

SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 7/21/2006
Department Name: Probation
Department No.: 022
Agenda Date: 8/8/06
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: R. Scott DeuPree
Chief Probation Officer

STAFF CONTACT: Patricia Stewart, Deputy Chief Probation Officer
882-3652 / 331-3380

SUBJECT: Community Action Commission contract to provide meals to the Santa Barbara Juvenile Hall, Villa Esperanza, Camino Segundo and Casa Floral Counseling and Education Centers (CEC's) and Santa Maria Juvenile Hall

Recommendation(s):

That the Board of Supervisors:

- A. Execute a contract with the Community Action Commission, a local vendor, to provide lunch to the Santa Barbara Juvenile Hall, the Villa Esperanza, Camino Segundo and Casa Floral Counseling and Education Centers, and lunch and dinner meals to the Santa Maria Juvenile Hall in an amount not to exceed \$436,888 between July 1, 2006 and June 30, 2007.

Alignment with Board Strategic Plan:

The recommendation(s) is primarily aligned with Goal No. 2 A Safe and Healthy Community in Which to Live, Work, and Visit.

Executive Summary and Discussion:

This contract with an upper limit of \$436,888, acts as a supplement that is inclusive of a County of Santa Barbara Purchasing Contract in the amount of \$99,488 with the Community Action Commission (CAC) for institutional meal services during 2006-07. The purchasing contract was put in place pending the completion of the final contract for approval by the Board. The supplemental contract authorizes the department to exceed the amount authorized by the Purchasing Contract but limits the total expenditures under both contracts to a maximum of \$436,888. The supplemental contract also provides the county with financial assurances should the work of the contractor result in a loss of federal and state revenue. It also has a more detailed statement of work for greater accountability.

In FY 2004-05, in anticipation of the 90 bed expansion of the Santa Maria Juvenile Hall and the housing of detainees from the Santa Maria area who were previously being transported to and housed at the Santa Barbara Juvenile Hall, the Probation Department approached vendors for bids for meal services at their facilities and ultimately contracted with the CAC to provide meals at the Santa Barbara Juvenile Hall, the Villa Esperanza Counseling and Education Center (CEC) and the Santa Maria Juvenile Hall. In 2005-06 Probation Department, with the assistance of Purchasing again solicited bids. This was done to respond to community interest and to ensure appropriate resource allocation and vendor services utilizing best practices and industry standards in compliance with Corrections Standards Authority (CSA) nutritional requirements and the nutritional requirements of the school breakfast and lunch reimbursement programs.

CAC demonstrated readiness to meet CSA standards and the requirements of the state and federal meals program. CAC had a dietician on staff and was experienced with the federally required software for meal production records and nutrition analysis. The samples of CAC's daily production records, seven day portion value analysis, and temperature logs were compliant with State and Federal requirements for meal reimbursement eligibility and met the needs of our program.

Because the last bid process happened less than 12 months ago, the Probation Department decided against rebidding the contract.

This year's contract differs from the prior year in that two CEC's have been added. Camino Segundo, which operates out of the Betteravia Center is being switched from the Santa Maria Bonita School District. The principal reasons for this change are that the School District cannot provide meals on all days the CEC is open and the average cost per meal, when delivery charges are taken into account, is approximately 40 cents per meal higher than CAC. Casa Floral operates out of La Mesa Elementary School in Vandenberg Village. The Lompoc Unified School District has plans for La Mesa School which will likely result in the Casa Floral moving during this school year. The District wants to work with Probation on the relocation of the CEC and continued meal service. Although it is our plan to continue to purchase meals from the District, the inclusion of Casa Floral in this contract gives us an option for alternative meal service in the future, should the need arise.

Recurring Performance Measures for the Juvenile Halls and CECs include:

To protect and serve the community and to ensure the safe and secure detention of detainees: Provide no more than 100% of 7,300 annual bed days at Santa Barbara Juvenile Hall.

To protect and serve the community and to ensure the safe and secure detention of detainees: Provide no more than 100% of 32,850 annual bed days at Santa Maria Juvenile Hall.

To protect and serve the community and to provide safe, secure and effective treatment for youth: Maintain a total average under commitment of at least 100% of 69 youths in three Counseling and Education Centers.

Mandates and Service Levels:

Specific Probation Department mandates are attached for you review.

Fiscal and Facilities Impacts:

This contract is in the amount of \$436,888 of which 65% or \$283,977 will be financed with revenue from the State and Federal School Breakfast and Lunch program. The General Fund share of this contract is \$152,901. All expenses associated with this contract and the Federal and State meal revenues are included in the Probation Department's FY 06-07 Adopted Budget. There will be no additional impact on the General Fund.

The cost per delivered meal is \$3.50. The cost per meal is the same as in 2005-06. The amount of the contract has increased by \$75,600. This is due to an increase in the total number of meals. Santa Barbara Juvenile Hall increased from 25 lunches per day to 45 lunches; this reflects an increase in population. The addition of Camino Segundo moved 20 lunches per school day from another contract to this contract. Although it would be our plan to purchase meals from the Lompoc Unified School District, this contract authorizes us to purchase up to 30 lunches per day for Casa Floral should that become necessary. Annually the contract has increased by 21,600 meals at \$3.50 per meal or \$75,600.

Because the CAC prepares meals offsite, there are no facility impacts.

