PROFESSIONAL: Upon completion of the Project, Grantee shall provide for a final inspection and certification by a California Registered Professional (i.e., Professional Civil Engineer, Engineering Geologist), that the Project has been completed in accordance with submitted final plans and specifications and any modifications thereto and in accordance with this Grant Agreement.
- D.19. GRANTEE'S RESPONSIBILITIES: Grantee and its representatives shall:
- A. Faithfully and expeditiously perform or cause to be performed all project work as described in Exhibit A and in accordance with Exhibits B and C.
  - B. Accept and agree to comply with all terms, provisions, conditions, and written commitments of this Grant Agreement, including all incorporated documents, and to fulfill all assurances, declarations, representations, and statements made by Grantee in the application, documents, amendments, and communications filed in support of its request for funding.
  - C. Comply with all applicable California, federal, and local laws and regulations.
  - D. Implement the Project in accordance with applicable provisions of the law.
  - E. Fulfill its obligations under the Grant Agreement and be responsible for the performance of the Project.
  - F. Obtain any and all permits, licenses, and approvals required for performing any work under this Grant Agreement, including those necessary to perform design, construction, or operation and maintenance of the Project. Grantee shall provide copies of permits and approvals to State.
  - G. Be solely responsible for design, construction, and operation and maintenance of projects within the work plan. Review or approval of plans, specifications, bid documents, or other construction documents by State is solely for the purpose of proper administration of funds by State and shall not be deemed to relieve or restrict responsibilities of Grantee under this Agreement.

- H. Be solely responsible for all work and for persons or entities engaged in work performed pursuant to this Agreement, including, but not limited to, contractors, subcontractors, suppliers, and providers of services. The Grantee shall be responsible for any and all disputes arising out of its contracts for work on the Project, including but not limited to payment disputes with contractors and subcontractors. The State will not mediate disputes between the Grantee and any other entity concerning responsibility for performance of work.
- D.20. GOVERNING LAW: This Grant Agreement is governed by and shall be interpreted in accordance with the laws of the State of California.
- D.21. INCOME RESTRICTIONS: The Grantee agrees that any refunds, rebates, credits, or other amounts (including any interest thereon) accruing to or received by the Grantee under this Agreement shall be paid by the Grantee to the State, to the extent that they are properly allocable to costs for which the Grantee has been reimbursed by the State under this Agreement. The Grantee shall also include in each of its contracts for work under this Agreement a provision that incorporates the requirements stated within this Paragraph.
- D.22. INDEMNIFICATION: Grantee shall indemnify and hold and save the State, its officers, agents, and employees, free and harmless from any and all liabilities for any claims and damages (including inverse condemnation) that may arise out of the Project and this Agreement, including, but not limited to any claims or damages arising from planning, design, construction, maintenance and/or operation of levee rehabilitation measures for this Project and any breach of this Agreement. Grantee shall require its contractors or subcontractors to name the State, its officers, agents and employees as additional insureds on their liability insurance for activities undertaken pursuant to this Agreement.
- D.23. INDEPENDENT CAPACITY: Grantee, and the agents and employees of Grantees, in the performance of the Grant Agreement, shall act in an independent capacity and not as officers, employees, or agents of the State.
- D.24. INSPECTION OF BOOKS, RECORDS, AND REPORTS: During regular office hours, each of the parties hereto and their duly authorized representatives shall have the right to inspect and to make copies of any books, records, or reports of either party pertaining to this Grant Agreement or matters related hereto. Each of the parties hereto shall maintain and shall make available at all times for such inspection accurate records of all its costs, disbursements, and receipts with respect to its activities under this Grant Agreement. Failure or refusal by Grantee to comply with this provision shall be considered a breach of this Grant Agreement, and State may withhold disbursements to Grantee or take any other action it deems necessary to protect its interests.
- D.25. INSPECTIONS OF PROJECT BY STATE: State shall have the right to inspect the work being performed at any and all reasonable times during the term of the Grant Agreement. This right shall extend to any subcontracts, and Grantee shall include provisions ensuring such access in all its contracts or subcontracts entered into pursuant to its Grant Agreement with State.
- D.26. LABOR CODE COMPLIANCE: The Grantee agrees to be bound by all the provisions of the Labor Code regarding prevailing wages and shall monitor all contracts subject to reimbursement from this Agreement to assure that the prevailing wage provisions of the Labor Code are being met. Current Department of Industrial Relations (DIR) requirements may be found at: <http://www.dir.ca.gov/lcp.asp>. For more information, please refer to DIR's *Public Works Manual* at: <https://www.dir.ca.gov/dlse/PWManualCombined.pdf>. The Grantee affirms that it is aware of the provisions of section 3700 of the Labor Code, which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance, and the Grantee affirms that it will comply with such provisions before commencing the performance of the work under this Agreement and will make its contractors and subcontractors aware of this provision.



- D.27. **MODIFICATION OF OVERALL WORK PLAN:** At the request of the Grantee, the State may at its sole discretion approve non-material changes to the portions of Exhibits A, B, and C which concern the budget and schedule without formally amending this Grant Agreement. Non-material changes with respect to the budget are changes that only result in reallocation of the budget and will not result in an increase in the amount of the State Grant Agreement. Non-material changes with respect to the Project schedule are changes that will not extend the term of this Grant Agreement. Requests for non-material changes to the budget and schedule must be submitted by the Grantee to the State in writing and are not effective unless and until specifically approved by the State's Program Manager in writing.
- D.28. **NONDISCRIMINATION:** During the performance of this Grant Agreement, Grantee and its contractors or subcontractors shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex (gender), sexual orientation, gender identity, race, color, ancestry, religion, creed, national origin (including language use restriction), pregnancy, physical disability (including HIV and AIDS), mental disability, medical condition (cancer/genetic characteristics), age (over 40), marital/domestic partner status, and denial of medical and family care leave or pregnancy disability leave. Grantee and its contractors or subcontractors shall ensure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Grantee and its contractors or subcontractors shall comply with the provisions of the California Fair Employment and Housing Act (Gov. Code, § 12990.) and the applicable regulations promulgated there under (Cal. Code Regs., tit. 2, § 11000 et seq.). The applicable regulations of the Fair Employment and Housing are incorporated into this Agreement by reference. Grantee and its contractors or subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other Agreement.  
Grantee shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the Grant Agreement.
- D.29. **OPINIONS AND DETERMINATIONS:** Where the terms of this Grant Agreement provide for action to be based upon, judgment, approval, review, or determination of either party hereto, such terms are not intended to be and shall never be construed as permitting such opinion, judgment, approval, review, or determination to be arbitrary, capricious, or unreasonable.
- D.30. **PERFORMANCE BOND:** Where contractors are used, the Grantee shall not authorize construction to begin until each contractor has furnished a performance bond in favor of the Grantee in the following amounts: Faithful performance (100%) of contract value, and labor and materials (100%) of contract value. This requirement shall not apply to any contract for less than \$25,000.00. Any bond issued pursuant to this paragraph must be issued by a California-admitted surety. (Pub. Contract Code, § 7103; Code Civ. Proc., § 995.311.)
- D.31. **PRIORITY HIRING CONSIDERATIONS:** If this Grant Agreement includes services in excess of \$200,000, the Grantee shall give priority consideration in filling vacancies in positions funded by the Grant Agreement to qualified recipients of aid under Welfare and Institutions Code section 11200 in accordance with Public Contract Code section 10353.
- D.32. **PROHIBITION AGAINST DISPOSAL OF PROJECT WITHOUT STATE PERMISSION:** The Grantee shall not sell, abandon, lease, transfer, exchange, mortgage, hypothecate, or encumber in any manner whatsoever all or any portion of any real or other property necessarily connected or used in conjunction with the Project, or with Grantee's service of water, without prior permission of State. Grantee shall not take any action, including but not limited to actions relating to user fees, charges, and assessments that could adversely affect the ability of Grantee meet its obligations under this Grant Agreement, without prior written permission of State. State may require that the proceeds from the disposition of any real or personal property be remitted to State.

