



# BOARD OF SUPERVISORS AGENDA LETTER

**Agenda Number:**

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Submitted on:**  
**(COB Stamp)**

**Department Name:** Behavioral Wellness  
**Department No.:** 043  
**Agenda Date:** May 20, 2025  
**Placement:** Administrative Agenda  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:** N/A  
**Vote Required:** Majority

**TO:** Board of Supervisors  
**FROM:** Department Director: Antonette Navarro, LMFT, Director  
Department of Behavioral Wellness  
Contact Info: Katie Cohen, Psy.D., LMFT, Assistant Director of Clinical Operations  
Department of Behavioral Wellness  
**SUBJECT:** First Amendment to the Services Agreement (BC 24-230) with KPMG LLP for Behavioral Wellness Department Financial, Organizational, and Operational Reviews for Fiscal Year 2024–25

<sup>DS</sup>  
AN

**County Counsel Concurrence**

As to form: Yes

**Other Concurrence: Risk Management**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- Approve, ratify, and authorize the Chair to execute a First Amendment to the Agreement for Services of Independent Contractor (BC 24-230) with **KPMG LLP** (not a local vendor) to extend the term of the contract from June 30, 2025 through December 31, 2025, for a revised contract term of February 1, 2025 through December 31, 2025, with no change to the not to exceed maximum contract amount of \$617,000; and
- Determine that the above-recommended action is not a project that is subject to environmental review under the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines section pursuant to CEQA Guidelines section 15378(b)(4), finding that the action is a governmental funding mechanism and/or fiscal activity that will not result in direct or indirect physical changes in the environment.

**Summary Text:**

This item is on the agenda to request approval of the First Amendment to the Agreement for Services of Independent Contractor with County and KPMG LLP (BC #24-230), to extend the term of the

Agreement from February 1, 2025 through June 30, 2025, to February 1, 2025 through December 31, 2025, with no change to the total contract amount of \$617,000.

**Background:**

On February 11, 2025, the Board of Supervisors authorized Behavioral Wellness (BWell) to enter into a service agreement with KPMG LLP to develop a comprehensive plan to support BWell in improving outpatient mental health services across several regions. KPMG will help enhance clinic resources, streamline access to care, and test new workflows, including the integration of Crisis Staff through a Plan, Do, Study, Act cycle. The agreement also includes revising referral processes and improving the Community Transition Services referral system. KPMG will develop weekly single-sheet visualizations, called PowerBI dashboards, for each clinic and BWell leadership, offering insights into staffing, resource utilization, and performance. KPMG will perform a baseline analysis of clinic performance over the past year and conduct weekly utilization analyses to optimize staffing and resource allocation. Additionally, KPMG will support the implementation of improved scheduling practices, workflow enhancements, and strategies to reduce client wait times. Throughout the 16-week engagement, KPMG will document outcomes, provide recommendations for continuous improvements, and present findings to BWell leadership. The goal is to improve operational efficiency, enhance service delivery, and provide actionable insights for better resource management.

The originally scheduled implementation of this service was delayed. Extending the term will provide KPMG the 16 weeks necessary to complete the full cycle.

**Fiscal Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Source</u></b>	<b><u>FY 2024-25</u></b>	<b><u>FY 2025-26</u></b>	<b><u>Total</u></b>
<b><u>General Fund</u></b>	-	-	-
<b><u>State</u></b>	<b><u>\$0</u></b>	<b><u>\$617,000</u></b>	<b><u>\$617,000</u></b>
<b><u>Federal</u></b>	-	-	-
<b><u>Fees</u></b>	-	-	-
<b><u>Total</u></b>	-	-	<b><u>\$617,000</u></b>

Funding for this contract is budgeted within BWell’s Service & Supplies object level and will be funded with Mental Health Service Act funds.

**Special Instructions:**

Please return one (1) Minute Order and one (1) executed Amendment to M. Simon-Gersuk at [msimongersuk@sbcbswell.org](mailto:msimongersuk@sbcbswell.org) and to the BWell Contracts Division at [bswellcontractsstaff@sbcbswell.org](mailto:bswellcontractsstaff@sbcbswell.org).

Page 3 of 3

**Attachments:**

**Attachment A** – KPMG LLP FY 24-25 BC 24-230 AM 1

**Attachment B** – KPMG LLP FY 24-25 BC 24-230

**Authored by:**

M. Simon-Gersuk  
Contracts Manager  
msimongersuk@sbcbswell.org