



**BOARD OF SUPERVISORS
AGENDA LETTER**

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:

Submitted on:
(COB Stamp)

Department Name: General Services
Department No.: 063
Agenda Date: March 10, 2026
Placement: Departmental Agenda
Estimated Time: 5 MINUTES
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: General Services Kirk Lagerquist, Director
Contact Info: Jeffrey Patton, Assistant Director
SUBJECT: Approve Extra Help Service and Retirement Waiver for the General Services Department

DocuSigned by:
Kirk Lagerquist
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County Counsel Concurrence

As to form: Yes

Other Concurrence: SBCERS

As to form: Yes

Auditor-Controller Concurrence

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

- a) In accordance with California Government Code Section 7522.56(f)(1), certify that the appointment of retired County Employee, John Green, is necessary to fill a critical need in the General Services Department before 180 days have passed from his date of retirement; and
- b) Approve and authorize the General Services Department to appoint retired employee, John Green, as an Extra-Help employee to provide assistance with specialized policy and administrative services on a part-time limited duration basis, not to exceed 960 hours of annual service, with a start date of March 11, 2026; and
- c) Determine that the above actions are organizational and administrative activities of government that are not a project under California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(5) of the CEQA Guidelines.

Summary Text:

The purpose of this item is to request your Board certify that there is a critical need to allow the General Services Department to hire Assistant Director John Green as an Extra-Help employee

before 180 days have passed from his date of retirement. Mr. Green will retire on February 27, 2026, and will retire at “normal retirement age” in accordance with the Santa Barbara County Employees’ Retirement System policy related to Regulations for IRS Code section 401(a). This action will ensure that Mr. Green can continue in his role, seamlessly with little interruption in service.

The critical need for Mr. Green’s services relates to his work with the on-going litigation and arbitration activities related to the original Northern Branch Jail construction project. Mr. Green’s extensive and specific experience with this complex project makes him uniquely suited for this work given existing timelines.

Discussion:

Mr. Green has 30 years of public sector experience in managing public projects in the General Services Department. More specific to this request, Mr. Green was the Project Manager for the original North Branch Jail construction project, making him the most knowledgeable person to respond to and participate in the on-going litigation and mediation activities related to this project.

Fiscal and Facilities Impacts:

It is anticipated that Mr. Green will provide policy and administrative services up to 320 hours at an hourly rate of \$96.027, in accordance with California Government Code Section 7522.56(d). Mr. Green will perform this work at a salary rate that does not exceed the maximum authorized in the County’s salary tables for a position with comparable duties at the Assistant Director level. There may also be travel related expenses for this assignment. This extra help position does not result in an increase in funding to the department as it will be covered though the General Fund – Litigation Reserve. This rate is lower than existing rates for similarly situated consultants in this field.

Fiscal Analysis:

Funding Source	FY 2025-26	Total
General Fund – Litigation Reserve	\$36,000	\$36,000
Total		\$36,000

Special Instructions:

Please send a copy of the minute order to Jeffrey Patton, Assistant Director, General Services (jpatton@countyofsb.org)

Attachments:

Attachment A – Certification of Post-Retirement Employment

Contact Information:

Jeffrey Patton
 Assistant Director, General Services
jpatton@countyofsb.org