- D.33. PROJECT ACCESS: The Grantee shall ensure that the State, the Governor of the State, or any authorized representative of the foregoing, will have safe and suitable access to the Project site at all reasonable times during Project construction and thereafter for the term of this Agreement.
- D.34. REMAINING BALANCE: In the event the Grantee does not submit invoices requesting all of the funds encumbered under this Grant Agreement, any remaining funds revert to the State. The State will notify the Grantee stating that the Project file is closed and any remaining balance will be disencumbered and unavailable for further use under this Grant Agreement.
- D.35. REMEDIES NOT EXCLUSIVE: The use by either party of any remedy specified herein for the enforcement of this Grant Agreement is not exclusive and shall not deprive the party using such remedy of, or limit the application of, any other remedy provided by law.
- D.36. RETENTION: The State shall withhold ten percent (10%) of the funds, for each project, until the project is complete, and a Final Project Report is approved and accepted by DWR. If a project has multiple components (within a project), at the State's discretion and upon a written request by the Grantee, any retained amount attributable to a single component may be released when that component is complete and the Final Component Completion Report is approved. Upon approval of the Final Project Report and/or Final Component Completion Report, any retained amounts due to the Grantee will be promptly disbursed to the Grantee, without interest.
- D.37. RIGHTS IN DATA: Grantee agrees that all data, plans, drawings, specifications, reports, computer programs, operating manuals, notes and other written or graphic work produced in the performance of this Grant Agreement shall be made available to the State and shall be in the public domain to the extent to which release of such materials is required under the California Public Records Act. (Gov. Code, § 6250 et seq.) Grantee may disclose, disseminate and use in whole or in part, any final form data and information received, collected and developed under this Grant Agreement, subject to appropriate acknowledgement of credit to State for financial support. Grantee shall not utilize the materials for any profit-making venture or sell or grant rights to a third party who intends to do so. The State shall have the right to use any data described in this paragraph for any public purpose.
- D.38. SEVERABILITY: Should any portion of this Grant Agreement be determined to be void or unenforceable, such shall be severed from the whole and the Grant Agreement shall continue as modified.
- D.39. SUSPENSION OF PAYMENTS: This Grant Agreement may be subject to suspension of payments or termination, or both if the State determines that:
- A. Grantee, its contractors, or subcontractors have made a false certification, or
  - B. Grantee, its contractors, or subcontractors violates the certification by failing to carry out the requirements noted in this Grant Agreement.
- D.40. SUCCESSORS AND ASSIGNS: This Grant Agreement and all of its provisions shall apply to and bind the successors and assigns of the parties. No assignment or transfer of this Grant Agreement or any part thereof, rights hereunder, or interest herein by the Grantee shall be valid unless and until it is approved by State and made subject to such reasonable terms and conditions as State may impose.
- D.41. TERMINATION BY GRANTEE: Subject to State approval which may be reasonably withheld, Grantee may terminate this Agreement and be relieved of contractual obligations. In doing so, Grantee must provide a reason(s) for termination. Grantee must submit all progress reports summarizing accomplishments up until termination date.
- D.42. TERMINATION FOR CAUSE: Subject to the right to cure under Paragraph 12, "Default Provisions," the State may terminate this Grant Agreement and be relieved of any payments should Grantee fail to

perform the requirements of this Grant Agreement at the time and in the manner herein, provided including but not limited to reasons of default under Paragraph 12, "Default Provisions."

- D.43. TERMINATION WITHOUT CAUSE: The State may terminate this Agreement without cause on 30 days' advance written notice. The Grantee shall be reimbursed for all reasonable expenses incurred up to the date of termination.
- D.44. THIRD PARTY BENEFICIARIES: The parties to this Agreement do not intend to create rights in, or grant remedies to, any third party as a beneficiary of this Agreement, or any duty, covenant, obligation or understanding established herein.
- D.45. TIMELINESS: Time is of the essence in this Grant Agreement.
- D.46. TRAVEL – DAC, EDA, TRIBES PROJECT: Travel is only an eligible reimbursable expense for projects providing at least 75% of benefits to DACs, EDAs, and/or Tribes (based on population or geographic area). Only ground transportation and lodging are eligible for grant reimbursement. Per diem costs will not be eligible for grant reimbursement. Any reimbursement for necessary travel shall be at rates not to exceed those set by the California Department of Human Resources. These rates may be found at: <http://www.calhr.ca.gov/employees/Pages/travel-reimbursements.aspx>. Reimbursement will be at the State travel amounts that are current as of the date costs are incurred. No travel outside of the IRWM region shall be reimbursed unless prior written authorization is obtained from the State.
- D.47. UNION ORGANIZING: Grantee, by signing this Grant Agreement, hereby acknowledges the applicability of Government Code sections 16645 through 16649 to this Grant Agreement. Furthermore, Grantee, by signing this Grant Agreement, hereby certifies that:
- A. No State funds disbursed by this Grant Agreement will be used to assist, promote, or deter union organizing.
  - B. Grantee shall account for State funds disbursed for a specific expenditure by this Grant Agreement to show those funds were allocated to that expenditure.
  - C. Grantee shall, where State funds are not designated as described in (b) above, allocate, on a pro rata basis, all disbursements that support the program.
  - D. If Grantee makes expenditures to assist, promote, or deter union organizing, Grantee will maintain records sufficient to show that no State funds were used for those expenditures and that Grantee shall provide those records to the Attorney General upon request.
- D.48. VENUE: The State and the Grantee hereby agree that any action arising out of this Agreement shall be filed and maintained in the Superior Court in and for the County of Sacramento, California, or in the United States District Court in and for the Eastern District of California. The Grantee hereby waives any existing sovereign immunity for the purposes of this Agreement.
- D.49. WAIVER OF RIGHTS: None of the provisions of this Grant Agreement shall be deemed waived unless expressly waived in writing. It is the intention of the parties here to that from time to time either party may waive any of its rights under this Grant Agreement unless contrary to law. Any waiver by either party of rights arising in connection with the Grant Agreement shall not be deemed to be a waiver with respect to any other rights or matters, and such provisions shall continue in full force and effect.

