



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: 9/25/07
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department
Director(s) Bob Nisbet Director, General Services (560-1011)
Contact Info: Daniel Milei Assistant Director, General Services (568-2671)
SUBJECT: Memorandum of Understanding (MOU) between the County of Santa Barbara and the City of Goleta to Provide City with Communication Services in Return for Payment

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions: Approve and execute a Memorandum of Understanding (MOU) between the County of Santa Barbara, General Services/Communications, and the City of Goleta, to provide the following services to the City: planning, installation, de-installation and repair for City's radio and communications system in return for payment, see exhibit A of MOU.

Summary Text: The City of Goleta wishes to utilize the radio and communications services of the County of Santa Barbara. The City of Goleta is mandated by the State to establish a communications system. This will not only result in potential savings for the City of Goleta, but, moreover, will solidify mutual aid for disaster preparedness between the City of Goleta's and the County of Santa Barbara's Public Works departments.

Background: The City of Goleta and The County of Santa Barbara have an MOU to provide these services that has been in place since June 2006. Approval by the Board of Supervisors will formalize this existing MOU Agreement.

Performance Measure: N/A

Fiscal and Facilities Impacts: This MOU Agreement will provide additional revenue to the County of Santa Barbara. So long as the City of Goleta continues to pay for these services in accordance with the MOU,

there should not be a financial impact to the County. Administrative costs should be minimal as billing will be done annually.

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
Fees			
Other:		\$ 3,522.00	
Total	\$ -	\$ 3,522.00	\$ -

Narrative: The County shall perform the services for a monthly fee at rates agreed upon in Exhibit A.

Staffing Impacts:

Legal Positions:

None

FTEs:

None

Special Instructions:

- 1) General Services will submit two original Agreements with signatures. One stamped original to be returned to General Services, and one stamped copy to be mailed to the City of Goleta.
- 2) General Services requests three stamped copies of minute order showing approval by Board of Supervisors. One copy to be returned to General Services Administration, one copy to be returned to General Services Information Technology Services, and one copy to be mailed to the City of Goleta.

City of Goleta
 Attention: City Manager
 130 Cremona Drive, Suite B
 Santa Barbara, CA 93117

Attachments:

- 1) Memorandum of Understanding between County of Santa Barbara and the City of Goleta.
- 2) Exhibit A: Radio Services Rates.

Authored by:

Mitch Evans, General Services Communications Manager (805-681-5590)

cc:

Daniel Milei, Assistant Director, General Services – Information Technology Services