

Attachment B

Sherpa BJE

Budget Journal Entry

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 Document Description: Sherpa Budget Development Software Service Processed On: Created By: Steven Yee
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References

Audit Trail: Actualizing JE:

Budget Revision Request

Agenda Item: Agenda Date: 5/14/2024 Approval: BOS 4/5 Has Board Letter: Yes

Related Event:

Title: Increase Appropriations in Services & Supplies for Sherpa Budget Development Software Service

Budget Action: Increase appropriations of \$159,260 in General County Programs General Fund for Services and Supplies funded by release of Committed Countywide ERP Project fund balance.

Justification: This budget revision request is necessary to establish \$159,260 of appropriations in the General County Programs General Fund for costs to implement the Sherpa budget development software. The implementation of the Sherpa budget development software is intended to support the County's transition to Workday by replacing the budget development tools currently housed within the outgoing financial system (FIN) with a software that is compatible with Workday. Implementation is anticipated to begin in May 2024 with the goal of establishing the new software for use in the FY 2024-25 budget development cycle. The source of funding for these Sherpa implementation costs is the General County Programs General Fund Committed Countywide ERP System fund balance where reserves have been established to fund ERP-related costs.

Budget Revision Request Financial Summary

Fund	Department	Project	Object Level	Source Amount	Use Amount
0001 - General	990 - General County Programs		55 - Services and Supplies	0.00	159,260.00
0001 - General	990 - General County Programs		93 - Changes to Committed	159,260.00	0.00
Fund: 0001 - General, Department: 990 - General County Programs Total:				159,260.00	159,260.00

Accounting

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	OUnit	Proj	Budget Period	Description
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Budget Journal Entry

0001	990	2420	9839	159,260.00		8300	202406	990-GCP: Sherpa Budget Development Software Svc
0001	990	2530	7510		159,260.00	8300	202406	990-GCP: Sherpa Budget Development Software Svc
			Total	<u>159,260.00</u>	<u>159,260.00</u>			

Signatures

<u>Signed By</u>	<u>Approval Level</u>	<u>Department/Agency-Fund Group</u>	<u>Signed On</u>	<u>Valid</u>
Steven Yee	CEO Analyst	All Depts-All Funds	5/1/2024 7:53:42 AM	Y
Jeremy Pena	FACS	All Depts-All Funds	5/2/2024 10:21:14 AM	Y
Juan Izquierdo	Chief Deputy Controller	All Depts-All Funds	5/2/2024 3:55:21 PM	Y
Paul Clementi	Budget Director	All Depts-All Funds	5/2/2024 4:19:08 PM	Y