**EXHIBIT E**  
**AUTHORIZING RESOLUTION**

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**RESOLUTION OF THE  
BOARD OF DIRECTORS OF THE SANTA BARBARA COUNTY WATER  
AGENCY  
STATE OF CALIFORNIA**

**RESOLUTION TO SUPPORT THE GRANT )  
PROPOSAL FOR THE PROPOSITION 1, )  
IMPLEMENTATION ROUND 2 INTEGRATED )  
REGIONAL WATER MANAGEMENT GRANT ) RESOLUTION NO: 22-175**

**WHEREAS**, in 2002 Senate Bill 1672 created the Integrated Regional Water Management (IRWM) Act to encourage local agencies to work cooperatively to manage and improve water supply reliability and water quality; and

**WHEREAS**, in 2005 Santa Barbara County Water Agency (Water Agency), along with 29 cities, special districts, joint powers authorities, non-governmental organizations, and water companies (Cooperating Partners) created a process to promote and practice integrated regional water management strategies through the development and adoption in 2007 of an IRWM Plan; and

**WHEREAS**, in 2014 California voters passed Proposition 1, the Water Quality, Supply, and Infrastructure Improvement Act, which provides \$510 million in IRWM funding for Implementation, Planning and Disadvantaged Community Involvement efforts; and

**WHEREAS**, the 2019 the Santa Barbara County IRWM Plan update was completed in accordance with Department of Water Resources (DWR) 2016 IRWM Plan Standards and Guidelines used to implement the Proposition 1 grant program, of which there will be two rounds; and

**WHEREAS**, on behalf of the Cooperating Partners, the Water Agency applied for and was allocated through Proposition 1, \$865,207 for Disadvantaged Community Involvement efforts and approximately \$6.3 million for Implementation projects; and

**WHEREAS**, through Proposition 1 Implementation Round 1 the Water Agency applied for and was allocated a total of \$3,331,045 for Project Implementation round funding and \$865,207 for Disadvantaged Community Involvement efforts.

**WHEREAS**, the Water Agency acts as the single eligible grant recipient responsible for administration of IRWM grants, functioning as a pass-through agency between DWR and local project proponents;

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Resolution to Support the Grant Proposal for the Proposition 1, Implementation Round 2  
Integrated Regional Water Management Grant  
Page 2

**NOW, THEREFORE**, the Board of Directors of the Santa Barbara County Water Agency approves the following:

1. That a proposal be made to the California Department of Water Resources to obtain a Round 2 Integrated Regional Water Management Implementation Grant pursuant to Proposition 1, the Water Quality, Supply, and Infrastructure Improvement Act of 2014, and to enter into an agreement to receive grant funding for the Santa Barbara County IRWM Region.
2. The Public Works Director or designee is hereby authorized and directed to prepare the necessary data, conduct investigations, file such proposal, and execute any and all grant agreements, amendments, and subsequent agreements with DWR to receive Proposition 1, Implementation Round 2 Integrated Regional Water Management grant funding.

**PASSED, APPROVED, AND ADOPTED** by the Board of Directors of the Santa Barbara County Water Agency, State of California, on this 16th day of August, 2022 by the following vote:

**AYES:** Supervisors Williams, Hart, Hartmann, Nelson, and Lavagnino

**NAYS:** None

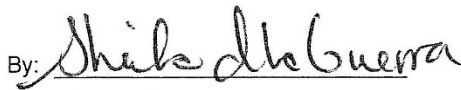
**ABSENT:** None

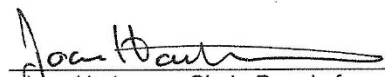
**ABSTAIN:** None

**ATTEST:**

Mona Miyasato  
County Executive Officer  
Ex Officio Clerk of Board of Directors  
of the Santa Barbara County Water  
Agency

**ACCEPT AND AGREED:  
SANTA BARBARA COUNTY WATER  
AGENCY**

By:   
Deputy Clerk

By:   
Joan Hartmann, Chair, Board of  
Directors

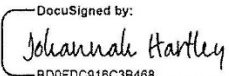
Date: 8-16-22

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Resolution to Support the Grant Proposal for the Proposition 1, Implementation Round 2  
Integrated Regional Water Management Grant  
Page 3

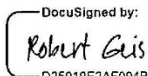
**APPROVED AS TO FORM:**

Rachel Van Mullem  
County Counsel

By:   
Deputy County Counsel

**APPROVED AS TO ACCOUNTING FORM:**

Betsy M. Schaffer, CPA  
Auditor-Controller

By:   
Deputy

**APPROVED AS TO FORM:**

Greg Milligan, ARM  
Risk Manager

By:   
Risk Management

## EXHIBIT F

### REPORT FORMATS AND REQUIREMENTS

The following reporting formats should be utilized. Please obtain State approval prior to submitting a report in an alternative format.

#### **PROGRESS REPORTS**

Progress reports shall generally use the following format. This format may be modified as necessary to effectively communicate information. For each project, discuss the following at the task level, as organized in Exhibit A:

- Percent complete (by work)
- Discussion of work accomplished during the reporting period.
- Milestones or deliverables completed/submitted during the reporting period.
- Meetings held or attended.
- Scheduling concerns and issues encountered that may delay completion of the task.

For each project, discuss the following at the project level, as organized in Exhibit A:

- Work anticipated for the next reporting period.
- Photo documentation, as appropriate.
- Budget projections for grant share for the next two quarters
- Any schedule or budget modifications approved by DWR during the reporting period.

#### **PROJECT COMPLETION REPORT**

The Project Completion Report (or a Component Completion Report, if a Project has multiple Components) shall generally use the following format provided below for each project after completion.

##### **Executive Summary**

The Executive Summary should include a brief summary of project information and include the following items:

- Brief description of work proposed to be done in the original Grant application.
- List any official amendments to this Grant Agreement, with a short description of the amendment.

##### **Reports and/or Products**

The following items should be provided, unless already submitted as a deliverable:

- A copy of any final technical report or study, produced for or utilized in this Project as described in the Exhibit A
- Electronic copies of any data collected, not previously submitted
- Discussion of problems that occurred during the work and how those problems were resolved
- Final project schedule showing actual progress versus planned progress as shown in Exhibit C

Additional information that may be applicable for implementation projects includes the following:

- Record drawings
- Final geodetic survey information
- Project photos

##### **Cost & Disposition of Funds**

A list showing:

- Summary of Project costs including the following items:
  - Accounting of the cost of project expenditure;
  - Include all internal and external costs not previously disclosed (i.e., additional cost share); and
  - A discussion of factors that positively or negatively affected the project cost and any deviation from the original Project cost estimate.

