



County of Santa Barbara  
BOARD OF SUPERVISORS  
Minute Order

May 3, 2016

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**Present:** 5 - Supervisor Carbajal, Supervisor Wolf, Supervisor Farr, Supervisor Adam, and Supervisor Lavagnino

BEHAVIORAL WELLNESS

File Reference No. 16-00321

**RE:** Consider recommendations regarding the Behavioral Wellness Contractor on Payroll (COP) Agreements Fiscal Year 2016-2017, as follows:

- a) Approve and authorize the Chair to execute a COP Agreement with Fred Berge, MD, to provide psychiatric services for the period of July 1, 2016 to June 30, 2017 in an amount not to exceed \$180,180.00;
- b) Approve and authorize the Chair to execute a COP Agreement with Edwin Feliciano, MD, to provide psychiatric services for the period of July 1, 2016 to June 30, 2017 in an amount not to exceed \$86,790.00;
- c) Approve and authorize the Chair to execute a COP Agreement with Lawrence Levy, MD; to provide psychiatric services for the period of July 1, 2016 to June 30, 2017 in an amount not to exceed \$251,160.00;
- d) Approve and authorize the Chair to execute a COP Agreement with Daniel Litten, MD, to provide psychiatric services for the period of July 1, 2016 to June 30, 2017 in an amount not to exceed \$60,000.00;
- e) Approve and authorize the Chair to execute a COP Agreement with Irwin Lunianski, MD, to provide psychiatric services for the period of July 1, 2016 to June 30, 2017 in an amount not to exceed \$115,816.80; and
- f) Determine that the above actions are government fiscal activities or funding mechanisms which do not involve and commitment to any specific project which may result in a potentially significant impact on the environment, and are therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA guidelines.

**A motion was made by Supervisor Wolf, seconded by Supervisor Lavagnino, that this matter be Acted on as follows:**

- a) through e) **Approved; Chair to execute; and**
- f) **Approved.**

**The motion carried by the following vote:**

**Ayes:** 5 - Supervisor Carbajal, Supervisor Wolf, Supervisor Farr, Supervisor Adam, and Supervisor Lavagnino



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Behavioral Wellness  
**Department No.:** 043  
**For Agenda Of:** May 3, 2016  
**Placement:** Administrative  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Department Alice Gleghorn, PhD, Director  
Director(s) Department of Behavioral Wellness, 805-681-5220  
Contact Info: Ole Behrendsten, MD, Medical Director, 805-681-5220

**SUBJECT: Behavioral Wellness Contractor on Payroll (COP) Agreements FY 16-17**

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- A. Approve and authorize the Chair to execute a COP Agreement with Fred Berge, MD, to provide psychiatric services for the period of July 1, 2016 to June 30, 2017 in an amount not to exceed \$180,180;
- B. Approve and authorize the Chair to execute a COP Agreement with Edwin Feliciano, MD, to provide psychiatric services for the period of July 1, 2016 to June 30, 2017 in an amount not to exceed \$86,790;
- C. Approve and authorize the Chair to execute a COP Agreement with Lawrence Levy, MD, to provide psychiatric services for the period of July 1, 2016 to June 30, 2017 in an amount not to exceed \$251,160;
- D. Approve and authorize the Chair to execute a COP Agreement with Daniel Litten, MD, to provide psychiatric services for the period of July 1, 2016 to June 30, 2017 in an amount not to exceed \$60,000;

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**Auditor-Controller Concurrence**

As to form: Yes

- E. Approve and authorize the Chair to execute a COP Agreement with Irwin Lunianski, MD, to provide psychiatric services for the period of July 1, 2016 to June 30, 2017 in an amount not to exceed \$115,816.80;
- F. Determine that the above actions are government fiscal activities or funding mechanisms which do not involve and commitment to any specific project which may result in a potentially significant impact on the environment, and are therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA guidelines.

**Summary Text:**

The Department of Behavioral Wellness provides specialty mental health services to adults with mental illness and children with serious emotional disturbances, in part through contracted providers. The above referenced contracts comply with the Santa Barbara County Contractor on Payroll Policy approved by the Board of Supervisors on October 3, 2006 and has received the concurrence of the CEO/Human Resources Office. Approval of the above listed contract will ensure the continued provision of critical mental health and related services during FY 16-17.

