



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** General Services  
**Department No.:** 063  
**For Agenda Of:** November 1, 2022  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Department Director(s) Janette D. Pell, Director  
Contact Info: Andre Monostori, Assistant Director

**SUBJECT:** Agreement for Professional Services of Independent Contractor with CDW Government for Annual Renewal of the Cisco SMARTnet Maintenance Subscription Services; All Districts.

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management  
As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute a professional services agreement with CDW Government for Cisco SMARTnet maintenance subscription services, for a total contract amount not to exceed \$223,556.96, with a term beginning November 14, 2022, and ending November 15, 2023 and
- b) Determine that the above recommended action is a government funding mechanism or other government fiscal activity, which does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment and is therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA Guidelines.

**Summary Text:**

The Department of General Services requests that the Board approve an Agreement for Services of Independent Contractor with CDW Government for Cisco SMARTnet maintenance subscription services (Attachment A).

**Background:**

CDW Government has been an integral partner with the County in the renewal of software licensing and the Cisco SMARTnet maintenance subscription service for the Information and Communications (ICT) division of the Department of General Services. The Cisco SMARTnet maintenance subscription services include access to operating system updates, 24x7 onsite and remote support, and the ability to return and replace defective equipment, all of which are essential to maintaining a stable, reliable network infrastructure.

**Fiscal and Facilities Impacts:**

Budgeted: Yes **Fiscal Analysis:**

<b>Funding Sources</b>	<b>FY 2022-23</b>	<b>Total Contract</b>
Fund 1915-IT Rates	\$ 223,556.96	\$ 223,556.96
<b>Total</b>	<b>\$ 223,556.96</b>	<b>\$ 223,556.96</b>

Narrative: The cost for the Cisco SMARTnet subscription service is included in the IT rates for IT Professional Services this fiscal year.

**Key Contract Risks:**

**Special Instructions:**

Clerk of the Board: please return two (2) copies of the minute order of the actions to the General Services Department, attention: Andre Monostori, Assistant Director.

**Attachments:**

Attachment A: CDW-G Agreement

**Authored by:**

Jason Womack, Administrative Office Professional II