Special Instructions:

Please send a fully executed copy of this contract and Minute Order to:
Lorna Merana, Probation Department, 117 E. Carrillo Street, Santa Barbara, CA 93101
Community Action Commission, 5681 Hollister Avenue, Goleta, CA 93117, Attn: Adrienne Starr

Concurrence:

County Counsel
Auditor Controller
Risk Program Administrator
Community Action Commission
Vocational Training Center Enterprises

PROBATION DEPARTMENT MANDATES

GENERAL:

131.5 ; 830.5 PC; 1201.7 PC; 273a(c) (3) (A) ; 273d(c) (3) (A) PC; 1203.097(c); 1203.098 PC; 13010-13014 PC; 3300 Government Code; 1020-1031.5

CIVIL:

1513 Probate Code;1513.1 Probate Code; 1826 Probate Code; 1851 Probate Code; 1851.5 Probate Code; 7800Family Law Code (FLC); 7801 FLC; 7803 FLC; 7804 FLC; 7805 FLC;7807 FLC; 7808 FLC; 7810 FLC; 9001 FLC

JUVENILE DIVISION

A. Administrative Responsibility/Notification:

131.7 WIC; 270 WIC

B. Juvenile Intake:

601 WIC; 601.2 WIC; 601.3 WIC; 602 WIC; 627.5 WIC; 628 WIC; 628.1 WIC; 630 WIC; 631 WIC; 632 WIC; 652 WIC; 652.5 WIC; 653 WIC; 676.5 WIC; 777WIC; 778 WIC; 1404-1405 JC Rules

C. Juvenile Investigations:

200 WIC; 280 WIC; 281 WIC; 281.5 WIC; 361.2 WIC; 635 WIC; 636 WIC; 652 WIC; 653.5 WIC; 656.2 WIC; 636.1 WIC; 706 WIC; 706.5 WIC; 706.6 WIC; 707 WIC; 727.2 WIC; 727.4 WIC; 742 WIC; 781WIC; 1499 Juvenile Court Rules

D. Juvenile Supervision:

241.1 WIC; 366.23 WIC; 366.26 WIC; 625 WIC; 625.3 WIC; 641 WIC; 654 WIC; 654.1 WIC; 654.2 WIC; 654.3 WIC; 654.4 WIC; 654.6 WIC; 655 WIC; 725 WIC; 727 WIC; 727.1 WIC; 727.2 WIC; 727.3WIC; 727.31 WIC; 727.4 WIC; 727.4 (d) (4); 727.6 WIC; 729 WIC; 729.3 WIC; 729.7 WIC; 729.8 WIC; 729.9 WIC; 730 WIC; 730.6 WIC; 730.7 WIC; 737 WIC; 738 WIC; 740 WIC; 740.1WIC; 742.16 WIC; 790 WIC; 793 WIC; 794 WIC; 795 WIC; 841

WIC; 1300 WIC; 1502.4 (a)(1) H&S; 4096 WIC; 5600.3 WIC; 11400 WIC; 11401 WIC; 11402 WIC; 11403 WIC, 11404 WIC; 11404.1 WIC; 11462.01(2)(C) WIC; 295(i) (2)PC; 296.1.(a)(3)(A)PC; 298. (b)(4) PC.

INSTITUTIONS DIVISION

A. Juvenile Hall:

Title 15, Division 1 Board of Corrections, Chapter 1 Board of Corrections, Subchapter 5 Minimum Standards for Juvenile Facilities

210 WIC; 850 WIC

B. Home Supervision:

628.1 WIC; 840 WIC

C. Boys' Camp:

Title 15, Division 1 Board of Corrections, Chapter 1 Board of Corrections, Subchapter 5 Minimum Standards for Juvenile Facilities

881 WIC; 885 WIC

D. Counseling and Education Centers:

654 (c) WIC

E. Non-Secure Detention:

210.1 WIC; 601 WIC; 626 WIC

F. Medical Care Juveniles:

369 WIC; 739 WIC

G. Separate Categories:

284 WIC; 285 WIC; 656.2 WIC; 704 WIC; 729.7 WIC; 742 WIC; 742.20 WIC; 749.22 WIC; 749.23 WIC; 751 WIC; 726 WIC ; 826 WIC; 826.5 WIC (a); 826.6 WIC ; 827 WIC 48321 ED CODE; 56026 ED CODE; 56325 ED CODE

ADULT DIVISION

A. Adult Investigation:

1000.5 PC; 1001.20 PC to 1001.34 PC; 1001.70 PC to 1001.90 PC; 1191 PC; 1191.1 PC; 1191.2 PC; 1191.3 PC; 1202.4 PC; 1203 PC; 1203a PC; 1203c PC; 1203d PC; 1203.9 PC; 1203.10 PC; 1203.097(b) (3) PC; 1203.097(b) (4) PC; 1210.1 PC; 4.310 Judicial Rule 4.411(a)(b)(c)(d) Judicial Rule; 4.411.5 Judicial Rule

B. Adult Supervision:

131.3 Code of Civil Procedure; 290(c) (1) PC; 290.4 PC Megan's Law; 295(i) (2) and 298. (b)(4) PC; 296.1.(a)(3)(A) PC; 296.1.(a)(5)(A) PC; 298(b)(3)PC; 1202.7 PC; 1202.8 PC; 1203.02 PC; 1203.016 PC; 1203.044 PC; 1203.044(h) PC; 1203.045 PC; 1203.047 PC; 1203.055 PC; 1203.055(f) PC; 1203.066 PC; 1203.067 PC; 1203.076 PC; 1203.95 PC; 1203. 097 PC; 1203.1 PC; 1203.1(b) PC; 1203.1bb PC; 1203.1(d) PC; 1203.1(h) PC; 1203.1a b PC; 1203.1b (a) PC; 1203.1e PC; 1203.1g PC; 1203.1k PC; 1203.2PC; 1203.2(a) PC 1203.3 PC; 1203.12 PC; 1203.4 PC; 1203.9 (a) PC; 1203.9 (b) PC; 1203.10 PC; 1203.12 PC; 1389.6 PC; 3075 PC to 3076 PC; 11180 PC and 11181 PC.

Revised 5/2/05