**Background:**

Behavioral Wellness has experienced continuing difficulty recruiting and retaining psychiatrists to the area. COPs have helped to bridge the gap to provide needed mental health treatment capacity.

**Fred Berge, M.D.** provides psychiatric services and early intervention services to Transition-Aged Youth (aged 16-24). Psychiatric services include development, review, revision, and approval of client assessments, evaluations and treatment plans; prescription and administration of psychiatric medications, as needed; assistance to clients with symptom management and development of personal coping skills; medication education for clients and families; and training, education and support to Behavioral Wellness staff and multi-disciplinary team members.

**Edwin Feliciano, M.D.** provides support to both the Psychiatric Health Facility (PHF) and the Crisis Stabilization Unit (CSU) during the weekend and holiday hours when it is most challenging to staff these facilities.

**Lawrence Levy, M.D.** provides bilingual psychiatrist services to clients at the Santa Maria ACT Model Program or other County facilities as needed. Psychiatrist services include: performing diagnostic suicide, Tarasoff, involuntary admissions, prescription and administration of psychiatric medications, as needed. Services also include reviewing and approving assessment and treatment plans of clients; providing consultation, training and support of multi-disciplinary team members; and accommodating urgent or emergent concerns, or walk-in requests.

**Daniel Litten, M.D.** provides psychiatrist services for mandated on-call and independent evaluations during use of seclusion and restraints at the PHF. Psychiatric services include: being on-call Monday through Friday, 6:00 PM to 7:00 AM, and for twenty-four (24) hours on Saturday and Sunday, including holidays. In addition, confers with PHF staff specific to: patient diagnosis; behavior requiring seclusion/restraint or both; medical prescriptions; patient interviews, notations on the designated seclusion/restraint form; internal medicine duties, on-call and as scheduled with complete medical

histories and physicals for PHF inpatients within twenty-four (24) hours, and provide follow-up medical care.

**Irwin Lunianski, M.D.** provides psychiatrist services, assists with Quality Assurance and Utilization Management activities, including performing utilization review for hospital stays and providing disposition for appeals of hospital denials.

**Performance Measure:**

- Clients maintaining safe and stable living environments;
- Decrease hospitalizations;
- Increase access to care;
- Decrease number of incarcerations.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State	\$ 346,973.40		
Federal	\$ 346,973.40		
Fees			
Other:			
<b>Total</b>	<b>\$ 693,946.80</b>	<b>\$ -</b>	<b>\$ -</b>

Narrative: The above referenced contracts are funded by a combination of State and Federal revenue. The numbers above reflect a salary rate increase that most COPs were able to negotiate for FY 16-17. These raises range from 5%-7%. The funding sources have been included in the FY 16-17 Proposed Budget.

**Special Instructions:**

Please return one (1) Minute Order and one (1) executed contract for each of the above to [admhscontractsstaff@co.santa-barbara.ca.us](mailto:admhscontractsstaff@co.santa-barbara.ca.us).

**Attachments:**

- Attachment A: Fred Berge, M.D., Contractor on Payroll Agreement FY 16-17
- Attachment B: Edwin Feliciano, M.D., Contractor on Payroll Agreement FY 16-17
- Attachment C: Lawrence Levy, M.D., Contractor on Payroll Agreement FY 16-17
- Attachment D: Daniel Litten, M.D., Contractor on Payroll Agreement FY 16-17
- Attachment E: Irwin Lunianski, M.D., Contractor on Payroll Agreement FY 16-17

**Authored by:**

Q. Lopez



CONTRACTOR warrants that CONTRACTOR is fully licensed to perform all work contemplated in this Agreement, and CONTRACTOR agrees to submit verification of licensure.

7. **BENEFITS.**

A. **Standard benefits:** COUNTY shall pay the following costs: Employer's share of either Social Security (aka FICA) or the Social Security Alternative Plan (aka SSAP); employer's share of federal Medicare health insurance; County workers' compensation insurance; State unemployment insurance; and travel expense reimbursement for mileage claims with prior written authorization.