**Additional Information**

- Benefits derived from the Project, with quantification of such benefits provided.
- If applicable, Certification from a California Registered Professional (Civil Engineer or Geologist, as appropriate), consistent with Exhibit D, that the project was conducted in accordance with the approved Work Plan in Exhibit A and any approved amendments thereto.
- Submittal schedule for the Post-Performance Report.

**GRANT COMPLETION REPORT**

The Grant Completion Report shall generally use the following format. This format may be modified as necessary to effectively communicate information on the various projects funded by this Grant Agreement, and includes the following:

- Executive Summary: consisting of a maximum of ten (10) pages summarizing information for the grant as well as the individual projects.
- Brief discussion of: each project completed and how they achieved IRWM Plan objectives and/or Regional goals and whether the level, type, or magnitude of benefits of the project are comparable to the original project proposal; any remaining work to be completed and mechanism for their implementation; the benefits to DAC and/or EDA as part of this Grant Agreement if a DAC or EDA Cost Share Waiver was approved for a project; and a summary of final funds disbursement for each project.

**Additional Information:** Summary of the submittal schedule for the Post-Performance Reports applicable for the projects in this Grant Agreement.

**POST-PERFORMANCE REPORT**

The Post-Performance Report (PPR) should be concise and focus on how each project is performing compared to its expected performance; whether the project is being operated and maintained and providing intended benefits as proposed. A PPR template may be provided by the assigned DWR Grant Manager upon request. The PPR should follow the general format of the template and provide requested information as applicable. The following information, at a minimum, shall be provided:

**Reports and/or products**

- Header including the following:
  - Grantee Name
  - Implementing Agency (if different from Grantee)
  - Grant Agreement Number
  - Project Name
  - Funding grant source (i.e., 2022 Proposition 1 IRWM Implementation Grant)
  - Report number
- Post-Performance Report schedule
- Time period of the annual report (e.g., January 2024 through December 2024)
- Project Description Summary
- Discussion of the project benefits
- An assessment of any differences between the expected versus actual project benefits as stated in the original application. Where applicable, the reporting should include quantitative metrics (e.g., new acre-feet of water produced that year, etc.).
- Summary of any additional costs and/or benefits deriving from the project since its completion, if applicable.
- Any additional information relevant to or generated by the continued operation of the project.



## EXHIBIT G

### REQUIREMENTS FOR DATA SUBMITTAL

#### **Surface and Groundwater Quality Data:**

Groundwater quality and ambient surface water quality monitoring data that include chemical, physical, or biological data shall be submitted to the State as described below, with a narrative description of data submittal activities included in project reports.

Surface water quality monitoring data shall be prepared for submission to the California Environmental Data Exchange Network (CEDEN). The CEDEN data templates are available on the CEDEN website. Inclusion of additional data elements described on the data templates is desirable. Data ready for submission should be uploaded to your CEDEN Regional Data Center via the CEDEN website. CEDEN website: <http://www.ceden.org>.

If a project's Work Plan contains a groundwater ambient monitoring element, groundwater quality monitoring data shall be submitted to the State for inclusion in the State Water Resources Control Board's Groundwater Ambient Monitoring and Assessment (GAMA) Program Information on the GAMA Program can be obtained at: [https://www.waterboards.ca.gov/water\\_issues/programs/gama/](https://www.waterboards.ca.gov/water_issues/programs/gama/). If further information is required, the Grantee can contact the State Water Resources Control Board (SWRCB) GAMA Program. A listing of SWRCB staff involved in the GAMA program can be found at: [https://www.waterboards.ca.gov/water\\_issues/programs/gama/contact.shtml](https://www.waterboards.ca.gov/water_issues/programs/gama/contact.shtml).

#### **Groundwater Level Data**

For each project that collects groundwater level data, the Grantee will need to submit this data to DWR's Water Data Library (WDL), with a narrative description of data submittal activities included in project reports, as described in Exhibit F, "Report Formats and Requirements." Information regarding the WDL and in what format to submit data in can be found at: <http://www.water.ca.gov/waterdatalibrary/>.

**EXHIBIT H****STATE AUDIT DOCUMENT REQUIREMENTS AND COST SHARE GUIDELINES FOR THE GRANTEE**

The following provides a list of documents typically required by State Auditors and general guidelines for the Grantee. List of documents pertains to both State funding and the Grantee's Local Cost Share and details the documents/records that State Auditors would need to review in the event of this Grant Agreement is audited. The Grantee should ensure that such records are maintained for each funded project.

**State Audit Document Requirements**Internal Controls

1. Organization chart (e.g., Agency's overall organization chart and organization chart for the State funded Program/Project).
2. Written internal procedures and flowcharts for the following:
  - a) Receipts and deposits
  - b) Disbursements
  - c) State reimbursement requests
  - d) Expenditure tracking of State funds
  - e) Guidelines, policy, and procedures on State funded Program/Project
3. Audit reports of the Agency internal control structure and/or financial statements within the last two years.
4. Prior audit reports on the State funded Program/Project.

State Funding:

1. Original Grant Agreement, any amendment(s) and budget modification documents.
2. A listing of all bond-funded grants, loans, or subventions received from the State.
3. A listing of all other funding sources for each Program/Project.

Contracts:

1. All subcontractor and consultant contracts and related or partners' documents, if applicable.
2. Contracts between the Agency and member agencies as related to the State funded Program/Project.

Invoices:

1. Invoices from vendors and subcontractors for expenditures submitted to the State for payments under the Grant Agreement.
2. Documentation linking subcontractor invoices to State reimbursement, requests and related Grant Agreement budget line items.
3. Reimbursement requests submitted to the State for the Grant Agreement.

Cash Documents:

1. Receipts (copies of warrants) showing payments received from the State.
2. Deposit slips (or bank statements) showing deposit of the payments received from the State.
3. Cancelled checks or disbursement documents showing payments made to vendors, subcontractors, consultants, and/or agents under the grants or loans.
4. Bank statements showing the deposit of the receipts.

Accounting Records:

1. Ledgers showing entries for funding receipts and cash disbursements.
2. Ledgers showing receipts and cash disbursement entries of other funding sources.
3. Bridging documents that tie the general ledger to requests for Grant Agreement reimbursement.

Administration Costs:

1. Supporting documents showing the calculation of administration costs.

**Personnel:**

1. List of all contractors and Agency staff that worked on the State funded Program/Project.
2. Payroll records including timesheets for contractor staff and the Agency personnel who provided services charged to the program

**Project Files:**

1. All supporting documentation maintained in the project files.
2. All Grant Agreement related correspondence.

**Cost Share Guidelines**

Cost Share consists of non-State funds, including in-kind services. In-kind services are defined as work performed (i.e., dollar value of non-cash contributions) by the Grantee (and potentially other parties) directly related to the execution of the funded project. Examples include volunteer services, equipment use, and use of facilities. The cost if in-kind service can be counted as cost share in-lieu of actual funds (or revenue) provided by the Grantee. Other cost share and in-kind service eligibility conditions may apply. Provided below is guidance for documenting cost share with and without in-kind services.

