

## Budget Revision Requests

Document Number: BJE - 0004728    Agenda Item:    Agenda Date: 9/13/2016    Approval: BOS 4/5    Has Board Letter: Yes

Title: Adjust Inter-Departmental transfers, Sources & Uses of Funds for Aviation Support Unit

Budget Action: Increase appropriations of \$290,514 in the Fire Department's Fire Protection District Fund for Salaries and Benefits funded by a release of Restricted Purpose of Fund, Fund Balance. In addition, inter-departmental transfers between Sheriff and Fire will decrease budgeted Other Financing Sources of \$597,307 in General Fund Sheriff's Department offset by a decrease of appropriations in Other Financing Uses (\$295,000), Salaries and Benefits (\$247,467) and Services and Supplies (\$54,840).

Justification: The Sheriff's Office and the Fire Department have shared the use and cost of the Aviation Support Unit (ASU) under the authority of a Memorandum of Understanding (MOU) since 2012. Changes in operational usage and need predicated a change in the MOU and sources of funding of the unit. Before, funding was transferred between the two departments based on estimates. The new MOU spells out amounts by category of shared funding. Before, all employees were managed by the Sheriff's Office. The proposed MOU shifts two staff from the Sheriff's Office to the Fire Department and creates an additional position to enhance operational flight capacity. This revision reverses the Adopted budget for inter-department transfers, adjusts expenditures in both departments to reflect the changes in the proposed MOU, and resets transfer amounts from the Fire Department to the Sheriff in accordance to the new agreement.

### Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
2280 - Fire Protection Dist	031 - Fire		40 - Other Financing Sources	(295,000.00)	0.00
2280 - Fire Protection Dist	031 - Fire		50 - Salaries and Employee Benefits	0.00	592,821.00
2280 - Fire Protection Dist	031 - Fire		70 - Other Financing Uses	0.00	(597,307.00)
2280 - Fire Protection Dist	031 - Fire		92 - Changes to Restricted	290,514.00	0.00
	Fund: 2280 - Fire Protection Dist, Department: 031 - Fire Total:			<u>(4,486.00)</u>	<u>(4,486.00)</u>
0001 - General	032 - Sheriff		40 - Other Financing Sources	(597,307.00)	0.00
0001 - General	032 - Sheriff		50 - Salaries and Employee Benefits	0.00	(247,467.00)
0001 - General	032 - Sheriff		55 - Services and Supplies	0.00	(54,840.00)
0001 - General	032 - Sheriff		70 - Other Financing Uses	0.00	(295,000.00)
	Fund: 0001 - General, Department: 032 - Sheriff Total:			<u>(597,307.00)</u>	<u>(597,307.00)</u>

### Signatures

<u>Signed By</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Approval Level</u>	<u>Valid</u>
Douglas Martin	9/1/2016 7:48:19 AM	032 - Sheriff	Fund/Department	Y
Lynne Dible	9/1/2016 8:17:07 AM	031 - Fire	Fund/Department	Y
Richard Morgantini	9/1/2016 8:39:22 AM	012 - County Executive Office	CEO Analyst	Y
Paul Clementi	9/1/2016 9:41:55 AM	012 - County Executive Office	CEO Analyst	Y
Joseph Toney	9/1/2016 9:50:16 AM	012 - County Executive Office	CEO Analyst	Y
Stephen Williams	9/1/2016 9:59:37 AM	061 - Auditor-Controller	FACS	Y
Stephen Williams	9/1/2016 9:59:37 AM	061 - Auditor-Controller	FACS Supervisor	Y
Betsy Schaffer	9/1/2016 1:58:51 PM	061 - Auditor-Controller	Chief Deputy Controller	Y
Thomas Alvarez	9/1/2016 3:42:14 PM	012 - County Executive Office	Budget Director	Y