B. **Paid leave:** CONTRACTOR shall receive paid leave as specified in Exhibit B. Paid leave shall be taken at a time determined and agreed upon in advance between CONTRACTOR and COUNTY's designated representative. Accumulated paid leave must be taken within the contract period, as paid leave cannot be accrued to subsequent agreements; unused paid leave will be lost upon expiration of the Agreement. Prorated unused paid leave will be paid out if the contract is terminated early by COUNTY. CONTRACTOR may use his or her paid leave specified in Exhibit B for holidays, vacations, sickness, jury duty, and any other absence from work, and is not otherwise entitled to any additional paid holidays, vacation, sick leave or other leave. Special requirements may apply to CONTRACTOR's coding of his or her time card in order to be able to receive paid leave.

C. **Retirement:** CONTRACTOR shall be a member of the Santa Barbara County Employees Retirement System ONLY if both of these conditions are true: 1) CONTRACTOR is required to work at least forty (40) hours per bi-weekly pay period; and 2) CONTRACTOR's assignment is not deemed by COUNTY to be temporary, intermittent, or seasonal. Retirement benefits shall be pro-rated according to the applicable percentage of a full-time equivalent (i.e. .5, .6, .625, .75, .8, .875, .9, or 1.0).

D. **Other:**

- (i) CONTRACTOR will be offered health insurance coverage upon execution of the contract if the CONTRACTOR is scheduled to work at least 30 hours per week during the contract period. CONTRACTOR will be offered health insurance coverage if the CONTRACTOR works an average of at least 30 hours or more per week, over a standard measurement period of 26 pay periods.
- (ii) CONTRACTOR is responsible for licensure fees, subscriptions to journals and other professional expenses not specifically detailed in this Agreement.
- (iii) CONTRACTOR may be permitted to use COUNTY vehicles as part of CONTRACTOR's assignment and shall maintain a valid California Driver's License.
- (iv) COUNTY may reimburse CONTRACTOR for necessary and prior-approved out-of-pocket expenses while performing required services for COUNTY, in accordance with COUNTY policy. All travel claims and other claim documents, when applicable, must include the board contract number. If the invoice does not properly reference the contract number, those invoices may be returned, delaying payment.
- (v) Except as required by law, CONTRACTOR is not eligible for any other job benefits accruable to an employee in the classified service of the COUNTY, unless otherwise specified herein or in Exhibit B.

8. **STANDARD OF PERFORMANCE.** CONTRACTOR represents that CONTRACTOR has the skills, expertise, and licenses/permits necessary to perform the services required

under this Agreement. Accordingly, CONTRACTOR shall perform all such services in the manner and according to the standards observed by a competent practitioner of the same profession in which CONTRACTOR is engaged. All products of whatsoever nature, which CONTRACTOR delivers to COUNTY pursuant to this Agreement, shall be prepared in a first class and workmanlike manner and shall conform to the standards of quality normally observed by a person practicing in CONTRACTOR's profession. CONTRACTOR shall correct or revise any errors or omissions, at COUNTY'S request without additional compensation. Permits and/or licenses shall be obtained and maintained by CONTRACTOR without additional compensation.

9. **TAXES.** The COUNTY shall pay CONTRACTOR for professional services pursuant to this Agreement, payable upon biweekly submission of a time card, and such payment shall be subject to deductions and include withholding of state and federal taxes specified herein in Section 7(A) herein.

10. **CONFLICT OF INTEREST.** CONTRACTOR covenants that CONTRACTOR presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Agreement. CONTRACTOR further covenants that in the performance of this Agreement, no person having any such interest shall be employed by CONTRACTOR.

11. **NONAPPROPRIATION.** Notwithstanding any other provision of this Agreement, in the event that no funds or insufficient funds are appropriated and budgeted or funds are otherwise not available for payments in the fiscal year covered by the term of the Agreement, then COUNTY will immediately notify CONTRACTOR of such occurrence and the Agreement may be terminated by COUNTY, with or without the prior notice specified in the Termination section of this Agreement. Subsequent to termination of this Agreement under this provision, COUNTY shall have no obligation to make payments with regard to the remainder of the term.