1. Although tracked separately, in-kind services shall be documented and, to the extent feasible, supported by the same methods used by the Grantee for its own employees. Such documentation should include the following:
  - a. Detailed description of the contributed item(s) or service(s)
  - b. Purpose for which the contribution was made (tied to project work plan)
  - c. Name of contributing organization and date of contribution
  - d. Real or approximate value of contribution. Who valued the contribution and how was the value determined? (e.g., actual, appraisal, fair market, etc.). Justification of rate. (See item 2, below)
  - e. Person's name and the function of the contributing person
  - f. Number of hours contributed
  - g. If multiple sources exist, these should be summarized on a table with summed charges
  - h. Source of contribution if it was provided by, obtained with, or supported by government funds
2. Rates for volunteer or in-kind services shall be consistent with those paid for similar work in the Grantee's organization. For example, volunteer service of clearing vegetation performed by an attorney shall be valued at fair market value for this service, not the rate for professional legal services. In those instances, in which the required skills are not found in the recipient organization, rates shall be consistent with those paid for similar work in the labor market. Paid fringe benefits that are reasonable, allowable, and allocable may be included in the valuation.
3. Cost share contribution (including in-kind services) shall be for costs and services directly attributed to activities included in the Grant Agreement. These services, furnished by professional and technical personnel, consultants, and other skilled labor may be counted as in-kind if the activities are an integral and necessary part of the project funded by the Grant Agreement.
4. Cash contributions made to a project shall be documented as revenue and in-kind services as expenditures. These costs should be tracked separately in the Grantee's accounting system.

## EXHIBIT I LOCAL PROJECT SPONSORS AND PROJECT LOCATIONS

The Grantee has assigned, for each project, a Local Project Sponsor (LPS) according to the roles of the participating agencies identified in the IRWM Plan. LPSs may act on behalf of the Grantee for the purposes of individual project management, oversight, compliance, and operations and maintenance. LPSs are identified for each sponsored Project below:

### Local Project Sponsor Agency Designation

**Sponsored Project:** Project 1: Leak Detection and Repair Project

**Sponsor Agency:** City of Lompoc

**Agency Address:** 100 Civic Center Plaza, Lompoc, CA 93436

**Project Location:** Town/City Lompoc, California (34.639149, -120.457939)

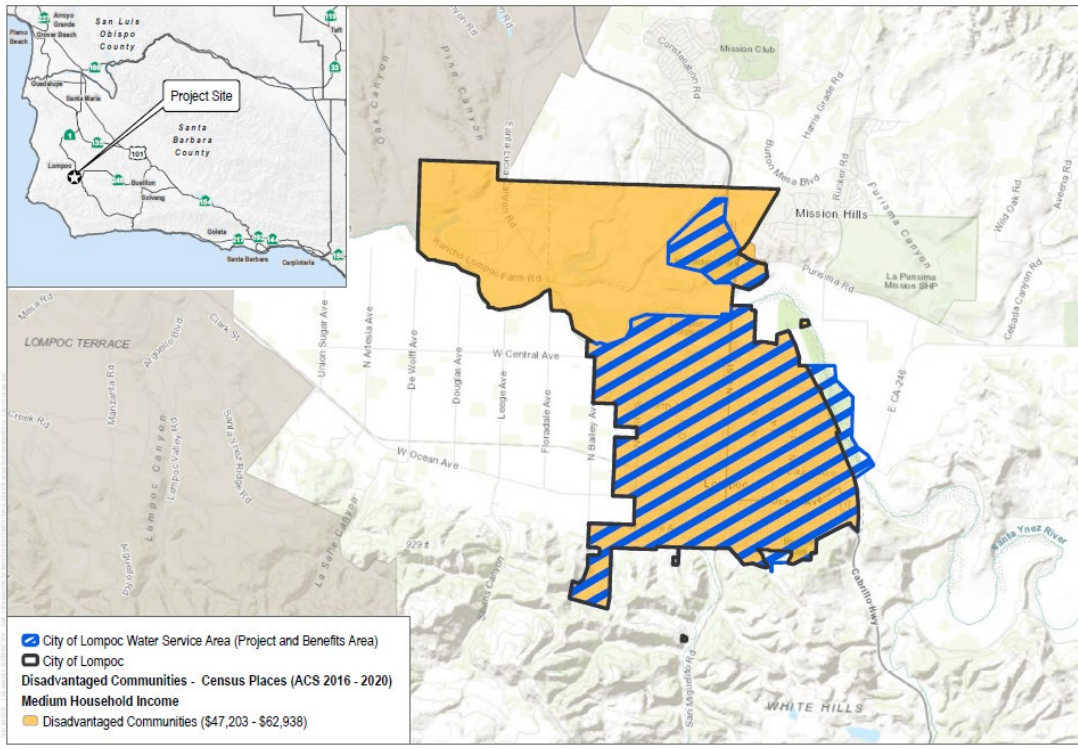


FIGURE 1

DAC Project Area Map

City of Lompoc's Leak Detection and Repair Project



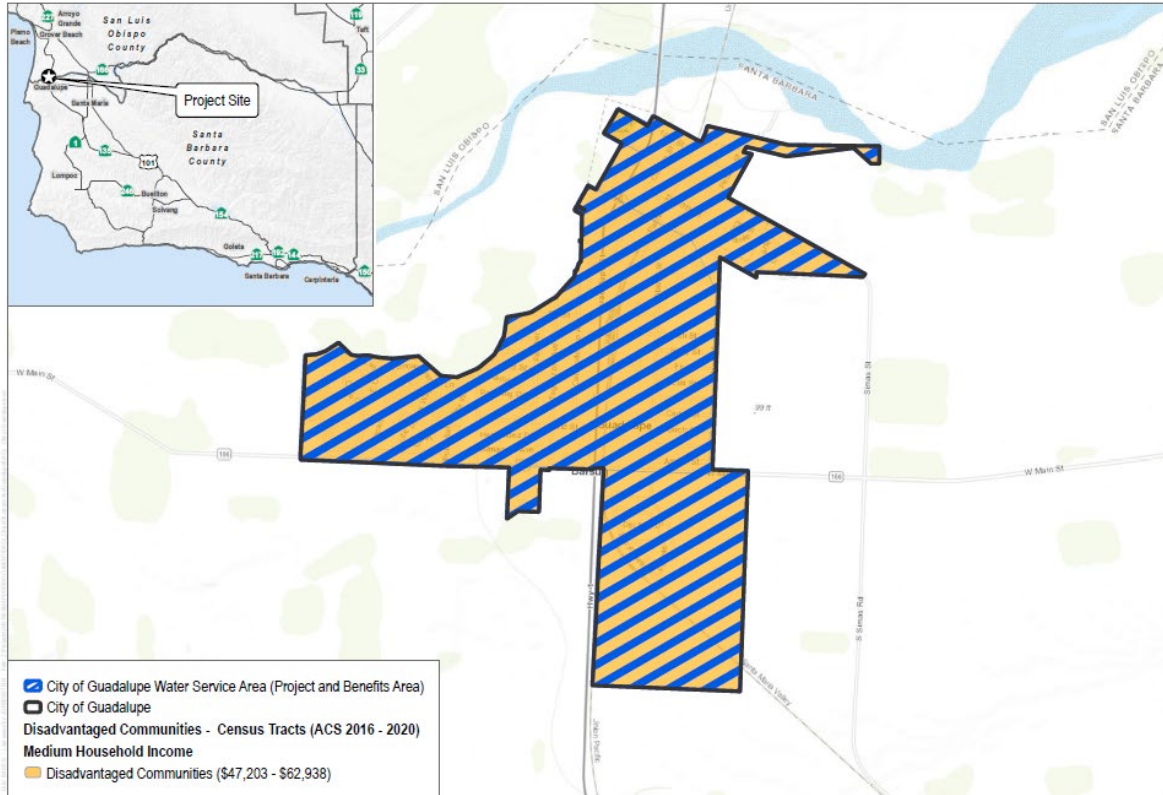
### Local Project Sponsor Agency Designation

