



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Health
Department No.: 041
For Agenda Of: 1/09/06
Placement: Administrative
Estimate Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Marshall Abrams Human Services Commission Chair
Contact Info: Nancy Madsen 681-4078

SUBJECT: Approval of Amended Human Services Commission Bylaws

County Counsel Concurrence:

As to form and content: Yes No N/A

Auditor-Controller Concurrence:

As to form: Yes No N/A

Other Concurrence:

As to form: Yes No N/A

Recommended Action(s):

That the Board of Supervisors:

Approve amendments to the County of Santa Barbara Human Services Commission Bylaws.

Summary:

The Human Services Commission has adopted amendments to its Bylaws through a two-thirds majority vote at a regular Commission meeting, and County Counsel has approved these amendments. The Bylaws will be effective upon approval of the Board of Supervisors. The proposed amended Bylaws are attached—see Attachment A.

Background:

History of the Human Services Commission: The Board of Supervisors established the Human Services Commission in 1977 to oversee the distribution of Federal Revenue Sharing funds to nonprofit organizations and to monitor their performance in the provision of services. Although the Federal Revenue Sharing program has ended, your Board has authorized the Human Services Commission to oversee the distribution and monitoring of the following funds: Human Services Fund (County General Fund), Children’s Trust Fund (Birth Certificate fees), Child Abuse Prevention, Intervention, and Treatment Fund (State funds), and Community-Based Child Abuse Prevention Fund (Federal funds).

Human Services Commission Bylaws: The Human Services Commission operates under Bylaws approved by the Commission, County Counsel, and your Board. Article X of the existing Human

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Services Commission Bylaws adopted in 1999 states that: 1) the Bylaws may be amended or repealed by a two-thirds (2/3) majority vote of those present at a regular or special meeting of the Commission; 2) proposed amendments must be provided in writing to every member of the Commission at least seven days in advance of the meeting; and 3) amendments shall become effective upon approval of County Counsel and the Board.

After extensive work by Human Services Commissioners, Human Services staff and County Counsel, proposed amended Bylaws were mailed to each Commission member on October 24, 2006, more than the required seven days prior to the November 2, 2006 meeting of the Human Services Commission. The Commission approved the proposed amendments to the Bylaws at the November 2, 2006 meeting by unanimous vote. County Counsel has approved the amendments to the Bylaws. Your Board's approval of the amended Bylaws of the Human Services Commission is requested to meet the remaining requirement for the amendments to become effective. Many of the proposed amendments are minor and create consistency in language and form, or increase the Commission's efficiency by stating dates by which certain Commission and staff functions will be completed. More significant proposed amendments are outlined in the table below.

ARTICLE/ TOPIC	CURRENT BYLAWS	AMENDED BYLAWS	RATIONALE/ COMMENTS
Articles V and VII, Membership and Officers	Duties of members and officers related to KIDS Network and the Child Abuse Prevention Council are defined.	Duties of members and officers related to KIDS Network and the Child Abuse Prevention Council are deleted.	Both the KIDS Network and the Child Abuse Prevention Council have been reorganized and no longer include Commissioners as automatic members.
Article VI, Commission Meetings	1. A quorum is defined as "eight members." 2. Monthly meetings are required.	1. A quorum is defined as "a simple majority of the currently appointed membership of the Commission." 2. The Commission Chair may add to monthly meetings or eliminate meetings as deemed necessary.	1. The new definition of a quorum takes into account the fact that there are often vacancies on the Commission. 2. The new meeting structure provides more flexibility for the Commission to carry out its functions.

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ARTICLE/ TOPIC	CURRENT BYLAWS	AMENDED BYLAWS	RATIONALE/ COMMENTS
Article VIII, Committees	1. Proposed Committee membership must be submitted by the Chair for Commission approval no later than the October meeting. 2. Nominating Committee chooses slate from eligible candidates for each office.	1. Proposed Committee membership must be submitted by the Chair for Commission approval no later than the first meeting of the Commission in each fiscal year. 2. Nominating Committee presents a slate that consists of all eligible candidates for each office.	1. Approval of committees earlier in the year will improve functioning. 2. A slate of all eligible candidates allows the Commission as a whole, instead of the Committee, to choose officers from all eligible candidates.

Fiscal and Facilities Impacts:

There are no facilities impacts to this action.

Fiscal Analysis:

N/A

Staffing Impact(s):

There are no staffing impacts to this action.

Special Instructions:

Please return a copy of the minute order to PHD Contracts Unit, 300 North San Antonio Road, Building 8, Santa Barbara, CA 93110 Attn: Dawn McGrew (805) 681 5205.

Attachments:

Attachment A—Human Services Commission Bylaws

Authored by:

Nancy Madsen
Human Services Program Staff
681-4078