12. **OWNERSHIP OF DOCUMENTS.** COUNTY shall be the owner of the following items incidental to this Agreement upon production, whether or not completed: all data collected, all documents of any type whatsoever, and any material necessary for the practical use of the data and/or documents from the time of collection and/or production whether or not performance under this Agreement is completed or terminated prior to completion. CONTRACTOR shall not release any materials under this section except after prior written approval of COUNTY.

No materials produced in whole or in part under this Agreement shall be subject to copyright in the United States or in any other country except as determined at the sole discretion of COUNTY. COUNTY shall have the unrestricted authority to publish, disclose, distribute, and otherwise use in whole or in part, any reports, data, documents or other materials prepared under this Agreement.

13. **DEFENSE AND INDEMNIFICATION.** COUNTY will defend and indemnify CONTRACTOR against any claim, lawsuit, or judgment arising out of CONTRACTOR's performance of duties under this Agreement.

CONTRACTOR agrees to notify COUNTY immediately in the event of any accident or injury arising out of or in connection with this Agreement.

CONTRACTOR shall bear the cost of CONTRACTOR's own defense and liability for any act or omission arising from professional duties outside the scope of this Agreement. Nothing contained herein shall be deemed to increase COUNTY's liability beyond limitations set forth by law.

14. **NONDISCRIMINATION.** COUNTY hereby notifies CONTRACTOR that COUNTY's Unlawful Discrimination Ordinance (Article XIII of Chapter 2 of the Santa Barbara County Code) applies to this Agreement and is incorporated herein by this reference with the same force and effect as if the

ordinance were specifically set out herein and CONTRACTOR agrees to comply with said ordinance. CONTRACTOR agrees to comply with COUNTY's Anti-Harassment Policy.

15. **NONEXCLUSIVE AGREEMENT.** CONTRACTOR understands that this is not an exclusive Agreement and that COUNTY shall have the right to negotiate with and enter into contracts with others providing the same or similar services as those provided by CONTRACTOR as the COUNTY desires.

16. **ASSIGNMENT.** CONTRACTOR shall not assign any of its rights nor transfer any of its obligations under this Agreement without the prior written consent of COUNTY and any attempt to so assign or so transfer without such consent shall be void and without legal effect and shall constitute grounds for termination.

17. **TERMINATION.** Either of the parties hereto may, for any reason, prior to the expiration date of this Agreement, cancel and terminate this Agreement upon thirty (30) days' written notice to the other. Upon a material breach of the terms and conditions of the Agreement by one of the parties, the non-breaching party (including Designated Representative's superiors) may terminate this Agreement upon the mailing of a written notice of termination to the breaching party. Written notification as required under this paragraph shall be given by CONTRACTOR to the COUNTY Designated Representative. Written notification by COUNTY shall be given to the CONTRACTOR. In the case of material breach (including but not limited to: grossly negligent conduct, malpractice or criminal conduct, etc.) by CONTRACTOR, the Designated Representative or designee may immediately terminate the Agreement.

Upon termination, CONTRACTOR shall cease work (unless the notice directs otherwise), and deliver to COUNTY all data, estimates, graphs, summaries, reports, and all other records, documents or papers as may have been accumulated or produced by CONTRACTOR in performing this Agreement, whether completed or in process.

Notwithstanding any other payment provision of this Agreement, COUNTY shall pay CONTRACTOR for service performed to the date of termination to include a prorated amount of compensation due hereunder less payments, if any, previously made. In no event shall CONTRACTOR be paid an amount in excess of the full price under this Agreement nor for profit on unperformed portions of service.

18. **SECTION HEADINGS.** The headings of the several sections, and any Table of Contents appended hereto, shall be solely for convenience of reference and shall not affect the meaning, construction or effect hereof.

19. **SEVERABILITY.** If any one or more of the provisions contained herein shall for any reason be held to be invalid, illegal or unenforceable in any respect, then such provision or provisions shall be deemed severable from the remaining provisions hereof, and such invalidity, illegality or unenforceability shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

20. **REMEDIES NOT EXCLUSIVE.** No remedy herein conferred upon or reserved to COUNTY is intended to be exclusive of any other remedy or remedies, and each and every such remedy, to the extent permitted by law, shall be cumulative and in addition to any other remedy given hereunder or now or hereafter existing at law or in equity or otherwise.