**Sponsored Project:** Project 2: Pioneer Lift Station Rehabilitation

**Sponsor Agency:** City of Guadalupe

**Agency Address:** 918 Obispo Street Guadalupe, California 93434

**Project Location:** Town/City, Guadalupe, California (34.968448, -120.575198)



SOURCE: DWR, ESRI



FIGURE 2  
DAC Project Area Map

City of Guadalupe's Pioneer Lift Station Rehabilitation Project

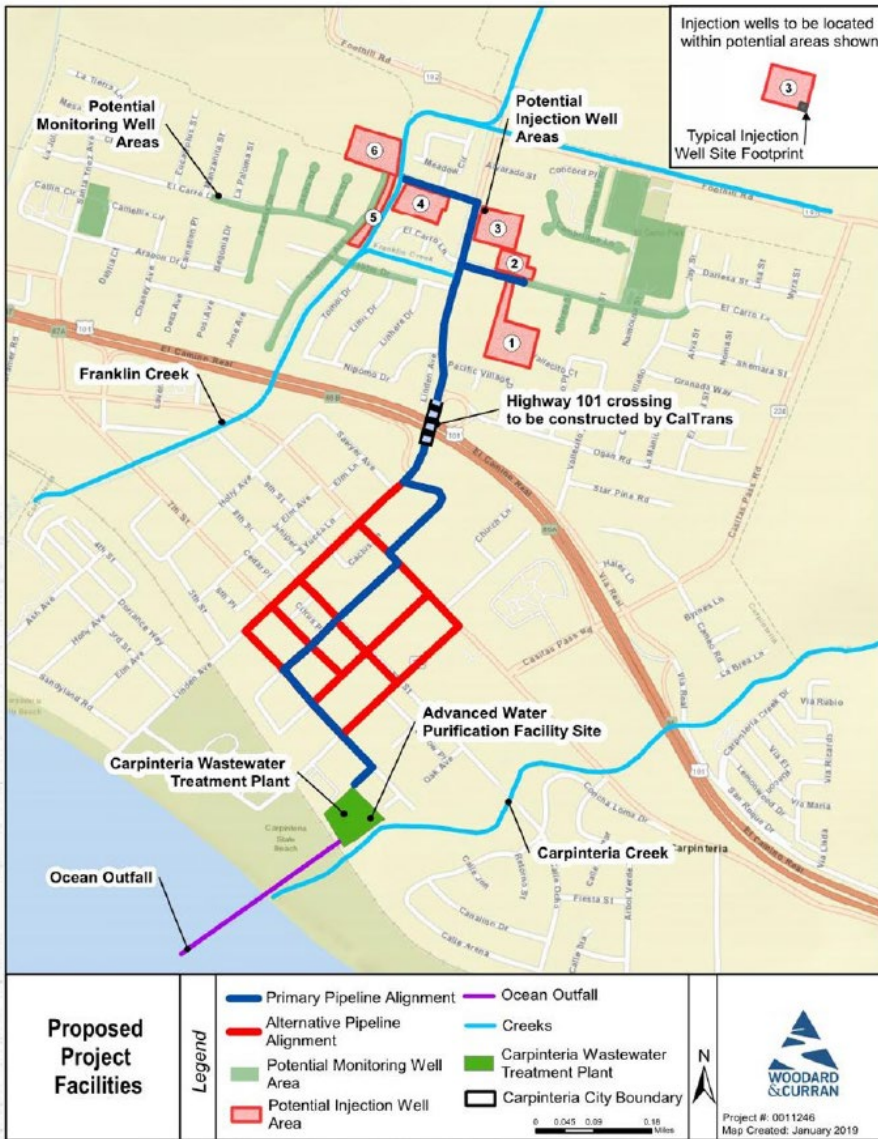


**Sponsored Project:** Project 3: Carpinteria Advanced Purification Project

**Sponsor Agency:** Carpinteria Valley Water District

**Agency Address:** 1301 Santa Ynez Ave, Carpinteria, CA 93013

**Project Location:** Town/City, Carpinteria, California (34.392126, -119.518197)

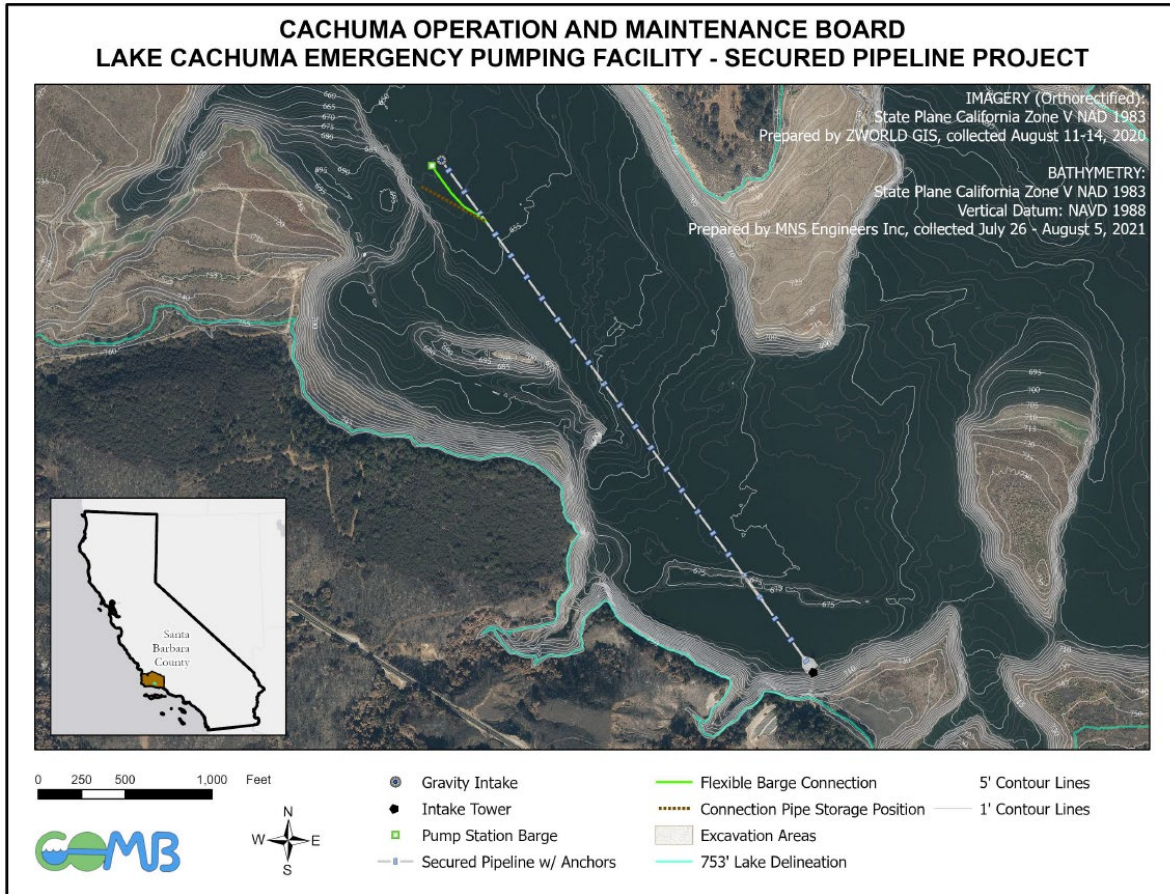


**Sponsored Project:** Project 4: Lake Cachuma Emergency Pumping Facility and Secured Pipeline Project

**Sponsor Agency:** Cachuma Operation and Maintenance Board

**Agency Address:** 3301 Laurel Canyon Rd, Santa Barbara, CA 93105

**Project Location:** Town/City, Santa Barbara, California (34.5658, -119.9310)



**EXHIBIT J**  
**APPRAISAL SPECIFICATIONS**

*For implementation projects that include Land Acquisition Only:*

For property acquisitions funded by this Grant Agreement, the Grantee shall submit an appraisal for review and approval by the Department of General Services or DWR's Real Estate Branch prior to reimbursement or depositing State funds into an escrow account. This information should be submitted at least 90 days prior to a reimbursement request to account for review time. All appraisal reports, regardless of report format, shall include all applicable Appraisal Specifications below. Appraisals for a total compensation of \$150,000 or more shall be reported as a Self-Contained Appraisal Report. Appraisals for a total compensation of less than \$150,000 may be reported as a Summary Appraisal Report, which includes all information necessary to arrive at the appraiser's conclusion. Appraisal Specifications 14, 16, 21, 23-25, and 28 shall be a narrative analysis regardless of the reporting format.

1. Title page with sufficient identification of appraisal assignment.
2. Letter of transmittal summarizing important assumptions and conclusions, value estimate, date of value and date of report.
3. Table of contents.
4. Assumptions and Limiting Conditions, Extraordinary Assumptions, and Hypothetical Conditions as needed.
5. Description of the scope of work, including the extent of data collection and limitations, if any, in obtaining relevant data.
6. Definition of Fair Market Value, as defined by California Code of Civil Procedure, § 1263.320.
7. Photographs of subject property and comparable data, including significant physical features and the interior of structural improvements, if applicable.
8. Copies of Tax Assessor's plat map with the subject marked along with all contiguous assessor's parcels that depict the ownership.
9. A legal description of the subject property, if available.
10. For large, remote or inaccessible parcels, provide aerial photographs or topographical maps depicting the subject boundaries.
11. Three (3) year subject property history, including sales, listings, leases, options, zoning, applications for permits, or other documents or facts that might indicate or affect use or value.
12. Discussion of any current Agreement of Sale, option, or listing of subject property. This issue required increased diligence since state agencies often utilize non-profit organizations to quickly acquire sensitive habitat parcels using Option Agreements. However, due to confidentiality clauses, the terms of the Option are often not disclosed to the State. If the appraiser discovers evidence of an Option or the possible existence of an Option, and the terms cannot be disclosed due to a confidentiality clause, then the appraiser is to cease work and contact the client.
13. Regional, area, and neighborhood analyses. This information may be presented in a summary format.
14. Market conditions and trends including identification of the relevant market area, a discussion of supply and demand within the relevant market area, and a discussion of the relevant market factors impacting demand for site acquisition and leasing within the relevant market area. This information may be presented in a summary format.
15. Discussion of subject land/site characteristics (size, topography, current use, elevations, zoning and land use issues, development entitlements, General Plan designation, utilities, offsite improvements, access, land features such as levees and creeks, offsite improvements, easements and encumbrances, covenants, conditions and restrictions, flood and earthquake information, toxic hazards, water rights, mineral rights, toxic hazards, taxes and assessments, etc.).
