

**SANTA BARBARA COUNTY  
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** 4/4/2006  
**Department:** General Services  
**Department No.:** 063  
**Agenda Date:** April 18, 2006  
**Placement:** Administrative  
**Estimate Time:**  
**Continued Item:** NO  
**If Yes, date from:** N/A

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**TO:** Board of Supervisors

**FROM:** Bob Nisbet (560-1011)  
Director, General Services Department

**STAFF CONTACT:** Paddy Langlands (568-3096)  
Assistant Director, Support Services Division

**SUBJECT:** Santa Barbara County—Treasurer-Tax Collector Office Remodel  
Project No. F01005/8663  
First Supervisorial District

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**Recommendation(s):**

That the Board of Supervisors:

- A. Award and execute a Construction Agreement in the amount of \$219,810 for W.T. Thomson Construction, Inc., a local contractor, subject to provisions of the documents and certifications as set forth in the plans and specifications applicable to the project and as required by California Law.
- B. Authorize the Director of General Services to approve change orders in the aggregate amount of 10% of the contract amount.

**Alignment with Board Strategic Plan:**

*The recommendations are primarily aligned with Goal No. 2 Ensure the Public Health and Safety and Provide Essential Infrastructure.*

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Agenda Date: April 18, 2006  
Page: 2 of 2

**Executive Summary and Discussion:**

The Treasurer – Tax Collector will remodel their offices at 105 E. Anapamu Street, Room 109 to create space that facilitates their efficient and effective operation by providing increased and ADA accessible office space; this includes providing appropriate-sized offices for managers and employees as outlined in the County Architect’s space study.

There were four bids submitted from local vendors. W.T. Thomson Construction, a Santa Barbara based company, is the apparent low bidder. W.T. Thomson Construction’s bid has been deemed a responsive bid, and in accordance with the contract requirements. Further, they have been deemed to be a responsible company capable of performing this contract. The total contract amount is \$219,810 which consists of the base bid of \$205,033 and Alternate No. 1 (replacement of the ceiling tiles) for \$14,777.

**Mandates and Service Levels:**

No change in service level.

**Fiscal and Facilities Impacts:**

Funds for this project have been appropriated and are available in Fund 0030, Dept. 063, Account 8700, Program 1930, Project 8663.

**Special Instructions:**

After Board action, please distribute as follows:

- 1. Original and duplicate original agreement & copy of minute order: Jill Van Wie, General Services
- 2. Copy of original document and minute order: Board’s Official File