21. **NO WAIVER OF DEFAULT.** No delay or omission of COUNTY to exercise any right or power arising upon the occurrence of any event of default shall impair any such right or power or shall be construed to be a waiver of any such default or an acquiescence therein; and every power and remedy given by this Agreement to COUNTY shall be exercised from time to time and as often as may be deemed expedient in the sole discretion of COUNTY.



22. **ENTIRE AGREEMENT AND AMENDMENT.** In conjunction with the matters considered herein, this Agreement contains the entire understanding and agreement of the parties and there have been no promises, representations, agreements, warranties or undertakings by any of the parties, either oral or written, of any character or nature hereafter binding except as set forth herein. This Agreement may be altered, amended or modified only by an instrument in writing, executed by the parties to this Agreement and by no other means. Each party waives their future right to claim, contest or assert that this Agreement was modified, canceled, superseded, or changed by any oral agreements, course of conduct, waiver or estoppel.

23. **SUCCESSORS AND ASSIGNS.** All representations, covenants and warranties set forth in this Agreement, by or on behalf of, or for the benefit of any or all of the parties hereto, shall be binding upon and inure to the benefit of such party, its successors and assigns.

24. **COMPLIANCE WITH LAW.** CONTRACTOR shall, at CONTRACTOR's sole cost and expense, comply with all County, State and Federal ordinances and statutes now in force or which may hereafter be in force with regard to this Agreement. The judgment of any court of competent jurisdiction, or the admission of CONTRACTOR in any action or proceeding against CONTRACTOR, whether COUNTY is a party thereto or not, that CONTRACTOR has violated any such ordinance or statute, shall be conclusive of that fact as between CONTRACTOR and COUNTY.

25. **CALIFORNIA LAW.** This Agreement shall be governed by the laws of the State of California. Any litigation regarding this Agreement or its contents shall be filed in the County of Santa Barbara, if in state court, or in the federal district court nearest to Santa Barbara County, if in federal court.

26. **EXECUTION OF COUNTERPARTS.** This Agreement may be executed in any number of counterparts and each of such counterparts shall for all purposes be deemed to be an original; and all such counterparts, or as many of them as the parties shall preserve undestroyed, shall together constitute one and the same instrument.

27. **AUTHORITY.** All parties to this Agreement warrant and represent that they have the power and authority to enter into this Agreement in the names, titles and capacities herein stated and on behalf of any entities, persons, or firms represented or purported to be represented by such entity(ies), person(s), or firm(s) and that all formal requirements necessary or required by any state and/or federal law in order to enter into this Agreement have been fully complied with. Furthermore, by entering into this Agreement, CONTRACTOR hereby warrants that it shall not have breached the terms or conditions of any other contract or agreement to which CONTRACTOR is obligated, which breach would have a material effect hereon.

28. **PRECEDENCE.** In the event of conflict between the provisions contained in the numbered sections of this Agreement and the provisions contained in the Exhibits, the provisions contained in the numbered sections shall prevail over those in the Exhibits.

29. **SURVIVAL.** All provisions which by their nature are intended to survive the termination of this Agreement shall survive termination of this Agreement.

Agreement for Services of Contractor on Payroll between the County of Santa Barbara and Irwin Lunianski, M.D.

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective on 7/1/2016.

ATTEST:

MONA MIYASATO, COUNTY EXECUTIVE OFFICER  
CLERK OF THE BOARD

By: 

Date: 5-4-16

COUNTY OF SANTA BARBARA

By: 

PETER ADAM, CHAIR BOARD OF SUPERVISORS

Date: 5-3-16

RECOMMENDED FOR APPROVAL:  
DEPARTMENT OF BEHAVIORAL WELLNESS  
ALICE GLEGHORN, PH.D., DIRECTOR

By:   
Director

CONTRACTOR  
IRWIN LUNIANSKI, M.D.