16. Description of subject improvements including all structures, square footage, physical age, type of construction, quality of construction, condition of improvements and/or identification of any permanent



plantings. Discussion of construction cost methodology, costs included and excluded, accrued depreciation from all causes, remaining economic life, items of deferred maintenance and cost to cure, and incurable items. Construction cost data shall include cost data source, date of estimate or date of publication of cost manual, section and page reference of cost manual, copies of cost estimate if provided from another source, replacement or reproduction cost method used, and supporting calculations including worksheets or spreadsheets.

17. Subject property leasing and operating cost history, including all items of income and expense.
18. Analysis and conclusion of the larger parcel for partial taking appraisals. For partial taking appraisals, Appraisal Specifications generally apply to the larger parcel rather than an ownership where the larger parcel is not the entire ownership.
19. Include a copy of a recent preliminary title report (within the past year) as an appraisal exhibit. Discuss the title exceptions and analyze the effect of title exceptions on fair market value.
20. For appraisals of partial takings or easements, a detailed description of the taking or easement area including surface features and topography, easements, encumbrances or improvements including levees within the subject partial take or easement, and whether the take area is characteristic of the larger parcel. Any characteristics of the taking area, including existing pre-project levees that render the take area different from the larger parcel shall be addressed in the valuation.
21. Opinion of highest and best use for the subject property, based on an in-depth analysis supporting the concluded use which includes the detail required by the complexity of the analysis. Such support typically requires a discussion of the four criteria of tests utilized to determine the highest and best use of a property. If alternative feasible uses exist, explain and support market, development, cash flow, and risk factors leading to an ultimate highest and best use decision.
22. All approaches to market value applicable to the property type and in the subject market. Explain and support the exclusion of any usual approaches to value.
23. Map(s) showing all comparable properties in relation to the subject property.
24. Photographs and plat maps of comparable properties.
25. In-depth discussion of comparable properties, similarities and differences compared to the subject property, adjustments to the comparable data, and discussion of the reliability and credibility of the data as it relates to the indicated subject property value. Improved comparable sales which are used to compare to vacant land subject properties shall include an allocation between land and improvements, using methodology similar to methodology used in item 16 above to estimate improvement value when possible, with an explanation of the methodology used.
26. Comparable data sheets.
  - a. For sales, include information on grantor/Grantee, sale/recordation dates, listed or asking price as of the date of sale, highest and best use, financing, conditions of sale, buyer motivation, sufficient location information (street address, post mile, and/or distance from local landmarks such as bridges, road intersections, structures, etc.), land/site characteristics, improvements, source of any allocation of sale price between land and improvements, and confirming source.
  - b. For listings, also include marketing time from list date to effective date of the appraisal, original list price, changes in list price, broker feedback, if available.
  - c. For leases, include significant information such as lessor/lessee, lease date and term, type of lease, rent and escalation, expenses, size of space leased, tenant improvement allowance, concessions, use restrictions, options, and confirming source. When comparing improved sales to a vacant land subject, the contributory value of the improvements shall be segregated from the land value.
27. For appraisals of easements, a before and after analysis of the burden of the easement on the fee, with attention to how the easement affects highest and best use in the after condition. An Easement Valuation Matrix or generalized easement valuation references may be used ONLY as a reference for a secondary basis of value.

