



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: November 1, 2022
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: 4/5th

TO: Board of Supervisors
FROM: Director Janette D. Pell, Director (805) 560-1011
Contact Info: Gary Thompson Physical Security Officer, (805) 681-5590
Lynne Dible, Assistant Director, (805) 568-2678
SUBJECT: Isla Vista Clinic and Community Center Campus and Camino del Remedio
Parking Lot Security Services to Triumph Protection Group; District One

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

It is recommended that the Board of Supervisors:

- a) Find, in accordance with Government Code §31000, that the County of Santa Barbara does not have employee resources to provide the recommended security services, and that the County's interests are best served by the attached Agreement For Services of Independent Contractor with Triumph Protection Group (a local vendor) for such security services (Attachment 1); and
- b) Approve, ratify, and authorize the Chair to execute the attached Agreement with Triumph Protection Group (a local vendor) in the total contract amount of \$350,000, for the period November 1, 2022, through October 31, 2023 (Agreement); and
- c) Approve Budget Revision Request #0008596; and
- d) Find that the proposed action does not constitute a "Project" within the meaning of the California Environmental Quality Act (CEQA) pursuant to 14 CCR §15378: Maintenance of existing facilities.

Summary Text:

This item is on the agenda to award to Triumph Protection Group, a contract with the County of Santa Barbara for foot and motor patrol security services for the Isla Vista Clinic and Community Center Campus, and the parking lot located at 427 Camino del Remedio, for a period of twelve (12) months.

On September 16, 2022, General Services conducted a Request for Proposal (RFP) with potential security service providers. Eight (8) formal bid submittals were received in response to the RFP and evaluated by General Services staff. The evaluation criteria included: a) overall experience in performing similar services for other governmental organizations; b) references from current and former clients; c) responsiveness of the bid submittal package to the required scope of work; and, d) cost and availability for the services outlined by the County. Based on such evaluation criteria, General Services staff identified Triumph Protection Group as the lowest responsive and responsible bidder.

Background:

General Services has identified a need for increased security services at the Isla Vista Clinic and Community Center Campus (IV Campus), as well as in the parking lot located at 427 Camino del Remedio (Parking Lot). In order to provide for the safety of County staff and the public, security services have been implemented, and the County's current security vendor, Triumph Protection Group, has been performing such services at the IV Camps and Parking Lot locations since August 2022 on an interim basis pending completion of the RFP process and contract award. Both the IV Campus and the Parking Lot are sites of encampments of unsheltered individuals. General Services staff continue to work with our internal and external community partners in an effort to address such concerns in and around County campuses.

Performance Measure:

General Services will continue to monitor performance to ensure adherence to Section 7 Standard of Performance in the Agreement. Key performance measurements being tracked include responsiveness to requests, on-time arrival, loss of county property, assignment of guards, and the ability to appropriately address all situations and concerns. To date, Triumph Protection Group has performed in accordance with their agreements with the County.

Fiscal and Facilities Impacts:

Budgeted: The attached Budget Revision Request will provide the funding for the Agreement for the current fiscal year, through June 2023; funding for the remainder of the term of the Agreement is to be included in future budget allocations.

Fiscal Analysis:

Funding Source/Location	11/2022 - 06/2023	(FY 23/24) 07/2023-10/2023	Total
ARPA Funding: Isla Vista Clinic and Community Center Campus	\$99,372	\$33,124	\$132,496
ARPA Funding: Camino del Remedio Parking Lot Campus Security Services	\$141,960	\$47,320	\$189,280
ARPA Funding: Camino del Remedio Parking Lot Campus Fuel Charges	\$13,650	\$4,550	\$18,200
ARPA Funding: Emergency or addition of services if needed	\$7,524	\$2,500	\$10,024
Total	\$262,506	\$87,494	\$350,000

Narrative:

The funding source for the one-year Agreement through October 2023 is American Rescue Plan Act (ARPA) funding. The Agreement amount includes an estimate for potential unforeseen emergencies or the addition of services, if needed. The attached budget revision provides for current fiscal year ARPA funding for November 2022 through June 2023. The balance of the ARPA funding for July through October 2023 will be included in the FY 23/24 budget.

There is a one-year renewal option to extend the contract through October 2024 for these services that will be considered in the future based on funding availability.

Key Contract Risks:

Because the County of Santa Barbara has utilized the security services provided by Triumph Protection Group since September 1, 2016, and the quality of services provided by Triumph Protection Group has exceeded the County’s service standards, this contract risk is low.

Staffing Impacts: None

Special Instructions:

Please send one (1) fully executed duplicate original of the Agreement and a Minute Order to Traci Lothery, General Services Facilities.

Attachments:

- 1) Contract Summary
- 2) CEQA
- 3) Agreement with Triumph Protection Group
- 4) Budget Revision Request #0008596

Authored by:

Traci Lothery, Department Business Specialist II, General Services