By: \_\_\_\_\_

Date: \_\_\_\_\_

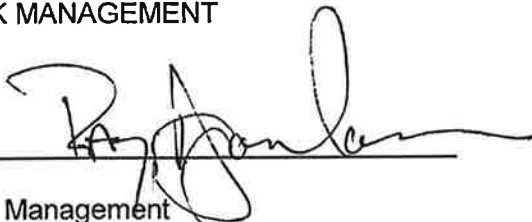
APPROVED AS TO FORM:  
MICHAEL C. GHIZZONI  
COUNTY COUNSEL

By:   
Deputy County Counsel

APPROVED AS TO ACCOUNTING FORM:  
THEODORE A. FALLATI, CPA  
AUDITOR-CONTROLLER

By:   
Deputy

APPROVED AS TO FORM:  
RAY AROMATORIO  
RISK MANAGEMENT

By:   
Risk Management

Agreement for Services of Contractor on Payroll between the **County of Santa Barbara** and **Irwin Lunianski, M.D.**

**IN WITNESS WHEREOF**, the parties have executed this Agreement to be effective on 7/1/2016.

**ATTEST:**  
MONA MIYASATO, COUNTY EXECUTIVE OFFICER  
CLERK OF THE BOARD

By: \_\_\_\_\_

Date: \_\_\_\_\_

**RECOMMENDED FOR APPROVAL:**  
DEPARTMENT OF BEHAVIORAL WELLNESS  
ALICE GLEGHORN, PH.D., DIRECTOR

By: \_\_\_\_\_


Director

**COUNTY OF SANTA BARBARA**

By:   
PETER ADAM, CHAIR BOARD OF  
SUPERVISORS

Date: \_\_\_\_\_

**CONTRACTOR**  
IRWIN LUNIANSKI, M.D.

By: 

Date: 4-20-2016

**APPROVED AS TO FORM:**  
MICHAEL C. GHIZZONI  
COUNTY COUNSEL

By: \_\_\_\_\_  
Deputy County Counsel

**APPROVED AS TO ACCOUNTING FORM:**  
THEODORE A. FALLATI, CPA  
AUDITOR-CONTROLLER

By: \_\_\_\_\_  
Deputy

**APPROVED AS TO FORM:**  
RAY AROMATORIO  
RISK MANAGEMENT

By: \_\_\_\_\_

Risk Management

## EXHIBIT A

### STATEMENT OF WORK

**CONTRACTOR** shall serve as a Board-certified or Board-eligible psychiatrist for, and on behalf of, **COUNTY** under the general direction of the Director of Behavioral Wellness or designee, and will perform the following duties, to include but not be limited to:

1. Provide as needed all psychiatric services allowed under the scope of licensure as a licensed physician and surgeon in California, including Assessment/Evaluation, Collateral and Medication Support Services.
2. Perform diagnostic, suicide, Tarasoff, involuntary admission, medication, and other evaluations.
3. Prescribe and administer, as needed, psychiatric medication(s).
4. Provide medication education for staff, clients, and families.
5. Participate in review, revision, and approval of assessments of clients.
6. Participate in the development, review, revision, and approval of treatment plans.
7. Provide consultation, training, and support of multi-disciplinary team members, as needed.
8. Participate in utilization review for hospital stays and other services as requested.
9. Review and provide disposition for Appeals of hospital denials.
10. Assist Quality Assurance (QA) Division in development and updating of Policies and Procedures.
11. Serve as Psychiatric Representative to the Community Treatment and Supports Committee.
12. Attend and participate in all committees as requested.
13. Assist with Quality Assurance and Utilization Management activities as requested.
14. Adhere to documentation and reporting requirements established by **COUNTY**.
15. Perform other relevant work within the scope of **CONTRACTOR'S** license.
16. The following summarizes the expectations of the psychiatrist. The psychiatrist shall:
  - A. Accept training on the use of Online Progress Notes (OLPN) and document patient contacts using the OLPN format;
  - B. Efficiently provide bridge orders for medications previously prescribed based on input from the clinic staff and, when necessary, patient's record;
  - C. Schedule new patients for 1.5 hours during which assessment, initial treatment plan, appropriate documentation and dictation of case shall be completed;
  - D. Schedule follow-up appointments for 30 minutes. It is expected that a minimum of two (2) clients will be seen per hour, and their care documented using the OLPN format;

- E. Accommodate urgent or emergent concerns, walk-ins, medication refills, or other requests made by the Psychiatric Technicians or program manager in the event of a client "no-show".

