



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Social Services  
**Department No.:** 044  
**For Agenda Of:** June 22, 2021  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Department Daniel Nielson, Social Services Director  
Director(s) (805) 346-7101  
Contact Info: Christina Groppetti, Economic Assistance and Employment  
Services Branch Operations Manager  
(805) 346-7116

**SUBJECT:** Agreement with Partners in Housing Solutions for California Work Opportunity and Responsibility to Kids Housing Support Program

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**County Counsel Concurrence:**

As to form: Yes

**Auditor-Controller Concurrence:**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute an Agreement with Partners in Housing Solutions (local vendor) to provide California Work Opportunity and Responsibility to Kids Housing Support Program for a total contract amount not to exceed \$150,000 for the period of July 1, 2021 through June 30, 2022; and
- b) Authorize the Director of Social Services or designee to adjust the line item budget amounts in the Partners in Housing Solutions Agreement without exceeding the total contract amount; and
- c) Determine that the activity is not a "Project" subject to California Environmental Quality Act (CEQA) review per CEQA Guideline Section 15378(b)(5), since the activity is an organizational or administrative activity of government that will not result in direct or indirect physical changes in the environment.

**Summary Text:**

This item is on the agenda in order to approve the Agreement with Partners in Housing Solutions (PHS) to provide California Work Opportunity and Responsibility to Kids (CalWORKs) Housing Support

Program (HSP) for a total contract amount not to exceed \$150,000 for the period from July 1, 2021 through June 30, 2022. Department of Social Services (DSS) is in need of renewing our current Purchasing Agreement with PHS (CN23684), which given the amount of funding to this service provider, now requires it to be converted to a Board Agreement as it exceeds the \$200,000 aggregate threshold for our County. The agreement before your Board is to meet the need of assisting families with identifying and removing barriers to attaining permanent housing through HSP.

**Background:**

PHS is a collaboration among landlords, property managers, social service agencies and people experiencing homelessness to overcome barriers to permanent housing. The goal of PHS is to offer homeless veterans, families and others who were previously denied by landlords help with accessing permanent housing. PHS values and works hand in hand with both Housing First and Housing Ready Programs. This organization is uniquely situated to compliment the CalWORKs HSP in our efforts to house or re-house homeless CalWORKs participants.

For families in the CalWORKs program, housing issues can severely interfere with progress toward self-sufficiency. Housing instability and homelessness are some of the most challenging problems facing CalWORKs families, especially in the County where housing costs are high. The CalWORKs HSP funding has allowed CalWORKs families in the County to overcome this obstacle, so that parents can engage in employment and children can be safe and secure.

In previous Fiscal Years, DSS obtained these services through purchasing contracts renewable on an annual basis. Currently, the Community Services Department has a total of \$528,931 in Board Contracts, exceeding the aggregate limit for our County. Given the amount of funding to this service provider, the request to close CN23684 for a new Board Contract with PHS for a total contract in the amount of \$150,000 is now presented to the Board for approval.

**Performance Measure:**

*Performance Measures for July 1, 2021 – June 30, 2022 (FY 2021-2022)*

- Contractor will provide homeless assistance and homeless prevention services to 100% of CalWORKs referrals and place 35 CalWORKs families into permanent housing through the CalWORKs HSP.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

| <b><u>Funding Sources</u></b> | <b><u>Annualized On-going Cost:</u></b> | <b><u>Total One-Time Project Cost</u></b> |
|-------------------------------|---|---|
| General Fund                  |   |   |
| State                         |   |   |
| Federal                       | \$ 150,000.00                           |   |
| Fees                          |   |   |
| Other:                        |   |   |
| Total                         | \$ 150,000.00                           | \$ -                                      |

Narrative:

Funding for this Agreement is 100 percent federally funded. No County General Funds will be used. Appropriations for \$150,000 is included in DSS' FY 2021-2022 Recommended Budget.

**Key Contract Risks:**

The risk assessment worksheet has been completed and DSS has determined that PHS is a medium risk vendor. PHS is insured for General and Professional Liability. The County has five years of experience with PHS and is confident of their ability to provide services.

**Staffing Impacts:**

**Legal Positions:**

# None

**FTEs:**

# None

**Special Instructions:**

Please scan, email and send one (1) duplicate original Agreement, and a copy of the minute order to:  
DSS Contracts Unit  
C/O Nereida Zarate  
2125 S. Centerpointe Parkway, 3<sup>rd</sup> Floor  
Santa Maria, CA 93455

**Attachments:**

1. Attachment 1 - Agreement – Partners in Housing Solutions – CalWORKs Housing Support Program

**Authored by:**

Christina Groppetti, Economic Assistance and Employment Services Branch Operations Manager  
Nereida Zarate, Contracts Coordinator