28. For partial taking and easement appraisals, valuation of the remainder in the after condition and analysis and identification of any change in highest and best use or other characteristics in the after condition, to establish severance damages to the remainder in the after condition, and a discussion of special and general benefits, and cost to cure damages or construction contract work.
29. There are occasions where properties involve water rights, minerals, or salable timber that require separate valuations. If an appraisal assignment includes water rights, minerals, or merchantable timber that requires separate valuation, the valuation of the water rights, minerals, or merchantable timber shall be completed by a credentialed subject matter specialist.
30. For partial taking and easement appraisals, presentation of the valuation in California partial taking acquisition required format.
31. Implied dedication statement.
32. Reconciliation and final value estimate. Include analysis and comparison of the comparable sales to the subject, and explain and support conclusions reached.
33. Discussion of any departures taken in the development of the appraisal.
34. Signed Certification consistent with the language found in Uniform Standards of Professional Appraisal Practice.
35. If applicable, in addition to the above, appraisals of telecommunication sites shall also provide:
  - a. A discussion of market conditions and trends including identification of the relevant market, a discussion of supply and demand within the relevant market area and a discussion of the relevant market factors impacting demand for site acquisition and leasing within the relevant market area.
  - b. An analysis of other leases comparable to subject property. Factors to be discussed in the analysis include the latitude, longitude, type of tower, tower height, number of rack spaces, number of racks occupied, placement of racks, power source and adequacy, back-up power, vault and site improvements description and location on site, other utilities; access, and road maintenance costs.

**EXHIBIT K**  
**INFORMATION NEEDED FOR ESCROW PROCESSING AND CLOSURE**

*For implementation projects that include Land Acquisition Only:*

The Grantee shall provide the following documents to the State Project Representative during the escrow process. Property acquisition escrow documents shall be submitted within the term of this Grant Agreement and after a qualified appraisal has been approved.

- Name and Address of Title Company Handling the Escrow
- Escrow Number
- Name of Escrow Officer
- Escrow Officer's Phone Number
- Dollar Amount Needed to Close Escrow
- Legal Description of Property Being Acquired
- Assessor's Parcel Number(s) of Property Being Acquired
- Copy of Title Insurance Report
- Entity Taking Title as Named Insured on Title Insurance Policy
- Copy of Escrow Instructions in Draft Form Prior to Recording for Review Purposes
- Copy of Final Escrow Instructions
- Verification that all Encumbrances (i.e., Liens, Back Taxes, and Similar Obligations) have been Cleared Prior to Recording the Deed to Transfer Title
- Copy of Deed for Review Purposes Prior to Recording
- Copy of Deed as Recorded in County Recorder's Office
- Copy of Escrow Closure Notice

## EXHIBIT L

### PROJECT MONITORING PLAN GUIDANCE

#### Introduction

For each project contained in Exhibit A, please include a brief description of the project (maximum ~150 words) including project location, implementation elements, need for the project (what problem will the project address) and responds to the requirements listed below.

#### Project Monitoring Plan Requirements

The Project Monitoring Plan shall contain responses to the following questions:

- What are the anticipated project physical benefits?
- What are the corresponding numeric targets for each project benefit?
- How will proposed numeric targets be measured?
- What are baseline conditions?
- When will the targets be met (e.g., upon project completion, five years after completion)?
- How often will monitoring be undertaken (e.g., monthly, yearly).
- Where are monitoring point locations (e.g., meter located at..., at stream mile...)? Include relevant maps.
- How will the project be maintained (e.g., irrigation, pest management, weed abatement)?
- What will be the frequency and duration of maintenance proposed activities?
- Are there any special environmental considerations (e.g., resource agency requirements, permit requirements, CEQA/NEPA mitigation measures)?
- Who is responsible for collecting the samples (i.e., who is conducting monitoring and/or maintenance)?
- How, and to whom, will monitoring results be reported (e.g., paper reports, online databases, public meetings)?
- What adaptive management strategies will be employed if problems are encountered during routine monitoring or maintenance?
- What is the anticipated life of the project?

**EXHIBIT M****INVOICE GUIDANCE FOR ADMINISTRATIVE AND OVERHEAD CHARGES**

The funds provided pursuant to this Agreement may only be used for costs that are directly related to the funded Project. The following provides a list of typical requirements for invoicing, specifically providing guidance on the appropriate methods for invoicing administrative and direct overhead charges.

**Administration Charges**

Indirect and General Overhead (i.e., indirect overhead) charges are not an allowable expense for reimbursement. However, administrative expenses that are apportioned directly to the project are eligible for reimbursement. Cost such as rent, office supplies, fringe benefits, etc. can be "Direct Costs" and are eligible expenses as long as:

- There is a consistent, articulated method for how the costs are allocated that is submitted and approved by the Grant Manager. The allocation method must be fully documented for auditors.
- A "fully-burdened labor rate" can be used to capture allowable administrative costs.
- The administrative/overhead costs can never include:
  - Non-project specific personnel and accounting services performed within the Grantee or an LPS' organization
  - Markup
  - Tuition
  - Conference fees
  - Building and equipment depreciation or use allowances
- Using a general overhead percentage is never allowed

**Labor Rates**

The Grantee must provide DWR with supporting documentation for personnel hours (see personnel billing rates letter in example invoice packet). The personnel rate letter should be submitted to the DWR Grant Manager prior to submittal of the first invoice. The supporting documentation must include, at a minimum, employee classifications that will be reimbursed by grant funds and the corresponding hourly rate range. These rates should be "burdened"; the burdened rate must be consistent with the Grantee's/Local Project Sponsors standardized allocation methodology. The supporting documentation should also provide an explanation of what costs make up the burdened rate and how those costs were determined. This information will be used to compare against personnel hours summary table invoice back up documentation. Periodic updates may be needed during the life of the grant which would be handled through a revised billing rate letter.