**17. DEFINITIONS:**

- A. **Assessment/Evaluation.** A clinical analysis of the history and current status of the individual's mental, emotional, or behavioral disorder. Assessment includes: diagnosis; use of testing procedures; face-to-face contact with the client; appraisal of the individual's social functioning such as living situation, daily activities, school activities, social support systems and health status. Cultural issues shall be addressed as appropriate.
- B. **Collateral.** Contact with one or more significant support persons in the life of the individual that may include consultation and training, to assist in better utilization of services and understanding mental illness or emotional disturbances. Collateral services include, but are not limited to, helping significant support persons to understand and address the individual's condition and involving the support persons in service planning and implementation of service plan(s).
- C. **Medication Support Services.** Those services including prescribing, administering, dispensing, and monitoring psychiatric medications or biologicals which are necessary to alleviate the symptoms of mental illness. These services may include evaluation of the need for medication, evaluation of the clinical effectiveness and side effects, the obtaining of informed consent, medication education and plan development related to the delivery of the services and/or assessment of the client. These services may only be provided by a licensed physician.

**18. QUALIFICATIONS OF PROFESSIONALS.**

- A. Contractor must be Eligible to participate in Medicare, Medicaid and/or other federal health care programs; must possess a National Provider Identifier (NPI); must possess a valid Drug Enforcement Agency (DEA) license in the State of California, and where applicable will be required to meet the following criteria;
  - i. Submit a completed credentialing application and/or required documentation for credentialing as applicable;
  - ii. Possess a valid third-party billable provider certification (such as Medicare, Medi-Cal and/or private insurance) OR have submitted a completed billable provider application, along with the required documentation, in order to obtain the appropriate billable provider status;

Failure to meet these criteria and/or 'Conditions of Employment' where applicable two (2) weeks PRIOR to the start work date may result in the delay of appointment and/or cancellation of employment. Once appointed, all qualified employees will be required to maintain these qualifications throughout their length of employment. Failure to demonstrate (show proof) of qualifications shall result in the termination of employment.

- 19. **CONTRACTOR** is currently, and for the duration of this Agreement shall remain, licensed in accordance with all local, State, and Federal licensure requirements as a provider of its kind. Services provided by unlicensed or uncertified persons shall not be compensated.

- 20. **CONTRACTOR** shall provide to the Department of Behavioral Wellness Quality Care Management (QCM) a current copy of **CONTRACTOR'S** Drug Enforcement Agency (DEA) certificate and physician's license.

21. **CONTRACTOR** agrees to provide services in accordance with all applicable provisions of the Lanterman-Petris-Short Act, Welfare and Institutions Code §§5000-5550, Title 9 of the California Code of Regulations, and Short-Doyle Medi-Cal policies pursuant to the requirements of the Community Mental Health Services plan and policy as administered by the **COUNTY'S** Director of Behavioral Wellness.
22. **CONTRACTOR** agrees to appear for testimony for court and jury trials as determined necessary by the Conservator for purposes of establishing or reestablishing Conservatorships for clients they have previously or are currently serving.
23. **CONTRACTOR** agrees to store and dispense medications in compliance with all applicable State and Federal laws and regulations, as per California Code of Regulations Title 9, Chapter 11, Section 1810.435 (b)(2)&(3).

## EXHIBIT B

### CONTRACTOR ON PAYROLL Compensation

**COUNTY** shall pay **CONTRACTOR** for professional services pursuant to this Agreement upon biweekly submission by **CONTRACTOR** of a timesheet, and such payment shall be subject to deductions and withholding of state and federal taxes. In no event shall the compensation payable exceed the total sum of \$115,816.80 without written amendment. This not to exceed amount includes the following:

- \$115,816.80 for 984 total paid hours by **CONTRACTOR** at a rate of \$117.70 per hour. Total paid hours includes 24 hours of paid leave (must be at least 24 hours).
- \$0 for health insurance coverage should the **CONTRACTOR** be eligible for and elect coverage.