



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Social Services  
**Department No.:** 044  
**For Agenda Of:** June 16, 2020  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Department Daniel Nielson, Director (805) 346-7101  
Director(s)  
Contact Info: Marianne Reagan, Adult and Children Services Program Support  
and Development Manager (805) 681-4529

**SUBJECT:** Agreement with Pathway Family Services, Inc. for Child Welfare Services  
Emergency Shelter Care Services

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:**

- a) Approve and authorize the Chair to execute the Agreement with Pathway Family Services, Inc. to provide Child Welfare Services Emergency Shelter Care Services in the amount not to exceed \$201,600, for the period of July 1, 2020 through June 30, 2021; and
- b) Determine that the activity is not a "Project" subject to California Environmental Quality Act (CEQA) review per CEQA Guideline Section 15378(b)(5), since the activity is an organizational or administrative activity of government that will not result in direct or indirect physical changes in the environment.

**Summary Text:**

This item is on the agenda in order to approve the Agreement with Pathway Family Services, Inc. (Pathway) to provide Child Welfare Services (CWS) Emergency Shelter Care Services.

**Background:**

Pathway is a corporation that is licensed by the California Department of Social Services – Community Care Licensing as a Foster Family Agency (FFA) to provide foster care services in Kern, Santa Barbara, San Luis Obispo, Tulare and Riverside Counties and has been serving the needs of 'At Risk' youth since 2006. The County of Santa Barbara is currently contracting with

Pathway to provide these services 24 hours a day/ 7 days a week. Since 2013, DSS has partnered with Pathway as it provides essential services for the recruitment, certification, training and supervision of the temporary shelter placements.

A request for proposals was released on November 26, 2019 requesting proposals from a FFA interested in providing Emergency Shelter Services for children and youth being removed from their homes or being returned to County on a temporary basis for court hearings or determination of a permanent placement arrangement. As a result one (1) proposal for funding was received by the submittal due date of January 21, 2020. Following a comprehensive evaluation, a contract is recommended for award to Pathway to provide these services.

**Performance Measure:**

1. Pathway shall monitor the safety and well-being of children their shelter homes. 100% of children/youth placed in Emergency Shelter Care will not have any substantiated allegations of abuse or neglect by resource parents or any other adult members that are living in the ESC home.
2. Pathway shall respond to 100% of all requests for a shelter bed within 60 minutes of verbal notification.
3. Pathway shall maintain agreed upon number of shelter beds throughout the duration of the contract. Shelter bed retainer fees will decline as specified if shelter bed space is reduced below the contracted number of shelter beds.

**Fiscal and Facilities Impacts:**

Budgeted: Yes **Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>FY2020/21 Cost:</u></b>	<b><u>Next FY Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State			
Federal			
Fees			
Other:	\$ 201,600.00		
Total	\$ 201,600.00	\$ -	\$ -

Narrative:

Approval and execution of this contract will result in total direct contract expenditures of no more than \$201,600. Appropriations and Funding for Fiscal Year 2020/2021 are included in the DSS recommended budget under the Social Programs division. This contract will be fully funded by the SB 163 Wraparound Program Reserve Funds.

Execution of this contract will not result in additional General Fund contributions. The Agreement contains a non-appropriation clause in the event funds are not appropriated.

**Key Contract Risks:**

The risk assessment worksheet has been completed and DSS has determined that Pathway is a medium risk vendor. The County has experience with Pathway and is confident of their ability to provide services.

**Staffing Impacts:**

**Legal Positions:**  
None

**FTEs:**  
None

**Special Instructions:**

Please scan, email to [e.duncan@sbcsocialserv.org](mailto:e.duncan@sbcsocialserv.org) and send one (1) duplicate of the original Agreement, and a copy of the minute order to:

Department of Social Services  
Attn: Emma Duncan, Contracts Coordinator  
2125 S. Centerpointe Parkway, 3<sup>rd</sup> floor  
Santa Maria, CA 93455

**Attachments:**

1. Attachment 1 – Agreement – Pathway for CWS Emergency Shelter Care Services

**Authored by:**

Emma Duncan, Contracts Coordinator  
Marianne Reagan, Adult and Children Services Program Support and Development Manager