



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Social Services
Department No.: 044
For Agenda Of: 12/13/16
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Daniel Nielson, Social Services Director
Director(s) (805) 346-7101
Contact Info: Raymond L. McDonald, Executive Director, Workforce
Development Board (805) 681-4446

SUBJECT: MOU between Santa Barbara County Workforce Development Board and each of the Santa Barbara County America's Job Center of CaliforniaSM One-Stop System Partners

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Santa Barbara Chief Elected Official (the Board of Supervisors of the County of Santa Barbara through its Chair), and the Santa Barbara County Workforce Development Board (through the Board Executive Director) to execute the Memorandum of Understanding (MOU) with each of the America's Job Center of CaliforniaSM (AJCC) One-Stop System partners;
- b) Approve and authorize the Santa Barbara Chief Elected Official (the Board of Supervisors of the county of Santa Barbara Chair), and the Santa Barbara County Workforce Development Board (through the Board Executive Director) to execute the MOU, on behalf of the WIOA Title I Adult, Dislocated Worker, and Youth Programs, with the Santa Barbara County Workforce Development Board;
- c) Approve and authorize the Santa Barbara County Department of Social Services ("DSS") Director, or designee, to execute the MOU, on behalf of the Temporary Assistance for Needy Families/CalWORKs Program, with the Santa Barbara County Workforce Development Board.

- d) Determine that the approval and execution of the MOU is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), finding that the execution of the MOU is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment, the activities are not subject to CEQA.

Summary Text:

This item is on the agenda in order to approve and authorize the Santa Barbara County Chief Elected Official, and the Santa Barbara County Workforce Development Board Executive Director, signing on behalf of the Santa Barbara County Workforce Development Board, to execute a Memorandum of Understanding (MOU) between Santa Barbara County Workforce Development Board (WDB) and each America's Job Center of CaliforniaSM (AJCC) One-Stop System partner.

It is the recommendation of DSS to authorize:

1. The Santa Barbara Chief Elected Official, and the Santa Barbara County Workforce Development Board Executive Director to execute the MOU with each of the AJCC One-Stop System partner;
2. The Santa Barbara Chief Elected Official, and the Santa Barbara County Workforce Development Board Executive Director to execute the MOU, on behalf of the WIOA Title I Adult, Dislocated Worker, and Youth Programs, with the Santa Barbara County Workforce Development Board;
3. The Santa Barbara County Department of Social Services ("DSS") Director, or designee, to execute the MOU, on behalf of the Temporary Assistance for Needy Families/CalWORKs Program, with the Santa Barbara County Workforce Development Board.

Background:

The Workforce Innovation and Opportunity Act (WIOA) was signed into law on July 22, 2014. It repeals the Workforce Investment Act of 1998 and replaces it with new authorization language that is in effect from July 1, 2015 through June 30, 2020.

The WIOA requires that a Memorandum of Understanding (MOU) be developed and executed between the Santa Barbara County Workforce Development Board (WDB), with the agreement of the Santa Barbara County Chief Elected Official, and each of the AJCC One-Stop System partners. The MOU addresses how the WDB and AJCC One-Stop System partners will work together to create a unified service delivery system that best meets the needs of their shared customers. The State of California Employment Development Department (EDD), in Directive WSD 15-12, instructs the local Workforce Development Boards throughout the State of California to develop the MOU in two phases. Phase I of the MOU addresses service coordination and collaboration amongst the partners. Phase II (to be completed by June 30, 2017) will address how to functionally and fiscally sustain the unified system described in Phase I through the use of resource sharing and joint infrastructure costs. The MOU that is the subject of this Board Letter is the Phase I MOU that addresses service coordination and collaboration amongst the partners.

The AJCC One-Stop System required partners under WIOA are identified in the federal statute by the type of federal funding received. Entities receiving the federal funding can change. Each required AJCC One-Stop System partner enters into an MOU with the Santa Barbara County Workforce Development Board. Entities/individuals designated by the State as MOU signatories because they currently receive federal funding that results in being designated a required AJCC One-Stop System partner under the WIOA statute include:

- Santa Barbara County Chief Elected Official, and Santa Barbara County Workforce Development Board Executive Director
 - WIOA Title I Adult, Dislocated Worker, and Youth federal funding
- Allan Hancock College
 - WIOA Title II Adult Education and Literacy federal funding, and
 - Carl Perkins Career Technical Education federal funding
- Santa Barbara City College
 - WIOA Title II Adult Education and Literacy federal funding, and
 - Carl Perkins Career Technical Education federal funding
- Lompoc Unified School District
 - WIOA Title II Adult Education and Literacy federal funding
- State of California Employment Development Department (“EDD”)
 - WIOA Title II Wagner-Peyser federal funding
 - Veterans federal funding
 - Trade Adjustment Assistance Act federal funding
 - Unemployment Compensation federal funding
- State of California Department of Rehabilitation (“DOR”)
 - WIOA Title IV Vocational Rehabilitation federal funding
- Center for Employment Training
 - Migrant Seasonal Farmworkers (Section 16) federal funding
- Santa Barbara County Department of Social Services
 - Temporary Assistance for Needy Families/CalWORKs federal funding

Performance Measure: Each federal program operated either by the WDB or by each AJCC One-Stop System partner continues to comply with the federal statutory performance measures for its own federal program. The MOU imposes no new performance measures.

Fiscal and Facilities Impacts:

Pursuant to EDD Directive WSD15-12, this Phase I Memorandum of Understanding addresses service coordination, and does not create fiscal obligations. A separate Phase II Memorandum of Understanding, to be completed by June 30, 2017, will address shared resources and costs. No new facilities will be required under this MOU. The WDB and each AJCC One-Stop System partner will continue to operate their programs in their current existing facilities.

Fiscal Analysis:

| <u>Funding Sources</u> | <u>FY 2016/17</u> <u>Cost</u> | <u>FY 2017/18</u> <u>Cost</u> | <u>FY 2018/19</u> <u>Cost</u> | <u>Total Cost</u> |
|------------------------|----------------------------------|----------------------------------|----------------------------------|-------------------|
| General Fund | | | | |
| State | | | | |
| Federal | | | | |
| Fees | | | | |
| Other: | | | | |
| Total | | | | |

Narrative:

Key Contract Risks:

Staffing Impacts:

Legal Positions:
None

FTEs:
0

Special Instructions:

Please email and send one (1) duplicate original of the minute order to:
DSS Contracts Unit
C/O Emma Duncan
2125 S. Centerpointe Parkway, 3rd Floor
Santa Maria, CA 93455

Attachments:

1. Attachment 1 - One Stop Partner Operator MOU

Authored by:

Raymond L. McDonald, Workforce Development Board Executive Director
Linda Hillman, Workforce Development Board Deputy Director
Emma Duncan, Contracts Coordinator